

**CITY OF  
MANDURAH**

**NOTICE OF MEETING**

**ORDINARY COUNCIL**

Members of Council are advised that a meeting will be held in the Council Chambers, 83 Mandurah Terrace, Mandurah and the meeting will be live streamed on:

Tuesday 26 May 2026 at 5:30 pm

**CASEY MIHOVLOVICH**

Chief Executive Officer

20 May 2026

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## 1 OPENING OF MEETING AND ANNOUNCEMENT OF VISITORS

Members of the public are advised that the Council Meeting is being live streamed in accordance with the City's Council Meetings – Live Streaming, Recording and Electronic Attendance Policy. By being present at this meeting, members of the public consent to the City live streaming and publishing their voice on the City's website. Members of the public are not subject to video live streaming and only their voice will be captured. For further information on the live streaming of Council Meetings please click here [Live Streaming of Council Meetings](#)

## 2 ACKNOWLEDGEMENT OF COUNTRY

George Walley kindly prepared this statement.

People have been here for a long time. I want to acknowledge the presence of people over that long time with firstly the Bindjareb Noongar people who continue to have an ongoing connection to this land. They have been here for over 50,000 years. This place Mandjoogoordap or Mandurah, acknowledges a beautiful name, full of intent of people living here and others visiting here. That intent gives us an idea of their ancestral land usage over that long period. Mandurah, the gathering place is unique because even today we still gather here in the most beautiful place for many important reasons. Let us embrace the notion of people being in this space as we move forward as one community.

## 3 APOLOGIES

### Leave of Absence

Cr A Zilani

### Apologies

## 4 DISCLAIMER

Members of the public are advised that any decisions made at the meeting tonight, can be revoked, pursuant to the *Local Government Act 1995*. Therefore, members of the public should not rely on any decisions until formal notification in writing by Council has been received.

## 5 ANSWERS TO QUESTIONS TAKEN ON NOTICE

### 5.2 Cr R Burns: Western Australian Local Government Association

WALGA provides a range of services, training, and advocacy functions that the City of Mandurah engages with. To better understand the level of that engagement and the associated cost to ratepayers, I have a series of questions relating to expenditure in the 2024–25 financial year.

#### Question 1

What was the total amount paid by the City in membership fees to the Western Australian Local Government Association (WALGA)?

#### City of Mandurah Response

The City of Mandurah (the City) paid \$91,034.36 for Western Australian Local Government Association (WALGA) Membership and Subscriptions annual fee.

The City's Membership and Subscriptions comprises of:

- Association Subscription 59,021.06
- Employee Relations Subscription 24,187.90
- Procurement Services Subscription 3,064.60
- Tax Services Subscription 2,645.50
- Local Laws Subscriptions 777.70
- LG Complete Guide 1,337.6

Question 2

What was the total amount spent on WALGA-delivered training for both staff and Elected Members? Please distinguish between mandatory and non-mandatory training where applicable.

City of Mandurah Response

The total amount spent by the City on WALGA training was \$20,190.

The breakdown is set out below:

- The total amount spent by the City on WALGA training for staff was \$18,062. All training undertaken by City staff is for the purpose of performing their roles.
- The total amount spent by the City on WALGA Mandatory Training\* for Elected Members was \$385.
- The total amount spent by the City on WALGA non-mandatory training for Elected Members was \$1,743.

*\*Mandatory Training* In accordance with *Local Government (Administration) Regulation 1996 r35*, mandatory training for Elected Members is the course titled Council Member Essentials which consists of the following modules, Understanding Local Government, Serving on Council, Meeting Procedures, Conflicts of Interest and Understanding Financial Reports and Budgets.

Question 3

What was the total amount spent on WALGA events, forums, and conferences attended by staff and Elected Members?

City of Mandurah Response

The total amount spent by the City on WALGA events, forums and conferences was \$7,851.40

Question 4

What additional services, subscriptions, or programs does the City procure through WALGA, and what is the cost of each?

City of Mandurah Response

Refer to the response in Question 1.

Question 5

What was the total amount spent on memberships, training, events, and conferences associated with Local Government Professionals Australia WA (LG Professionals WA) for staff and Elected Members?

City of Mandurah Response

The total amount spent by the City on *Local Government Professionals WA (LGPWA) memberships, training, events, and conferences* for staff was \$19,269. All training undertaken by City staff is for the purpose of performing their roles.

The total amount spent by the City on *LGPWA memberships, training, events, and conferences* for Elected Members was \$0.

Question 6

For completeness, can the above WALGA and LG Professionals WA expenditures be broken down by category (membership, training, events, conferences, additional services), and by staff versus Elected Members, where practicable?

City of Mandurah Response

The break down is set out below:

**WALGA**

<b>Category</b>	<b>Staff</b>	<b>Elected Members</b>	<b>Total</b>
Membership	\$91,034.36		\$91,034.36
Elected Member Mandatory Training		\$385.00	\$385.00
Elected Member Training		\$1,743.50	\$1,743.50
Staff Training	\$18,062.00		\$18,062.00
Events/Forums/Conferences	\$2,390.00	\$5,461.40	\$7,851.40
Additional Services	\$1,250.00	\$0.00	\$1,250.00
<b>WALGA TOTAL</b>	<b>\$112,736.36</b>	<b>\$7,589.90</b>	<b>\$120,326.26</b>

**LGPWA**

<b>Category</b>	<b>Staff</b>	<b>Elected Members</b>	<b>Total</b>
Membership	\$1,500.00	\$0.00	\$1,500.00
Training	\$12,404.00	\$0.00	\$12,404.00
Events/Conferences	\$5,365.00	\$0.00	\$5,365.00
<b>LG PROFESSIONALS WA TOTAL</b>	<b>\$19,269.00</b>	<b>\$0.00</b>	<b>\$19,269.00</b>

**5.3 Cr D Schumacher: Noise Levels**

Question 1

In relation to noise levels of commercial businesses, I wish to clarify if the City is looking to review or increase the decibel levels from hospitality, commercial outlets in Mandurah?

City of Mandurah Response

The City does not prescribe permitted noise levels anywhere including within the City’s entertainment precinct but must ensure compliance with the state Environmental Protection (Noise) Regulations 1997. The City has previously advocated for higher noise levels within Special Entertainment Precincts when consultations on planning policy and reviews of the noise regulations have occurred in recent years. As part of the Council endorsed City Centre Master Plan the City recognised the following:

- Page 31 text under Activity (Facilitate Catalyst Investment Opportunities) Food and Beverage Offering and Increase Residential Population:

*“ The planning framework supports increased residential development however there is a need to further explore barriers and impediments to further opportunities. There is a need to investigate planning and environmental regulation relating to noise controls in entertainment precincts to ensure the regulatory environment can improve noise provisions for mixed use city centre development outcomes.”*

It includes action A1.4: Noise Controls in Entertainment Precincts:

Investigate planning and environmental regulation provisions relating to Noise Controls in Entertainment Precincts to ensure vibrant and mixed-use land uses can co-exist.

Details: Seek to implement planning scheme and regulatory change to better manage noise provisions for mixed use city centre development outcomes.

Action: Incorporate outcomes into the Strategic Centre Precinct Structure Plan (and Local Planning Scheme 12 if required).

To support this the City is referencing the WAPC's Position Statement on Special Entertainment Precincts into our work schedule and inputs in the preparation of the Mandurah Centre Plan (Strategic Centre Precinct Structure Plan).

### Question 2

Are we aware if the state Government are reviewing noise levels from licensed premises?

### City of Mandurah Response

As part of work to implement the Northbridge Special Entertainment Precinct there is an advanced review of the Environmental Protections (Noise) Regulations 1997 which is intending to increase noise levels, but this has focused heavily on Northbridge. Changes to the planning requirements and noise regulations must be done together as without amendment to the Environmental Protection (Noise) Regulations 1997 these requirements will override any planning amendments.

There would be an extensive body of work for the City to implement the type of changes as have been progressed in Northbridge and this is likely to require a separate regulation amendment.

## **6 AMENDMENT TO STANDING ORDERS**

Modification to *Standing Orders Local Law 2016* – electronic attendance at meeting.

## **7 PUBLIC QUESTION TIME**

Public Question time provides an opportunity for members of the public to ask a question of Council. For more information regarding Public Question Time, please visit the City's website [About Council Meetings](#) or telephone 9550 3787.

## **8 PUBLIC STATEMENT TIME**

Any person or group wishing to make a Public Statement to Council regarding a matter concerning local government must complete an application form. For more information regarding Public Statement Time, please visit the City's website [About Council Meetings](#) or telephone 9550 3787.

## **9 LEAVE OF ABSENCE REQUESTS**

## **10 PETITIONS**

10.1 Councillor O Mulder: Jason Brouwer, SE Dawesville Landscape Works – Stage 3B Concept Plan

## **11 PRESENTATIONS**

Nil

## **12 DEPUTATIONS**

Any person or group wishing to make a Deputation to Council regarding a matter listed on this agenda for consideration must complete an application form. For more information regarding making a deputation, please visit the City's website [About Council Meetings](#) or telephone 9550 3787.

### 13 CONFIRMATION OF MINUTES

#### 13.1 Ordinary Council Meeting held on 28 April 2026

#### RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held on 28 April 2026 be confirmed.

Minutes are available on the City's website [Agendas and Minutes](#)

### 14 ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

### 15 DECLARATIONS OF FINANCIAL, PROXIMITY AND IMPARTIALITY INTERESTS

### 16 QUESTIONS FROM ELECTED MEMBERS

#### 16.1 Questions of Which Due Notice Has Been Given

#### 16.2 Questions of Which Notice Has Not Been Given

### 17 BUSINESS LEFT OVER FROM PREVIOUS MEETING

Nil

### 18 CONFIDENTIAL RECOMMENDATIONS OF COMMITTEES

Adoption of Recommendations of the Audit, Risk and Improvement Committee 4 May 2026:

Minute	Item	Additional Information
ARIC26/7	Work Health and Safety Performance Review 2025/2026	Confidential Report
ARIC26/8	Systems Internal Audit - Red Team Exercise	Confidential Report
ARIC26/10	Annual Strategic Risk Assessment and Quarterly Reporting	Confidential Report <u>Attachment 3:</u> Council Risk Management Policy (tracked changes) [18.0.1 - 5 pages]

# Risk Management Policy

## POL-RKM 01



### Introduction

~~As a public authority, the~~The City of Mandurah (the City) is exposed to a broad range of risks which, if not managed, could adversely impact on its ability to achieve the strategic community objectives.

Therefore, the City has implemented a risk management system encompassing a Risk Management Framework, this Policy and a Risk Management Procedure to identify and address, where practicable, areas of risk within the City. The system adopted is consistent with *Australian and New Zealand Standard ISO 31000:2018 Risk Management Guidelines* (the Standard).

The intent of this Policy is to ~~create an environment where Council, management and all other employees accept direct responsibility for risk management, embed risk management practices into the City's culture and decision making process to contribute to the achievement of the strategic community objectives, through development, implementation and improvement of effective risk management practices.~~ Risk management is the responsibility of everyone and is treated as an integral part of the City's culture, policies, protocols and processes.

### Objectives

The objectives of risk management and this Policy are:

- **Protection:** to safeguard the City's assets - people, financial sustainability, environment, property, reputation and information;
- **Improved quality:** to use risk management principles as a tool for improving the reliability, effectiveness and efficiency of services and infrastructure to a consistently high standard;
- **Increase success:** to strengthen financial and non-financial outcomes by using risk assessments to make better informed decisions and clearly articulate what is achievable;
- **Minimise adverse impacts:** to undertake effective management of risks in order to prevent loss, damage and minimise harm from the City's services and infrastructure on the community, visitors and the environment; and
- **Opportunity and innovation:** to capitalise on opportunities identified, foster creativity and facilitate innovation for future success within a sound environment.

## 1 APPLICABILITY

This Policy applies to all risk management activities undertaken by City ~~the officers Workers (including employees, whether permanent or casual, contractors and volunteers), volunteers, appointed representatives and where applicable, contractors. Elected Members and Committee Members. Risk management is not a stand-alone function separate from the main activities and processes of the organisation.~~

## 2 POLICY REQUIREMENTS

2.1 The City will manage risk in accordance with the Standard, and will, at all levels of the organisation, ensure the following is achieved:

## Risk Management Policy

### POL-RKM 01



- Design and implement a Risk Management Framework that is consistent with the Standard to provide a common approach to all risk management activities across the City;
- Identify, assess and prioritise the strategic risks for each objective stated in the *City of Mandurah Strategic Community Plan* and ensure risk treatments are progressively implemented based on the level of risk and the effectiveness of the current controls;
- Manage all identified risks and undertake regular review of all identified risks;
- Integrate risk management processes into existing business planning cycles and operational processes across all levels of the organisation;
- Act in accordance with relevant legislation and consider political, social, natural and economic environments when managing risks;
- Create, implement and actively promote a culture of risk awareness across the City through implementation, expectation and equipping employees and provide best practice with risk management tools for individual and organisational development; and
- Ensure resources and operational capabilities are identified and allocated to all aspects of the City's Risk Management Framework.

2.2 All levels of the City shall incorporate the following principles of Risk Management. These principles are the City's commitment to create, value and foster effective and efficient risk management practices.

The City's risk management approach is:

- A. **integrated** into all management planning and operational processes undertaken or overseen by The City;
- B. **structured and comprehensive** approach that is applied to ensure risk management processes are systematic and timely;
- C. **customised** to fit seamlessly within the City's diverse strategic, operational and project-based activities and in proportion to the external and internal context in which the City operates;
- D. **inclusive** of internal and external stakeholder's knowledge, views and perceptions for transparency and better-informed decision-making;
- E. **dynamic, current** and **responsive** to anticipate and manage change in a meaningful and timely manner;
- F. based on the **best available information** considering historical, current and future expectations as would be reasonably foreseeable;
- G. the **responsibility of all**, from Council to the CEO to every employeeWorker, forming an essential element in the City's 'One Team' culture; and
- H. **continually improved** and monitored to ensure alignment with best practice.

2.3 The City will use the following elements of the Standard as the model for implementing and managing the risk management process within the City's business operations:

# Risk Management Policy

## POL-RKM 01



- **General**

The City will ensure the risk management process becomes an integral part of management, embedded in the culture and practices, and tailored to its business processes.

- **Communication and consultation**

The City will communicate and consult with external and internal stakeholders as appropriate during all stages of the risk management process and will address issues relating to the risk - its causes, its consequences (if known) and the measures being taken to treat it. This process will ensure accountability on the part of those implementing the risk management process.

- **Establish the scope, context and criteria**

By establishing the context, the City will articulate its risk objectives, consider the external and internal parameters, set the scope and criteria for the risk management process. This will be undertaken in full consideration of the need to justify the resources required for carrying out risk management.

- **Risk identification**

The City will identify sources of risk, areas of impacts, events (including changes in circumstances) and their causes and potential consequences. The aim of this step is to generate a comprehensive list of risks based on those events that may create, enhance, prevent, degrade, accelerate or delay the achievement of the City's objectives.

- **Risk analysis**

The City will identify causes and sources of risk, the positive and negative consequences, and the likelihood of those consequences occurring. Existing controls, their effectiveness and efficiency, will also be considered. The analysis will identify the inherent risk level and residual risk level once controls and treatments have been applied.

- **Risk evaluation**

The City will compare the level of risk with the established context and criteria for the risk. Risk controls and treatment will then be considered. Such decisions will take into account the wider context including the risk tolerance thresholds of internal and external stakeholders that may be impacted by the risk. Decisions will be made in accordance with any legal requirements and obligations the City may have.

- **Risk treatment**

The City will select the most appropriate and viable risk treatment option taking into consideration a number of factors including, the costs, expected benefit, legal obligations, economic viability, environment, social responsibilities and economic factors. Risk treatments will maintain the City's risk exposure within Council's risk appetite thresholds. Any risks that exceed the residual risk level acceptable threshold will be reported to the CEO and Council for input and sign-off.

# Risk Management Policy

## POL-RKM 01



- **Monitoring and review**

The City will implement and integrate a 'monitor and review' process to report on achievements of the risk management objectives. Treatment and action plans will also be monitored to ensure continual improvement of the City's performance. Monitoring and review will take place at all stages of the process and in compliance with legislative requirements.

- **Recording and reporting**

The City will ensure all risk management activities are accurately recorded and traceable. Results of the monitoring and review processes will be reported as appropriate through external and internal avenues including, but not limited to, quarterly reports to the Audit, [and Risk and Improvement](#) Committee and an annual report to Council. Reports will be used to assess and review the effectiveness of the risk management framework and identify specific areas of need.

- **Responsibility/Accountability**

The Chief Executive Officer is responsible for the allocation of roles, responsibilities and accountabilities. These are outlined in the Risk Management Framework and [detailed in the Risk Management Procedure](#).

Risk management is everyone's responsibility:

- All ~~employees~~ Workers are accountable for managing risk within their area of responsibility in accordance with the Risk Management Framework.
- The Audit, ~~and~~ [Risk and Improvement](#) Committee, in accordance with the Terms of Reference, is to monitor and receive reports concerning the ~~development and implementation~~ [and improvement](#) of the Risk Management Framework and supports Council in fulfilling its governance and risk management oversight responsibilities.
- The Executive Leadership and Management Team create an environment where managing risk is accepted as the personal responsibility of each member of the organisation and integrated with planning and operational processes.
- Each Business [Area-Unit](#) is accountable for the management of risks within their area of responsibility in ways that are consistent with the Risk Management Framework. This includes project related risks.

## Legislative Context

*Local Government Act 1995*  
*Local Government (Audit) Regulations 1996*  
*Work Health and Safety Act 2020*  
*Work Health and Safety (General) Regulations 2022*

## Related Documents

AS ISO 31000:2018 – *Risk Management – Guidelines*  
City of Mandurah Risk Management Framework FRW-RKM 02  
City of Mandurah Audit, ~~and~~ [Risk and Improvement](#) Committee Terms of Reference

# Risk Management Policy

## POL-RKM 01



City of Mandurah Strategic Community Plan  
 Strategic Risk Appetite Statement POL-RKM 01 (a) - confidential

**Responsible Directorate:** Business Services

**Responsible Department:** Governance and Commercial Services

**Reviewer:** Director Business Services

**Creation date and reference:** Minute AR.6/6/07, 26 June 2007

**Last Review:** Minute G.4/4/23, 18 April 2023

Amendments			
Version #	Council Approval Date, Reference	Date Document In force	Date Document Ceased
2	Minute G.15/9/09	16/09/2009	15/12/2009
3	Minute G.43/12/09	16/12/2009	24/02/2015
4	Minute G.35/2/15	25/02/2015	23/07/2019
5	Policy Manual Review, Minute G.12/7/19	24/07/2019	23/06/2020
6	Minute G.11/6/20	24/06/2020	19/04/2023
7	Minute G.4/4/23	19/04/2023	
8	Minute GXXXXXX		

## 19 REPORTS

**Subject:** 19.1 Monthly Financial Report - April 2026

### Summary

The Financial Report for April 2026 together with associated commentaries, notes on investments, balance sheet information, schedule of accounts and the tenders awarded under the delegation by the Chief Executive Officer are presented for Elected Members' consideration.

Council is requested to approve the appointment of one Elected Member to the Access and Inclusion Advisory Group for a term expiring 15 October 2027.

### Disclosure of Interest

Nil

### Previous Relevant Documentation

G.5/6/25	25/06/2025	Budget Adoption 2025/2026
OCM 26/24	24/03/2026	Budget Review 2025/2026
G.5/10/25	28/10/2025	Appointment of Committees of Council

### Background

Nil

### Comment

The Financial Report for April 2026 shows an actual surplus for this period of \$28.6 million. The current surplus ensures the City has sufficient liquidity to continue meeting its operational and financial obligations through to 30 June 2026, including payment of suppliers, delivery of service levels, and progress of approved capital works.

In July each year the City issues invoices for Rates and Refuse, leading to a substantial surplus at the beginning of the financial year. As the year progresses, this surplus gradually reduces due to the City's budget expenditure being incurred. The Financial Report shows that as of April 2026, \$102.8 million (94.8%) of the rates have been received, which demonstrates that the City is on track to meet its target

A summary of the financial position for April 2026 is detailed in the table below:

	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. (b)-(a)	Var.% (b)-(a)/(a)
	\$ 000s	\$ 000s	\$ 000s	\$ 000s	%
<b>Opening Funding Surplus / (Deficit)</b>	<b>894</b>	<b>894</b>	<b>894</b>	<b>-</b>	<b>0%</b>
<b>Revenue</b>					
Revenue from operating activities	157,076	151,423	157,018	5,595	4%
Capital revenue, grants and Contribution	21,944	18,286	12,297	(5,989)	-33%
	<b>179,020</b>	<b>169,709</b>	<b>169,315</b>	<b>(394)</b>	
<b>Expenditure</b>					
Operating Expenditure	(175,306)	(144,358)	(133,642)	10,715	-7%
Capital Expenditure	(41,633)	(37,002)	(19,775)	17,227	-47%

	(216,939)	(181,359)	(153,418)	27,942	
Non-cash amounts excluded from operating activities	35,710	29,758	23,291	(6,467)	-22%
Non-cash amounts excluded from investing activities	(1,089)	(1,089)	2,579	3,668	-337%
Other Capital Movements	2,405	(4,987)	(14,078)	(9,091)	182%
<b>Closing Funding Surplus / (Deficit)</b>	<b>-</b>	<b>12,926</b>	<b>28,584</b>	<b>15,658</b>	<b>121%</b>

The following table highlights the status of the City's key capital projects for the 2025/2026 financial year:

<b>Project</b>	<b>2025/26 Actuals Incl. CMT \$`000s</b>	<b>2025/26 Annual Budget \$`000s</b>	<b>On Time / On Budget</b>	<b>Asset Classification</b>	<b>Comment</b>
Mandurah Performing Arts Centre Renewal	\$201	\$713	The project schedule is being reviewed taking into account the operational requirements of the ManPAC. The proposed construction program will be prepared as part of the detailed design phase, expected to be completed by December 2025. The project is expected to be delivered within budget.	<i>Buildings</i>	<p>Detailed design is progressing and expected to be completed by May 2026.</p> <p>The final timetable for the construction works is being developed as part of the detailed design phase.</p> <p>Project delivery has been deferred to 2026/2027 due to the time required for ManPAC to schedule the work within the shows that they have booked.</p>

Coodanup Foreshore	1,016	1,337	<p>Stages 1 and 2 are complete.</p> <p>Stage 3 is expected to be completed within budget.</p> <p>Stage 4 is expected to be delivered this financial year within budget.</p>	<i>Parks</i>	<p>Stages 1 and 2 were completed in December 2023.</p> <p>Stage 3 was completed in October 2025.</p> <p>Stage 4 construction site establishment commenced in April and the works are expected to be completed in June 2026.</p>
Falcon Coastal Shared Path	\$274	\$412	<p>Funding received via the Australian Government Active Transport Fund.</p> <p>The project is expected to be completed by 2028 within budget.</p>	<i>Roads</i>	<p>The detailed design will be updated to incorporate the outcomes of the community consultation process and the design review.</p> <p>There has been a minor delay in the completion of the updated detailed design and this is now anticipated by July 2026.</p> <p>Onsite construction works are expected to commence in late 2026.</p>
Pinjarra - Anstruther Road Intersection Upgrade	\$171	\$600	<p>The project is expected to be delivered this financial year within budget.</p>	<i>Roads</i>	<p>Traffic signal improvements have been approved by Main Roads WA.</p> <p>Construction was completed in April, ahead of the anticipated completion date of June 2026.</p>

Yalgorup National Park	\$125	\$315	<p>The Yalgorup National Park project is a 10-year economic and tourism initiative.</p> <p>The Quail Road extension construction will commence following the City receiving EBCA approval.</p>	<i>Roads</i>	<p>The Quail Road design has been finalised following the Department of Biodiversity, Conservation and Attractions (DBCA) and the adjacent landowner consultation.</p> <p>The Federal Government has advised that no further assessment or approval is required under the Environmental Protection and Biodiversity Conservation (EPBC) Act.</p> <p>The State Government Environmental approval will proceed as a stand-alone application.</p>
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**2025/26 Budget Variations**

**10 Casilda Street Asbestos Contamination Works**

The City has issued an outstanding notice in relation to the property at 10 Casilda Street following a shed fire that resulted in asbestos contamination on-site. Remediation of the contamination is required to address potential risks associated with the property, including any residual impacts on surrounding properties that have previously undergone remediation. The City intends to undertake the necessary works to resolve the contamination and will seek to recover associated costs through appropriate legal processes.

It is therefore recommended that the project budget be increased by \$44,001 to complete the remediation works to be sourced from the Waste Management Reserve.

**Works and Services Building Refurbishment**

During a routine roof inspection of the City’s building located on Ormsby Terrace, movement of the main roof trusses was identified, raising concerns regarding the structural integrity of the roof. This building accommodates City officers and the City’s provides a licence for a portion of the building to the Department of Health, Mandurah Child Health Centre.

A condition assessment subsequently confirmed the need for structural remediation and associated roofing works. City officers have worked with the City’s consultant structural engineers to develop a

suitable design solution, including structural strengthening, roof remediation, tie-down upgrades and ancillary works, at an estimated cost of \$350,000.

The Works & Services Building Refurbishment capital project currently has an approved budget of \$306,258 to deliver internal refurbishment works at the Ormsby Terrace building to accommodate additional staff.

It is proposed to expand the project scope to include the essential roof works and increase the project budget by \$350,000 to \$656,528. It is proposed that this increase in budget be funded by the Asset Management Reserve.

### Capital Project Savings

The following capital projects have been completed or are nearing completion, with final cost estimates confirmed. As these estimates are below the approved budgets, it is proposed that the resulting savings be transferred to the Asset Management Reserve. A summary of the proposed budget amendments is provided below:

<b>Project</b>	<b>25/26 Current Budget</b>	<b>25/26 Proposed Budget</b>	<b>Proposed 25/26 Budget Reduction</b>
Meadow Springs Sport Facility External Painting	\$138,244	\$88,244	\$50,000
Falcon Library Compressor Unit Replacement	\$250,000	\$170,000	\$80,000
Donnelly Gardens Seawall Repair	\$212,435	\$53,435	\$159,000
Port Bouvard Surf Life Saving Club HVAC Design	\$50,020	\$23,020	\$27,000
25-26 Street Furniture Renewal	\$46,650	\$12,650	\$34,000
<b>Totals</b>	<b>\$697,349</b>	<b>\$347,349</b>	<b>\$350,000</b>

### Old Coast Road Path Renewal

The Old Coast Road Path Renewal project scope includes the construction of a 2.5-metre-wide shared path along the western side of Old Coast Road between Boyanup Road and Leura Street. The current approved budget for the project is \$16,737. However, recent quotes to deliver the full scope of works indicate a revised total cost of \$51,737.

It is therefore recommended that the project budget be increased by \$35,000 to enable full scope delivery. The additional funding is proposed to be sourced from underspend within the New Street Furniture and Minor Works capital project.

### Shared Path Renewal Program

The Shared Path Renewal Program aims to repair or replace identified shared-use paths with deteriorated asset condition. In 2025/26, capital works were planned for eight shared paths under this program. The current project budget is \$287,794; however, revised estimates to finalise works across all eight paths total \$437,794. The increase is primarily attributed to scope variations across several sites and higher-than-anticipated traffic management costs.

It is therefore recommended that the project budget be increased by \$150,000 to enable completion of the full program. The additional funding is proposed to be sourced from underspends within the:

Projects	Savings	Reason for Underspends
Lively Place Path Realignment project	\$18,000	Actual expenditure is lower than budgeted for scope.
Traffic Management Minor Works program	\$41,000	The traffic management activity will be costed to the Shared Path Program instead of this account.
Old Coast Road Bypass Path Renewal project (East path between Old Coast Road Port Bouvard Bridge to Estuary Road)	\$91,000	Expenditure is lower than anticipated due to a reduction in scope, with only partial path replacement required rather than the full length originally planned.
Total	\$150,000	

### 2025-2026 Fleet Budget

As the end of the financial year approaches, the City has reviewed its Fleet renewal budget to confirm which renewal items will be received in the current financial year, which are expected to be received in 2026/27, and which have not yet been ordered. For items that will not be received this financial year, it is requested that the associated expenditure budgets and anticipated proceeds be reduced. Any municipal funding associated with these adjustments is to be transferred to the Plant Reserve to support fleet renewals in future years. A summary of the proposed budget amendments is as follows:

Project	25/26 Current Budget	25/26 Proposed Budget	Proposed 25/26 Budget Reduction	Proposed 25/26 Revenue Proceeds Reduction	Proposed 25/26 Transfer to Plant Reserve
Light Passenger Vehicles	\$346,646	\$241,646	\$105,000	\$52,489	\$52,511
Light Commercial Vehicles	\$740,053	\$305,053	\$435,000	\$230,862	\$204,138
Trailers	\$82,785	\$71,405	\$11,380	\$0	\$11,380
<b>Totals</b>	<b>\$1,169,484</b>	<b>\$618,104</b>	<b>\$551,380</b>	<b>\$283,351</b>	<b>\$268,029</b>

### Lakelands Park Dugout Project

The Lakelands Park Dugout project is a fully funded State election commitment of \$82,000 to provide permanent player dugouts at Lakelands Park for the North Mandurah Football Club, North Mandurah Junior Football Club and other users.

Last month due to an administrative error, the budget variation explanation recommended the capital expenditure and the corresponding grant revenue be deferred to 2026/27 financial year to align with the revised project delivery timeframe. However, the Council adoption wording stated to transfer \$82,000 of capital expenditure to Asset Management Reserve.

To rectify this issue, it is recommended that the \$82,000 be transferred out of reserve and the corresponding grant revenue be deferred to year 2026/2027 financial year to align with the revised project delivery timeframe.

### Access and Inclusion Advisory Group - Elected Member Appointment

The Access and Inclusion Advisory Group (AIAG) has been established by Council. At the Ordinary Council Meeting held on 28 October 2025, Council endorsed the City of Mandurah Advisory Group Terms of Reference available on the City of Mandurah website via [Advisory Group Terms of Reference](#) and approved the Elected Member appointments of Councillor S Wright and Councillor J Smith to the AIAG for a term expiring of two years, expiring 15 October 2027.

The AIAG Terms of Reference membership composition includes two Elected Members. On 30 April 2026 Councillor Wright resigned from the AIAG due to professional commitments. Council is now requested to approve the appointment of another Elected Member to fill this vacancy, until 15 October 2027.

### **Statutory Environment**

*Local Government Act 1995 Section 6.4 Financial Report*  
*Local Government (Financial Management) Regulations 1996 Part 4 Financial Reports*  
*Local Government (Audit) Regulations 1996*

### **Policy Implications**

Nil

### **Financial Implications**

Any material variances that have an impact on the outcome of the budgeted surplus position are explained in the Monthly Financial Report, as detailed in Attachment 1.

### **Economic Implications**

Nil

### **Environmental Implications**

Nil

### **Risk Implications**

The Financial Report and its attachments are utilised as a key indicator to monitor against the strategic risks.

### **Strategic Implications**

The following strategies from the City of Mandurah Strategic Community Plan 2024-2044 are relevant to this report:

#### Leadership

- Responsible, transparent, value for money delivery of well planned, sustainable, projects, programs and services
- Effective advocacy focused on the needs of the community and strong relationships with key stakeholders.

### **Conclusion**

The City strives to manage its finances adequately and maintain expenditure within budget to ensure services that have been approved through the budget process are fully funded.

It is recommended that Council receive the Monthly Financial Report and the Schedule of Accounts.

Council is requested to consider the appointment of an Elected Member to the AIAG to fill a current vacancy for the remainder of the term of the appointment, expiring 15 October 2027.

### **Officer Recommendation**

**That Council:**

---

1. **Receives the Financial Report for April 2026 as detailed in Attachment 1 of the report.**
2. **Receives the Schedule of Accounts for the following amounts as detailed in Attachment 2 of the report:**

<b>Total Municipal Fund</b>	<b>\$ 11,384,115.89</b>
<b>Total Trust Fund</b>	<b>\$ 0.00</b>
	<b><u>\$ 11,384,115.89</u></b>

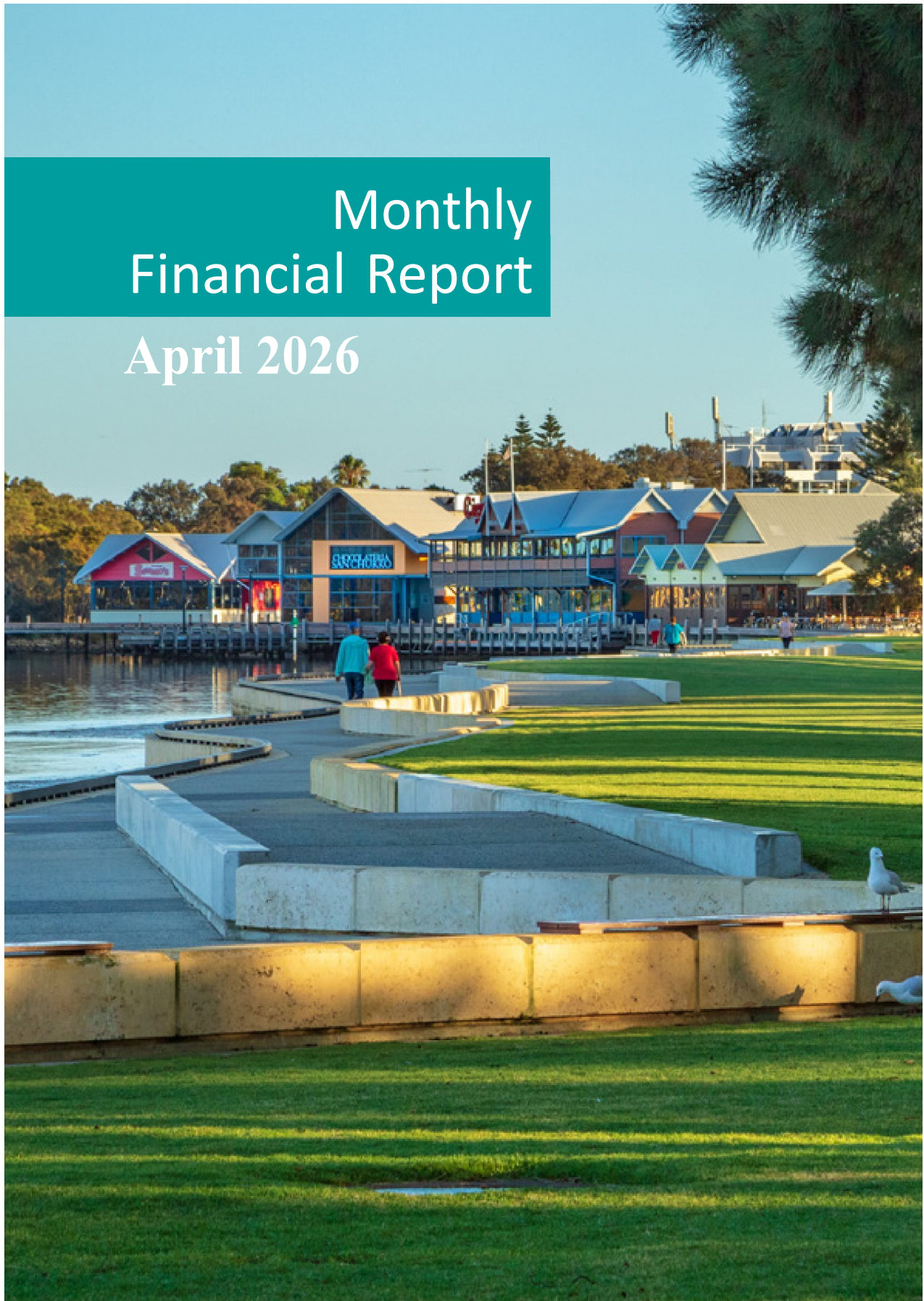
3. **Approves the following budget variations for 2025/26 annual budget:**
  - 3.1 **Increase in operating expenditure of \$44,001\* for 10 Casilda Street Asbestos Contamination Works**
    - **To be funded from a transfer out of \$44,001\* from the Waste Management Reserve**
  - 3.2 **Increase capital expenditure of \$350,000\* for Works and Services Building Refurbishment project**
    - **To be funded from the Asset Management Reserve \$350,000\***
  - 3.3 **Decrease in capital expenditure for the following capital projects:**
    - 3.3.1 **Meadow Springs Sport Facility External Painting \$50,000\***
    - 3.3.2 **Falcon Library Compressor Unit Replacement \$80,000\***
    - 3.3.3 **Donnelly Gardens Seawall Repair \$159,000\***
    - 3.3.4 **Port Bouvard Surf Life Saving Club HVAC design \$27,000\***
    - 3.3.5 **SLF - 25-26 Street Furniture Renewal \$34,000\***
    - **To be transferred to the Asset Management Reserve \$350,000\***
  - 3.4 **Increase capital expenditure of \$35,000\* for Old Coast Road Path Renewal Project**
    - **To be funded from an underspend of \$35,000\* in project New Street Furniture and Minor Works**
  - 3.5 **Increase capital expenditure of \$150,000\* for Shared Parth Renewal Program Project**
    - **To be funded from an underspend of \$18,000\* on Lively Place Path Realignment Project**
    - **To be funded from an underspend of \$41,000\* on Traffic Management Minor Works Program Project**
    - **To be funded from an underspend of \$91,000\* on Old Coast Road Bypass Path Renewal Project**
  - 3.6 **Decrease in capital expenditure for project light passenger vehicles by \$105,000\*, project light commercial vehicles by \$435,000\*, and project Trailers by \$11,380\***
    - **Decrease in revenue proceeds for project Light passenger's vehicles \$52,489\***
    - **Decrease in revenue proceeds for project Light Commercial Vehicles \$230,862\***
    - **Transfer remaining budget of \$268,029\* to Plant Reserve.**
  - 3.7 **Decrease in capital revenue of \$82,000\* for the Lakelands Park Dugout Project**
    - **To be funded from a transfer out of \$82,000\* from the Asset Management Reserve**
4. **Approve the Elected Member appointment to the Access and Inclusion Advisory Group for a term expiring 15 October 2027:**

**Elected Member:** \_\_\_\_\_

**\* Absolute Majority**

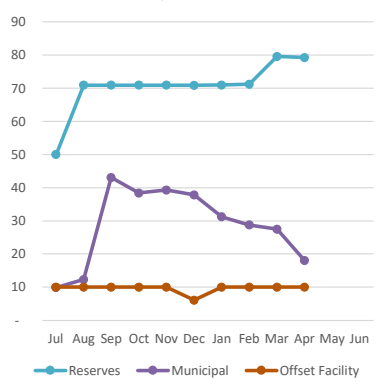
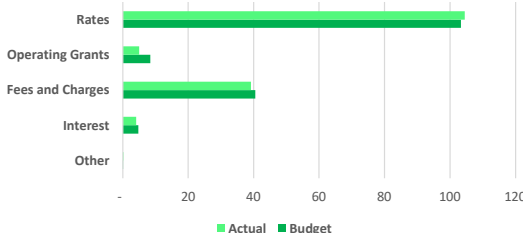
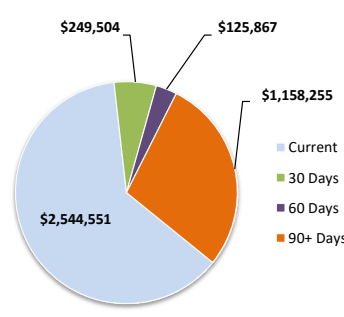
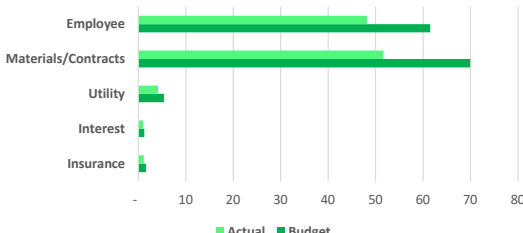
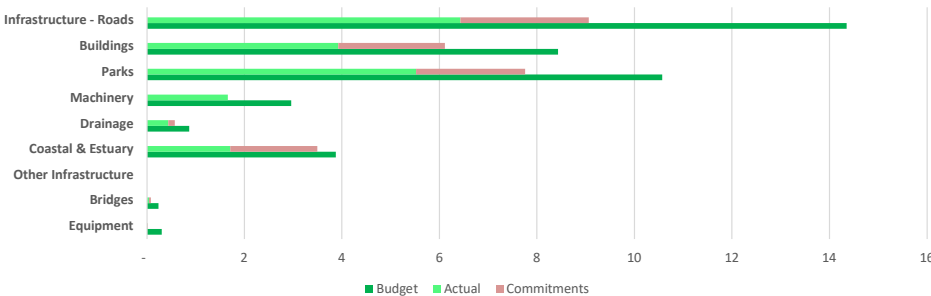
**Attachments**

1. Monthly Financial Report April 2026 [**19.1.1** - 26 pages]



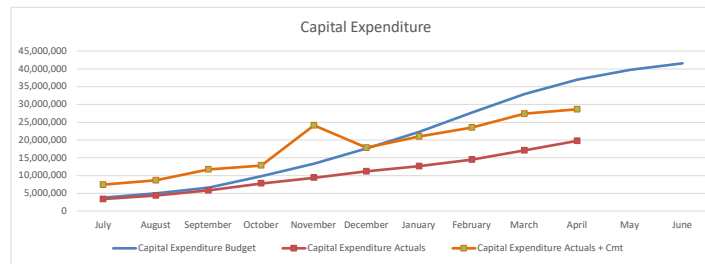
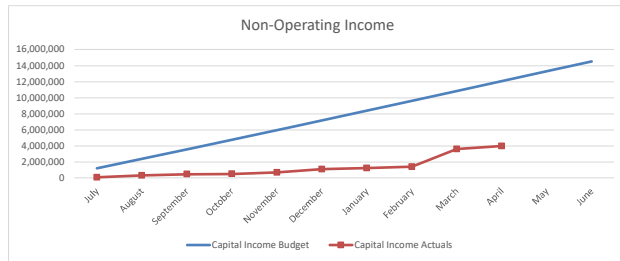
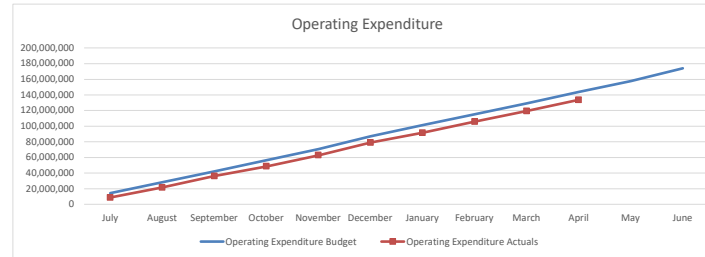
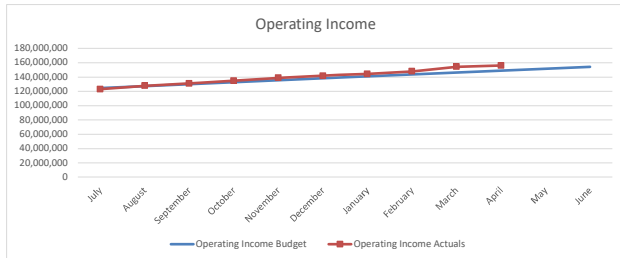
# City of Mandurah

## April 2026

<p style="text-align: center; font-size: 24px; font-weight: bold; color: #0056b3;">\$0K</p> <p style="text-align: center; font-size: 12px;">Estimated deficit at 30 June 2026 with proposed budget amendments</p> <hr/> <p style="text-align: center; font-size: 24px; font-weight: bold; color: #0056b3;">\$28.6M <span style="color: green;">▼</span></p> <p style="text-align: center; font-size: 12px;">Year to Date Actual Surplus</p>	<p style="font-weight: bold; color: #0056b3;">Executive Summary</p> <ul style="list-style-type: none"> <li>Actual Rates Raised \$104.5M</li> <li>Actual Rates Received \$102.8M (94.8% collected)</li> <li>Actual Operating Revenue \$157M</li> <li>Actual Capital Revenue \$4.9M</li> <li>Actual Operating Expenditure \$133.6M</li> <li>Actual Capital Expenditure \$19.8M</li> <li>Actual Proceeds from Sale of Assets \$7.4M</li> </ul>
<p style="text-align: center; font-weight: bold; color: #0056b3;">Investments</p> <p style="text-align: center; font-size: 12px;">\$ Millions</p> 	<p style="text-align: center; font-weight: bold; color: #0056b3;">Year to Date Revenue Actuals Compared to Annual Budget</p> <p style="text-align: center; font-size: 12px;">\$ Millions</p> 
<p style="text-align: center; font-weight: bold; color: #0056b3;">Sundry Debtors Outstanding</p> 	<p style="text-align: center; font-weight: bold; color: #0056b3;">Year to Date Expenditure Actuals Compared to Annual Budget</p> <p style="text-align: center; font-size: 12px;">Budget \$ Millions</p> 
<p style="text-align: center; font-weight: bold; color: #0056b3;">Grants Received in 25/26 year</p> <p style="text-align: center; font-size: 12px; background-color: #0056b3; color: white; padding: 2px;">43.72%</p> <p style="text-align: center; font-size: 12px;">Grants received - Accrual Basis</p>	<p style="text-align: center; font-weight: bold; color: #0056b3;">Rates Outstanding</p> <ul style="list-style-type: none"> <li style="margin-bottom: 5px;"><span style="background-color: #0056b3; color: white; border-radius: 50%; padding: 2px 8px; font-weight: bold;">39</span> Properties with &gt;\$10K outstanding <span style="color: green;">▼</span></li> <li style="margin-bottom: 5px;"><span style="background-color: #0056b3; color: white; border-radius: 50%; padding: 2px 8px; font-weight: bold;">466</span> Properties \$3K to \$10K outstanding <span style="color: green;">▼</span></li> <li style="margin-bottom: 5px;"><span style="background-color: #0056b3; color: white; border-radius: 50%; padding: 2px 8px; font-weight: bold;">2</span> Properties commenced legal action in 25/: <span style="color: green;">▲</span></li> <li style="margin-bottom: 5px;"><span style="background-color: #0056b3; color: white; border-radius: 50%; padding: 2px 8px; font-weight: bold;">\$2.34M</span> Estimated Value of Rates Exemptions <span style="color: green;">=</span></li> </ul>
<p style="text-align: center; font-weight: bold; color: #0056b3;">CEO Delegation Tenders</p> <p style="text-align: center; font-size: 12px; background-color: #0056b3; color: white; padding: 2px 8px; border-radius: 50%; font-weight: bold;">2</p> <p style="text-align: center; font-size: 12px;">Tenders accepted/rejected during the month through CEO delegation</p>	<p style="text-align: center; font-weight: bold; color: #0056b3;">Year to Date Capital Actuals Compared to Annual Budget*</p> <p style="text-align: center; font-size: 12px;">\$ Millions</p> 

\*Commitments are raised based on contract amounts. Contracts may span multiple financial years causing commitments to display over the total budget for the year.

Ordinary Council Meeting Agenda - 26 May 2026



**CITY OF MANDURAH**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 30 April 2026**

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**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026**

**BY NATURE OR TYPE**

	Ref Note	Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus / (Deficit)</b>		893,701	893,701	<b>893,701</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Rates		103,315,184	103,315,184	<b>104,487,257</b>	1,172,073	1.13%	
Operating grants, subsidies and contributions		8,428,247	7,091,766	<b>5,009,770</b>	(2,081,996)	(29.36%)	▼
Fees and charges		40,509,205	36,996,097	<b>39,225,583</b>	2,229,486	6.03%	
Interest earnings		4,750,824	3,959,020	<b>4,098,221</b>	139,201	3.52%	
Other revenue		72,731	60,609	<b>212,785</b>	152,176	251.08%	▲
Profit on disposal of assets		-	-	<b>3,984,513</b>	3,984,513	100.00%	▲
		<b>157,076,191</b>	<b>151,422,676</b>	<b>157,018,129</b>	5,595,453	3.70%	
<b>Expenditure from operating activities</b>							
Employee costs		(61,504,572)	(49,149,871)	<b>(48,213,950)</b>	935,921	1.90%	
Materials and contracts		(69,951,776)	(58,640,484)	<b>(51,617,124)</b>	7,023,360	11.98%	▲
Utility charges		(5,354,483)	(4,462,068)	<b>(4,141,952)</b>	320,116	7.17%	
Depreciation on non-current assets		(35,498,636)	(29,582,197)	<b>(27,407,401)</b>	2,174,796	7.35%	
Interest expenses		(1,225,753)	(1,021,461)	<b>(1,030,491)</b>	(9,030)	(0.88%)	
Insurance expenses		(1,615,556)	(1,346,297)	<b>(1,134,721)</b>	211,576	15.72%	▲
Other expenditure		(155,279)	(155,279)	<b>(52,864)</b>	102,415	65.96%	▲
Loss on disposal of assets	1(a) & 4	-	-	<b>(43,985)</b>	(43,985)	100.00%	▼
		<b>(175,306,055)</b>	<b>(144,357,657)</b>	<b>(133,642,488)</b>	10,715,169	7.42%	
Non-cash amounts excluded from operating activities	1(a)	35,709,803	29,758,169	<b>23,291,281</b>	(6,466,889)	(21.73%)	
<b>Amount attributable to operating activities</b>		<b>17,479,939</b>	<b>36,823,188</b>	<b>46,666,922</b>	9,843,733	(26.73%)	
<b>Investing activities</b>							
Non-operating grants, subsidies and contributions		11,755,671	9,796,393	<b>4,935,793</b>	(4,860,600)	(49.62%)	▼
Proceeds from disposal of assets	4	10,187,935	8,489,945	<b>7,361,437</b>	(1,128,508)	(13.29%)	▼
Payments for property, plant and equipment	6	(41,632,688)	(37,001,614)	<b>(19,775,106)</b>	17,226,508	46.56%	▲
<b>Amount attributable to investing activities</b>		<b>(19,689,083)</b>	<b>(18,715,276)</b>	<b>(7,477,876)</b>	11,237,400	60.04%	
Non-cash amounts excluded from investing activities	1(b)	(1,089,126)	(1,089,126)	<b>2,578,974</b>	3,668,100	(336.79%)	
<b>Amount attributable to investing activities</b>		<b>(20,778,209)</b>	<b>(19,804,402)</b>	<b>(4,898,902)</b>	14,905,500	75.26%	
<b>Financing Activities</b>							
Proceeds from new debentures	7	3,720,871	-	-	0	0.00%	
Unspent Loans Utilised		554,758	-	-	0	0.00%	
Repayment of debentures	7	(4,946,758)	(4,122,298)	<b>(4,295,800)</b>	(173,502)	(4.21%)	
Payment of lease liability		(239,178)	(199,315)	<b>(123,403)</b>	75,912	38.09%	▲
Principal elements of interest earning liability		(998,927)	(998,927)	<b>(998,927)</b>	0	(0.00%)	
Transfer from reserves	8	20,801,108	8,622,494	-	(8,622,494)	(100.00%)	▼
Transfer to reserves	8	(16,487,306)	(8,659,552)	<b>(8,659,552)</b>	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>2,404,569</b>	<b>(5,357,598)</b>	<b>(14,077,682)</b>	(8,720,084)	(162.76%)	
<b>Closing Funding Surplus / (Deficit)</b>	1(d)	-	<b>12,554,889</b>	<b>28,584,038</b>	16,029,149	127.67%	

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Budget data as per the adopted materiality threshold.  
Refer to Note 13 for an explanation of the reasons for the variance.  
This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026

NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Local Government (Financial Management) Regulation 1996.

	Notes	Annual Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	4	-	-	(3,984,513)
Less: Non-cash movement in assets		106,000	88,333	0
Movement in liabilities associated with restricted cash		105,167	87,639	227,041
Movement in pensioner deferred rates (non-current)		-	-	(215,943)
Movement in employee benefit provisions (non-current)		-	-	(204,403)
Movement in Liabilities		-	-	17,713
Add: Loss on asset disposals	4	-	-	43,985
Add: Depreciation on assets		35,498,636	29,582,197	27,407,401
<b>Total non-cash items excluded from operating activities</b>		<b>35,709,803</b>	<b>29,758,169</b>	<b>23,291,281</b>

(b) Non-cash items excluded from investing activities

The following non-cash revenue and expenditure has been excluded from investing activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

<b>Adjustments to investing activities</b>			
Movement in non current liabilities for transfers to acquire or construct non-financial assets to be controlled by the entity			
Movement in current liabilities for transfers to acquire or construct non-financial assets to be controlled by the entity associated with restricted cash		(1,089,126)	(907,605)
<b>Total non-cash amounts excluded from investing activities</b>		<b>(1,089,126)</b>	<b>(907,605)</b>
			2,578,974

(c) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with regulation 32 of the Local Government (Financial Management) Regulations 1996 to agree to the surplus/(deficit) after imposition of general rates.

	Actual Closing 30 Jun 2025	Budget Closing 30 Jun 2026	Year to Date 30 Apr 2026
<b>Adjustments to net current assets</b>			
Less: Reserves - restricted cash	(65,678,157)	(63,912,022)	(74,337,709)
Less: - Financial assets at amortised cost - self supporting loans	(47,106)	-	0
Less: Unspent loans	(625,629)	-	(625,629)
Less: Inventory - Land Held for Resale	(445,000)	(445,000)	(445,000)
Less: Clearing accounts	-	-	5,426
Add: Borrowings	6,509,258	3,408,759	1,209,868
Add: Other liabilities	1,866,747	-	4,339,066
Add: Lease liability	173,812	1,023,531	171,499
Add: Provisions - employee	4,509,712	806,283	4,169,485
Add: Loan Facility offset	-	-	10,000,000
<b>Total adjustments to net current assets</b>	<b>(53,736,363)</b>	<b>(59,118,449)</b>	<b>(55,512,994)</b>

(d) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>			
Cash and cash equivalents	2	61,810,975	81,166,308
Rates receivables	3	5,061,263	3,055,524
Receivables	3	3,522,190	2,607,617
Other current assets		24,648,414	2,273,976
<b>Less: Current liabilities</b>			
Payables		(21,969,391)	(14,511,115)
Borrowings	7	(6,509,258)	(3,408,759)
Interest earning liabilities		-	-
Unspent non-operating grant, subsidies and contributions liability		(1,866,747)	(2,461,785)
Lease liabilities		(173,812)	(1,023,531)
Provisions		(9,893,570)	(8,579,786)
<b>Less: Total adjustments to net current assets</b>	1(c)	<b>(53,736,363)</b>	<b>(59,118,449)</b>
<b>Closing Funding Surplus / (Deficit)</b>		<b>893,701</b>	<b>(0)</b>
			<b>28,584,038</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**  
In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026

OPERATING ACTIVITIES  
NOTE 2  
CASH AND INVESTMENTS

	Total Amount	Interest rate	Total Interest Earnings at Maturity Date	S&P rating	Deposit Date	Maturity Date	Term days
	\$	\$	\$				
<b>Cash on hand</b>	<b>15,479,693</b>			<b>AA-</b>			
Municipal Bank Account							
(inc. Bonds Investments & Notice Savers)	15,479,693	Variable			NA	NA	
<b>ANZ</b>	<b>33,140</b>		<b>246</b>	<b>AA-</b>			
ANZ TD 10	33,140	3.00%	246		1/04/2026	1/07/2026	91
<b>NAB</b>	<b>35,784,067</b>		<b>414,760</b>	<b>AA-</b>			
NAB TD 114	3,232,909	4.45%	46,616		4/02/2026	4/06/2026	120
NAB TD 115	3,208,335	4.40%	34,056		17/02/2026	17/05/2026	89
NAB TD 125	3,097,177	4.60%	35,499		9/03/2026	9/06/2026	92
NAB TD 126	3,097,177	4.60%	35,499		9/03/2026	9/06/2026	92
NAB TD 127	3,097,177	4.60%	35,499		9/03/2026	9/06/2026	92
NAB TD 133	3,110,721	4.95%	37,922		30/04/2026	30/07/2026	91
NAB TD 131	3,110,462	4.90%	37,540		23/04/2026	23/07/2026	91
NAB TD 134	3,110,721	4.95%	37,922		30/04/2026	30/07/2026	91
NAB TD 42 - 36-976-7906	3,584,837	4.40%	38,476		10/02/2026	11/05/2026	90
Reserve 44 - 70-586-3025	3,569,838	4.40%	37,893		18/02/2026	18/05/2026	89
Reserve 45 - 70-568-6989	3,564,714	4.40%	37,839		18/02/2026	18/05/2026	89
<b>Westpac</b>	<b>34,413,622</b>		<b>491,661</b>	<b>AA-</b>			
WBC TD 102	3,273,298	4.93%	40,176		21/03/2026	21/06/2026	92
WBC TD 110	3,224,370	4.27%	111,085		2/07/2025	2/05/2026	304
WBC TD 119	3,080,117	4.93%	37,805		20/03/2026	20/06/2026	92
WBC TD 120	3,080,117	4.93%	37,805		20/03/2026	20/06/2026	92
WBC TD 121	3,080,117	4.93%	37,805		20/03/2026	20/06/2026	92
WBC TD 122	3,111,981	4.90%	37,558		2/04/2026	2/07/2026	91
WBC TD 123	3,111,981	4.90%	37,558		2/04/2026	2/07/2026	91
WBC TD 124	3,111,981	4.90%	37,558		2/04/2026	2/07/2026	91
WBC TD 128	3,113,220	4.97%	38,104		24/04/2026	24/07/2026	91
WBC TD 129	3,113,220	4.97%	38,104		24/04/2026	24/07/2026	91
WBC TD 130	3,113,220	4.97%	38,104		24/04/2026	24/07/2026	91
<b>CBA</b>	<b>11,795,987</b>		<b>125,776</b>	<b>AA-</b>			
CBA TD 47 - B33713404	4,727,684	4.42%	50,409		11/02/2026	11/05/2026	89
CBA TD 48 - B33713404	7,068,303	4.42%	75,367		11/02/2026	11/05/2026	89
<b>Total Municipal and Reserve Funds</b>	<b>97,506,509</b>		<b>1,032,442.62</b>				

Interest revenue

Investment Interest Accrued	562,832
Investment Interest Matured	2,733,479
Rates Interest	801,909
	<u>4,098,221</u>

Municipal Cash	Total Restricted Cash
<b>\$28.16 M</b>	<b>\$79.35 M</b>

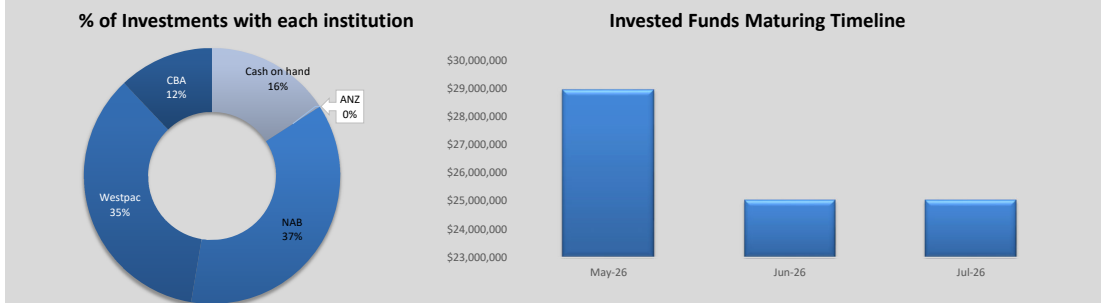
Loan Offset Facility	Amount	Interest rate on loans	Monthly Interest Saved	YTD Interest Saved
Westpac	10,000,000	5.73%	13,825	141,564

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of twelve months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026**

**OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES**

Rates Receivable	30-Jun-25	30-Apr-25	30 Apr 26
	\$		\$
Opening Arrears Previous Years	3,721,461	3,721,461	3,963,715
Rates levied	98,363,858	98,050,054	104,487,257
Less - Collections to date	(98,121,604)	(95,746,852)	(102,828,419)
Equals Current Outstanding	<b>3,963,715</b>	<b>6,024,663</b>	<b>5,622,553</b>
<b>Net Rates Collectable</b>	<b>3,963,715</b>	<b>6,024,663</b>	<b>5,622,553</b>
% Collected	96.1%	94.1%	94.8%

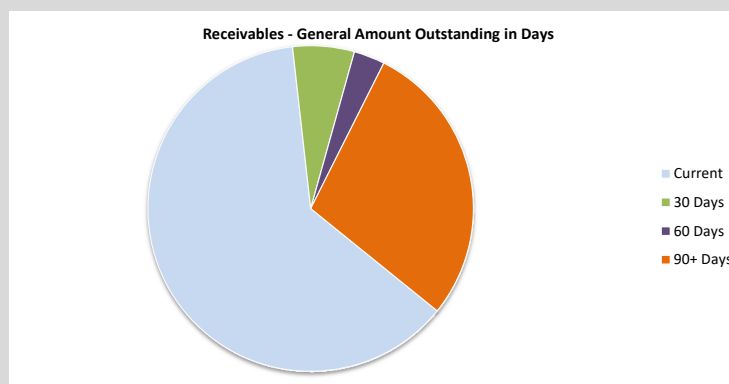
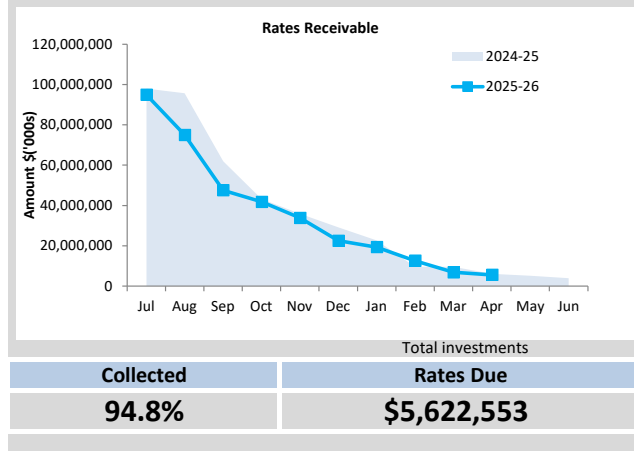
	30 Apr 25	30 Apr 26
- No. of Legal Proceedings Commenced for the financial year	0	2
- No. of properties > \$10,000 outstanding	43	39
- No. of properties between \$3,000 and \$10,000 outstanding	369	466
- Value of Rates Concession	49,247	51,256
- Estimated Value of Rates Exemptions	2,243,551	2,335,088

Receivables - General	30-Apr-25	Current	30 Days	60 Days	90+ Days	30 Apr 26
	\$	\$	\$	\$	\$	\$
<b>Balance per Trial Balance</b>						
Sundry receivable	1,685,967	1,748,306	138,878	81,189	673,704	2,642,078
Recreation Centres	57,558	0	26,186	10,233	18,803	55,221
Mandurah Ocean Marina	62,951	103,797	51,636	0	0	155,433
GST receivable	583,133	675,226	0	0	0	675,226
Allowance for impairment of receivables	(215,611)	0	0	0	(269,893)	(269,893)
Infringements	1,135,510	17,222	32,804	34,445	735,641	820,112
<b>Total Receivables General Outstanding</b>	<b>3,309,508</b>	<b>2,544,551</b>	<b>249,504</b>	<b>125,867</b>	<b>1,158,255</b>	<b>4,078,177</b>
Percentage		62.4%	6.1%	3.1%	28.4%	

Other Receivables	30-Apr-25	Current	30 Days	60 Days	90+ Days	30 Apr 26
	\$	\$	\$	\$	\$	\$
<b>Balance per Trial Balance</b>						
Pensioners rates and ESL deferred	2,297,097	0	0	0	1,325,752	1,325,752
Other Receivables	531,762	0	0	0	723,486	723,486
<b>Total Other Receivables Outstanding</b>	<b>2,828,859</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,049,238</b>	<b>2,049,238</b>
Percentage		0%	0%	0%	100%	

**KEY INFORMATION**

Rates and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of rates and other receivables is reviewed on an ongoing basis. Other receivables that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



<b>Debtors Due</b>
<b>\$4,078,177</b>
<b>Over 30 Days</b>
<b>38%</b>
<b>Over 90 Days</b>
<b>28%</b>

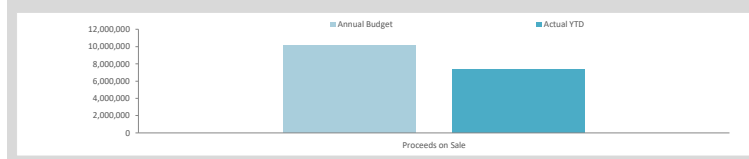
# Ordinary Council Meeting Agenda - 26 May 2026

DTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 JR THE PERIOD ENDED 30 APRIL 2026

OPERATING ACTIVITIES  
 NOTE 4  
 DISPOSAL OF ASSETS

Asset	Asset ID	Directorate	Budget				YTD Actual			
			Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
			\$	\$	\$	\$	\$	\$	\$	\$
<b>Land</b>										
Land			8,954,091	8,954,091	0	0	2,833,788	6,608,498	3,774,710	0
<b>Light Passenger Vehicles - Replacement</b>										
TOYOTA RAV4 MH3305B	C03720	Built & Natural Environment	13,967	23,384	9,417	0	16,020	23,384	7,364	0
TOYOTA RAV4 MH3303B	C04520	Built & Natural Environment	13,732	13,732	0	0	15,748	24,787	9,039	0
SUBARU IMPREZA MH3596B	C07220	Built & Natural Environment	9,707	9,707	0	0	10,660	17,742	7,082	0
SUBARU G-5X MH3595B	C04920	Built & Natural Environment	13,365	16,605	3,241	0	14,568	16,605	2,037	0
MAZDA CX-5B MH3898B	C05220	Built & Natural Environment	16,708	16,708	0	0	0	0	0	0
TOYOTA RAV4 MH3958B	C00320	Built & Natural Environment	16,429	16,429	0	0	0	0	0	0
MAZDA CX-5 MH3442B	C02820	Built & Natural Environment	16,277	14,333	0	(1,944)	17,460	14,333	0	(3,127)
TOYOTA RAV 4 MH4237B	C07720	Built & Natural Environment	15,531	15,531	0	0	0	0	0	0
MAZDA CX-5 MH4179B	C01020	Built & Natural Environment	15,784	21,338	5,554	0	17,000	21,338	4,338	0
SUBARU XV MH4100B	C07320	Built & Natural Environment	18,559	18,559	0	0	19,900	22,378	2,478	0
NISSAN X-TRAIL MH4678B	C00821	Built & Natural Environment	19,352	19,352	0	0	0	0	0	0
NISSAN X-TRAIL MH4677B	C05321	Built & Natural Environment	19,352	19,352	0	0	0	0	0	0
TOYOTA RAV4 MH5185B	C04221	Built & Natural Environment	16,906	16,906	0	0	17,700	26,833	9,133	0
MH8697B - MAZDA CX-5B	C00623		0	0	0	0	18,573	0	0	(18,573)
<b>Light Commercial Vehicles - Replacement</b>										
DMax 21MY SX MH3592B	U00920	Built & Natural Environment	15,048	15,048	0	0	0	0	0	0
FORD RANGER MH3198B	U00120	Built & Natural Environment	24,776	24,776	0	0	0	0	0	0
ISUZU D-MAX 21MY SX CREW C/C HI-RIDE 4X2 3.0L MH3531	U01020	Built & Natural Environment	15,903	15,903	0	0	18,245	24,039	5,794	0
NAVARRA NAVDP2YA4RX MH3219B	U05620	Built & Natural Environment	18,398	18,398	0	0	0	0	0	0
FORD RANGER MH3008B	U06320	Built & Natural Environment	24,455	24,455	0	0	0	0	0	0
DMax 21MY SX MH4104B	U01421	Built & Natural Environment	20,273	20,273	0	0	0	0	0	0
DMax 21MY SX MH4105B	U03721	Built & Natural Environment	20,475	20,475	0	0	0	0	0	0
ISUZU D-MAX 21MY SX CREW 4X2 MH4408B	U06420	Built & Natural Environment	17,618	17,618	0	0	0	0	0	0
NISSAN NAVARRA RX MH4406B	U00520	Built & Natural Environment	13,434	13,434	0	0	0	0	0	0
ISUZU D-MAX MH4431B	U02121	Built & Natural Environment	21,009	21,009	0	0	0	0	0	0
ISUZU D-MAX SX 4X2 MH4650B	U06221	Built & Natural Environment	23,928	23,928	0	0	0	0	0	0
FORD RANGER MH4594B	U01121	Built & Natural Environment	28,129	28,129	0	0	0	0	0	0
FORD RANGER MH4802B	U03021	Built & Natural Environment	20,047	20,047	0	0	0	0	0	0
ISUZU MU-X MH5376B	C08121	Built & Natural Environment	32,758	30,931	0	(1,827)	34,300	30,931	0	(3,369)
FORD RANGER MH4395B	U08221	Built & Natural Environment	28,153	23,611	0	(4,542)	29,700	23,611	0	(6,089)
ISUZU D-MAX MH5382B	U08321	Built & Natural Environment	19,838	14,474	0	(5,364)	21,000	34,293	13,293	0
FORD RANGER MH5032B	U04421	Built & Natural Environment	16,518	19,065	2,548	0	17,425	19,065	1,640	0
ISUZU DMAX MH5225B	U01821	Built & Natural Environment	25,429	25,429	0	0	0	0	0	0
ISUZU 21 MY SX MH5229B	U06121	Built & Natural Environment	29,216	29,216	0	0	0	0	0	0
FORD TRANSIT CUSTOM MH3933B	U01520	Built & Natural Environment	16,940	16,940	0	0	18,475	30,242	11,767	0
MH5451B-ISUZU D-MAX SX	U00221	Built & Natural Environment	0	0	0	0	25,500	20,242	0	(5,258)
<b>Trucks &amp; Buses Replacements</b>										
HINO 1124 MH0562A	T01615	Built & Natural Environment	0	0	0	0	0	0	0	0
HINO 917 MH1425A	T03016	Built & Natural Environment	0	0	0	0	0	0	0	0
HINO 917 MH1627A	T03716	Built & Natural Environment	0	0	0	0	0	0	0	0
HINO 917 MH1625A	T04016	Built & Natural Environment	0	0	0	0	0	0	0	0
HINO SCARAB MISTRAL HINO 1426 1GWL205	T05019	Built & Natural Environment	0	0	0	0	0	0	0	0
<b>Trailers</b>										
JETWAVE DRAIN CLEANER MH90408	V02917	Built & Natural Environment	5,041	5,041	0	0	0	0	0	0
SOUTHWEST CARGO	V04116	Built & Natural Environment	3,784	3,784	0	0	0	0	0	0
SOUTHWEST BODY/TRADE	V04	Built & Natural Environment	0	0	0	0	0	0	0	0
SOUTHWEST CARGO	V04316	Built & Natural Environment	0	0	0	0	0	0	0	0
PARK BODY BOXTOP	V06316	Built & Natural Environment	3,960	3,960	0	0	3,781	3,209	0	(572)
<b>Parks &amp; Mowers</b>										
KUBOTA RTV UTILITY MH2715	U10819	Built & Natural Environment	7,282	7,282	0	0	0	0	0	0
RAZORBACK CMX202 RAZORBA	M00521	Built & Natural Environment	5,673	5,673	0	0	4,500	9,436	4,936	0
Toro Groundsmaster-3310 MH6372B	M01521	Built & Natural Environment	26,730	26,730	0	0	0	0	0	0
TORO GROUNDMASTER 7200 MH6373B	M01921	Built & Natural Environment	10,582	10,582	0	0	0	0	0	0
TORO REELMASTER 1HOG168	M02522	Built & Natural Environment	39,162	39,162	0	0	0	0	0	0
MH761X-NEW HOLLAND -3050 TRACTOR	P602	Built & Natural Environment	0	15,427	15,427	0	15,907	15,427	0	(480)
<b>Miscellaneous Equipment</b>										
SILVAN SQUATPAK SPRAY N/A	P156	Built & Natural Environment	0	0	0	0	0	0	0	0
OTHER ASSES		Built & Natural Environment	0	24,008	0	0	0	0	0	0
<b>Carryovers - Miscellaneous</b>										
GENELITE GENERATOR PLG-CM5505	P63820	Recreation Services	91,287	91,287	0	0	0	0	0	0
<b>Carryovers - Trucks and Buses</b>										
mitsubishi canter MH380Y	T017	Parks Central	26,320	26,320	0	0	21,149	31,252	10,103	0
HINO 917 MH958Y	T036	Parks North	29,606	29,606	0	0	21,302	22,503	1,201	0
ISUZU FVR 1000 MH954Y	T009	Civil Construction	65,907	65,907	0	0	51,215	84,624	33,409	0
HINO 1426 MH200W	T022	Civil Maintenance	36,504	36,504	0	0	42,000	45,899	3,899	0
HINO GH1728 MH637Y	T038	Civil Construction	68,383	68,383	0	0	53,134	82,493	29,359	0
HINO 921 MH1428A	T03916	City Traffic	0	52,191	52,191	0	21,921	52,191	30,270	0
<b>Carryovers - Parks and Mowers</b>										
Tractor	P603	Parks and Mowers - Replacement	25,461	27,325	1,864	0	23,554	27,325	3,771	0
RTV Utility	U10519	Parks and Mowers - Replacement	5,010	13,719	8,709	0	4,935	13,719	8,784	0
RTV Utility	U10619	Parks and Mowers - Replacement	5,010	15,041	10,031	0	4,935	15,041	10,106	0
<b>Carryovers - Trailers</b>										
SOUTHWEST B&S BOXTOP MH92151	V03420	Civil Construction	0	0	0	0	6,517	0	0	(6,517)
			10,048,784	10,187,935	123,455	(8,312)	3,420,912	7,361,437	3,984,513	(43,985)

KEY INFORMATION



Proceeds on Sale		
Annual Budget	YTD Actual	%
\$10,187,935	\$7,361,437	72%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026**

**NOTE 5  
TENDERS/QUOTES AWARDED FOR THE MONTH**

CEO delegation – accepted/rejected tenders during the month  
Awarded under Financial Authorisation \$250,000 and above

<b>Tender code</b>	<b>Tender Description</b>	<b>Company Awarded to</b>	<b>Contract Term</b>	<b>Contract Amount</b>
RFQ03-2026	Supply and Delivery of One New Three-Way Tipping Truck with Self Loading Crane	Major Motors ATF The Major Motors Unit Trust	One off Purchase	\$263,940
T01-2026	Provision of Routine Risk Assessments for Food Businesses	Food Technology Services Pty Ltd	For a period Two (2) years with One (1) option to extend	\$335,931

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026**

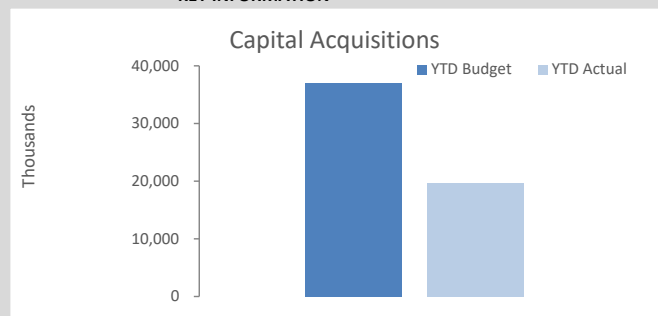
**INVESTING ACTIVITIES  
NOTE 6  
CAPITAL ACQUISITIONS**

Capital Acquisitions	Adopted Budget	Annual Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$		\$	\$	\$
Buildings	8,378,595	8,433,316	6,831,454	3,927,259	(2,904,195)
Equipment	200,000	305,652	278,520	12,732	(265,787)
Machinery	2,891,120	2,960,939	2,467,449	1,662,508	(804,941)
Infrastructure - Roads	13,832,059	14,350,858	12,942,211	6,428,325	(6,513,885)
Bridges	444,678	241,517	185,456	44,678	(140,778)
Parks	8,969,470	10,568,187	9,635,464	5,523,168	(4,112,295)
Drainage	586,146	871,176	823,671	442,048	(381,623)
Coastal & Estuary	5,015,819	3,876,043	3,818,640	1,714,130	(2,104,510)
Other Infrastructure	150,000	0	18,750	-	(18,750)
<b>Capital Expenditure Totals</b>	<b>40,467,886</b>	<b>41,607,688</b>	<b>37,001,614</b>	<b>19,762,575</b>	<b>(17,239,040)</b>
<b>Capital Acquisitions Funded By:</b>					
	\$		\$	\$	\$
City of Mandurah Contribution	14,465,162	12,845,887	13,637,076	14,073,842	436,767
Capital grants and contributions	12,052,916	11,755,671	9,760,946	4,935,793	(4,825,153)
Borrowings	7,510,655	4,275,629	3,206,722	-	(3,206,722)
Other (Disposals & C/Fwd)	989,153	1,233,844	1,774,377	752,939	(1,021,438)
Cash Backed Reserves					
Asset Management Reserve	5,300,000	9,244,900	6,933,675	-	(6,933,675)
Sustainability Reserve	57,500	57,500	43,125	-	(43,125)
Sanitation Reserve	92,500	1,060,994	795,746	-	(795,746)
Major Public Artworks	-	125,000	93,750	-	(93,750)
Specified Area Rates - Mandurah Quay Canals	-	49,152	36,864	-	(36,864)
Plant Reserve	-	959,112	719,334	-	(719,334)
<b>Capital Funding Total</b>	<b>40,467,886</b>	<b>41,607,688</b>	<b>36,282,280</b>	<b>19,762,575</b>	<b>(17,239,040)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

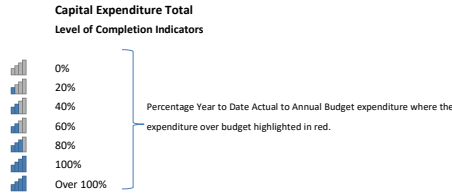
**KEY INFORMATION**



Acquisitions	Annual Budget	YTD Actual	% Spent
	<b>\$41.61 M</b>	<b>\$19.76 M</b>	<b>47%</b>
Capital Grant	Annual Budget	YTD Actual	% Received
	<b>\$11.76 M</b>	<b>\$4.94 M</b>	<b>42%</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026

INVESTING ACTIVITIES  
NOTE 6  
CAPITAL ACQUISITIONS (CONTINUED)



Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted Budget	Annual Budget	YTD Budget	YTD Actual	Remaining Unspent Funds	Comment
<b>Land</b>						
<b>Buildings</b>						
750736 Operations Centre Redevelopment	500,000	271,283	237,950	97,683	173,600	Consultant work underway
750756 MPAC HVAC Renewal (Design)	4,705,157	110,197	110,197	110,197	0	Project amalgamated into the new BLD - MPAC Renewal project
750776 Minor City Maintenance Capital Renewals	100,000	786,767	655,639	784,385	2,382	Ongoing Program
750790 New - MARC Sports Court Upgrade	326,373	177,998	133,498	63,079	114,919	Consultant work underway
750789 New - Falcon Men's Shed	692,957	51,207	186,157	49,707	1,500	Concept Only
750827 NEW - Peelwood Reserve Oval Storage	202,232	52,232	42,709	4,581	47,651	Design Complete
750788 BLD - Community Shed (Dower St)	245,678	245,678	245,678	172,419	73,259	Concept Only
750799 BLD - Meadow Springs Sport Fac Ext Paint	163,244	138,244	9,911	45,590	92,654	Construction complete. Finances to be finalised
750813 BLD - Southern Estuary Hall Demolition	123,244	123,244	123,244	13,244	110,000	Procurement underway
750805 BLD - MARC Indoor Door & Reception Imp	113,244	98,244	108,244	68,702	29,542	Project amalgamated into the new BLD - MPAC Renewal project
750800 BLD - MARC Squash Court Glass Walls	103,244	103,244	100,432	84,854	18,390	Complete
750806 BLD - Mandurah Bowl Club Floorcovering	104,984	95,484	95,484	95,484	0	Complete
750820 BLD - Renew - Falcon Bay Ablution Roof	83,244	201,244	135,517	16,024	185,220	Construction 10% complete
750804 BLD - South Mand Football Cl Sewer Conv	83,244	83,244	83,244	13,244	70,000	Construction to commence Q4
750784 BLD - CASM workshop upgrade	60,386	60,386	60,386	11,136	49,250	Design 30% complete
750824 BLD - 25-26 - Site Main Switchboard	75,007	167,537	143,782	34,144	133,393	Ongoing Program
750825 NEW - Town Beach SLS Storage	35,437	35,437	35,437	8,812	26,625	Design 50% complete
750819 BLD - South Mand Tennis Club Roof Repl	64,984	64,984	64,984	24,984	40,000	Design Only
750786 BLD - Antenna Mast Removal	50,244	50,244	48,037	13,244	37,000	Procurement underway
750798 BLD - Port Bouvard SLC HVAC	50,020	50,020	50,020	15,020	35,000	Design Only
750809 BLD - Mandurah Family & CC Roof Cover	59,984	59,984	59,984	33,464	26,520	Design Only
750796 BLD - South Dist BF Ops Demolition	48,244	58,244	58,244	13,244	45,000	Procurement underway
750787 Basketball half court noise mitigation	35,354	35,354	15,354	2,581	32,774	Consultant work underway
750785 New - HHRC Basketball Backboard Winches	39,748	39,748	33,915	31,069	8,680	Complete
750823 NEW - Falcon Pavilion New Bin Storage	35,917	35,917	35,917	2,517	33,400	Construction to commence Q4
750801 BLD - 5th Mand FC Stormwater	54,984	54,984	54,984	24,984	30,000	Construction to commence Q4
750810 BLD - Coodanup Comm Centre Roof Repairs	54,984	54,984	39,984	40,209	14,775	Construction complete. Finances to be finalised
750802 BLD - MARC Indoor Pirate Playground	49,984	79,984	69,984	24,984	55,000	Design Only
750816 BLD - Madora Bay South Ablution	38,244	73,244	45,062	56,287	16,957	Construction complete. Finances to be finalised
750807 BLD - Mandurah Museum Roof Replacement	44,984	44,984	44,984	26,149	18,835	Design Only
750792 BLD - MARC Café/Squash Thoroughfare	33,244	13,244	16,577	13,244	(0)	Withdrawn project
750695 Waste Management Centre Upgrade Fire Fighting Infrastructure	0	647,872	537,621	556,169	91,703	Construction 70% complete
750660 Waste Management Centre Tipping Shed	0	214,145	170,355	214,145	0	Complete
750783 WMC - safety improvement projects	0	106,476	86,349	75,996	30,480	Construction 80% complete
750770 MPAC Entry Door Renewal	0	(0)	(0)	0	(0)	Project amalgamated into the new BLD - MPAC Renewal project
750769 MPAC Access and Operational Safety Upgrd	0	(0)	(0)	0	(0)	Project amalgamated into the new BLD - MPAC Renewal project
750771 MPAC Fire Detection and Protec Sys Upgrd	0	45,150	45,150	45,150	0	Project amalgamated into the new BLD - MPAC Renewal project
750741 Avalon Foreshore Ablution Renewal	0	221,556	171,828	221,556	0	Complete
750732 Dawesville Community Centre	0	1,677,262	1,397,718	490,340	1,186,922	Landscape construction works 10% complete.
750763 Asbestos Removal Program	0	30,000	25,000	0	30,000	Ongoing Program

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Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Adopted Budget	Annual Budget	YTD Budget	YTD Actual	Remaining Unspent Funds	Comment
750773	Rushton Park Kiosk Lower Level Tiling Repairs	0	62,800	52,334	0	62,800	Construction to commence Q4
750828	BLD - Admin Building FIP Replacement	0	25,851	21,543	0	25,851	Construction complete. Finances to be finalised
750687	LED Buildings Plan	0	12,609	8,452	12,609	0	Ongoing Program
750754	Administration Centre Refurbishment	0	0	0	0	0	Commitments to be investigated
750689	Works & Services Building Refurb	0	306,258	255,215	57,988	248,270	Construction 90% complete
750761	Administration Centre Facade Renewal	0	156,005	130,004	154,757	1,249	Construction complete. Finances to be finalised
750681	MARC Roof Repairs	0	19,525	16,271	0	19,525	Construction complete. Finances to be finalised
750733	Cinema HVAC Replacement	0	57,562	47,968	27,762	29,800	Complete
750753	Site Main Switchboard Program	0	7,470	6,225	7,470	0	Ongoing Program
750829	BLD - Falcon Library CU-3 Replacement	0	250,000	178,571	0	250,000	Procurement underway
750830	NEW - Canopus Display Shed	0	100,000	60,714	0	100,000	Construction to commence Q4
750831	BLD - MPAC Renewal	0	712,684	712,684	31,400	681,284	Refer to Financial Report, Key Capital Projects table.
750832	SES - Training Roof Facility and Screen	0	50,000	41,667	0	50,000	Construction to commence Q4
750833	Port Bouv Rec Club Tank Upgr & Mach Shed Demolition	0	25,000	12,500	0	25,000	In progress
750835	BLD Mandurah Ocean Marina Chalet Renewal	0	162,500	135,417	19,804	142,696	In progress
750836	Dudley Park Bowling Club - Storage Extension	0	25,000	20,833	16,850	8,150	In progress
<b>Bridges</b>							
880017	BRG Fathom Turn Footbridge Maintenance	283,849	33,849	33,849	33,849	0	Design 10% complete
880018	BRG - 2025-26 Level Three Inspections	160,829	160,829	155,803	10,829	150,000	Consultant work underway
880012	Lakelands Madora Bay Pedestrian Bridge	0	46,839	37,471	0	46,839	Design 80% complete
<b>Parks</b>							
700619	Dawesville SE Foreshore	866,168	972,217	954,542	529,959	442,258	Construction 70% complete
700627	Roy Tuckey Reserve BMX Pump Track Renewal	227,483	227,483	219,388	171,894	55,589	Construction 80% complete
700629	Eastern Foreshore Boardwalk Renewal	361,978	404,593	397,490	145,553	259,040	Design 90% complete
700575	Coodanup Foreshore Park Upgrade	717,890	1,336,910	1,125,407	815,328	521,582	Refer to Financial Report, Key Capital Projects table.
700635	Norwich Reserve Upgrade	533,514	533,514	518,827	289,843	243,671	Construction 80% complete
700639	Peel Hockey Association Surface Renewal	877,642	877,642	777,642	706,757	170,885	Construction 80% complete
700516	Yalgorup National Park	914,533	314,533	239,020	96,100	218,434	Refer to Financial Report, Key Capital Projects table.
700683	New - Regional Multi-use Facility	468,670	296,258	311,090	88,989	207,269	Consultant work underway
700659	PRK 25-26 Boardwalk and Beach Access Rnw	734,210	722,210	695,297	58,951	663,259	Procurement underway
700662	PRK 25-26 Merlin Res Sport Light Renewal	401,656	81,656	101,656	3,156	78,500	Construction 40% complete
700658	PRK Mississippi Res Playground Upgrade	459,877	459,877	440,829	240,594	219,282	Construction 80% complete
700656	PRK 25-26 Playground Renewal	338,682	338,682	291,598	311,460	27,221	Construction 90% complete
700680	PRK 25-26 Fencing Renewal	256,708	202,008	202,008	195,508	6,500	Complete
700666	PRK 25-26 Parks Furniture Renewal	164,728	164,728	140,061	104,553	60,175	Complete
700672	PRK 25-26 Park Fixtures New	120,354	123,620	103,620	123,620	(0)	Complete
700654	PRK 25-26 Shade Sails New	116,728	113,463	113,463	95,589	17,873	Complete
700671	PRK 25-26 Hermitage Bore Renewal	90,354	90,354	143,117	73,557	16,797	Construction 30% complete
700655	PRK 25-26 Softfall Rubber Renewal	65,275	51,861	51,861	51,861	(0)	Complete
700664	PRK 25-26 Signage Renewal	60,354	60,354	50,354	44,901	15,453	Ongoing Program
700684	NEW - Lakelands Youth Park	68,980	68,980	66,599	19,068	49,912	Design 10% complete
930050	Caddadup Recycled Water Supply (MAR)	188,881	188,881	181,023	23,881	165,000	Feasibility study in progress
700653	25-26 Res Elect Meter Replacement	50,354	50,354	42,021	354	50,000	Ongoing Program
700681	PRK 25-26 Bin Enclosures Upgrade	66,728	56,329	47,995	56,612	(284)	Complete
700667	PRK Sports Court Renewal	42,354	42,354	41,031	41,954	400	Complete
700673	PRK 25-26 Signage New	40,354	40,354	33,688	30,398	9,956	Ongoing Program
700677	PRK 25-26 Retaining Wall	21,131	33,131	23,799	35,297	(2,166)	Construction complete. Finances to be finalised
700678	NEW - Bortolo Goal Compound	17,232	22,788	19,362	22,788	(0)	Complete
700657	PRK Bardoc Reserve Upgrade	67,483	67,483	67,483	61,691	5,792	Design Only
700670	NEW - Playground, Kardan Loop, Falcon	15,520	15,520	15,520	5,761	9,759	Design Only
700628	24-25 Boardwalk and Beach Access Renewal	0	511,848	426,540	276,333	235,515	Construction 40% complete
700586	BW Warrungup Spring Reserve Boardwalk	0	119,162	99,302	27,783	91,378	Construction 90% complete
700634	MARC Double Sided Digital Sign Renewal	0	119,736	96,551	119,736	(0)	Complete
700650	Lakes Lawn Cemetary Recovery	0	149,189	124,324	120,549	28,640	Construction 90% complete
700633	MARC Outdoor Shade Structures New	0	99,882	84,296	99,882	0	Complete
700652	Pinjarra Rd Tuart Tree Support System	0	66,055	55,046	0	66,055	Construction 10% complete
700685	PRK - Rushton North Lighting	0	338,022	281,685	0	338,022	Construction to commence Q4
700577	Merlin Street Reserve Activation Plan	0	0	0	(12,532)	12,532	Construction complete. Finances to be finalised

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Account Description		Adopted Budget	Annual Budget	YTD Budget	YTD Actual	Remaining Unspent Funds	Comment
700637	Shade Structures Renewal Program	0	10,067	7,248	10,066	0	Ongoing Program
700614	Reserve Meter Renewal Program	0	0	0	0	0	Project amalgamated into the BLD - 25-26 - Site Main Switchboard project.
700686	Meadow Springs Cricket Nets	0	50,000	41,667	50,922	(922)	Construction to commence Q3
700687	Lakelands Dugouts	0	0	0	0	0	deferred project
700688	Peel Hockey Water Tanks	0	50,000	41,667	0	50,000	In progress
930045	Major Public Artworks	0	125,000	104,167	35,523	89,477	Non-PLM
<b>Roads</b>							
501192	Falcon Coastal Shared Path	658,902	412,448	316,432	95,939	316,510	Refer to Financial Report, Key Capital Projects table.
501264	Lakes Road - Murdoch Drive Blackspot	125,457	0	0	0	0	Withdrawn project
501265	Lynda Street and Baroy Street Blackspot	382,478	801,637	522,197	22,526	779,111	Construction to commence Q4
501267	Wanjeep Street Blackspot	614,883	0	0	0	0	Withdrawn project
501291	Pinjarra Road	1,844,765	2,209,444	2,008,011	1,313,923	895,522	Construction complete. Finances to be finalised
501294	Decorative Streetlighting Renewal Project Design	608,181	478,181	526,336	28,328	449,853	Ongoing project
501331	RDS - Renew - Clarice St	1,234,062	1,234,062	1,234,062	980,669	253,393	Construction 90% complete
501304	RDS - Upgrade - Tims Thicket Road	1,233,742	1,336,963	868,149	422,855	914,108	Construction 80% complete
501339	RDS - Resurface - Karinga & Surrounds	659,716	162,943	162,943	164,587	(1,644)	Complete
501308	TMP - BS - Tuckey Street	645,545	645,545	645,545	43,564	601,981	Design 95% complete
501313	TMP - BS Pinjarra-Anstruther Rd Intersect	599,616	599,616	528,168	84,674	514,941	Refer to Financial Report, Key Capital Projects table.
501309	RDS - Renew - Tims Thicket Road	595,767	492,546	561,360	432,305	60,241	Construction 90% complete
501336	RDS - Resurface - St Annes & Surrounds	528,209	390,268	390,268	395,588	(5,320)	Complete
501334	RDS - Resurface - Kookaburra & Surrounds	497,786	446,475	446,475	442,536	3,939	Complete
501329	RDS - Resurface - Canterbury & Surrounds	484,509	401,764	456,927	330,584	71,180	Construction complete. Finances to be finalised
501306	RDS - Resurface - Elmore Way	305,027	222,972	222,972	222,427	544	Complete
501311	TMP - LATM - Oakmont Avenue	284,171	284,171	183,258	23,289	260,882	Construction 20% complete
501338	RDS - Resurface - Angalore Road	262,049	243,456	243,456	243,456	(0)	Complete
501333	RDS - Resurface - La Grange & Augusta	241,945	169,521	169,521	169,520	0	Complete
501332	RDS - Resurface - McLarty Road	229,452	229,452	229,452	86,440	143,012	Construction complete. Finances to be finalised
501335	RDS - Resurface - Carnoustie Gardens	202,818	155,363	155,363	156,320	(957)	Complete
501341	RDS - Resurface - Hestia Way	179,637	148,385	148,385	148,385	0	Complete
501326	PTH - Renewal - Old Coast Road Bypass	135,738	135,738	135,738	2,570	133,168	Construction to commence Q4
501320	PTH - Renew - Mandurah Road	132,170	132,170	128,040	2,570	129,600	Consultant work underway
501337	RDS - Resurface - Cuvier Place	116,948	9,608	38,863	9,608	0	Withdrawn project
501330	CPK - City Centre Parking Plan Delivery	107,819	57,819	24,867	7,333	50,486	Ongoing Project
501318	TMP - LATM - Glencoe Parade	104,855	104,855	104,855	15,099	89,757	Design 95% complete
501321	PTH - Renew - Caddadup Reserve	101,570	101,570	101,570	2,570	99,000	Design to commence Q4.
501322	RDS - Resurface - Waste Mgmt Centre	107,749	140,199	140,199	140,199	0	Complete
501328	RDS - Resurface - Blossom Place	93,960	93,960	93,960	83,773	10,187	Complete
501317	TMP - Dandaragan Drive	55,718	55,718	55,718	2,718	53,000	Consultant work underway
501344	SLF - 25-26 Street Furniture Renewal	46,650	46,650	39,233	12,300	34,350	Ongoing Program
501343	SLF - 25-26 Street Furniture New	42,150	42,150	35,483	2,869	39,281	Ongoing Program
501319	TMP - Westview Parade, Wannanup	39,470	39,470	39,470	4,433	35,037	Design 95% complete
501316	TMP - Cossack Way	36,984	36,984	36,984	1,896	35,088	Consultant work underway
501325	PTH - Realign - Lively Place	37,570	37,570	37,570	19,341	18,229	Complete
501345	SLF - City Centre Lighting Audit	37,150	37,150	37,150	2,150	35,000	Procurement underway
501303	RDS - Renew - The Glen	58,111	58,111	48,111	33,111	25,000	Design Only
501312	TMP - Arramall Trail	21,844	21,844	21,844	1,213	20,631	Construction to commence Q4
501327	PTH - Renew - Estuary Road	17,570	0	1,951	2,570	(2,570)	Deferred project
501324	PTH - Renewal - Old Coast Road	16,737	16,737	16,737	2,594	14,144	Consultant work underway
501340	RDS - Renew - Finistere Island Retreat	38,111	38,111	38,111	33,111	5,000	Design Only
501314	CPK Merlin St Carpark Renewal	9,290	9,290	9,290	4,290	5,000	Concept design 95% complete
501310	CPK Doddies Beach Carpark Renewal	9,498	9,498	9,498	4,498	5,000	Design Only
501307	RDS - Renew - Grafton Drive	38,111	38,111	33,111	41,412	(3,301)	Design Only
501305	PTH - Tanjinn Street, Dawesville PAW	7,570	7,570	7,570	2,570	5,000	Concept complete
501193	23-24 TM Clarice St	0	47,891	39,909	47,890	0	Complete
501129	Trails Project	0	406,159	338,466	26,457	379,702	Design Complete
501194	TM Mandurah Tce/Adonis Rd	0	0	13,197	0	0	Withdrawn project
501235	RC Peel Street Stage 4	0	70,000	141,701	75,421	(5,420)	Construction complete. Finances to be finalised
501175	24-25 TM Discretionary Traffic Management	0	148,953	124,128	18,089	130,864	Ongoing Program

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Account Description		Adopted Budget	Annual Budget	YTD Budget	YTD Actual	Remaining Unspent Funds	Comment
501292	New Street Furniture and Minor Works	0	44,190	36,825	7,698	36,492	Ongoing Program
501293	PTH 24-25 Shared Path Renewal Program	0	287,794	239,829	353,102	(65,307)	Construction 70% complete. Budget variation for overspend to be processed in April 2026 Financial Report.
501260	Mewburn Centre Carpark Upgrade	0	26,128	23,913	22,129	3,999	Design 10% complete
501346	RDS - Preservation RRG - Coolbah Ave	0	876,309	666,924	139,947	736,362	Construction complete. Finances to be finalised
501347	RDS - Resurface - Cyprus Gardens	0	107,340	78,085	25,185	82,155	Construction complete. Finances to be finalised
<b>Drainage</b>							
600226	DRG - Parkview Street	176,238	176,238	176,238	15,914	160,325	Construction to commence Q4
600207	DRG - Cygni Street	156,238	156,238	156,238	143,007	13,232	Construction complete. Finances to be finalised
600211	DRG - Tara Street	101,238	101,238	101,238	66,821	34,418	Construction 90% complete
600220	DRG - Durham Crescent	71,238	71,238	71,238	75,906	(4,667)	Construction complete. Finances to be finalised
600225	DRG - Mississippi Drive	16,238	16,238	16,238	11,238	5,000	Design 90% complete
600209	DRG - Portmarnock Circle	16,238	16,238	16,238	11,238	5,000	Design Only
600213	DRG - Scenic Dr and Philante St Int	16,238	16,238	16,238	11,238	5,000	Design Only
600208	DRG - Mandurah Gardens Est	16,238	16,238	16,238	12,419	3,820	Design Only
600219	DRG - Lyelta Street	16,238	16,238	16,238	11,238	5,000	Design Only
600198	DR Mary Street Drainage Renewal	0	285,030	237,525	90,755	194,276	Construction 50% complete
<b>Coastal &amp; Estuary</b>							
911008	Mandurah Quay Seawall Repair	1,768,134	1,889,352	1,869,149	1,223,356	665,996	Construction 70% complete
911014	C&M - 25-26 Town Beach Seawall Renewal	1,217,856	1,217,856	1,217,856	154,226	1,063,630	Construction 60% complete
911020	C&M - 25-26 Birchley Rd Boat Ramp Upgr	957,013	82,013	82,013	72,366	9,647	Deferred project
911016	C&M - 25-26 Waterside Foreshore seawall	325,761	40,761	40,761	20,824	19,937	Consultant work underway
911018	C&M - 25-26 Memorial Park Seawall	278,010	58,010	58,010	37,115	20,896	Consultant work underway
911019	C&M - 25-26 Darwin Tce Public Jetty Renew	30,237	30,237	30,237	15,295	14,942	Consultant work underway
911015	C&M - 25-26 Doddiss Beach Protection	191,882	191,882	191,882	95,201	96,681	Consultant work underway
911013	C&M - Mandjar Bay Concept Planning	155,575	0	13,542	0	0	Withdrawn project
911017	C&M - 25-26 Breakwater Pde Entry Seawall	91,351	91,351	91,351	27,439	63,913	Consultant work underway
911021	In-Water Floating Pontoon	0	62,146	51,789	62,146	0	Procurement underway
911022	C&M - Western Foreshore Coastal Protection	0	200,000	100,000	0	200,000	Procurement underway
911007	Donnelly Gardens Seawall Repair	0	212,435	172,051	6,164	206,271	Construction 90% complete
<b>Equipment</b>							
930043	Christmas Decorations Program	200,000	210,612	199,319	0	210,612	Ongoing Program
820185	All Terrain Wheelchair	0	6,040	5,034	6,040	0	Complete
820195	Furniture & Equipment	0	12,000	10,000	0	12,000	Procurement underway
820198	CCTV Storage	0	77,000	64,167	0	77,000	Procurement underway
<b>Plant &amp; Machinery</b>							
770001	Replacement Light Passenger Vehicles	455,000	346,646	288,872	203,761	142,885	Ongoing Program
770002	Replacement Light Commercial Vehicles	884,000	740,053	616,711	180,562	559,491	Ongoing Program
770006	Trucks and Buses	1,130,500	1,104,019	920,016	1,041,400	62,619	Ongoing Program
770009	Parks and Mowers	283,000	340,847	284,039	157,441	183,406	Ongoing Program
770010	New - Heavy Vehicles Plant and Equipment	40,000	39,460	32,883	39,460	0	Ongoing Program
770011	Miscellaneous Equipment	17,500	70,519	58,766	17,519	53,000	Ongoing Program
770007	Trailers	81,120	82,785	68,988	22,365	60,420	Ongoing Program
770012	New - Vehicle and Small Plant Program	0	236,610	197,174	0	236,610	Ongoing Program
<b>Other Infrastructure</b>							
930048	LTFP Program - CSRRF	150,000	0	0	0	0	Ongoing Program
700055	Waterfront Project	0	555,443	462,869	185,114	370,329	Construction 90% complete
700665	New - Western Foreshore Leisure Precinct	613,647	215,647	294,314	170,507	45,140	Design Only
<b>Grand Total</b>		<b>40,467,886</b>	<b>41,607,688</b>	<b>37,489,000</b>	<b>20,292,877</b>	<b>21,314,811</b>	

Ordinary Council Meeting Agenda - 26 May 2026

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026

FINANCING ACTIVITIES  
NOTE 7  
BORROWINGS

Repayments - Borrowings

Information on Borrowings Particulars	1 July 2025	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Law, order, public safety</b>									
Bortolo Fire Track Water Infrastructure	32,250	-	-	2,941	5,055	29,310	7,217	1,539	423
<b>Community amenities</b>									
Halls Head Recycled Water 2019/20	116,439	-	-	16,760	19,256	99,679	94,533	4,828	6,455
Ablutions 2021/22	178,490	-	-	27,607	31,209	150,883	141,396	687	3,248
Waste Water Reuse [349]	34,182	-	-	20,256	22,692	13,926	11,694	1,094	2,864
Halls Head Ablution Block [350]	22,843	-	-	13,498	15,121	9,345	7,855	732	1,912
<b>Recreation and culture</b>									
Falcon Seawall	449,687	-	-	99,308	113,909	350,380	319,182	3,764	15,713
Mandjar Square Stage 3 and 4	251,679	-	-	45,846	49,977	205,833	192,753	8,703	16,306
Novara Foreshore Stage 3	101,343	-	-	18,437	20,613	82,906	76,982	3,581	5,517
Falcon Skate Park Upgrade	65,726	-	-	9,931	11,042	55,795	54,222	2,714	4,358
Falcon Bay Foreshore Stage 3 of 4	163,970	-	-	26,269	28,505	137,701	130,912	5,956	10,702
Mandjar Square Final Stage	164,078	-	-	26,145	29,040	137,932	130,962	6,108	9,610
Westbury Way North side POS Stage 3	117,537	-	-	16,691	18,670	100,846	95,728	4,878	7,618
Smart Street Mall Upgrade 2019/20	248,071	-	-	42,937	46,006	205,134	202,043	8,638	16,700
Smart Street Mall 2020/21	710,247	-	-	112,971	110,305	597,277	598,366	6,471	22,998
Enclosed Dog Park	14,508	-	-	1,621	1,817	12,887	14,705	615	918
Falcon Bay Upgrade - Stage 4 of 5	176,793	-	-	27,015	32,768	149,778	137,459	2,927	5,625
Novara Foreshore Stage 4	69,844	-	-	8,720	9,421	61,124	58,217	2,357	4,196
Bortolo Reserve - Shared Use Parking and Fire Track Facility	190,419	-	-	31,189	34,251	159,230	149,366	1,581	6,856
South Harbour Paving Upgrade Stage 2	35,612	-	-	4,032	4,520	31,580	30,024	1,508	2,255
Eastern/ Western Foreshore 2020/21	671,687	-	-	114,389	129,194	557,298	537,058	6,259	49,151
Falcon Skate Park Upgrade 2020/21	53,033	-	-	6,776	6,810	46,257	44,659	1,544	3,363
Eastern/ Western Foreshore 2021/22	1,057,173	-	-	158,457	201,616	898,716	818,949	12,061	74,888
Parks and Reserves Upgrades 2021/22	344,126	-	-	53,215	64,453	290,912	268,007	2,036	3,213
Mandurah Library Re Roofing Project	83,629	-	-	10,052	13,175	73,576	68,186	3,036	2,790
Enclosed Dog Park 2021/22	129,152	-	-	19,145	22,540	110,007	102,566	1,301	2,178
Falcon Bay Upgrade - Stage 4 of 5 2021/22	51,152	-	-	6,701	9,435	44,451	40,224	1,477	516
Novara Foreshore Stage 4 2021/22	162,736	-	-	25,021	29,261	137,715	128,340	793	2,164
Smart Street Mall 2021/22	437,105	-	-	66,334	82,018	370,771	340,378	3,970	4,148
Falcon Reserve Activation Plan Stage 3	297,787	-	-	42,888	51,993	254,899	246,073	1,892	2,620
2022/23 Parks and Reserves Upgrades	290,167	-	-	42,097	51,179	248,070	239,018	1,563	2,058
Kangaroo Paw Park	229,309	-	-	33,214	40,177	196,095	189,149	1,196	2,024
Seascapes Boardwalk	149,003	-	-	21,835	25,991	127,168	123,131	555	1,315
Bruce Cresswell Reserve	146,040	-	-	20,884	25,655	125,156	120,465	1,056	1,100
Falcon Bay Stage 5 of 5	108,679	-	-	15,725	18,262	92,954	90,527	505	1,545
Mandurah Community Museum Roof and Gutters	96,899	-	-	14,101	17,068	82,798	79,655	459	686
2022/23 South Harbour Upgrades	76,835	-	-	11,121	12,221	65,715	64,911	299	1,494
Pleasant Grove Foreshore	44,383	-	-	4,503	7,386	39,880	37,036	2,107	682
Smart Street Mall Upgrade	44,138	-	-	4,484	7,367	39,654	36,808	2,096	665
Parks & Reserves Program	3,177,416	-	-	247,801	272,557	2,929,615	2,909,917	127,859	191,749
Parks & Reserves Upgrade 24-25	1,180,902	-	-	77,109	99,244	1,103,793	1,081,604	47,840	59,339
Parks & Reserves Upgrade 25-26			1,520,000		0		2,000,000		0
Halls Head Bowling Club upgrade [331]	129,500	-	-	35,471	43,842	94,029	82,304	3,800	3,447
MARC Redevelopment Stage 1 [340]	91,169	-	-	74,351	86,974	16,818	-	2,087	2,744
MARC Redevelopment Stage 2 [341]	162,227	-	-	162,227	163,038	0	-	1,141	4,607
Eastern Foreshore Wall [344]	126,209	-	-	123,720	127,115	2,489	-	2,700	4,188
MARC Stage 2 [345]	198,052	-	-	179,402	198,437	18,650	-	2,468	3,597
Falcon Bay Seawall [351]	54,668	-	-	33,974	40,795	20,694	14,162	1,716	1,880
MARC Solar Plan [353]	75,077	-	-	20,028	23,560	55,049	48,788	2,031	3,566
Novara Foreshore Development [355]	140,551	-	-	43,762	52,139	96,789	82,287	1,231	2,553
Falcon Bay Foreshore Upgrades [356]	144,895	-	-	41,009	53,201	103,887	85,262	4,064	1,173
Mandjar Square Development [358]	175,056	-	-	53,619	64,221	121,436	105,329	1,070	1,872
Lakelands DOS [360]	792,519	-	-	273,071	329,814	519,447	463,103	7,309	8,743
<b>Transport</b>									

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026**

**FINANCING ACTIVITIES  
NOTE 7  
BORROWINGS**

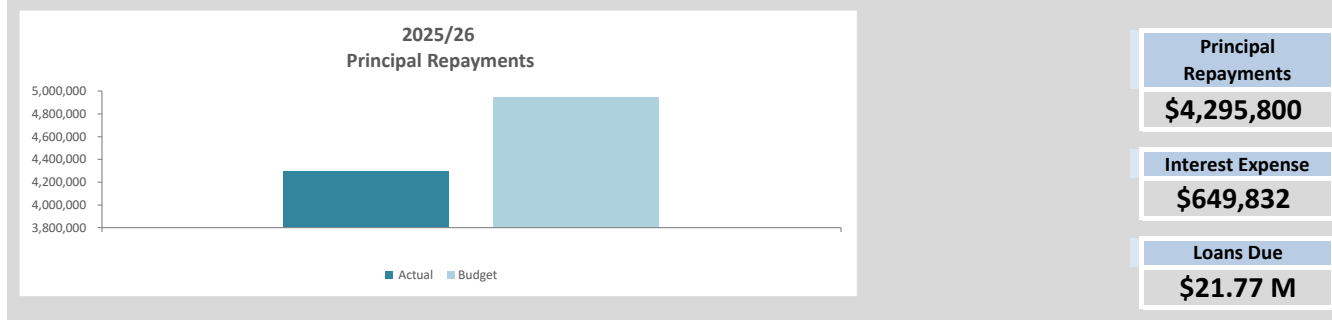
**Repayments - Borrowings**

Information on Borrowings Particulars	1 July 2025	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
New Road Construction 2018/19	744,243	-	-	163,123	177,241	581,120	550,176	7,253	24,473
New Boardwalks 18/19	252,515	-	-	50,947	51,359	201,568	192,273	3,920	14,117
Pinjarra Road Carpark	101,343	-	-	18,313	20,613	83,030	76,982	3,706	5,517
Coodanup Drive - Road Rehabilitation	51,166	-	-	8,912	10,017	42,255	39,023	2,089	3,336
South Harbour Upgrade 2019/20	134,200	-	-	20,021	22,075	114,179	108,978	4,824	7,604
New Road Construction 2019/20	404,120	-	-	89,144	99,842	314,977	301,056	1,976	14,874
New Roads 2020/21	366,177	-	-	61,144	62,140	305,033	297,550	2,531	12,573
Carryover Roads 2020/21	354,133	-	-	54,149	65,568	299,984	275,822	2,354	3,178
Roads 2021/22	179,941	-	-	27,579	31,611	152,362	141,800	799	2,719
Carparks 2021/22	118,730	-	-	18,001	20,752	100,729	94,159	806	2,152
Cambria Island Abutment Wall	42,183	-	-	5,538	7,706	36,645	33,354	1,211	508
RC Pinjarra Road Stage 3	371,737	-	-	53,018	66,212	318,719	305,562	2,952	2,257
RC Pinjarra Road Stage 4	371,752	-	-	53,017	66,211	318,735	305,578	2,953	2,258
Cambria Island Abutment Walls Repair	199,791	-	-	27,988	34,813	171,802	165,151	2,062	1,837
SP Halls Head PSP	149,003	-	-	21,835	25,991	127,168	123,131	555	1,315
RC Peel Street	84,018	-	-	12,084	12,950	71,934	71,380	346	2,008
Torcello Mews Canal PAW Renewal	75,295	-	-	10,909	12,061	64,386	63,528	291	1,384
Halls Head Pde Beach Central CP Stage 2	73,473	-	-	10,626	11,819	62,847	61,880	264	1,247
Halls Head Parade Car Park Stage 2a	39,191	-	-	3,733	6,555	35,457	32,395	1,867	281
Senior Citizens Carpark	10,258	-	-	859	935	9,399	9,331	491	728
Roads & Drainage Program	2,184,422	-	-	170,359	187,379	2,014,062	2,000,517	87,901	131,824
Roads & Drainage Program 24-25	2,200,048	-	-	143,591	184,898	2,056,456	2,015,102	91,436	110,553
Roads & Drainage Program 25-26	-	-	550,871	-	0	-	2,500,000	-	0
New Road Construction [342]	104,503	-	-	95,735	102,550	8,769	-	2,249	2,788
WMC Tims Thicket [343]	21,316	-	-	15,529	17,503	5,787	2,158	622	1,796
Road Construction [346]	84,706	-	-	53,798	65,514	30,908	19,064	2,412	1,672
MARC Carpark [347]	65,448	-	-	40,774	48,269	24,674	17,544	1,926	2,795
MPAC Forecourt [348]	28,517	-	-	16,877	18,906	11,640	9,781	913	2,388
Mandurah Marina [352]	75,063	-	-	20,059	23,597	55,005	48,706	2,029	3,564
MARC Carpark [354]	109,431	-	-	29,833	37,865	79,598	68,092	3,299	2,019
Mandurah Foreshore Boardwalk Renewal [357]	160,058	-	-	49,327	58,832	110,731	95,096	898	1,883
New Road Construction [359]	423,719	-	-	138,877	166,656	284,842	257,332	2,813	4,215
Smoke Bush Retreat Footpath [361]	38,379	-	-	9,761	10,681	28,618	26,599	1,267	2,627
<b>Economic services</b>									
Mandurah Ocean Marina Chalets Refurbishment	106,292	-	-	16,514	19,399	89,778	83,511	489	1,294
<b>Other property and services</b>									
Civic Building - Tuckey Room Extension	252,716	-	-	46,208	51,184	206,508	192,182	8,590	14,182
Building Renewal & Upgrades Program	1,301,276	-	-	101,487	111,628	1,199,789	1,191,715	52,363	78,528
Mandurah Quay Seawall Repair	0	-	1,650,000	-	-	0	1,650,000	0	0
Building Renewal & Upgrades Program 24-25	720,736	-	0	47,469	60,512	673,266	659,488	29,175	36,180
25-26 Building Renewal & Upgrades	-	-	0	-	-	-	1,000,000	-	-
<b>Total</b>	<b>26,064,892</b>	<b>0</b>	<b>3,720,871</b>	<b>4,295,800</b>	<b>4,946,758</b>	<b>21,769,093</b>	<b>27,987,512</b>	<b>649,832</b>	<b>981,370</b>
<b>Current borrowings</b>	<b>4,946,758</b>		<b>3,720,871</b>	<b>4,295,800</b>	<b>4,946,758</b>	<b>1,209,868</b>	<b>4,946,758</b>	<b>649,832</b>	<b>981,370</b>
<b>Non-current borrowings</b>	<b>21,118,134</b>					<b>20,559,225</b>	<b>23,040,754</b>		
	<b>26,064,892</b>					<b>21,769,093</b>	<b>27,987,512</b>		

All debenture repayments were financed by general purpose revenue.

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026**

**OPERATING ACTIVITIES  
NOTE 8  
CASH RESERVES**

**Cash Backed Reserve**

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Building	1,617,101	252,918	404,399	8,954,091	6,608,498	0	0	10,824,110	8,629,999
Parking	529,269	13,801	20,290	0	0	0	0	543,070	549,559
Asset Management	26,970,114	555,920	764,515	2,181,804	0	(9,244,900)	0	20,462,938	27,734,629
Cultural Centre	493	0	0	0	0	0	0	493	493
Sustainability	296,619	7,734	9,223	0	0	(57,500)	0	246,853	305,842
Waste Facilities Reserve Fund	10,715,277	198,278	283,673	0	0	(3,320,781)	0	7,592,774	10,998,950
Interest Free Loans	191,704	0	0	0	0	0	0	191,704	191,704
CLAG	1,415	37	644	15,788	0	0	0	17,240	2,059
Mandurah Ocean Marina	195,681	5,102	7,501	0	0	0	0	200,783	203,182
Waterways	625,392	15,688	5,486	0	0	(494,238)	0	146,842	630,878
Port Mandurah Canals Stage 2 Maintenance	102,363	2,669	3,924	0	0	0	0	105,032	106,287
Mariners Cove Canals	93,266	2,432	3,575	0	0	0	0	95,698	96,841
Port Bouvard Canal Maintenance Contributions	293,559	7,654	11,254	0	0	0	0	301,213	304,813
Unspent Grants & Contributions	4,242,098	0	0	2,328,579	0	(3,297,056)	0	3,273,620	4,242,098
Long Service Leave	3,396,631	92,787	104,174	0	0	(701,115)	0	2,788,302	3,500,805
Bushland and Environmental Protection	1,866,955	43,217	71,366	0	0	0	0	1,910,172	1,938,321
Coastal Storm Contingency	284,175	7,410	10,894	0	0	0	0	291,585	295,069
Digital Futures	62,516	1,630	2,397	0	0	0	0	64,146	64,913
Decked Carparking	1,108,828	28,912	42,507	0	0	0	0	1,137,740	1,151,335
Specified Area Rates - Waterside Canals	115,404	5,535	0	0	0	(2,942)	0	117,997	115,404
Specified Area Rates - Port Mandurah Canals	200,290	6,270	6,887	64,900	0	(142,556)	0	128,904	207,177
Specified Area Rates - Mandurah Quay Canals	313,859	16,614	16,654	27,019	0	(49,152)	0	308,340	330,513
Specified Area Rates - Mandurah Ocean Marina	1,144,422	35,484	0	149,815	0	0	0	1,329,721	1,144,422
Specified Area Rate - Port Bouvard Canals	173,219	9,836	8,465	0	0	0	0	183,055	181,684
Specified Area Rate - Mariners Cove	5,927	487	487	260	0	0	0	6,674	6,414
Specified Area Rate - Eastport	67,024	2,824	2,824	962	0	0	0	70,810	69,848
Sportclubs Maintenance Levy	449,570	10,183	17,177	0	0	0	0	459,753	466,747
City Centre Land Acquisition Reserve	2,131,064	55,567	81,695	0	0	0	0	2,186,631	2,212,759
Lakelands Community Infrastructure Reserve	1,211,619	31,593	46,448	0	0	0	0	1,243,212	1,258,067
Plant Reserve	1,911,487	48,694	79,768	1,133,984	0	(959,112)	0	2,135,053	1,991,255
Workers Compensation Reserve	329,536	8,593	12,633	0	0	0	0	338,129	342,169
Restricted Cash Reserve	4,104,069	47,864	0	0	0	(2,351,907)	0	1,800,027	4,104,069
Community Safety	492,213	12,834	16,820	0	0	(54,848)	0	450,199	509,033
Public Art Reserve	434,996	11,537	15,375	90,000	0	(125,000)	0	411,533	450,371
Large-Scale Arts and Culture Attraction Reserve	0	0	0	0	0	0	0	0	0
	<b>65,678,155</b>	<b>1,540,105</b>	<b>2,051,054</b>	<b>14,947,201</b>	<b>6,608,498</b>	<b>(20,801,108)</b>	<b>0</b>	<b>61,364,353</b>	<b>74,337,707</b>

Ordinary Council Meeting Agenda - 26 May 2026

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026

NOTE 9

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Operating Grant, Subsidies and Contributions Liability				Operating Grants, Subsidies and Contributions Revenue			
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Adopted Budget	Budget Variations	Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating Grants and Subsidies</b>								
<b>General purpose funding</b>								
2025-26 Financial Assistance Grant - Local Roads	0	0	0	0	2,399,744	320,164	2,719,908	1,668,917
2025-26 Financial Assistance Grant - General Roads	0	0	0	0	1,638,400	195,493	1,833,893	0
<b>Law, order, public safety</b>								
Southern Districts Bush Fire Brigade LGGS: DFES	0	0	0	0	35,000	2,500	37,500	51,643
Bushfire Mitigation: DFES	0	0	0	0	20,660	(20,660)	0	0
SES LGGS: 2025/26 DFES	0	0	0	0	51,000	5,000	56,000	92,147
Bushfire Risk Mitigation Coordinator Grant: City of Cockburn	7,075	20,737	(19,712)	8,101	0	0	0	19,712
Bushfire Risk Mitigation Coordinator Grant: DFES	14,151	77,223	(39,423)	51,950	82,948	0	82,948	39,423
CoM Housing Needs Analysis - DPIRD	50,000	0	0	50,000	0	50,000	50,000	0
Stronger Suburbs Cocooning Project	34,303	84,851	(64,184)	54,970	115,850	34,303	150,153	64,184
<b>Education and welfare</b>								
Waterwise Verge Grant: Water Corp	0	0	0	0	10,000	0	10,000	0
Paint the Town REaD: Department of Communities	33,673	0	(33,673)	0	30,526	34,048	64,574	33,673
Suicide Prevention Grant: WA Mental Health Commission	0	17,500	0	17,500	0	17,500	17,500	0
Volunteer Luncheon	0	1,364	0	1,364	0	0	0	0
WA Bike Month 25	0	2,000	(2,000)	0	0	0	0	2,000
International Day of People with Disability Grant	0	1,000	(1,000)	0	0	1,000	1,000	1,000
<b>Community amenities</b>								
Bus Shelter Maintenance Assistance Scheme: PTA	0	0	0	0	18,623	0	18,623	0
Direct Grant	0	0	0	0	503,803	0	503,803	479,187
<b>Recreation and culture</b>								
Crabfest: Tourism WA 2026	0	145,000	0	145,000	140,000	0	140,000	0
Crab Fest: Galati Group - Spud Shed	0	20,000	(20,000)	0	0	0	0	20,000
Crab Fest: WA Return Recycle Renew Limited	0	6,000	(6,000)	0	0	0	0	6,000
Crab Fest: WA Automotive	0	15,000	(15,000)	0	0	0	0	15,000
Crab Fest: DPIRD	0	7,500	(7,500)	0	0	0	0	7,500
Christmas Pageant: Lotterywest	0	20,000	(20,000)	0	0	30,578	30,578	20,000
Christmas Light Trails: Lotterywest	0	50,000	(50,000)	0	0	50,000	50,000	50,000
Christmas Carols: Lotterywest	0	50,000	(50,000)	0	0	50,000	50,000	50,000
Christmas: Tourism WA	0	7,000	(7,000)	0	0	10,000	10,000	7,000
Every Club Funding 2026: DLGSC	0	0	0	0	20,480	0	20,480	0
Every Club Funding 2025: DLGSC	37,908	0	0	37,908	0	37,908	37,908	0
Gnoonie Youth Football Cup: Healthway	0	0	0	0	3,072	0	3,072	10,700
Southern Beaches CHRMAP: DPLH	98,000	28,000	0	126,000	0	140,000	140,000	0
Mandurah Estuarine CHRMAP - DPLH	0	100,000	0	100,000	0	100,000	100,000	0
Community Action Plan: Alcohol and Drug Foundation	13,639	0	(13,639)	0	16,925	19,764	36,689	13,639
CASM Signage	18,730	0	(18,730)	0	0	18,730	18,730	18,730
Australia Day 2026 Community Events Grant Program	0	12,000	(12,000)	0	15,000	0	15,000	12,000
CASM Art in Residency - DLGSCI	42,000	0	0	42,000	0	42,000	42,000	0
Better Beginnings Community Garden Storytime – Let's Grow Together!	30,000	0	(8,273)	21,727	0	30,000	30,000	8,273
Community Gardens Grant Program	10,000	0	(10,000)	0	0	10,000	10,000	10,000
<b>Other property and services</b>								
Urban Greening Round Two Funding	40,000	0	(40,000)	0	0	40,000	40,000	40,000
<b>TOTALS</b>	<b>429,479</b>	<b>665,175</b>	<b>(438,134)</b>	<b>656,519</b>	<b>5,102,031</b>	<b>1,218,328</b>	<b>6,320,358</b>	<b>2,740,728</b>

\* The Note 9 above relates to Operating Grants, Subsidies and Contributions with contract liability

Ordinary Council Meeting Agenda - 26 May 2026

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026

NOTE 10  
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability				Non Operating Grants, Subsidies and Contributions Revenue				
	Liability	Increase in Liability	Liability Reduction (As revenue)	Liability	Adopted Budget Revenue	Budget Variations	Annual Budget	YTD Revenue Actual (b)	
	1-Jul			30-Jun	\$	\$	\$	\$	
<b>Non-Operating Grants and Subsidies</b>									
<b>Community amenities</b>									
750741	Avalon Foreshore Ablution Renewal	-	-	0	-	95,599	95,599	95,599	
911014	C&M - 25-26 Town Beach Seawall Renewal	-	462,000	(36,370)	1,100,000	-	1,100,000	36,370	
911015	C&M - 25-26 Doddys Beach Protection	-	-	0	75,000	-	75,000	0	
<b>Recreation and culture</b>									
750790	New - MARC Sports Court Upgrade	-	-	0	298,375	(148,375)	150,000	0	
750789	New - Falcon Men's Shed	-	-	0	446,750	(446,750)	0	0	
750827	NEW - Peelwood Reserve Oval Storage	-	200,000	(2,349)	200,000	(150,000)	50,000	2,349	
750800	BLD - MARC Squash Court Glass Walls	-	-	0	30,000	-	30,000	0	
750732	Dawesville Community Centre	-	1,737,167	(490,340)	-	1,677,262	1,677,262	490,340	
700683	New - Regional Multi-use Facility	-	-	0	414,762	(172,412)	242,350	0	
700639	Peel Hockey Association Surface Renewal	-	216,000	(216,000)	340,000	-	340,000	216,000	
700662	PRK 25-26 Merlin Res Sport Light Renewal	-	120,000	(1,500)	118,500	(320,000)	80,000	1,500	
700685	PRK - Rushton North Lighting - State Government	-	100,000	-	100,000	100,000	100,000	0	
700685	PRK - Rushton North Lighting - Club Night Lights Program	-	112,674	-	112,674	-	112,674	0	
700686	Meadow Springs Cricket Nets	-	50,000	(50,000)	0	-	50,000	50,000	
700687	Lakelands Dugouts	-	-	0	-	82,000	82,000	0	
700688	Peel Hockey Water Tanks	-	50,000	-	50,000	-	50,000	0	
750825	NEW - Town Beach SLS Storage	-	30,000	(3,375)	26,625	-	30,000	3,375	
750830	Canopus Display Shed	-	-	0	-	50,000	50,000	0	
750832	SES - Training Roof Facility and Screen	-	5,796	-	5,796	-	50,000	0	
<b>Transport</b>									
880017	BRG Fathom Turn Footbridge Maintenance	-	-	0	167,000	(167,000)	0	0	
501291	Pinjarra Road	-	1,338,127	(1,268,414)	69,713	1,200,000	243,120	1,268,414	
501331	RDS - Renew - Clarice St	-	550,000	(550,000)	0	1,000,000	(450,000)	550,000	
501304	RDS - Upgrade - Tims Thicket Road	-	320,000	(320,000)	0	800,000	68,814	868,814	
501192	Falcon Coastal Shared Path	-	-	0	298,500	23,546	322,046	0	
501339	RDS - Resurface - Karinga & Surrounds	-	-	0	200,000	(200,000)	0	0	
501308	TMP - BS - Tuckey Street	-	164,170	(13,658)	150,512	410,426	-	13,658	
501267	Wanjeep Street Blackspot	-	-	0	409,667	(409,667)	0	0	
501313	TMP - BS Pinjarra-Anstruther Rd Intersct	-	228,633	(56,641)	171,992	381,055	190,527	56,641	
501309	RDS - Renew - Tims Thicket Road	-	320,000	(320,000)	0	400,000	(68,814)	331,186	
501336	RDS - Resurface - St Annes & Surrounds	-	285,707	(285,707)	0	400,000	(114,293)	285,707	
501334	RDS - Resurface - Kookaburra & Surrounds	-	420,000	(420,000)	0	279,615	140,385	420,000	
501329	RDS - Resurface - Canterbury & Surrounds	-	-	0	400,000	(400,000)	0	0	
501346	Preservation - Coolibah Ave	-	141,867	(139,947)	1,920	-	584,206	139,947	
501265	Lynda Street and Baroy Street Blackspot	100,924	-	(5,993)	94,931	256,367	288,558	5,993	
501306	RDS - Resurface - Elmora Way	-	200,000	(200,000)	0	200,000	-	200,000	
501311	TMP - LATM - Oakmont Avenue	-	30,706	(10,944)	19,762	181,217	-	10,944	
501264	Lakes Road - Murdoch Drive Blackspot	-	-	0	98,666	-	98,666	0	
501330	CPK - City Centre Parking Plan Delivery	-	-	0	50,000	(98,666)	50,000	0	
501318	TMP - LATM - Glencoe Parade	-	26,706	(10,393)	16,313	66,766	-	10,393	
501343	SLF - 25-26 Street Furniture New	-	-	0	20,000	-	20,000	0	
501193	23-24 TM Clarice St	-	68,659	(60,627)	8,032	-	8,032	8,032	
501129	Trails Project	-	195,452	(26,457)	168,995	-	231,294	26,457	
501194	TM Mandurah Tce/Adonis Rd	-	21,535	-	21,535	-	0	0	
700516	Yalgorup National Park	-	1,046,527	(31,567)	1,014,960	850,000	(599,999)	250,001	
911020	C&M - 25-26 Birchley Rd Boat Ramp Upgr	-	-	0	678,750	(678,750)	0	0	
501213	23-24 RS Charon Rd	-	1,906	-	1,906	-	0	0	
501196	23-24 TM Wanjeep St	-	2,265	(2,265)	0	-	0	0	
501277	Hennessey Place	-	-	0	-	-	0	142,425	
501226	Rakoa Street Road Resurface	-	-	0	-	-	0	30,517	
501284	Soldiers Cove Terrace Resurface	-	-	0	-	-	0	54,734	
501227	Rouse Rd Road Resurface	-	-	0	-	-	0	60,652	
501235	RC Peel Street Stage 4	-	-	0	-	20,573	20,573	0	
		1,437,267	6,758,333	(4,467,687)	3,727,912	12,052,916	(328,136)	11,724,779	4,872,188
<b>Non-Operating Contributions</b>									
<b>Recreation and culture</b>									
700639	Peel Hockey Association Surface Renewal	-	-	0	-	-	-	50,000	
<b>Transport</b>									
<b>Other property and services</b>									
750828	BLD - Admin Building FIP Replacement	-	-	0	-	25,851	25,851	0	
770007	Trailers	-	-	0	-	-	-	8,566	
820185	All Terrain Wheelchair	-	-	0	-	5,040	5,040	5,040	
		0	0	0	0	30,891	30,891	63,606	
<b>Total Non-operating grants, subsidies and contributions</b>									
		1,437,267	6,758,333	(4,467,687)	3,727,912	12,052,916	(297,245)	11,755,670	4,935,794

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026**

**NOTE 11  
PROPOSED BUDGET VARIATIONS FOR COUNCIL APPROVAL**

The following are for consideration for Council to approve as budget variations

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
							0
	Waste Management Reserve		Other: Transfer Out of Reserve		44,001		44,001
131502-5900-1542-61129	10 Casilda Street Falcon		Operating Expenses			(44,001)	0
750689-6100-1001-61129	Works and services refurbishment		Capital Expenses		350,000		350,000
	Asset Management Reserve		Other: Transfer Out Reserve			(350,000)	0
750799-6100-1001-61129	Meadow Springs Sport Facility External Painting		Capital Expenses			(50,000)	(50,000)
750829-6100-1001-61129	Falcon Library Compressor Unit Replacement		Capital Expenses			(80,000)	(130,000)
911007-6400-1001-61129	Donnelly Gardens Seawall Repair		Capital Expenses			(159,000)	(289,000)
750798-6100-1001-61129	Port Bouvard Surf Life Saving Club HVAC Design		Capital Expenses			(27,000)	(316,000)
	25-26 Street Furniture Renewal		Capital Expenses			(34,000)	(350,000)
	Asset Management Reserve		Other: Transfer Into Reserve		350,000		0
501292-6250-1001-61129	New Street Furniture and Minor Works		Capital Expenses		35,000		35,000
501324-6250-1001-61129	Old Coast Road Path Renewal		Capital Expenses			(35,000)	0
501325-6250-1001-61129	Lively Place Path Realignment		Capital Expenses		18,000		18,000
501175-6250-1001-61129	Traffic Mngement Minor Works Program		Capital Expenses		41,000		59,000
501326-6250-1001-61129	Old Coast Road Bypass Path Renewal Project		Capital Expenses		91,000		150,000
501293-6250-1001-61129	PTH 24-25 Shared Path Renewal Program		Capital Expenses			(150,000)	0
770001-6300-1001-61001	Light Passenger Vehicles		Capital Expenses		105,000		105,000
770002-6300-1001-61001	Light Commercial Vehicles		Capital Expenses		435,000		540,000
770007-6300-1001-61001	Trailers		Capital Expenses		11,380		551,380
100002-5330-1458-41008	Light Passenger Vehicles - Proceeds		Capital Revenue			(52,489)	498,891
100002-5330-1458-41008	Light Commercial Vehicles - Proceeds		Capital Revenue			(230,862)	268,029
	Plant Reserve		Other: Transfer Into Reserve			(268,029)	0
	Asset Management Reserve		Other: Transfer Out Reserve		82,000		82,000
700687-6600-1001-41403	Lakelands Dugout - Grant Revenue		Capital Revenue			(82,000)	0
				<b>0</b>	<b>1,562,381</b>	<b>(1,562,381)</b>	<b>0</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026**

Amendments to original budget since budget adoption. Surplus/(Deficit)  
A positive number in the amended budget running balance represents an estimated closing surplus.  
A negative number in the amended budget running balance represents an estimated closing deficit

**NOTE 12  
BUDGET AMENDMENTS APPROVED**

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
							(504,792)
	2024/25 Capital Carryover - Capital adjustment	June OCM G. 11/06/25	Capital Expenses			(4,989,906)	(5,494,698)
	2024/25 Capital Carryover - Loan adjustment	June OCM G. 11/06/25	Other: Unutilised Loans		144,577		(5,350,121)
	2024/25 Capital Carryover - Reserve adjustment	June OCM G. 11/06/25	Other: Transfer Out of Reserve		3,034,995		(2,315,126)
	2024/25 Capital Carryover - Proceeds adjustment	June OCM G. 11/06/25	Capital Revenue		35,481		(2,279,645)
	2024/25 Capital Carryover - Grants and contributions adjustments	June OCM G. 11/06/25	Capital Revenue		1,774,853		(504,792)
	2024/25 Capital Carryover - Grants and contributions adjustments	June OCM G. 11/06/25	Other: Transfer Out of Reserve		225,117		(279,675)
	2024/25 Capital Carryover - Contract Liability	June OCM G. 11/06/25	Non Cash Item	(225,117)			(504,792)
	Operating Carryovers - Reduction in Contracts and Materials	June OCM G. 11/06/25	Operating Expenses			(1,882,385)	(2,387,177)
	Operating Carryovers - Unspent Grant Reserve	June OCM G. 11/06/25	Other: Transfer Out of Reserve		156,680		(2,230,497)
	Operating Carryovers - Restricted Cash Reserve	June OCM G. 11/06/25	Other: Transfer Out of Reserve		1,725,705		(504,792)
	Operating Carryovers - Increase in Operating Revenue	June OCM G. 11/06/25	Operating Revenue		152,135		(352,657)
	Operating Carryovers - Contract Liability	June OCM G. 11/06/25	Non Cash Item	(152,135)			(504,792)
	2024/25 Mid-Year Budget Review Budget Reinstatement - Capital adjustment	June OCM G. 11/06/25	Capital Expenses			(3,692,843)	(4,197,635)
	2024/25 Mid-Year Budget Review Budget Reinstatement - Loan adjustment	June OCM G. 11/06/25	Other: Unutilised Loans		65,848		(4,131,787)
	2024/25 Mid-Year Budget Review Budget Reinstatement - Proceeds adjustment	June OCM G. 11/06/25	Capital Revenue		318,007		(3,813,780)
	2024/25 Mid-Year Budget Review Budget Reinstatement - Grants and contributions adjustment	June OCM G. 11/06/25	Capital Revenue		486,647		(3,327,133)
	2024/25 Mid-Year Budget Review Budget Reinstatement - Reserve adjustment	June OCM G. 11/06/25	Other: Transfer Out of Reserve		2,822,341		(504,792)
	2024/25 Mid-Year Budget Review Budget Reinstatement - Unspent Grants Reserve adjustment	June OCM G. 11/06/25	Other: Transfer Out of Reserve		140,719		(364,073)
	2024/25 Mid-Year Budget Review Budget Reinstatement - Contract Liability	June OCM G. 11/06/25	Non Cash Item	(140,719)			(504,792)
	Rushton North Lighting	June OCM G. 11/06/25	Capital Expenses			(338,022)	(842,814)
700685-6600-1263-41403	Rushton North Lighting - State Election Promise Grant	June OCM G. 11/06/25	Capital Revenue		100,000		(742,814)
700685-6600-1263-41403	Rushton North Lighting - Club Night Lights Program Grant	June OCM G. 11/06/25	Capital Revenue		112,674		(630,140)
930044-6600-1001-61129	CSRFF Small Grant Program	June OCM G. 11/06/25	Capital Expenses		100,000		(530,140)
930048-6500-1001-61129	LTFP Program - CSRFF	June OCM G. 11/06/25	Capital Expenses		25,348		(504,792)
100010-4390-1267-61001	Administration - Health Promotion - Grant Expenditure	Aug OCM G. 17/08/25	Operating Expenses			(17,500)	(522,292)
100010-4390-1263-41400	Suicide Prevention Grant - WA Mental Health Commission	Aug OCM G. 17/08/25	Operating Revenue		17,500		(504,792)
100170-4200-1263-61129	CASM Artist in Residency and Mentorship Program	Aug OCM G. 17/08/25	Operating Expenses			(42,000)	(546,792)
100170-4200-1263-41400	CASM Artist in Residency and Mentorship Program Grant - LGSCI	Aug OCM G. 17/08/25	Operating Revenue		42,000		(504,792)
100010-4120-1169-61001	Administration - Strategic Planning - Corporate Projects	Aug OCM G. 17/08/25	Operating Expenses			(50,000)	(554,792)
100010-4120-1263-41400	Administration - Strategic Planning - Operating Grants - PDC	Aug OCM G. 17/08/25	Operating Revenue		50,000		(504,792)
100010-1110-1001-61129	Administration - Economic Development - CoM Project Management Projects	Aug OCM G. 17/08/25	Operating Expenses			(200,000)	(704,792)
750695-6100-1001-61129	Waste Management Centre Upgrade Fire Fighting Infrastructure	Aug OCM G. 17/08/25	Capital Expenses			(150,000)	(854,792)
	Waste Facilities Reserve	Aug OCM G. 17/08/25	Other: Transfer Out of Reserve		150,000		(704,792)
750828-6100-1001-61129	BLD - Admin Building FIP Replacement	Aug OCM G. 17/08/25	Capital Expenses			(25,851)	(730,643)
750828-6100-1305-41452	Insurance Claim Proceeds - Contributions - Non-Operating	Aug OCM G. 17/08/25	Capital Revenue		25,851		(704,792)
930045-6600-1001-61129	Major Public Artworks	Aug OCM G. 17/08/25	Capital Expenses			(125,000)	(829,792)
	Public Art Reserve	Aug OCM G. 17/08/25	Other: Transfer Out of Reserve		125,000		(704,792)
124012-5850-2150-61129	Mandurah Estuary Bridge Duplication - Fishing Platform project	Aug OCM G. 17/08/25	Operating Expenses			(160,000)	(864,792)
	Restricted Cash Reserve	Aug OCM G. 17/08/25	Other: Transfer Out of Reserve		160,000		(704,792)
100010-5410-1738-41130	Administration - Design and Development - Works in City Managed Reserves Permit - Fees and Charges	Aug OCM G. 19/08/25	Operating Revenue		300,000		(404,792)
100004-5410-1001-60001	Payroll Services - Design and Development - Salaries and Wages	Aug OCM G. 19/08/25	Operating Expenses			(300,000)	(704,792)
	2024-25 Operating Carryover Adjustment - Increase in Materials/Contracts	Sept OCM G. 3/10/25	Operating Expenses			(385,484)	(1,090,276)
	2024-25 Operating Carryovers - Restricted Cash Reserve	Sept OCM G. 3/10/25	Other: Transfer Out of Reserve		316,303		(773,973)
	2024-25 Operating Carryovers - Unspent Grant Reserve	Sept OCM G. 3/10/25	Other: Transfer Out of Reserve		21,056		(752,917)
	2024-25 Operating Carryover Adjustment - Increase in Grants/Contributions	Sept OCM G. 3/10/25	Operating Revenue		212,243		(540,674)
	2024-25 Operating Carryover Adjustment - Non Cash Grant Movements	Sept OCM G. 3/10/25	Non Cash Item	(164,118)			(704,792)
	Capital Carryover - Capital adjustment	Sept OCM G. 3/10/25	Capital Expenses			(2,631,032)	(3,335,824)
	Capital Carryover - Loan adjustment	Sept OCM G. 3/10/25	Other: Unutilised Loans		54,548		(3,281,276)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026**

Amendments to original budget since budget adoption. Surplus/(Deficit)  
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A negative number in the amended budget running balance represents an estimated closing deficit

**NOTE 12  
BUDGET AMENDMENTS APPROVED**

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Capital Carryover - Net Reserve adjustment	Sept OCM G. 3/10/25	Other: Transfer Out of Reserve		1,882,642		(1,398,634)
	Capital Carryover - Proceeds adjustment	Sept OCM G. 3/10/25	Other: Proceeds From Sale of Assets		24,008		(1,374,626)
	Capital Carryover - Grants adjustments	Sept OCM G. 3/10/25	Capital Revenue		669,834		(704,792)
	Capital Carryover - Unspent Grant Reserve adjustment	Sept OCM G. 3/10/25	Other: Transfer Out of Reserve		1,067,260		362,468
	Capital Carryovers - Contract Liability	Sept OCM G. 3/10/25		(1,067,260)			(704,792)
700686-6600-1001-61001	Meadow Springs Cricket Nets	Sept OCM G. 3/10/25	Capital Expenses			(50,000)	(754,792)
700686-6600-1001-41403	Meadow Springs Cricket Nets - State Election Grant Funding	Sept OCM G. 3/10/25	Capital Revenue		50,000		(704,792)
101012-4505-1263-41400	International Day for People with Disability	Oct OCM G. 8/11/25	Operating Revenue		1,000		(703,792)
101012-4505-1263-61001	International Day for People with Disability	Oct OCM G. 8/11/25	Operating Expenses			(1,000)	(704,792)
700687-6600-1001-41403	Lakelands Dugouts - State Election Grant Funding	Oct OCM G. 8/11/25	Capital Revenue		82,000		(622,792)
700687-6600-1001-61001	Lakelands Dugouts	Oct OCM G. 8/11/25	Capital Expenses			(82,000)	(704,792)
700633-6600-1001-61129	MARC Shadesails	Oct OCM G. 8/11/25	Capital Expenses			(20,000)	(724,792)
750792-6100-1001-61129	MARC Café/Squash Thoroughfare	Oct OCM G. 8/11/25	Capital Expenses		20,000		(704,792)
	Waste	Oct OCM G. 8/11/25	Other: Transfer Out of Reserve		20,000		(684,792)
750783-6100-1001-61129	Waste - Safety Improvement Projects	Oct OCM G. 8/11/25	Capital Expenses			(20,000)	(704,792)
131007-5410-1263-61129	Waltham Street Design and Development	Oct OCM G. 8/11/25	Operating Expenses			(149,899)	(854,691)
	2024-25 Operating Carryovers - Restricted Cash Reserve	Oct OCM G. 8/11/25	Other: Transfer Out of Reserve		149,899		(704,792)
163046-4000-1263-41400	Canopus Restoration Project	Oct OCM G. 8/11/25	Operating Revenue		50,000		(654,792)
163046-4000-1263-61001	Canopus Restoration Project	Oct OCM G. 8/11/25	Operating Expenses			(50,000)	(704,792)
100010-1000-1169-61001	Administration Chief Executive Corporate Project	Oct OCM G. 8/11/25	Operating Expenses		55,850		(648,942)
911021-6400-1001-61001	In-water floating pontoon	Oct OCM G. 8/11/25	Capital Expenses			(55,850)	(704,792)
700662-6600-1001-61129	PRK 25-26 Merlin Reserve Renewal	Nov OCM G. 6/12/25	Capital Expenses		200,000		(504,792)
700662-6600-1263-41403	PRK 25-26 Merlin Reserve Renewal - State Election Commitment Grant	Nov OCM G. 6/12/25	Capital Revenue			(200,000)	(704,792)
501264-6250-1001-XXXX	Lakes Road - Murdoch Drive	Nov OCM G. 6/12/25	Capital Expenses		125,457		(579,335)
XXXXXX-XXXX-XXXX-60206	Lakes Road - Murdoch Drive design and management OH	Nov OCM G. 6/12/25	Capital Expenses			(5,590)	(584,925)
501264-6250-1263-41403	Lakes Road - Murdoch Drive Blackspot Grant	Nov OCM G. 6/12/25	Capital Revenue			(98,666)	(683,591)
	Asset Management Reserve	Nov OCM G. 6/12/25	Other: Transfer Into Reserve			(21,201)	(704,792)
501194-6250-1001-61001	23-24 TM Mandurah Tce/Adonis Rd	Nov OCM G. 6/12/25	Capital Expenses		110,853		(593,939)
	Asset Management Reserve	Nov OCM G. 6/12/25	Other: Transfer Out of Reserve			(31,917)	(625,856)
501194-6250-1263-41403	23-24 TM Mandurah Tce/Adonis Rd Grant	Nov OCM G. 6/12/25	Capital Revenue			(78,936)	(704,792)
501267-6250-1001-61001	Wanjeep Street Blackspot	Nov OCM G. 6/12/25	Capital Expenses		614,883		(89,909)
XXXXXX-XXXX-XXXX-60206	Wanjeep Street Blackspot design & management OH	Nov OCM G. 6/12/25	Capital Expenses			(26,338)	(116,247)
	Asset Management Reserve	Nov OCM G. 6/12/25	Other: Transfer Out of Reserve			(178,878)	(295,125)
501267-6250-1263-41403	Wanjeep Street Blackspot Grant	Nov OCM G. 6/12/25	Capital Revenue			(409,667)	(704,792)
501235-6250-1001-61129	RC Peel Street Stage 4	Nov OCM G. 6/12/25	Capital Expenses		700,284		(4,508)
501235-6250-1263-41403	RC Peel Street Stage 4 Regional Road Group Grant	Nov OCM G. 6/12/25	Capital Revenue			(164,150)	(168,658)
	Asset Management Reserve	Nov OCM G. 6/12/25	Other: Transfer Into Reserve			(536,134)	(704,792)
501291-6250-1001-6XXXX	Pinjarra Rd	Nov OCM G. 6/12/25	Capital Expenses			(708,989)	(1,413,781)
501291-6250-1263-41403	Pinjarra Rd - Regional Road Group Grant	Nov OCM G. 6/12/25	Capital Revenue		472,659		(941,122)
	Asset Management Reserve	Nov OCM G. 6/12/25	Other: Transfer Out of Reserve		236,330		(704,792)
New-6250-1001-61129	Preservation - Coolibah Ave	Nov OCM G. 6/12/25	Capital Expenses			(532,000)	(1,236,792)
New-6250-1263-41403	Coolibah Ave - Regional Road Group Grant	Nov OCM G. 6/12/25	Capital Revenue		354,667		(882,125)
	Asset Management Reserve	Nov OCM G. 6/12/25	Other: Transfer Out of Reserve		177,333		(704,792)
501337-6250-1001-6XXXX	RDS - Resurface - Cuvier Place	Nov OCM G. 6/12/25	Capital Expenses		107,340		(597,451)
New-6250-1001-6XXXX	RDS - Resurface - Cyprus Gardens	Nov OCM G. 6/12/25	Capital Expenses			(107,340)	(704,792)
750789-6100-1001-61129	Falcon Men's Shed	Nov OCM G. 6/12/25	Capital Expenses		641,750		(63,042)
750789-6100-1263-41403	Falcon Men's Shed Grant	Nov OCM G. 6/12/25	Capital Revenue			(446,750)	(509,792)
	Asset Management Reserve	Nov OCM G. 6/12/25	Other: Transfer Into Reserve			(195,000)	(704,792)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026**

Amendments to original budget since budget adoption. Surplus/(Deficit)  
A positive number in the amended budget running balance represents an estimated closing surplus.  
A negative number in the amended budget running balance represents an estimated closing deficit

**NOTE 12  
BUDGET AMENDMENTS APPROVED**

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
911020-6400-1001-61129	Birchley Rd Boat Ramp Upgrade	Nov OCM G. 6/12/25	Capital Expenses		875,000		170,208
911020-6400-1263-41403	Birchley Rd Boat Ramp Upgrade - Grant	Nov OCM G. 6/12/25	Capital Revenue			(678,750)	(508,542)
	Asset Management Reserve	Nov OCM G. 6/12/25	Other: Transfer Out of Reserve			(196,250)	(704,792)
501192-6250-1001-61129	New - Falcon Coastal Shared Path	Nov OCM G. 6/12/25	Capital Expenses		300,000		(404,792)
	Asset Management Reserve	Nov OCM G. 6/12/25	Other: Transfer Out of Reserve			(94,392)	(499,184)
	Asset Management Reserve	Nov OCM G. 6/12/25	Other: Transfer Into Reserve			(205,608)	(704,792)
750736-6100-1001-61129	Operations Centre Redevelopment	Nov OCM G. 6/12/25	Capital Expenses		428,717		(276,075)
	Asset Management Reserve	Nov OCM G. 6/12/25	Other: Transfer Out of Reserve			(200,000)	(476,075)
	Asset Management Reserve	Nov OCM G. 6/12/25	Other: Transfer Into Reserve			(228,717)	(704,792)
880017-6150-1001-61129	BRG Fathom Turn Footbridge Maintenance	Nov OCM G. 6/12/25	Capital Expenses		250,000		(454,792)
880017-6150-1263-41403	BRG Fathom Turn Footbridge Maintenance	Nov OCM G. 6/12/25	Capital Revenue			(167,000)	(621,792)
	Asset Management Reserve	Nov OCM G. 6/12/25	Other: Transfer Into Reserve			(83,000)	(704,792)
911018-6400-1001-61129	C&M - 25-26 Memorial Park Seawall	Nov OCM G. 6/12/25	Capital Expenses		220,000		(484,792)
	Asset Management Reserve	Nov OCM G. 6/12/25	Other: Transfer Out of Reserve			(220,000)	(704,792)
911016-6400-1001-61129	C&M - 25-26 Waterside Foreshore seawall	Nov OCM G. 6/12/25	Capital Expenses		285,000		(419,792)
	Asset Management Reserve	Nov OCM G. 6/12/25	Other: Transfer Out of Reserve			(285,000)	(704,792)
501294-6250-1001-61129	Decorative Street Lighting Renewal	Nov OCM G. 6/12/25	Capital Expenses		380,000		(324,792)
	Asset Management Reserve	Nov OCM G. 6/12/25	Other: Transfer Out of Reserve			(380,000)	(704,792)
700516-6600-1001-61129	Yalgorup National Park	Nov OCM G. 6/12/25	Capital Expenses		810,223		105,431
700516-6600-1263-41403	Yalgorup National Park - DPIRD Grant	Nov OCM G. 6/12/25	Capital Revenue			(810,223)	(704,792)
	Unspent Grant Reserve	Nov OCM G. 6/12/25	Other: Transfer Out of Reserve			(810,223)	(1,515,015)
	Capital Revenue Adjustment - Contract Liability	Nov OCM G. 6/12/25	Non Cash Item	810,223			(704,792)
New-6100-1001-61129	Falcon Library Compressor Unit Replacement	Nov OCM G. 6/12/25	Capital Expenses			(250,000)	(954,792)
	Asset Management Reserve	Nov OCM G. 6/12/25	Other: Transfer Out of Reserve		250,000		(704,792)
New-6100-1001-61129	Canopus Display Shed	Nov OCM G. 6/12/25	Capital Expenses			(50,000)	(754,792)
163046-4000-1263-61001	Place & Community Projects- Operating Expenditure	Nov OCM G. 6/12/25	Operating Expenses		50,000		(704,792)
New-6100-1001-61129	Canopus Display Shed	Nov OCM G. 6/12/25	Capital Revenue		50,000		(654,792)
163046-4000-1263-41400	Canopus Display Shed operating	Nov OCM G. 6/12/25	Operating Revenue			(50,000)	(704,792)
New	CCTV - Storage Server Upgrade	Nov OCM G. 6/12/25	Capital Expenses			(70,000)	(774,792)
100004-3310-1650-60053	Organisational Training and Development	Nov OCM G. 6/12/25	Operating Expenses		70,000		(704,792)
100145-3400-1733-61129	2025 Christmas In Mandurah	Feb OCM 26/23	Operating Expenses			(141,259)	(846,051)
100145-3400-1263-41400	2025 Christmas In Mandurah - Grant Revenue	Feb OCM 26/23	Operating Revenue		130,000		(716,051)
100145-3400-1263-41130	2025 Christmas in Mandurah - Fees and charges	Feb OCM 26/23	Operating Revenue		11,259		(704,792)
750833-6100-1001-61129	Port Bouv Rec Club Tank Upgr	Feb OCM 26/23	Capital Expenses			(25,000)	(729,792)
	Asset Management Reserve	Feb OCM 26/23	Other: Transfer Out of Reserve		25,000		(704,792)
750835-6100-1001-61129	BLD - Mandurah Ocean Marina Chalet Renewal	Feb OCM 26/23	Capital Expenses			(162,500)	(867,292)
100010-5820-1263-41130	Administration Chalets General Operati Revenue FeesandCharges	Feb OCM 26/23	Operating Revenue		162,500		(704,792)
750802-6100-1001-61129	BLD - MARC Indoor Pirate Playground	Feb OCM 26/23	Capital Expenses			(15,000)	(719,792)
750805-6100-1001-61129	BLD - MARC Indoor Door & Reception Imp	Feb OCM 26/23	Capital Expenses		15,000		(704,792)
XXXXXX-6600-1001-61129	Peel Hockey Water Tanks	Feb OCM 26/23	Capital Expenses			(50,000)	(754,792)
XXXXXX-6600-1263-41403	Peel Hockey Water Tanks Grant Revenue - State Election Commitment	Feb OCM 26/23	Capital Revenue		50,000		(704,792)
	BR2026 Adjustments Surplus/(Deficit)	Feb OCM 26/24	Opening Surplus/(Deficit)		293,701		(411,091)
	BR2026 Adjustments Revenue from Operating Activities	Feb OCM 26/24	Operating Revenue		1,942,842		1,531,751
	BR2026 Adjustments Non-cash amounts excluded from operating activities	Feb OCM 26/24	Non Cash Item			(8,228)	1,523,524
	BR2026 Adjustments Expenditure from Operating Activities	Feb OCM 26/24	Operating Expenses			(53,641)	1,469,882
	BR2026 Adjustments Investing Activities	Feb OCM 26/24	Capital Expenses		5,089,583		6,559,465
	BR2026 Adjustments Financing Activities	Feb OCM 26/24	Other: Financing Activities			(3,003,784)	3,555,681
	BR2026 Adjustments Transfer to Reserve	Feb OCM 26/24	Other: Transfer Into Reserve			(4,914,631)	(1,358,950)
	BR2026 Adjustments Transfer from Reserve	Feb OCM 26/24	Other: Transfer Out of Reserve		1,358,950		(0)
700687-6600-1001-61001	Lakelands Park Dugout Project	Mar OCM 25/25	Capital Expenses		82,000		82,000
	Asset Management Reserve	Mar OCM 25/25	Other: Transfer Into Reserve			(82,000)	(0)
750855-6100-1001-61129	Mustangs Storage - Lakelands Park	Mar OCM 25/25	Capital Expenses			(25,000)	(25,000)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026**

Amendments to original budget since budget adoption. Surplus/(Deficit)  
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**NOTE 12  
BUDGET AMENDMENTS APPROVED**

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
750799-6100-1001-61129	Meadow Springs Sport Facility External Painting	Mar OCM 25/25	Capital Expenses		25,000		(0)
501309-6250-1001-xxxxx	Renew – Tims Thicket Road	Mar OCM 25/25	Capital Expenses		103,221		103,221
501304-6250-1001-xxxxx	Upgrade – Tims Thicket Road	Mar OCM 25/25	Capital Expenses			(103,221)	(0)
501291-6250-1001-xxxxx	Pinjarra Road	Mar OCM 25/25	Capital Expenses		344,309		344,309
501346-6250-1001-xxxxx	Preservation RRG – Coolibah Avenue	Mar OCM 25/25	Capital Expenses			(344,309)	(0)
501193-6250-1001-xxxxx	Clarice Street Traffic Management	Mar OCM 25/25	Capital Expenses		143,569		143,569
501193-6250-1263-41403	Black Spot Program grant revenue	Mar OCM 25/25	Capital Revenue			(95,713)	47,856
	Asset Management Reserve	Mar OCM 25/25	Other: Transfer Out of Reserve			(47,856)	(0)
501265-6250-1001-xxxxx	Lynda Street and Baroy Street Intersection	Mar OCM 25/25	Capital Expenses			(419,159)	(419,159)
501265-6250-1263-41403	Black Spot Program grant revenue	Mar OCM 25/25	Capital Revenue		288,558		(130,601)
	Asset Management Reserve	Mar OCM 25/25	Other: Transfer Out of Reserve		47,856		(82,745)
501329-6250-1001-xxxxx	Canterbury & Surrounds	Mar OCM 25/25	Capital Expenses		82,745		(0)
				<b>(939,126)</b>	<b>34,874,709</b>	<b>(33,430,791)</b>	<b>(0)</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2026**

**NOTE 13  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.  
The material variance adopted by Council for the 2025-26 year is 10.00%

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
Operating grants, subsidies and contributions	(2,081,996)	(29.36%)	▼ Timing	Variance primarily due to budgeted grants/contributions not yet received. Will be monitored throughout the remainder of the year.
Other revenue	152,176	251.08%	▲ Timing	Variance primarily due to containers deposit scheme & Fuel Tax Credit rebate received.
Profit on disposal of assets	3,984,513	100.00%	▲ Permanent	Favourable non-cash variance due to asset disposals. At budget it was projected disposal proceeds would equal book value. Actual disposals have been more favourable for some fleet assets. Refer to note 4 for the asset disposals.
<b>Expenditure from operating activities</b>				
Materials and contracts	7,023,360	11.98%	▲ Timing	Variance in expenditure due to timing of projects.
Insurance expenses	211,576	15.72%	▲ Timing	Variance mainly due to timing of insurance claims, will be monitored during the year
Other expenditure	102,415	65.96%	▲ Permanent	Variance relates to accounting adjustment made throughout the year.
Loss on disposal of assets	(43,985)	100.00%	▼ Permanent	Non-cash variance due to assets sales. At budget it was projected disposal proceeds would equal book value. Actual disposals have been less favourable for some fleet assets. Refer to note 4 for details of assets disposals.
<b>Investing Activities</b>				
Non-operating Grants, Subsidies and Contributions	(4,860,600)	(49.62%)	▼ Timing	Capital grants are recognised in line with capital expenditure.
Proceeds from Disposal of Assets	(1,128,508)	(13.29%)	▼ Timing	At budget it was projected disposal proceeds would equal book value. Actual timing of disposals will vary throughout the year. Refer to note 4 for further details.
Capital Acquisitions	17,226,508	46.56%	▲ Timing	Variance due timing of capital projects. Refer to note 6 for further details.
<b>Financing Activities</b>				
Payment of lease liability	75,912	38.09%	▲ Timing	Varying repayment terms on lease agreements and new take up of IT leases occurring within the year
Transfer from reserves	(8,622,494)	(100.00%)	▼ Timing	Will be accounted for as part of year end financial process.

**Subject:** 19.2 Mandurah Central Community Hub

## Summary

The Mandurah Central Community Hub (the “Hub”) is projected to transform the former Indoor Sport Centre on Dower Street into a thriving community space in the heart of central Mandurah. The Hub will create a multi-purpose facility that serves the community with a mix of anchor tenants and bookable space, providing diverse opportunities for recreation, volunteering, learning, community service and social connection.

The Hub will provide a suitable new home for the Lions Club of Mandurah, as well as the Mandurah Men’s Shed and Peel Men’s Shed who will combine efforts to maximise their collective impact. These three groups are each currently operating from different and inadequate premises with insecure tenancies. The Hub will enable the groups to have stability, build on their existing success, and offer opportunities for growth. The Hub will also provide a new multi-purpose space available for hire by the whole community, with priority hire to the Lions Club. The City will consolidate City storage at the Hub, and consequently discontinue paying commercial rates for off-site storage. This enables the funds to be redirected from commercial storage fees to instead partly pay for ongoing operating and renewal costs at the Hub.

At its meeting on 22 October 2024, Council resolved to progress the former Indoor Sports Facility as the preferred site for a shared community facility, and undertake multiple due diligence and engagement activities. The purpose of this report is to outline the status of the project, recommend a concept design, outline cost estimates and propose a way forward which includes application to Lotterywest. Whilst stakeholders have expressed different views over the course of the project, all stakeholders reached shared consensus at a combined meeting with the City on 7 May 2026 to progress the preferred Concept Design (refer Attachment 1), and all stakeholders have confirmed their acceptance of this Concept Design in writing.

This project has been referred to using several different names over the past six years, most recently the “Central Shed”. It was considered that “Central Shed” may imply the entire facility is a Men’s Shed, and did not suitably represent the Lions Club or multi-purpose nature of the facility. City officers raised the suggestion of the facility being called the “Mandurah Central Community Hub” which is flexible, representative and welcoming, and this name change garnered support.

## Disclosure of Interest

Nil

## Location

The Mandurah Central Community Hub (former Indoor Sports Centre) is located at 87 Dower Street, Mandurah, and forms part of Rushton Park.



## Previous Relevant Documentation

CC.4,5,6/7/21	27 July 2021	Council received the Strategic Direction Report, noted the benefits of Men's Sheds, agreed to financial contributions, committed to exploring new sites
G.8/11/23	28 November 2023	Council approved to proceed with concept design and Quantity Surveyor Estimates for Reserve 46202 Boundary Road and Reserve 34267 Reserve Drive in consultation with Men's Sheds.
G. 4 /10/24	22 October 2024	Council approved to proceed with Mandurah Indoor Sports Centre as the preferred potential site for the location of a shared community facility, including provision for a Central Men's Shed; undertake further work and engagement; and report back to Council with outcomes.

## Background

In early 2021, the City commenced engagement with Falcon Community Menshed, Mandurah Men's Shed and Peel Men's Shed as part of the Mandurah Men's Shed Strategic Direction Report. The report confirmed that all three Men's Shed groups were in need of more secure and more suitable premises. In 2021, Council approved Falcon Menshed to construct a Shed at the back of their leased area at Falcon Family Centre, and this project has progressed through concept planning and is ready for application to Lotterywest for funding.

In July 2021, Council resolved to receive the Strategic Direction Report, note the benefits of Men's Sheds, agreed to small financial operating contributions and committed to exploring a new site for potential construction of a new combined Central Men's Shed to serve the needs of Mandurah Men's Shed and Peel Men's Shed. An extensive investigation of multiple possible sites took place over the next 2 years, and both Sheds were engaged fully and extensively throughout this investigation for a suitable site. Of note, the Indoor Sports Centre on Dower Street was considered as part of this original site analysis, however, it was under a long-term commercial lease and not available for Men's Sheds at the time.

In November 2023, Council resolved to proceed with concept design and Order of Magnitude Costs for possible construction of a new facility at two different site options, being Reserve 46202 Boundary Road and Reserve 34267 Reserve Drive. Each site option presented different strengths and challenges. The contractor engaged both Men's Sheds in the development of a concept plan.

Concurrently, it became apparent that the Mandurah Lions Club would be needing a new home, as the condition of the facility on Park Road was declining and it was on land being set aside by the City for other purposes. The Lions Club were consulted as part of the new concept design; however, the primary focus was on the originators of the project (the Men's Sheds), and the needs of Lions Club were not fully met in the final design concepts.

In August 2024, as the concept plans for Boundary Road and Reserve Drive were being presented, the commercial lease at the Indoor Sports Centre was unexpectedly discontinued, essentially providing a third site option that could not have been considered previously. The Indoor Sports Centre was discussed with the Men's Sheds and Lions Club, and there was support to progress this

option because it was likely to offer an outcome that was more cost-effective, and also more likely to meet the needs of all stakeholders. It was also more aligned with the City's community design principles of renewal (rather than new build), multi-purpose and co-location.

In October 2024, Council resolved to approve the (former) Mandurah Indoor Sports Centre, 87 Dower Street, as the preferred site for a shared community facility, including provision for a Central Shed - requiring also that the two Men's Sheds combine to operate as one incorporated group in the new premises. Council also approved City officers to proceed with a concept design and Quantity Surveyors Estimate for the site, under the operating principles of a multi-use and shared facility. It was resolved City officers were to bring a report back to Council with outcomes of the concept design and costings, as well as propose a way forward.

Consistent with the Council resolution of 22 October 2024, City officers commenced preparations to explore suitability of converting the Indoor Sports Centre to a multi-purpose facility. The most critical work initially was for the City to make arrangements to remove an extensive number of miscellaneous items from the premises which were left by the previous tenant. It was necessary for the City to comply with relevant legislation regarding how this could take place, and the City was required to conduct a valuation process for disposal in accordance with the *Disposal of Uncollected Goods Act 1970*. This process progressed steadily and without delay, and took approximately six months.

At the same time, the City undertook a variety of due diligence activities, such as a preliminary condition assessment to confirm the building was structurally viable, which was favourable, although highlighted a need for upgraded amenity and compliance prior to it being tenanted. The City also addressed some minor works, such as installing new locks and an alarm system.

In 2025, the City contracted an architect to develop concept plans and cost estimates for the facility, which required an extensive level of analysis into the site, building structure, utilities and stakeholders engagement.

## **Comment**

In 2026, the City received the final report from the Architect regarding the proposal to convert the Indoor Sports Centre to a multi-purpose facility, providing space for Mandurah Men's Shed, Peel Men's Shed, Lions Club of Mandurah, City storage and general community space. The report outlined extensive activities undertaken to inform the final report, including: condition assessment, review of site services, stakeholder engagement (Men's Sheds and Lions Club), site visits, case studies, development of concept plans, cost estimates and budget considerations.

Multiple iterations of design concepts were developed by the architect as they endeavoured to understand the needs of stakeholders, take feedback on board, and balance competing priorities. The preferred concept being recommended is considered to optimise and respond to the existing structure and prioritise cost efficiency by consolidating spaces whilst meeting the critical functional requirements for all stakeholders. The overall estimated project cost is \$6,705,000 (including construction and fit-out costs) which is \$555,000 less than an alternative option that was developed.

The preferred concept proposes the Men's Shed and Lions Club of Mandurah occupy the lower level at the back of the site (with a narrow storage section in upper level), with the upper level (closest to Dower Street) being occupied by a community multi-purpose area and City storage. There is opportunity for further refinement of the concept with stakeholders, for example, confirming stairs, ramps, toilet access, and entry points.

In brief, the core space allocations of the concept are:

- 951sqm for combined Men's Shed, including toilets and kitchenette (with further potential to occupy a space at the front for sales)

- 258sqm for Mandurah Lions Club operational space (fully enclosed, offering a separation from noise and dust from the Shed activities)
- 444sqm for City of Mandurah storage
- 344sqm for a multi-purpose space with four small adjoining storage spaces
- Provision for two small meeting rooms (referred to on the Concept Plan as: “Community Hire Space” and “Men’s Shed Display Sales”)
- Upgraded toilets, kitchen and entry to service the multipurpose space
- Courtyard, with potential for a community garden
- Improved elevation from the Street

Whilst each stakeholder has expressed an interest for additional space, all stakeholders reached shared consensus that this option is workable, and has agreed to progress the preferred Concept (refer Attachment1). This concept provides an increase in space for each community stakeholder compared to their existing premises (except the City storage). The Lions Club of Mandurah will receive priority access to book the multi-purpose area.

The table below outlines the material change in floor area for each stakeholder, comparing the area of their existing premises to the area allocated to them in the Mandurah Central Community Hub

Stakeholder	Indoor Floor Space at existing premises	Indoor Floor Space allocated in Preferred Concept (Hub)	Change from existing premises to new Hub
Mandurah Men’s Shed	330sqm	951sqm	621sqm additional space
Peel Men’s Shed	150sqm	951sqm	801sqm additional space
Combined Mandurah Men’s Shed and Peel Men’s Shed	480sqm	951sqm	471sqm additional space
Lions Club (operational space)	105sqm	258sqm	153 sqm additional space
Lions Club (priority hire for multi-purpose space, storage, toilets, kitchen, dry store)	220sqm	428sqm	208 sqm additional space
City of Mandurah Storage (including entry)	465sqm	444sqm	21 sqm less space

Based on the square metre floor allocations in the preferred concept, the Mandurah Men’s Shed, Peel Men’s Shed and Lions Club of Mandurah benefit from a material increase in space. The City considers its reduced space will be manageable, with installation of efficient shelving and consolidation of items. The community will benefit from establishment of an entirely new public space for hire for community, commercial and private hire.

The following information is provided in relation to project stakeholders, their current situation and allocated space in the preferred Concept.

• **Mandurah Men’s Shed**

Mandurah Men’s Shed was established in 2001, and report a membership of 44 people. They are committed to a thriving shed model, including mateship, mental health and wellness, diverse activities, strong partnerships, volunteering and opportunities for lifelong learning.

At a meeting on 7 May 2026, the Mandurah Men’s Shed provided verbal agreement for the preferred concept (Attachment 1) and provided a letter accepting the location for the new Men’s Shed. It is noted that they have also shared a preference for being in the upper area of the facility. Mandurah

Men's Shed have demonstrated a commitment to working with Peel Men's Shed to combine efforts as one group. They note that more floor area space would be welcomed, although they confirmed their support for the concept.

Mandurah Men's Shed currently operates from John Tonkin Secondary College (Tindale Campus) in a space that offers 330 sqm indoor space, and some uncovered space. The Education Department has advised the Mandurah Men's Shed that they will need to vacate the premises in the near future because the building is required by the school for another purpose.

The Mandurah Men's Shed encounters several constraints at John Tonkin College that inhibit their operations, limited toilet and kitchen facilities, and restricted access to space whereby the Shed can only operate on weekdays, and do have access during school holidays. There are also noise restrictions if the school has certain classes adjacent to their workspace. This currently equates to five hours lost work time each week, however, this space has served the needs of Mandurah Men's Shed very well over a long period of time, with good security, good parking, access for trailers, and dedicated storage.

The new facility on Dower Street is intended to assist Mandurah Men's Shed with increased space, secure tenure, better amenity and an ability to operate seven days per week, longer hours per day and during school holidays.

Mandurah Men's Shed has outlined the following examples of their contributions to the community in the last two years:

- Supporting City of Mandurah initiatives such as:
  - fortnightly inspections of every Giant, including minor repairs (with a contribution by the City)
  - support holiday programs at the museum by making items for children to assemble
  - hosting a stall at the Christmas Pageant and give-aways of ~600 wooden animals.
  - for Crab Fest, made a 9 Hole Putt Putt course for the Town Team and hosted a stall that provided free wooden dolphin cutouts (400) for children to decorate.
  - various assistance with community development such as constructed Street libraries, and plant stands for Community Gardens.
- Rotary Family Day Duck Race – donated over 450 wooden ducks for decorating, hosted a stall to sell tickets and given away over 300 toys.
- Rotary Golf Day – donated fundraising items
- St Vincent de Paul Society – Furniture donations
- Motorcycle Men's Shed – Christmas Wooden toy appeal
- Suicide Prevention – donated items for fundraising
- Falcon Lions – assisted with garden makeover for disadvantaged family
- Mandurah Wildlife Rehab Hospital – constructed numerous possum boxes
- Wellness Wednesday – Organising committee support and host a stall.
- Community garage clean outs – recycled numerous items that were bound for landfill.
- Community Bespoke Items – responded to over 170 requests for bespoke items not able to be made by local businesses.
- General Community (ongoing projects)
- Timber Recycling – In 2026, Mandurah Men's Shed successfully reclaimed over 1,000 linear metres of timber from a construction site destined for disposal. The salvaged timber was allocated to the Mandurah, Peel, and Falcon Men's Sheds, and made available to the public for specialised projects. The Shed notes that re-using of quality resources is an important

part of the share economy, supporting environmental outcomes and embracing the Men's Shed philosophy. A similar building project commencing in late 2026 is expected to bring some 4000 linear metres of timber.

- Community Garage Cleanouts – Shed volunteers assist with garage cleanouts upon request, particularly for deceased estates and seniors transitioning to retirement villages.
  - o Local Childcare Centres – Over the past eight months, more than fifty centres have been provided with donations of small toys, animal cutouts, alphabet sets, and numbers (0 to 9). Resale value is more than \$5,000. This initiative is ongoing and serves as a vital activity for new members, including individuals with disabilities.
  - o Community Bespoke Items – these remain a central component of Shed operations, providing volunteers with opportunities to enhance their skills and participate in activities that build comraderies.
  - o NDIS and Worker Rehabilitation – the Shed currently has four members who are either on a work rehab program or are supported by NDIS because of a disability.

Mandurah Men's Shed demonstrates a significant, positive impact for both members and the wider community. The new Mandurah Central Community Hub will ensure the group can continue with its genuine efforts to improve the lives of members and residents in a multitude of meaningful ways.

- **Peel Men's Shed**

Peel Men's Shed was established in 2020, and report a membership of over 90 people. They are committed to a thriving shed model, and offer an enriching opportunity for men, especially those who have retired after a busy career, to stay actively involved, keep socially connected and contribute positively in the community.

The Peel Men's Shed have provided written support for the preferred concept (Attachment 1) and a commitment to the overall Hub project. At a meeting on 7 May 2026, the Peel Men's Shed reiterated verbal agreement for the preferred concept. They have demonstrated a commitment to working with Mandurah Men's Shed to join as one group. They note that more sqm space would be welcomed, and have aspirations for adding a mezzanine level in the future to increase space for Men's Shed activities.

Peel Men's Shed occupies a premise on Park Road which is approximately 150sqm. They have been paying commercial rent for this space and are eager to move into the new Hub as soon as possible. It is understood the commercial premises is not available permanently.

The new facility will offer Peel Men's Shed significantly increased space, secure tenure, better amenity and will be more cost-effective. Peel have also noted the new facility will enable them to diversify activities, with members currently wanting to pursue interests at the Men's Shed that cannot be accommodated due to current lack of space, such as music, model trains, bee keeping, gardening and many others.

The Peel Men's Shed has outlined the following examples of their contributions to the community in the last two years:

- Sausage sizzle fundraising at Bunnings (four per year)
- Furniture making for businesses
- Fundraising and promoting re-use by repairing furniture, tools, machines and household items

- Assisting family members with collecting items or cleaning out shed or garage after the death of a loved one, ensuring the space is left clean and tidy which is well received by families at a very difficult time.
- Help for carers and NDIS clients who are aged or have a disability.
- Enabling members to pursue their interests.

Peel Men's Shed demonstrates it has energy and interest for expanding Shed services to offer more opportunities to support the City's ageing population, both in direct membership and the effect this will have through an ability to increase community contributions.

- **Lions Club of Mandurah**

The Lions Club of Mandurah was Chartered in 1976 and reports a current membership of 55 members with three local Branch Clubs. The club is dedicated to volunteering, supporting local needs and serving the community. They are committed to raising funds for charity and supporting people in need in the Peel Region.

At a meeting on 7 May 2026, the Lions Club provided verbal agreement for the concept (refer Attachment 1), and a written confirmation that this concept will support them to continue existing projects, including expansion of the Bookfest project. They have expressed concern that the concept will limit future growth and future projects, with a preference for an allocation of 500sqm at the new facility at Dower Street.

The Lions Club acknowledged the fees, priority hire of the multi-purpose space, and commitment that the City will offer their hire groups at the Lions Club on Park Road first option to move into the new Facility on Dower Street. The City will ensure the Lions Club Operational Area has access to toilets in the new facility.

The Mandurah Lions Club have a lease with the City for the premise on Park Road next to the City's Works Operations Centre. The Lion's premises comprises a main building, plus three small storage areas, plus a 20' shipping container. The main building is in very poor condition, with the necessity for additional structural supports to be in place in the centre of the social area. The main building has access issues and lacks basic operational needs like storage for tables and chairs. The Lions Club have recently upgraded the kitchen with stainless steel fit-out. The City has earmarked the land for the redevelopment of Operations Services, with a current view to hold onto the freehold land whilst awaiting feasibility assessments.

The three shed structures at Park Road that are used for operations have limitations, mainly that they are confined, with poor circulation space. They also lack suitable lighting and temperature control, getting excessively hot in the summer.

The facility on Dower Street offers the Lions Club a total of 258sqm operational space, which is an additional 153sqm of space compared to their existing premises on Park Road (105sqm). The Lions have prepared a proposed layout for the fit-out. It is anticipated that the consolidation of operational space (rather than their existing multiple small separate sheds) will allow for improved efficiency and economy of the space. The operational space on Dower Street is expected to offer the Lions club better lighting, better temperature control, improved circulation space and safer conditions.

In regard to the multi-purpose space, the Lions Club would benefit from a larger area, secure tenure, space in good condition, improved accessibility, priority bookings, and improved amenity, such as compliant access and toilets. The City would take oversight of the bookings, and it would be intended to offer the community groups using the Lions Club at Park Road first option for hire at the Central Hub.

The Mandurah Lions Club has outlined the following examples of their contributions to the community in the last two years:

- Newspaper and Cans/Bottles collection for recycling
- Halls Head Swap Meet Coordination
- Brightwater Nursing Home Monthly BBQ lunch cooking
- Second-hand book sales at their annual Bookfest
- Show and Shine Car Show (Eastern Foreshore)
- BBQ cooking for City of Mandurah events and other local entities
- RUOK Day Breakfast Alcoa Pinjarra
- ANZAC Gunfire Breakfast
- Provision of cheap hall hire (i.e. sewing, quilting, St Johns Ambulance, Wakes)
- Back-yard clean up for a widow who lost her husband in a coward-punch attack
- Fishability BBQ opening of new Bridge (also Dawesville Bridge opening in 1994)
- Father Christmas deliveries Christmas Eve and various Childcare Centres
- Provision of white goods and financial assistance for a family who suffered a family loss from a house fire. Lions helped to fully furnish their rental within 7 days.
- Regular Sunday Hall hire for a local Lutheran Church group
- Club Members assisted with a World Record 4-day continuous BBQ at Bunnings, Joondalup which raised \$50,000.
- Christmas Cake and Pudding sales at the Mandurah Forum & local outlets
- Youth projects and leadership – Junior Public Speaking & Leos (13- 30 Agegroup)
- Collection and re-use of spectacles
- Presentation of health, wellbeing and interest workshops at the Lions Hall
- Operation Teddy Bear (a collaboration with Mandurah Police) for provision of teddy bears to give children in distressing situations

Over the past 24 months, Mandurah Lions has reported a total of 13,100 volunteering hours. Donations in-kind/free product and/or labour was \$72,000, with charitable benefits to the following groups: Brightwater; Halo Team; Black Dog Institute; Beyond Blue; Soup Kitchen; Bridge Builders; Women's Refuge; Salvation Army; Compassionate Friends; ANZAC Breakfast; and more.

The Lions Club of Mandurah has a proud 50-year history in Mandurah of service, giving back, volunteering, family friendly opportunities, social connection and extensive fundraising to support charities, and the new Facility on Dower Street will enable this important contribution to continue.

- **City of Mandurah (Multi-purpose Space)**

A key aspect of the Hub is the creation of a multipurpose hire space that can offer a diverse range of programming, host events or training, and strengthen the social and economic vitality of central Mandurah. The Hub will complement other sport, recreation and health purposes currently located nearby such as sporting ovals, tennis, croquet, lawn bowling, netball, youth centre and Peel Health

Hub. The Mandurah Central Community Hub also has potential to support residents of the soon-to-open Common Ground home, where they could feel welcome and connected.

The City of Mandurah has a growing population, and community facilities need to keep up with growing demand. The City of Mandurah population is forecast to increase from over 107,000 residents in 2026, to 130,000 residents by 2036.

Between 2021 and 2031, the age structure forecasts for City of Mandurah indicate a 7.8% increase in population under working age, a 39.1% increase in population of retirement age, and a 17.4% increase in population of working age.

The Lions Club of Mandurah will have priority hire of the multi-purpose space, and the variety of other groups that currently hire the Lion's clubroom on Park Road will also be offered space in the new facility. The City will add the multipurpose space at the Hub to its Bookable software, making it easy and accessible for the community to hire the space.

- **City of Mandurah (Storage)**

The preferred concept plan sets aside a section of the Hub for City storage which is critical for holistic and ongoing success the Hub.

The City currently pays annually for 465 sqm of commercial storage space in 15 separate units at a cost of \$106,600 per year. The Hub provides an opportunity to redirect \$86,500 in commercial storage fees to assist the City to partly pay for the ongoing operating and renewal costs of the Hub.

The City's Long Term Financial Plan and budget do not include any funding for maintenance and operational expenses to provide the Hub facility to community groups. The City provides discounted fees and charges to community groups for hire of facilities which means ratepayers through their rates must fund the balance. The justification of ratepayers contributing to Men's Sheds and Lions Club is the community outcomes and benefits that are delivered. The savings that will be realised from the City storage moving to the Hub will be reallocated to maintenance and operational costs. The savings from no longer having to pay for commercial storage can partly fund the operations of the Hub.

The upper area allocated for City storage in the preferred concept is flexible, and provides greater options if in the future if there is another use for this space.

The City intends to progress this project steadily, however it is based on key assumptions such as Council endorsement and funding approvals. The actions to progress this project are:

- Ongoing engagement with stakeholders
- Preparation and submission of a Lotterywest Application
- Addressing the removal of the volleyball courts and sand.

Of note, the City will take advice from Lotterywest regarding whether to submit the Lotterywest grant as a combined application with the Falcon Community Menshed, a similar project with existing Council support.

### **MEAG Comment**

This item has minimal impact on the natural environment and therefore has not been referred to Mandurah Environmental Advisory Group for comment.

### **Consultation**

In 2025, the City contracted an Architect to develop concept plans and cost estimates for the facility, which required an extensive level of analysis into the site, building structure, utilities and understanding the needs of stakeholders. A key component of the contract with the Architect was engagement with the stakeholders, including the City, Lions Club of Mandurah, Mandurah Men's Shed and Peel Men's Shed.

The Architect undertook three workshops with stakeholders in July, August and November plus a site visit to each stakeholder premises, and the facility on Dower Street. At each session, the Architect sought to understand the needs of stakeholders, received feedback, and updated concepts. City officers also had multiple additional engagements and communication with stakeholders, including additional visits to the facility on Dower Street, phone calls, emails, and in-person meetings. The Architect also visited other Men's Sheds in the Perth Metropolitan area.

At a meeting on 7 May 2026, the Lions Club of Mandurah, Mandurah Men's Shed and Peel Men's Shed expressed a diverse range of views in relation to preferred concept options, and overall came to a shared understanding and agreement to progress the preferred option (refer Attachment1).

### **Statutory Environment**

Nil

### **Policy Implications**

POL-CNP 07 – Community and Recreation Facilities.

The Mandurah Central Community Hub is consistent with POL-CNP 07.

The objective of this Policy is to guide the City in the design, development and management of City-owned community and recreational facilities to maximise community benefit and access. It describes a principled approach, outlining that the City will:

- Provide equity of access to community and recreation facilities:
    - Facilities geographically located to provide maximum coverage across Mandurah Local Government Area (LGA).
    - Facilities welcoming and accessible for all ages, abilities and cultures.
  - Maximise usability and flexibility:
    - Facilities that are multi-use, multi-purpose and have multiple functions.
- Maximise social interaction and community benefit:
- Understanding that the space, design and management of facilities directly affects human interaction.
- Lead the design, development and management of facilities, considering:
  - consultation with the wider community; and
  - protection of the City's financial interests and asset portfolio.
- Consider whole of life costs of facilities:
  - ensuring asset management of facilities is financially sustainable;
  - ensuring flexible design so facilities can respond to changing community priorities.

### **Financial Implications**

Completion of this project is reliant on external funding.

The City sought Order of Magnitude Costs on the Hub concept, with the final report from the Architect indicating a total estimate of \$6,105,000. Additional to this amount are costs for fit-out, loose furniture and equipment which brings the total project cost to \$6,705,000.

The City intends to seek maximum funding for the project from Lotterywest.

If Lotterywest is unable to fund the full grant request, the City will have to review the project scope to ensure it is within the approved budget and Long Term Financial Plan.

The City intends to fund the ongoing costs of the Hub by redirecting costs currently associated with paying for commercial storage off-site, as well as hire and licence revenue received.

- **Financial Implications - Tenancy Options**

The City will ensure the Men's Shed and Lions Club benefit from a secure tenure for exclusive use of designated space at the Mandurah Hub, as allocated in the preferred Concept.

Further negotiations are required and will form part of a future Council Report once an outcome of the Lotterywest Grant Application has been confirmed.

### **Economic Implications**

The new facility will create maximum community benefit, providing a new home for Men's Sheds and Lions Club, as well as offering multi-purpose spaces available to the whole community. It offers a new venue for neighbourhood activation, partnerships and social connection. By locating the City's storage at this facility, the City can redirect over \$86,500 of commercial storage fees into the operating a community facility that generates public value.

The Men's Shed delivers economic value through volunteering, skills-sharing, delivering community projects, and the ability to support work continuation or readiness through the learning of skills. They also reduce the reliance on health and social services through improved social connection, early support, improved mental health and connecting people that may need additional help.

The Lions Club of Mandurah brings economic benefit by mobilising volunteers and fundraising to help a variety of charities and community projects that reduce State Government funding on health, community services, emergency relief and support for individuals.

### **Environmental Implications**

The Mandurah Men's Shed and Peel Men's Shed have demonstrated a commitment to the environment, with multiple projects promoting the share economy, re-use of materials, recycling of timber and promoting the repair of items.

Mandurah Lions Club has a strong focus on recycling, such as newspapers and containers, and evidence a commitment to reusing items and the share economy, such as second-hand book sales.

Creating a secure, suitable space for these groups will strengthen their ability to make a positive environmental impact.

The final report from the Architect notes opportunities for adaptive re-use (re-purposing an existing facility), passive design, solar, potential for a community garden and sustainable landscaping plantings and elements. It also highlights the opportunity for energy efficient improvements, such as replacing existing fixtures and fittings such as better lighting selection, solar hot water, and improved rating on electrical appliances.

### **Risk Implications**

There is a risk the Mandurah Men's Shed and Peel Men's Shed will be unable to operate due to lack of	The establishment of a Hub will ensure members of Mandurah Men's Shed and Peel Men's Shed can continue shed activities as a combined group by transferring to the new location. The increased space, better amenity and longer operating hours will enable
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secure tenure in their existing facilities.	greater public benefit, through more capacity, increased and more diverse activities plus increased community impact from volunteering.
There is a risk the Mandurah Lions Club will be unable to operate due to poor condition and lack of secure tenure in their existing facilities.	The Lions Club has a long and proud history serving the Mandurah community, and the Hub will ensure continuation and growth of the Club to gain ongoing benefits for members and the wider community. The club offers extensive assistance through fundraising and support for the community, especially people, who may be vulnerable or in need.
There is a risk of not meeting the needs of general residents and growing Mandurah population.	The City's population is expected to grow to 130,000 by 2036, with far greater housing density expected in Central Mandurah. This area has higher proportions of residents experiencing disadvantage, older adults, people living alone, and those reliant on affordable, accessible local services compared to Greater Perth. Without fit-for-purpose, centrally located facilities, opportunities for low cost recreation, volunteering and social connection are reduced.
There is a risk of lost opportunity due to ongoing disused, vacant premises	The Facility at 87 Dower Street is not fit for occupancy, and this project will ensure the community asset is brought up to standard for maximum use. If the asset is not occupied, it may deteriorate and will cost the City money without receiving a community benefit.
There is a reputational risk, especially with stakeholders, but also with wider community, if the project does not proceed.	Not progressing with the establishment of the Hub would be seen to contradict the previous support for this project provided by Council.
There is a risk of not attracting sufficient Lotterywest funds to progress the project.	This project is reliant on external funds, and if the funds are not forthcoming, the project will require a new direction. City officers have met with Lotterywest, who confirm the project is eligible and they are expecting an application from the City.
There is a risk of waning interest from groups if the project does not progress in a timely manner, or in line with the wishes of stakeholders.	The City will ensure ongoing, regular engagement with stakeholders throughout the course of the project. The City has endeavoured to reduce this risk by involving stakeholders in the concept design, and confirming that further adjustments can be considered. The City has also received written support on the project from stakeholders. The City has given a commitment to make the lower area available as soon as practicable.
There is a risk that the Tender submissions are above the budgeted amount.	The City has endeavoured to reduce this risk by obtaining Order of Magnitude Costs, itemised budget, due diligence activities on the site, and included an amount for cost escalation and contingency.
There is a risk that the space allocations for each stakeholder may limit their expansion and growth	The concept provides significant additional space for all community stakeholders in comparison to existing premises. This allows for expansion. There is potential to add a mezzanine level in the Men's Shed area.
There is a risk that fit-out and equipment exceeds the financial capacity of the stakeholders to fund.	The City will work with groups on layout, fit-out and add an allocation for fit out to the Lotterywest application. The City can also help groups apply for external grants (different to Lotterywest).

## **Strategic Implications**

The following strategies from the City of Mandurah Strategic Community Plan 2024-2044 are relevant to this report:

### Economy

- A thriving city that residents are proud to call home and people want to visit

### Community

- Access to support services that enhance opportunities for everyone
- Safe and connected communities
- Inclusive and welcoming places, spaces and neighbourhoods
- An enriched, creative, and empowered community that values culture, heritage and life long learning
- A healthy lifestyle and healthy community, with an emphasis on prevention
- Modern health facilities and services that are local, accessible, affordable, and fit for purpose

### Environment

- Nature has a voice in all decision-making
- A shared responsibility for our environment with a focus on engagement, education and respect
- Our built environment is clean, accessible and sustainable

### Leadership

- A clear and shared vision for Mandurah's future
- Sound decisions based on evidence and meaningful engagement
- Effective advocacy focused on the needs of the community and strong relationships with key stakeholders
- Well-maintained assets and facilities that meet the needs of our community
- Responsible, transparent, value for money delivery of well planned, sustainable, projects, programs and services

The Mandurah Central Community Hub project aligns with:

- Strategic Community Plan
- Corporate Plan
- Community Infrastructure Plan
- Public Health and Wellbeing Plan (Draft)
- Place Enrichment Strategy
- Access and Inclusion Plan
- Property Strategy

## **Conclusion**

The Mandurah Central Community Hub is the culmination of six years of dedicated work from the City and stakeholders. The City has explored multiple sites and various concept options, and the preferred concept has received shared support from all stakeholders. Whilst it can be noted that stakeholders have expressed divergent views, there is support from all stakeholders that the preferred concept plan represents the most advantageous mix that enables every group to continue, grow and thrive.

The Mandurah Central Community Hub is an exciting facility that will provide new opportunities for the community, most notably generating public value with benefits in health, social connection, lifelong learning, and volunteering.

## **Officer Recommendation**

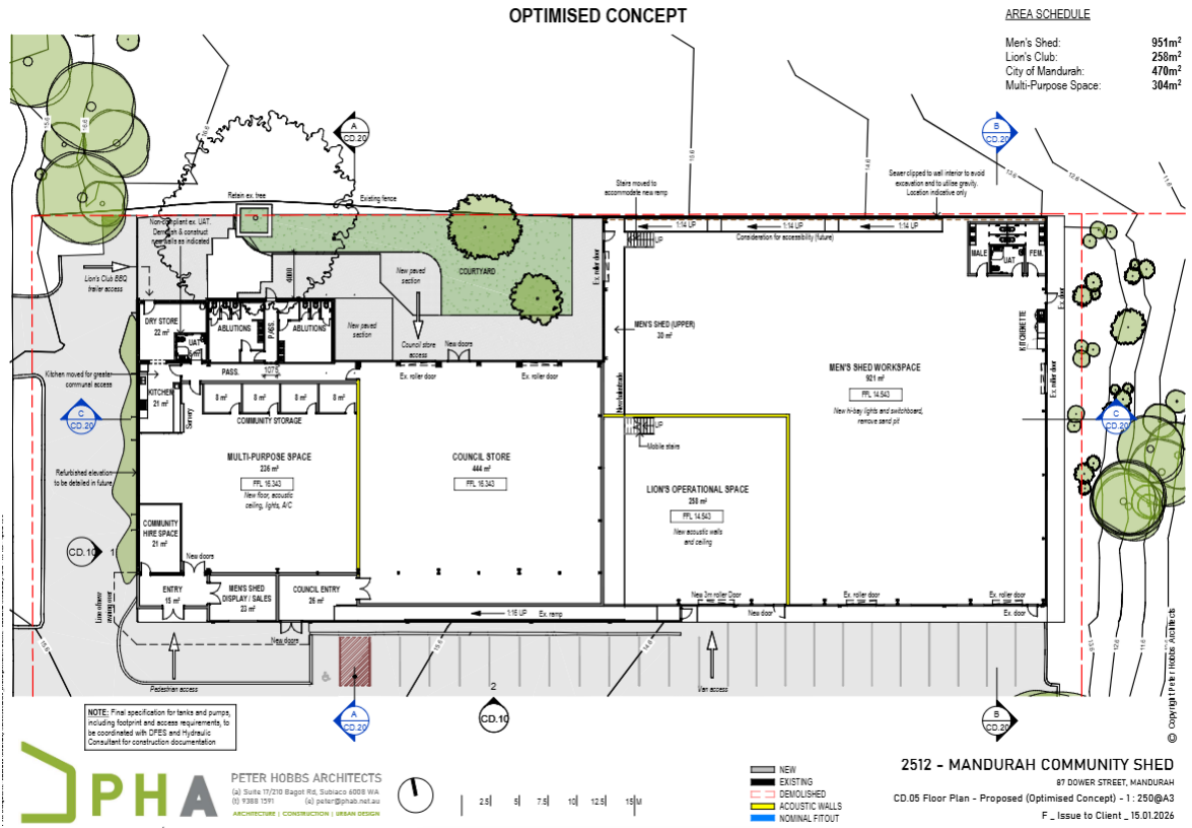
### **That Council:**

- 1. Approves the Concept for the Mandurah Central Community Hub (as outlined in Attachment 1)**
- 2. Requests City officers submit a grant application to Lotterywest in seeking maximum funding for the Mandurah Central Community Hub**
- 3. Notes that City officers will bring a report to Council outlining tenancy arrangements at a later date.**

## **Attachments**

Preferred Concept – Mandurah Central Community Hub

Attachment 1 - Mandurah Central Community Hub – Preferred Concept Design



**Subject:** 19.3 Public Health and Wellbeing Plan 2026-2030

### **Summary**

The draft City of Mandurah Public Health and Wellbeing Plan 2026–2030 (PH&WP) and Implementation Plan were advertised for public comment from 28 October to 30 November 2025, following Council endorsement to release the draft. A proactive engagement approach was adopted, incorporating online engagement, pop-up sessions at key community locations and targeted stakeholder consultation.

Feedback received demonstrated strong overall support for the Plan’s strategic direction and priority focus areas. Submissions were reviewed by the City alongside updated population health datasets provided by the South Metropolitan Health Service. As a result, improvements were made to strengthen the PHWP, while maintaining the core intent of the plan.

The final PH&WP aligns with the State Public Health Plan 2025–2030, reflects community priorities and meets the City’s legislative obligations under the *Public Health Act 2016*. Council is requested to adopt the final Public Health and Wellbeing Plan 2026–2030.

### **Disclosure of Interest**

Nil

### **Previous Relevant Documentation**

- G. 28/10/25 28 October 2025 - Public Health and Wellbeing Plan 2026-2030 – approved for public advertising.
- G. 29/6/20 23 June 2020 - Public Health and Wellbeing Plan 2020 to 2023 was endorsed.

### **Background**

The previous Public Health and Wellbeing Plan 2020–2023 was developed and formally endorsed in June 2020. This Plan marked a significant step forward in addressing the evolving health needs of the Mandurah community, incorporating evidence-based strategies, and aligning with broader public health frameworks. This Plan was endorsed with a commitment to best practice and was not yet compelled by legislative requirement.

Under the Western Australian *Public Health Act 2016*, all local governments are required to develop a Public Health Plan before 4 June 2026 that reflects the unique needs of their communities. In response, the City of Mandurah has developed the PH&WP 2026–2030, a strategy shaped through extensive community consultation, detailed analysis of local health data, and alignment with state and national health priorities.

### **Comment**

The Public Health and Wellbeing Plan 2026–2030 has been developed with a focus on prevention with an evidence-informed framework that clearly articulates the City’s role in supporting health and wellbeing outcomes through leadership, advocacy, partnerships and place-based initiatives.

Public consultation confirmed support for the Plan’s four strategic themes; Promote, Prevent, Protect and Enable and reinforced priority concerns including access to health services, mental health and wellbeing, social connection, active lifestyles, environmental health and support for vulnerable populations.

Following the close of consultation, all submissions were reviewed alongside newly released population health datasets from the South Metropolitan Health Service. The updated data sets were available earlier than expected and served to strengthen the plans evidence base and informed refinements.

A summary of the Key themes and how these have been addressed is detailed below. The full engagement report can be found on the Mandurah Matters online engagement platform – [Mandurah Matters](#).

<b>Theme</b>	<b>Feedback received</b>	<b>How it has been addressed</b>
Theme 1: Governance, Accountability and Evidence	Requests for clearer targets, measurable outcomes and accountability. Concerns about data accuracy, comparability, and statistical interpretation. Desire for transparency in evaluation and reporting.	Section 4 of the Implementation Plan clarifies monitoring, evaluation and annual reporting. Implementation Plan Introduction added explaining flexibility, cross-departmental funding and annual review. Data tables on pages 8, 10 and 12 revised to remove non-comparable data, compare Mandurah to State averages only, and include updated South Metropolitan Health Service datasets. PHWP Introduction updated to reflect a whole-of-organisation, evidence-informed approach.
Theme 2: Scope of Local Government Responsibility	Requests for services outside Council control (e.g. 24-hour medical centre, Child and Adolescent Mental Health Service (CAHMS) performance). Concerns about Council overreach into State and Federal responsibilities.	City role clarified as advocacy rather than service delivery. Advocacy actions included where appropriate. No changes made where matters fall under State or Federal responsibility.
Theme 3: Mental Health and Wellbeing	Mental health needs extend beyond awareness and self-care. Access barriers to counselling and mental health services. Support for Act Belong Commit and community connection approaches.	Action 1.4 updated to review and update the Peer Support Guide, Health and Wellbeing Guide and strengthen Act Belong Commit alignment. Mental health service access acknowledged as a State responsibility with City advocacy maintained. Women's and men's health actions clarified under Action 2.5.
Theme 4: Health Equity and	Concerns about socioeconomic disadvantages and inequity.	Action 1.2 strengthened to include a 10% incremental annual increase

<p>Vulnerable Populations</p>	<p>Calls for place-based, targeted approaches. Isolation among young single parents and low-income residents.</p>	<p>in outdoor fitness participation and annual review of fun run locations targeting lower SEIFA locations. PHWP Introduction updated to reinforce the plan is localised and informed by Mandurah-specific data. Place Enrichment Strategy referenced to reduce isolation and support participation.</p>
<p>Theme 5: Injury Prevention and Road Safety</p>	<p>Rising falls and transport injuries. Support for Stay On Your Feet® programs. Requests for safer active transport infrastructure.</p>	<p>Action 4.4 updated to incorporate Stay On Your Feet® programs and investigate grant funding for injury prevention. Action 1.1 added to establish an Active Transport Committee and align with State road safety initiatives. Transport injury terminology retained for epidemiological consistency.</p>
<p>Theme 6: Physical Activity and Healthy Lifestyles</p>	<p>Support for outdoor, accessible, family-friendly activities. Requests for more participation opportunities.</p>	<p>Addressed through Actions 1.2 and 1.3 including expansion of outdoor fitness, fun runs and community-based activities.</p>
<p>Theme 7: Environmental Health and Climate Change</p>	<p>Concerns about heat vulnerability and climate impacts. Requests for transparency on air quality and mosquito control.</p>	<p>Action 3.4 added for annual Heat Vulnerable Plan review and investigation of cooling alternatives. Action 4.1 updated to implement the Greening Mandurah Framework and five-year urban canopy analysis. Air quality and building standards clarified as part of existing compliance programs.</p>
<p>Theme 8: Aboriginal Health and Cultural Safety</p>	<p>Need for Aboriginal health to be embedded across the plan. Need for culturally safe and inclusive approaches.</p>	<p>Aboriginal health is integrated across themes through advocacy and partnerships. Alignment noted with the City's work currently underway with the Bindjareb community to develop a Reconciliation framework.</p>
<p>Theme 9: Children, Youth and Family Safety</p>	<p>Concerns for child-safe public spaces, particularly Hall Park. Calls for alcohol-free environments,</p>	<p>Alignment confirmed with Child Safe Strategy, Child Safe Policy and Families and Children Policy.</p>

	trauma-informed design and transparent risk assessment.	Child safe principles referenced appendices rather than new operational actions.
Theme 10: Trust, Autonomy and Public Health Ethics	COVID-19 impacts on trust, inclusion and wellbeing. Concerns about consent, autonomy and transparency.	Clarified that pandemic mandates are State responsibilities. Emphasis placed on transparent communication, community engagement.
Theme 11: Operational and Service Requests	Site-specific issues such as toilet cleanliness and facility maintenance.	Managed through existing City service request and maintenance processes and excluded from the Implementation Plan.

Key refinements incorporated into the final documents include:

- Clearer articulation of governance, accountability and evaluation, including annual reporting and measurable outcomes
- Strengthened emphasis on health equity, place-based approaches and targeted actions in areas of socioeconomic disadvantage
- Clarification of the City’s role as advocate rather than service provider for matters within State and Federal responsibility
- Enhanced focus on mental health and wellbeing, underpinned by the *Act Belong Commit* health promotion framework
- Updated actions addressing injury prevention, active transport, climate and heat vulnerability, and inclusive community participation

These refinements ensure the final PH&WP is robust, transparent and responsive, while maintaining a whole-of-organisation approach to improving community health outcomes.

### MEAG Comment

At the beginning of the consultation process Mandurah Environmental Advisory Group identified the following priority areas to be addressed within the plan.

- Reserving natural vegetation
- Increase in street tree planting
- Active transport infrastructure
- Reducing litter in natural areas
- Supporting community gardens
- Supporting volunteering opportunities

All of the above are addressed in the PHWP or another City endorsed strategy or position.

### Youth Advisory Group Comment

At the beginning of the consultation process Mandurah Youth Advisory Group identified the following priority areas to be addressed within the plan.

- Healthy eating workshop
- Free access to physical activities
- Decreasing vaping rate
- Increasing youth volunteering rates
- Intergenerational workshops

- Encourage more food gardens
- Triathlon or fun run events.
- Mental health awareness workshops

All of the above are addressed in the PHWP.

### **Access and Inclusion Advisory Group Comment**

At the beginning of the consultation process Mandurah Access and Inclusion Advisory Group identified the following priority areas to be addressed within the plan.

- Programs available at the Mandurah Aquatic Recreation Centre for people with disability
- Charging stations for gophers
- Advocating for specialist services including paediatricians
- Access to telehealth appointments
- Promoting sporting clubs who are inclusive
- Promoting services outside of facilities, i.e. shopping centres

All of the above are addressed in the PHWP, draft Disability Access and Inclusion Plan or another City endorsed strategy or position.

### **Consultation**

Public advertising of the draft Public Health and Wellbeing Plan 2026–2030 and Implementation Plan was undertaken from 28 October to 30 November 2025 using a proactive and targeted engagement approach. Engagement activities included:

- Online engagement through Mandurah Matters, reaching 282 people, with 122 accessing the draft documents
- Seven pop-up sessions at key community locations, engaging 79 participants
- Targeted stakeholder engagement through forums including the Liquor Accord and Collaborate Mandurah, engaging an additional 35 participants.

In total, feedback reflected broad community support for the Plan's intent, with submissions focusing on strengthening clarity, accountability and responsiveness rather than requesting new strategic directions. Following the consultation period:

- All feedback was reviewed by City officers and the Executive Leadership Team
- Submissions were considered alongside updated population health data
- Refinements were incorporated into the final PH&WP and Implementation Plan, with remaining matters documented and responded to.

Key themes addressed through refinement included governance and evaluation, mental health, health equity, injury prevention, environmental health, Aboriginal health and the appropriate scope of local government responsibility.

### **Statutory Environment**

Part 5, Section 45 of the *Public Health Act 2016* sets out the requirements for all local governments to prepare a Public Health Plan that applies to its local government district.

### **Policy Implications**

Nil

## **Financial Implications**

The Plan utilises existing funds listed in the 2025/26 Annual Operating Budget, and forms part of the baseline in the Long Term Financial Plan. As such, the draft Public Health Plan and corresponding implementation Plan do not involve an additional request for funding.

1 FTE and an operational budget of \$33,000 is currently allocated annually to implementing the PH&WP.

## **Economic Implications**

People who are healthy and well are more likely to contribute to a strong economy, with public health and economic outcomes closely connected through reduced reliance on healthcare industry, increased productivity, and greater overall economic resilience.

## **Environmental Implications**

Throughout the development of the plan community engagement has confirmed a strong connection between public health and the natural environment, with this being reflected in the PHWP.

## **Risk Implications**

There are several risks identified if the City fails to deliver a Local Public Health and Wellbeing Plan:

- Poorer health - missed opportunity to improve health outcomes for the community may lead to diminished health outcomes, long term ill-health and potentially a preventable burden on health services.
- Partnerships – the lack of a suitable Public Health and Wellbeing Plan may reduce the ability to access funding and partnerships to advance health and wellbeing.
- Non-Compliance - all local governments in WA are legally required in accordance with the *Public Health Act 2016* to prepare and publish a Local Public Health Plan by June 4, 2026. Failure to do so could result in regulatory action from the Department of Health, reputational damage, and loss of credibility with stakeholders and the community.

## **Strategic Implications**

The following strategies from the City of Mandurah Strategic Community Plan 2024-2044 are relevant to this report:

### Community

- Access to support services that enhance opportunities for everyone
- Safe and connected communities
- Inclusive and welcoming places, spaces and neighbourhoods
- An enriched, creative, and empowered community that values culture, heritage and life long learning
- A healthy lifestyle and healthy community, with an emphasis on prevention
- Modern health facilities and services that are local, accessible, affordable, and fit for purpose

### Environment

- A shared responsibility for our environment with a focus on engagement, education and respect
- Our natural environment is celebrated, protected and restored for generations to come

### Leadership

- A clear and shared vision for Mandurah's future

- Sound decisions based on evidence and meaningful engagement
- Effective advocacy focused on the needs of the community and strong relationships with key stakeholders
- Well-maintained assets and facilities that meet the needs of our community
- Responsible, transparent, value for money delivery of well planned, sustainable, projects, programs and services

### **Conclusion**

The Public Health and Wellbeing Plan 2026–2030, and the corresponding Implementation Plan, have been strengthened through comprehensive community consultation and the integration of updated population health data. The final Plan provides a clear, evidence-based framework to guide the City's commitments to public health and wellbeing over the next five years.

Adoption of the Plan will ensure the City meets its statutory obligations while reinforcing its commitment to health equity, transparency, advocacy and whole-of-organisation delivery of improved health and wellbeing outcomes for the Mandurah community.

### **Officer Recommendation**

#### **That Council:**

- 1. Approve the Public Health and Wellbeing Plan 2026-2030 (as detailed in attachment 1) and corresponding Implementation Plan (as detailed in attachment 2).**
- 2. Note the feedback provided by the community in relation to the Public Health and Wellbeing Plan that can be viewed on the Mandurah Matters platform.**

### **Attachments**

1. Public Health & Wellbeing Plan 2026-2030 [**19.3.1** - 48 pages]
2. Public Health & Wellbeing Plan 2026-2030 Implementation Plan [**19.3.2** - 20 pages]

# Public Health and Wellbeing Plan

2026-2030



# Acknowledgement of Country

The City of Mandurah would like to acknowledge the Bindjareb people, the Traditional Custodians of this land, and pay respect to all Elders, past and present.

We wish to acknowledge and respect their continuing culture and the contribution they make to the life of this City and this region.



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# Mayor's Message

On behalf of Council, I am proud to present the City of Mandurah's Public Health and Wellbeing Plan 2026–2030.

Health and wellbeing are fundamental to creating a strong, connected and liveable community. As our city continues to grow and change, we must plan proactively to support the physical, mental and social wellbeing of everyone who lives, works and visits Mandurah. This Plan reflects Council's commitment to placing health and wellbeing at the heart of decision making and supporting our community to lead healthy, active and fulfilling lives.

Developed in line with the Western Australian Public Health Act 2016, this Plan has been shaped by local health data, community voices and collaboration with partners across government, community and service sectors. It recognises that health is shaped by many aspects of daily life, including our environment, social connections, access to services and opportunities to participate, and acknowledges the important role local government plays in supporting these foundations.

The Plan focuses on priority health issues and population groups, while strengthening partnerships and advocating for improved services and outcomes for our community. It aligns with the City's broader strategic direction and complements other key plans and strategies, ensuring a coordinated and sustainable approach over the next five years.

Council is committed to working alongside our community, service providers and government partners to deliver the actions outlined in this Plan. Through this shared effort, Mandurah will continue to grow as an inclusive, resilient community that supports health and wellbeing at every stage of life.

I thank everyone who contributed their time, expertise and insights to the development of this Plan and look forward to the positive impact it will have on our community.

**Amber Kearns**

Mayor, City of Mandurah





# The Plan



## Vision

**A thriving, connected, and resilient community where everyone has opportunities to lead healthy, active lives.**

## Purpose

Through leadership, partnerships, and advocacy, the City promotes inclusive spaces and programs that encourage physical activity, social connection, and overall wellbeing. In all decision-making processes, strong and healthier communities are considered.

## Executive summary

**The City of Mandurah plays an important leadership role in protecting and promoting the health and wellbeing of our diverse community.**

Through planning, partnerships, advocacy and place-making, the City can influence the conditions that support people to live healthy, connected and fulfilling lives.

The Public Health and Wellbeing Plan (PHWP) supports a healthy community by encouraging active lifestyles, physical activity, social connection and participation. The actions outlined in the Plan aim to improve community wellbeing and reduce the burden of preventable illness by focusing on the environments, policies and opportunities that shape everyday health choices.

While the City has a strong role in creating supportive settings, every individual is directly responsible for their own health and wellbeing. The PHWP recognises that communities, organisations and governments can support positive health outcomes, but real change happens when people choose to take part.

The Plan is underpinned by the Act Belong Commit framework, which highlights that positive mental health can be built through staying active, connecting with others and being involved in meaningful activities. The City of Mandurah supports this by helping to create welcoming, inclusive and accessible places, programs and opportunities that make it easier for people to act, belong and commit in ways that suit their lives.

The City is well placed to lead, partner and advocate for services and initiatives that respond to local needs and priorities. The PHWP has been developed in alignment with the City's existing plans and strategies, including the Strategic Community Plan, and meets the City's legislative requirement under Part 5 of the *Western Australian Public Health Act 2016*. It is also closely aligned with the *State Public Health Plan 2025–2030*.

Embedding cultural safety across City services, facilities and programs is a key consideration of the PHWP. This includes working in genuine partnership with Aboriginal organisations, Elders and community members; strengthening cultural awareness and capability within the organisation; and ensuring that initiatives are designed and delivered in ways that are inclusive, respectful and responsive to local needs and lived experience.

# What is public health?

**Public health and wellbeing is focused on improving the health, safety, and quality of life of individuals and communities through prevention, education, and policy.**

It involves addressing the broader factors that influence health such as education, environment, and access to services, rather than just treating illness. Public health and wellbeing initiatives aim to reduce health inequalities, prevent disease and injury, and promote healthy lifestyles across all stages of life.

Public health is all about helping people live healthier, safer lives by:

- Preventing illness before it happens
- Designing safe, enjoyable communities for living and playing
- Supporting smart, healthy choices every day

## Public Health in Mandurah

The City's Public Health and Wellbeing Plan is intentionally localised to reflect the unique demographics, priorities, and lived experiences of the Mandurah community. It focuses effort and resources on the key areas of need identified through local data and community engagement, ensuring actions are relevant, responsive, and appropriate to our population.



# Act Belong Commit as a Foundational Framework

The City's Public Health and Wellbeing Plan is guided by the Act Belong Commit framework, Western Australia's evidence-based approach to building positive mental health and wellbeing through everyday actions, social connection and participation.

Act Belong Commit aligns strongly with local government's role in shaping healthy places and connected communities and is applied as a whole-of-plan lens, rather than a stand-alone initiative.

## How the Framework Underpins This Plan

Act Belong Commit is embedded across the Plan's priority areas, ensuring that actions consistently support prevention, connection and participation. This includes enabling people to:

**Act** through active transport, recreation, sport and accessible public spaces

**Belong** through welcoming facilities, events, inclusive design and age-friendly environments

**Commit** through volunteering, learning, mentoring and community participation

This approach ensures the Plan delivers not only targeted health outcomes, but also the conditions that support long-term wellbeing and community resilience.

## A Shared Responsibility for Wellbeing

By embedding Act Belong Commit across the Public Health and Wellbeing Plan, the City recognises that mental health and wellbeing are shaped by everyday environments, social relationships and opportunities for participation. This approach positions wellbeing as a shared responsibility supported through policy, planning, services, infrastructure and community partnerships so that all residents have opportunities to act, belong and commit throughout their lives.





# Supporting evidence and data



# Mandurah

## Key health and wellbeing issues

**Chronic disease and injury** are significant public health concerns due to their high prevalence and impact on quality of life. Various behaviours such as increasing physical activity, enhancing diet quality, and minimising risky behaviours like smoking and excessive alcohol consumption can have an impact.

Healthy behaviours are crucial for individuals to lead longer and healthier lives.

**There are four categories of risk factors associated with chronic disease, these include:**

### **Behaviour**

Nicotine use, poor nutrition, insufficient physical activity, alcohol misuse, stress and mental health, communicable (infectious) disease.

### **Biomedical factors**

Age, sex, genetics, overweight/obese, blood pressure, blood cholesterol, blood sugar.

### **Socioeconomic factors**

Relationships, accommodation, education, employment.

### **Physical environment**

Air pollution, toxic elements, pesticides.



# Supporting evidence and data

**Health and wellbeing** play an important role in informing health policies, prioritising improvement and monitoring progress. The below table outlines Mandurah’s Health Profile data for both behavioural and biomedical risk factors.

Behavioural risk factors	Prevalence (%) Mandurah health profile	Prevalence (%) WA average	Comparison to WA
Drinks sugar-sweetened beverages > twice a week	20.1	16.8	▲
Eats fast food more than twice a week	6.3	6.0	▲
Eats less than the recommended serves of fruit daily	31.5	33.4	▲
Eats less than the recommended serves of vegetables daily	3.2	4.7	▲
Insufficient weekly physical activity *	38.9	39.1	▼
More than recommended screen-based sedentary time	42.5	37.4	▲
Obese	41.7	37.3	▲
Overweight	36.2	37.4	▼
Current rate of smoking *	14.5	13.5	▲
Current rate of vaping *	8.5	7.9	▲
High risk alcohol use for long-term harm	33.0	29.1	▲
High risk alcohol use for short-term harm	12.6	11.9	▲

All indicators: 2024, WA Health and Wellbeing Surveillance System, Epidemiology Directorate, Department of Health WA.

**Note.** All indicators relate to persons aged 16 and over. \* = persons ages 18 and over.

▲ Higher

▼ Lower

Health outcomes	Mandurah ASR (Per 100,000)	WA ASR (Per 100,000)	Comparison to WA
Tobacco-attributable hospitalisations	375.0	366.8	▲
Tobacco-attributable deaths	60.4	48.7	▲
Alcohol-attributable hospitalisations	623.4	665.4	▼
Alcohol-attributable deaths	31.3	26.0	▲
Illicit drug-attributable hospitalisations	108.6	181.8	▼
Illicit drug-attributable deaths	15.0	9.4	▲
Blood-borne disease	30.2	44.1	▼
Enteric disease	210.2	218.9	▼
Sexually transmitted infections	669.3	600.6	▲
Vaccine preventable disease	690.8	714.1	▼
Vector-borne disease	32.2	21.1	▲

Source - Hospitalisations: 2024, WA Hospital Morbidity Data Collection, Information and System Performance Directorate, Department of Health WA

Deaths: 2021, Cause of Death Unit Record File, Australian Co-ordinating Registry, the Registries of Births, Deaths and Marriages, the Coroners, the National Coronial Information System and the Victorian Department of Justice and Community Safety.

Diseases: Data source: 2022, WA Notifiable Infectious Disease Database, Communicable Disease Control Directorate, Department of Health WA.

Alcohol use indicators: 2023, WA Health and Wellbeing Surveillance System, Epidemiology Directorate, Department of Health WA.

**Note.** All indicators relate to persons of all ages. Age-Standardized Rate (ASR) per 100,000 is the age-standardised number of cases per 100,000 people, allowing fair comparison between populations

▲ Higher

▼ Lower

# Supporting evidence and data

**Mental health:** Significant mental health issues, including high rates of anxiety, depression, and stress-related problems. This is more evident in young people and those who are living alone. It is important to prioritise mental health and wellbeing through self-care practices, relaxation, social connections and positive thinking. The mental health profile has not seen a significant increase over the past 10 years, however adults who have been diagnosed have increased.

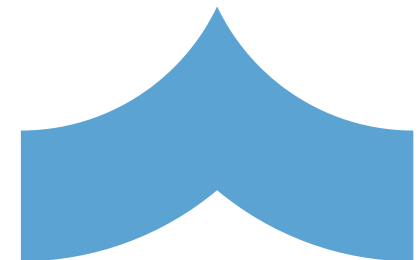
Doctor diagnosed health conditions Lifestyle risk factors	Prevalence (%) Mandurah health profile	Prevalence (%) WA average	Comparison to WA
Anxiety	15.7	16.3	▼
Any mental health condition	25.5	25.0	▲
Depression	16.4	13.7	▲
Stress-related condition	15.5	13.5	▲
High or very high psychological distress	21.3	21.7	▼

Source - 2024, WA Health and Wellbeing Surveillance System, Epidemiology Directorate, Department of Health WA.

▲ Higher

▼ Lower

**Note.** All indicators relate to persons aged 16 years and over.



# Supporting evidence and data

**Socioeconomic disadvantage,** can have profound effects on communities on health outcomes, education, employment, crime and safety.

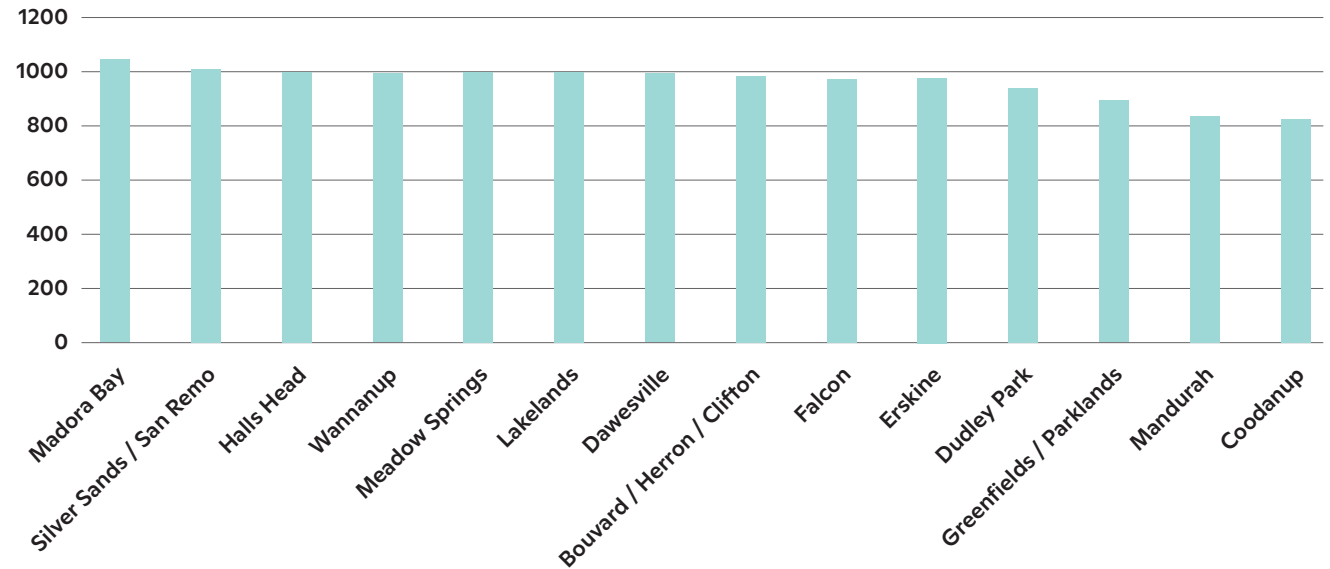
## SocioEconomic Indexes For Areas

SEIFA is a suite of indexes developed by the Australian Bureau of Statistics to rank areas in Australia according to relative socioeconomic advantage and disadvantage. The score is measured through disadvantage indicators including unemployment, educational levels, single parent families, low skilled occupations and poor English proficiency. Economic factors can influence health outcomes including better access to healthcare, nutrition and safer living conditions. However, people who are disadvantaged could face many challenges impacting their health. A lower score indicates a higher level of disadvantage compared to other areas. According to the 2021 Census, the SEIFA score for disadvantage in Mandurah was 959. The overall score is lower in comparison to the state score 1002 and Australia 1002.6.

It's important to highlight that at the suburb level, areas such as Mandurah and Coodanup face notable socioeconomic challenges. This is reflected in their SEIFA index of disadvantage scores 835.6 for Mandurah and 827 for Coodanup, indicating higher levels of relative disadvantage compared to other areas.

Index of relative socioeconomic disadvantage

Source: ABS Census Data 2021



# Supporting evidence and data

**Injury prevention:** High rates of injuries, including falls, transport accidents, and intentional self-harm. More people are ending up in hospital for preventable injuries such as falls. By prioritising injury prevention, we can improve overall health outcomes, reduce economic burdens, and enhance the quality of life for individuals and communities alike.

Objective 2, Prevent: ‘Reduce the burden of chronic disease, communicable disease and injury’ of the State’s Public Health Plan has a focus on preventing injuries and promoting safer communities. Injury prevention is important for maintaining good health and wellbeing. Taking steps to prevent injuries, reduces the risk of accidents and minimises the need for medical interventions. Implementing injury prevention measures allows people to live more active lives without pain or disability, leading to better health and wellbeing.

Please see below statistics relating to hospitalisations due to injury.

Hospitalisation	Mandurah ASR (per 100,000)	WA ASR (per 100,000)	Comparison to WA
Accidental drowning, submersion, threats to breathing	30.9	21.8	▲
Accidental falls	935.9	1031.0	▼
Accidental poisoning	45.8	52.3	▼
Assault and neglect	77.9	106.4	▼
Intentional self-harm	58.7	106.6	▼
Transport accidents	254.0	236.9	▲
Hospitalisation	Prevalence (%) Mandurah health profile	Prevalence (%) WA average	Comparison to WA
Injured in past 12 months requiring treatment from a health professional*	24.5	26.0	▼

Source - Injured requiring treatment: 2024, WA Health and Wellbeing Surveillance System, Epidemiology Directorate, DOH WA.

Hospitalisations: 2024, WA Hospital Morbidity Data Collection, Information and System Performance Directorate, DOH WA

**Note.** All indicators relate to persons of all ages. \* = among persons aged 16 years and over requiring treatment from a health professional

ASR per 100,000 is the age-standardised number of cases per 100,000 people, allowing fair comparison between populations

▲ Higher

▼ Lower

# Supporting evidence and data

Deaths	Mandurah ASR (per 100,000)	WA ASR (per 100,000)	Comparison to WA
Accidental drowning, submersion, threats to breathing	1.8	1.5	▲
Accidental falls	13.9	15.3	▼
Accidental poisoning	9.0	7.8	▲
Assault and neglect	1.1	0.8	▲
Intentional self-harm	18.4	13.5	▲
Transport accidents	6.7	7.2	▼

Source - Deaths: 2021, Cause of Death Unit Record File, Australian Co-ordinating Registry, the Registries of Births, Deaths and Marriages, the Coroners, the National Coronial Information System and the Victorian Department of Justice and Community Safety.

**Note:** All indicators relate to persons of all ages.

▲ Higher      ▼ Lower



## Localised facts and statistics (2025)



Distance from Perth  
**72km**



Coastline  
**51km**



Urban tree canopy  
**22%**

*Department of Planning Land and Heritage, Urban Tree Canopy Dashboard 2024*



### Age profile

A larger percentage of the population is **aged over 60 years old** (32.2%) compared to Greater Perth (21.2%)



### Housing

**32.7%** of people **fully own their home**, and **34.8%** have a mortgage



### Education

**42.7%** of the population has **completed year 12 schooling** compared to **59.6%** for Greater Perth



### Disability and health

**6.6%** of the population **lives with a disability**, and **36.9%** have one or more **long-term health conditions**



### Employment

The **full-time employment rate is 51.7%**, and the **part-time employment rate is 34%**



Recreation centres

**2**



Number of libraries

**3**



Parks and open spaces

**405**



Sports parks

**22**



Playgrounds

**148**



Natural bushland areas

**157**



Jetties and wharfs

**81**



Boat and canoe launch areas

**34**



Public pools

**3**



Paths

**639.7km**



Number of community facilities

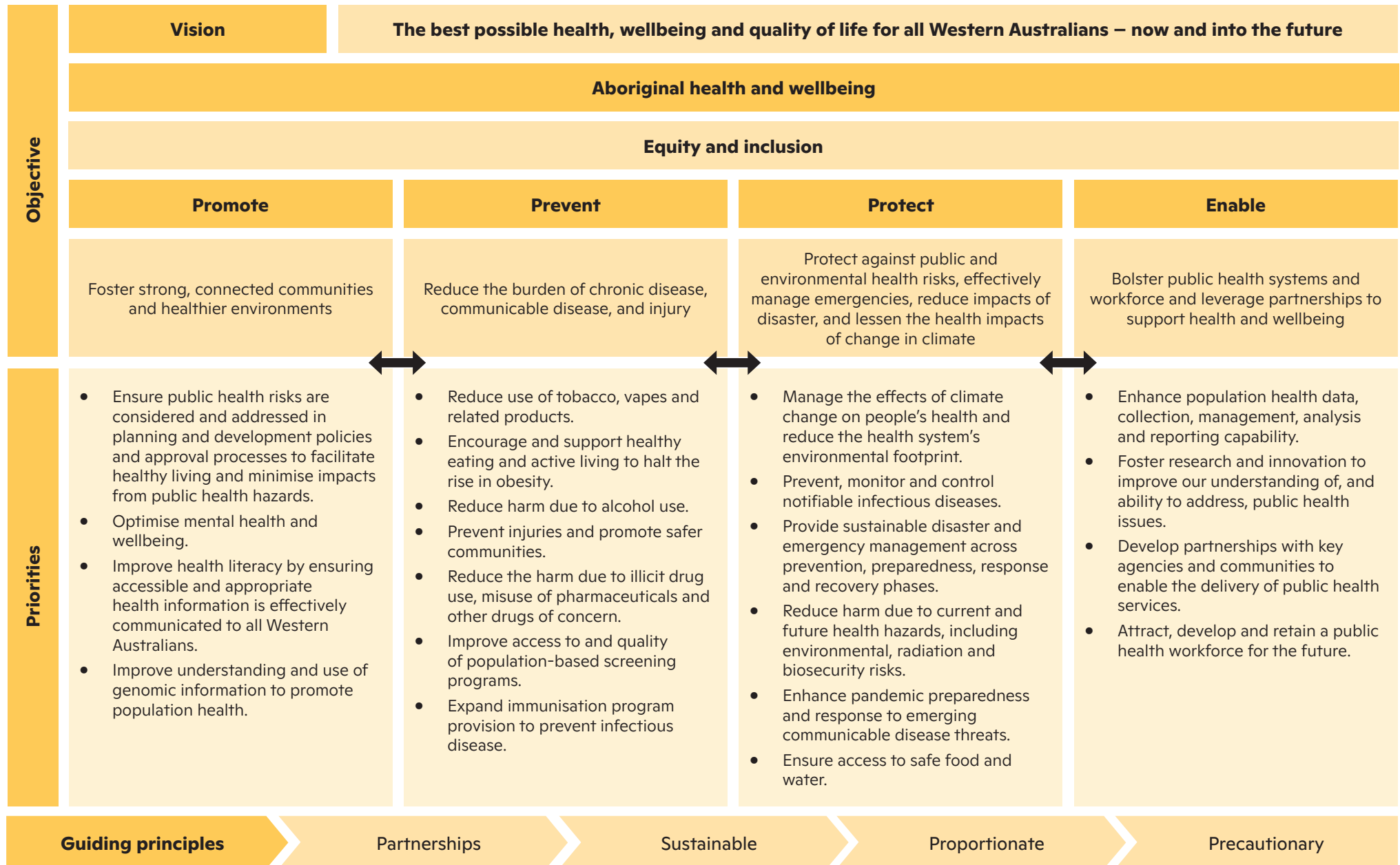
**22**



# Strategic alignment



# Western Australia Public Health Plan Framework



# Strategic alignment

## Alignment with State Public Health Plan

The State Public Health Plan 2025-2030 sets out a vision for the best possible health, wellbeing, and quality of life for all Western Australians.

The plan has four objectives:

**Promote, Prevent, Protect, and Enable.**

- 1. Promote:** Foster strong communities and healthier environments.
- 2. Prevent:** Reduce the burden of chronic disease, communicable disease, and injury.
- 3. Protect:** Protect against public and environmental health risks, effectively manage emergencies, and lessen the health impacts of change in climate.
- 4. Enable:** Bolster public health systems and workforce and leverage partnerships to support health and wellbeing.

## Responsibilities and capacity as a Local Government Organisation

The City of Mandurah is legislated to have a Public Health and Wellbeing Plan.

The City has a range of responsibilities and capacities to influence public health outcomes:

- 1. Lead:** Take a lead on projects and initiatives that relate directly to the outcomes of the Plan.
- 2. Partner:** Collaborate internally or externally to deliver projects and initiatives that relate directly to the outcomes of the Plan.
- 3. Advocate:** Advocate to State and Federal governments regarding gaps relating to health and wellbeing in Mandurah.

## City's financial expenditure on public health

The City provides a broad range of programs that support and promote the health of our community and invests significantly into ensuring Mandurah is a healthy, enjoyable and safe place to be.

The City of Mandurah invested in community infrastructure and community programming during the 2024-2025 financial year. It is a holistic approach across the whole City.



**Community programs and events**  
**\$7,972,361**



**Environmental Health services**  
**\$2,187,647**



**Cultural facilities and services**  
**\$5,543,181**



**Recreation facilities and services**  
**\$9,500,117**



**Parks, bushlands and reserve maintenance**  
**\$23,880,852**



# Implementation



## Public health themes and key actions

<b>PROMOTE</b> Empowering and enabling people to live healthy lives	<b>PREVENT</b> Supporting initiatives that reduce the prevalence of preventable ill-health, and promoting positive health outcomes	<b>PROTECT</b> Monitoring and responding to public and environmental health risks to support public health and wellbeing	<b>ENABLE</b> Facilitate opportunities that advance public health outcomes
<b>Objective</b> Promote benefits of healthy active lifestyles	<b>Objective</b> Reduce disease, illness and injury in the community	<b>Objective</b> Manage public and environmental health to improve health outcomes and respond to change in climate	<b>Objective</b> Advocate and partner with external health providers to deliver services that meet the needs of the community
<b>Action</b> 1.1 Integrate health as a priority for planning and promoting transport	<b>Action</b> 2.1 Promote and support initiatives to encourage healthy eating	<b>Action</b> 3.1 Implement initiatives to monitor health risks in the community	<b>Action</b> 4.1 Advocate and partner with the Federal and State governments to ensure health services are adequately sourced
<b>Action</b> 1.2 Provide opportunities for accessible activities, including walking, cycling and active transport	<b>Action</b> 2.2 Encourage healthy eating habits by increasing access to nutritious foods and supporting education	<b>Action</b> 3.2 Strengthen response to public health threats and emergencies including pandemic response	<b>Action</b> 4.2 Advocate for initiatives that aim to improve the health of Aboriginal people
<b>Action</b> 1.3 Provide information on available services and support to reduce or prevent disease or injury	<b>Action</b> 2.3 Undertake initiatives designed to reduce harms relating to alcohol and drugs	<b>Action</b> 3.3 Promote and build awareness of health campaigns aimed at disease prevention and protection	<b>Action</b> 4.3 Improve outcomes of priority populations by advocating for funding
<b>Action</b> 1.4 Increase awareness of how mental health can be strengthened	<b>Action</b> 2.4 Create smoke-free communities	<b>Action</b> 3.4 Enhance community resilience to climate related health risks by reducing vulnerability and improving preparedness	<b>Action</b> 4.4 Support programs that improve health of older adults
	<b>Action</b> 2.5 Improve access to appropriate health literacy		

# Measures

Monitoring of the PHWP will be guided by the measures outlined below.

<b>PROMOTE</b> Empowering and enabling people to live healthy lives	<b>PREVENT</b> Supporting initiatives that reduce the prevalence of preventable ill-health, and promoting positive health outcomes	<b>PROTECT</b> Monitoring and responding to public and environmental health risks to support public health and wellbeing	<b>ENABLE</b> Facilitate opportunities that advance public health outcomes
<b>1</b> Community satisfaction with City footpaths, cycle paths, roads and community-based services that keep people active and healthy	<b>1</b> Comparison of South Metropolitan Health Service (SMHS) community profile data over 3-year periods	<b>1</b> City policies to include health and wellbeing/public health objectives and strategies	<b>1</b> Satisfaction with partnering opportunities both internally and externally to the City
<b>2</b> Influence reduction in lifestyle risk factors for Mandurah population as outlined in City of Mandurah Health and Wellbeing Profile 2019 (prepared by South Metropolitan Health Services (SMHS))	<b>2</b> Increased distribution, understanding and integration of key healthy messages both internally and externally to the City	<b>2</b> Achieve evaluation measures outlined in the Environment and Integrated Transport Strategy	<b>2</b> Development of Age Friendly Strategy
<b>3</b> Influence increased from external agencies to promote health and wellbeing within the Mandurah	<b>3</b> Increase in preventive screening and vaccination uptake	<b>3</b> Improve communities understanding of health impacts associated with WA's climate	<b>3</b> Health and Wellbeing landing page on City's website is reviewed and updated annually
<b>4</b> Comparison of Injury Matters injury data over 3-year periods	<b>4</b> Updated City alcohol and smoking policies	<b>4</b> Compliance with the City's statutory responsibilities under the Public Health Act	<b>4</b> Annual evaluation of the City's Public Health Plan processes, outputs and outcomes
<b>5</b> Review internal volunteer procedure with increased participation rates	<b>5</b> Annual evaluation of the City's Public Health Plan processes, outputs and outcomes	<b>5</b> Number of treatments undertaken under the Mosquito Management program	
<b>6</b> Number of people participating in programs and initiatives	<b>6</b> A reduction of falls among older adults	<b>6</b> Annual evaluation of the City's Public Health Plan processes, outputs and outcomes	
<b>7</b> Annual evaluation of the City's Public Health and Wellbeing Plan processes, outputs and outcomes			

## Monitoring and evaluation

- **Quarterly reviews**  
Conduct quarterly reviews to assess the progress of each action item. Adjust strategies as needed based on feedback and data collected.
- **Annual reports**  
Publish annual reports detailing the achievements, challenges, and areas for improvement.
- **Community feedback**  
Engage with the community through surveys and public forums to gather feedback and ensure the plan continues to meet their needs.

By focusing on these key areas and regularly monitoring progress, the City of Mandurah aims to create a healthier, more resilient community that is better equipped to face emerging challenges and improve the quality of life for all residents.

The Public Health and Wellbeing Plan will be replaced every 5 years and reviewed and reported on annually.





# Community insights informing the plan

Consulting our community in the creation of the City's Health and Wellbeing Plan

The following information pertains to the community engagement, internal and external data sources, and analysis of strategic plans and objectives related to or intersecting with the goals of the PHWP.



# Listening to the community

During community consultations, important themes emerged, indicating where the City should focus its attention. The themes included:

## Consultation snapshot



Optimise **mental health and wellbeing**



**More active Mandurah**



**Healthy eating**



**Making smoking history**



Reducing **harmful alcohol use**



Reduce use of **illicit and other drugs**



Connecting people to **community gardens**



Promoting **state and federal campaigns**



Supporting **volunteering opportunities**



Advocating for **key health services and workforce**

# Community insights informing the plan

## Community profile

### Age profile

In Mandurah, a larger percentage of the population is aged over 60 years old, at 32.2%, compared to Greater Perth's 21.2%. Additionally, the proportion of individuals aged 0 to 17 years old is lower in Mandurah, at 20.8%, compared to Greater Perth's 22.5%. In 2021, the age group with the most significant changes in the age structure compared to 2016 were individuals aged 70 to 84 years old and 60 to 69 years old.

City of Mandurah – Total persons (usual residence)	2021		
	Number	%	Greater Perth %
<b>Service age group (years)</b>			
Babies and pre-schoolers (0 to 4)	4,773	5.3	6.1
Primary schoolers (5 to 11)	7,523	8.3	9.0
Secondary schoolers (12 to 17)	6,502	7.2	7.4
Tertiary education and independence (18 to 24)	6,348	7.0	8.6
Young workforce (25 to 34)	9,182	10.2	14.4
Parents and homebuilders (35 to 49)	15,298	16.9	21.0
Older workers and pre-retirees (50 to 59)	11,592	12.8	12.4
Empty nesters and retirees (60 to 69)	12,262	13.6	10.2
Seniors (70 to 84)	14,122	15.6	9.1
Elderly aged (85 and over)	2,707	3.0	1.9
<b>Total</b>	<b>90,309</b>	<b>100.0</b>	<b>100.0</b>

## Population and cultural background



**104,360**

estimated population as of 2026\*



**2.9%**

Higher percentage of Aboriginal people compared to Greater Perth (2%)



**27.4%**

Born overseas



**6.9%**

of people used a language other than English at home

\*ID Forecast 2026

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[https://www.health.wa.gov.au/Articles/N\\_R/Public-health-planning/State-Public-Health-Plan](https://www.health.wa.gov.au/Articles/N_R/Public-health-planning/State-Public-Health-Plan)



# Appendices

## Appendix 1: Strategic frameworks



Where strategies are updated or replaced during the life of this Plan, the most current endorsed version will apply. This Plan is designed to complement the existing state and national strategic frameworks designed to protect public health.

<p><b>Strategies</b></p>	<p><b>Strategies</b></p>	<p><b>Strategies</b></p>
<p><b>WA Health System</b></p>	<p>Injury Matters Strategic Plan 2024–2028</p>	<p>Western Australia Suicide Prevention Framework 2021–2025</p>
<p>State Public Health Plan for Western Australia 2025–2030</p>	<p>National Obesity Strategy 2022–2032</p>	<p><b>Volunteering</b></p>
<p>Western Australia Health Digital Strategy 2020–2030</p>	<p><b>Disability and Seniors</b></p>	<p>National Strategy for Volunteering 2023–2033</p>
<p>Western Australia Health and Medical Research Strategy 2023–2033</p>	<p>Western Australia Disability Health Framework 2015–2030</p>	<p><b>Sexual Health</b></p>
<p>Western Australia Foodborne Illness Reduction Strategy 2023–2026</p>	<p>State Disability Strategy 2020 –2030</p>	<p>WA Sexual Health and Blood-borne Virus Strategy 2024–2030</p>
<p>Western Australia Cancer Plan 2020–2025</p>	<p>WA Seniors Strategy 2023–2033</p>	<p>WA Hepatitis B Strategy 2023–2030</p>
<p>Western Australia Communicable Disease Control Directorate Strategic Framework 2023–2026</p>	<p><b>Eating Disorders</b></p>	<p>WA Hepatitis C Strategy 2023–2030</p>
<p><b>Aboriginal Health</b></p>	<p>WA Eating Disorders Framework 2025–2030</p>	<p><b>Road Safety</b></p>
<p>Western Australia Aboriginal Health and Wellbeing Framework 2015–2030</p>	<p><b>Environmental Health</b></p>	<p>Driving Change – Road Safety Strategy for Western Australia 2020–2030</p>
<p>National Aboriginal and Torres Strait Islander Health Plan 2021–2029</p>	<p>Environmental Health Directorate Strategic Plan 2020–2030</p>	<p><b>Other</b></p>
<p><b>Chronic Disease and Injury</b></p>	<p>Western Australia Climate Policy</p>	<p>Western Australia Hiking Strategy 2020–2030</p>
<p>National Preventive Health Strategy 2021–2030</p>	<p><b>Mental Health and Alcohol and other Drugs</b></p>	<p>National Tobacco Strategy 2023–2030</p>
<p>National Strategy for Injury Prevention 2020–2030</p>	<p>Western Australia Mental Health Promotion, Mental Illness, Alcohol and Other Drugs Prevention Plan 2025–2030</p>	<p>National Immunisation Strategy 2025–2030</p>
<p>Western Australia Health Promotion Strategic Framework 2022–2026</p>	<p>Western Australia Mental Health and Alcohol and Other Drugs Service Plan 2025–2030</p>	

# Appendices

## Appendix 2: Community feedback summary identifying our City's public health needs

Key health and wellbeing issues	Key barriers	Opportunities
<ul style="list-style-type: none"> <li>• Funding allocated in Mandurah is not adequate for the growing population</li> <li>• Access to medical services such as GPs, mental health, community intervention services and specialists</li> <li>• The health determinants impacting the community accessing medical service, e.g. affordable housing and cost of living</li> <li>• Attracting medical professionals to the region</li> <li>• Lack of information sharing among services and competing for funding opportunities</li> <li>• Lack of infrastructure to encourage active transport, enhancing physical activity</li> <li>• Availability of fast food outlets</li> <li>• Increasing vaping rates among young people</li> </ul>	<ul style="list-style-type: none"> <li>• Short term funding affecting sustainability of programs and services</li> <li>• The cost of private services which impacts long wait times for government services</li> <li>• Accessing appropriate transport to access services</li> <li>• Lack of collaboration between services</li> <li>• Services do not have enough time, resources and expertise to recruit or manage volunteers</li> <li>• Lack of cultural awareness training for staff in supporting Aboriginal and Culturally and Linguistically Diverse (CALD) populations</li> <li>• Easy access to vapes or e-cigarettes online</li> <li>• Liquor license planning and constraints – unable to decline applications</li> </ul>	<ul style="list-style-type: none"> <li>• Raising awareness of men's health through health promotion mechanisms</li> <li>• More programs to ensure older people maintain their mobility and independence</li> <li>• Programs and initiatives to promote healthy socialising to reduce isolation</li> <li>• More community art opportunities to improve mental health</li> <li>• Promote Grow it Local</li> <li>• Promoting and encouraging volunteering opportunities</li> <li>• Advocating for Peel Health Hub stage 2 and Family Support Network</li> <li>• Advocating for GPs / mental health professionals and personality disorder support in Mandurah</li> <li>• Advocating for stronger legislation to stop vaping providers</li> </ul>

### What are your key health and wellbeing issues?

- Lack of alcohol and drug services and support
- People with disability are not included in mainstream health and wellbeing activities and promotions
- Improve community awareness of existing programs and activities
- Long waits for mental health counselling and requiring a Mental Health Care Plan
- Increase in vaping among young people
- Increase in obesity rates
- Long waits to see a GP and other medical services
- Women's and Men's health
- Loneliness and isolation
- Access to specialists locally
- Support for people experiencing suicidal thoughts
- Aboriginal health concerns
- Transport accidents and provision of infrastructure to encourage safe walking or cycling
- People under the influence of drugs and alcohol
- Shade in streets to encourage people to walk
- Increased costs associated with health care
- Too many fast food outlets
- Screening for sun related cancers

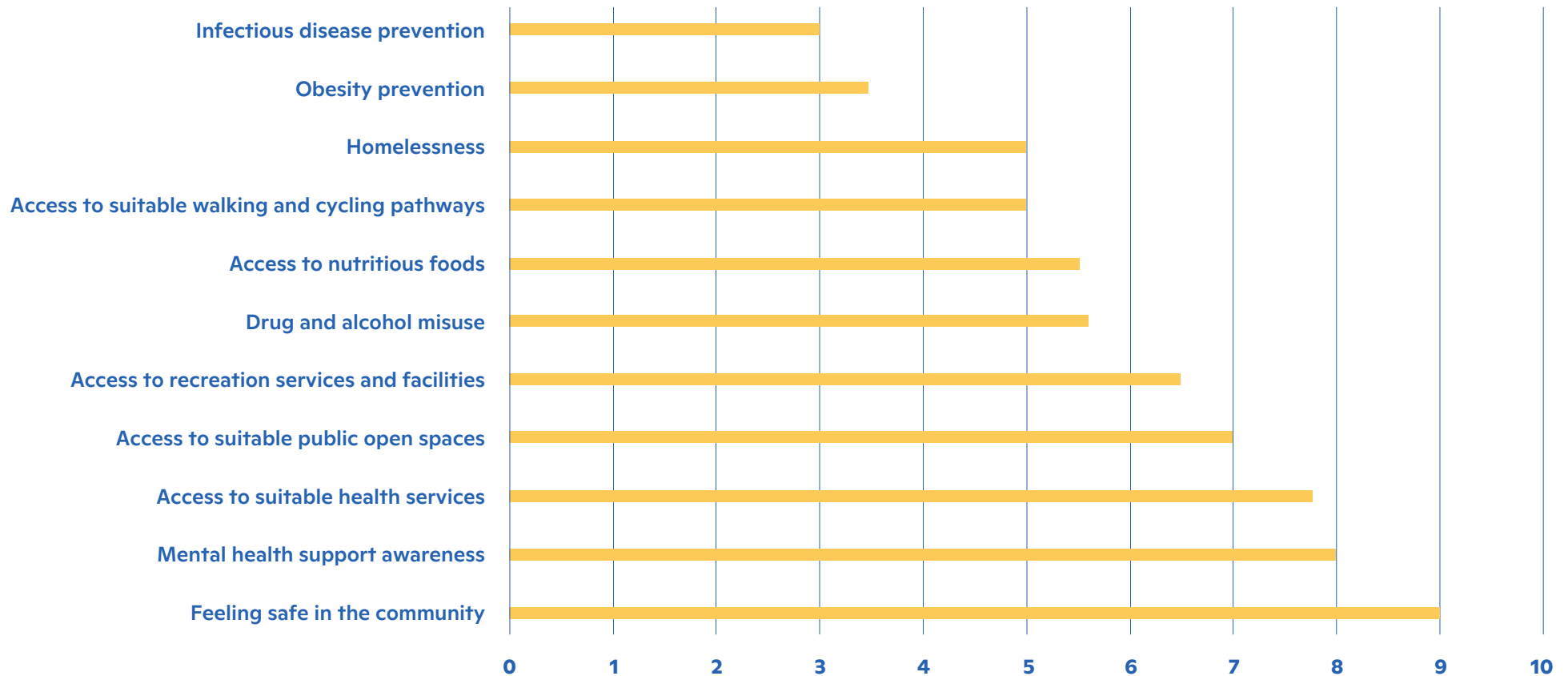
### What improvements could better promote and maintain health and wellbeing in Mandurah?

- Social groups for people with mental health issues
- To provide a variety of outdoor activities and active spaces for all ages across the region
- Inclusive programs to support mental health and fitness
- Inclusive play equipment in parks and reserves
- Addressing social determinants of health issues
- Campaign to reduce obesity
- Mental health capacity building training
- Increase to medical workforce locally
- Free activities and exercise programs including fun runs
- Sexually transmitted diseases clinic
- Increase in homeless services and accommodation
- Increase in health awareness programs
- Promotion on men's health initiatives and programs
- Building better community relationships
- Road infrastructure support active transport
- Better access for people with disability to attend beaches
- Redesign streets to enhance community spaces with trees, seating and reduced speed limits
- Subsidise cost of accessing healthcare
- Opportunities for social interaction relating to arts and sports
- Promoting the importance of sun protection

# Appendices

## Appendix 2: Identifying our City's public health needs

The community was surveyed and the following areas of importance were rated:



Source: Public Health and Wellbeing Survey

## Internal Staff workshop - Engagement summary

What are the priorities for the new plan?	How will the plan align with other strategies or plans?
<ul style="list-style-type: none"><li>• Planning for vulnerable populations to cope with rising global temperatures</li><li>• Grow fruit trees in public places - community owned and supported by the City</li><li>• Community workshops to promote injury prevention</li><li>• Hiking programs - education walks, and interpretive signage</li><li>• Affordable community facility hire</li><li>• Projects to improve safety for active transport</li><li>• 'Best for' pamphlets and promotion - including places to cycle</li><li>• Offsite reserves for exercise classes, activities and games</li><li>• Promotion and supporting the volunteering sector</li><li>• Sporting groups to address needs, e.g. men's health issues</li><li>• Inclusion database to be used for social prescription</li></ul>	<ul style="list-style-type: none"><li>• Developing a street tree masterplan</li><li>• Measuring walking trails to assist people with their limits and health targets</li><li>• Promote environmental literacy alongside health literacy programs, e.g. reducing food waste</li><li>• Masterplan for active reserves to be shaded, paths links and recreation elements</li><li>• Signage for shared paths (interpretive and directional)</li><li>• Increasing activities in natural areas</li><li>• Developing arterial road landscape masterplan</li><li>• Public art trails</li><li>• Neighbourhood event funding</li><li>• Evaluation tool developed for organisational outcomes</li><li>• Incorporate mental health initiatives with nature connections</li></ul>

# Advisory Groups Engagement

Youth Advisory Group	Mandurah Environment Advisory Group	Access and Inclusion Advisory Group
<ul style="list-style-type: none"> <li>• Healthy food workshops (what to buy and how to prepare it) aligning with Live Lighter</li> <li>• Free gym/PT sessions for young people aged 12 – 24</li> <li>• Health professionals/clinicians dropping into youth groups to decrease stigma in accessing those services</li> <li>• Impose 5-metre ban outside council premises for vaping (same as for cigarettes)</li> <li>• Let young people teach adults to give things a go</li> <li>• Encourage youth volunteering with meaningful roles</li> <li>• More opportunities to upskill in supporting friends and families (e.g. Zero2Hero camps)</li> <li>• Intergenerational workshops – everyone, every age, teaching and learning</li> </ul>	<ul style="list-style-type: none"> <li>• Reserving natural vegetation</li> <li>• More street trees planting to reduce barriers for physical activity</li> <li>• Connected cycle and walkways – improved active transport</li> <li>• Reducing the amount of rubbish and litter in natural areas</li> <li>• The importance of community gardens and ensuring sustainability</li> <li>• Supporting volunteering opportunities</li> </ul>	<ul style="list-style-type: none"> <li>• Train staff at the MARC on how to be inclusive for people with disability</li> <li>• Accessibility from outside the MARC, pathways need to be connected for easier access</li> <li>• Having a quiet time between 12pm to 2.30pm for people with disability to exercise</li> <li>• Programs at the MARC specific to people with disability</li> <li>• Charging stations in the community for gophers</li> <li>• Advocating for specialist services including paediatricians for autism diagnosis</li> <li>• Advocating for access to telehealth appointments</li> <li>• Promoting services outside of facilities, e.g. shopping centres</li> <li>• Building awareness of sporting clubs that are inclusive</li> </ul>

# Appendices

## Appendix 3: Alignment to other City plans and strategies

Strategy or Plan	Summary
<b>Corporate Business Plan 2023 - 2027</b>	The City's Corporate Business Plan identifies the actions from the Community Strategic Plan that the City is committed to deliver and implement. This includes initiatives such as improving access to recreational facilities, promoting active transportation options, and advocating for key health services and infrastructure for Mandurah.
<b>City Centre Master Plan (10 to 20 years)</b>	The City's Master Plan has 3 key themes: 'Activity, Character and Movement'. The Plan provides direction for future development and upgrade of Mandurah's City Centre bringing improved economic outcomes. There is also provision for accessible infrastructure that supports physical activity including walking, cycling and public transport.
<b>Integrated Transport Strategy (10 to 20 years)</b>	This strategy has positive health outcomes through increasing physical activity, improving safety, reducing pollution to create a connected and liveable community. The Vision of the Strategy is 'To provide for a safe, accessible and connected transport network that enables sustainable choices.'
<b>Place and Enrichment Strategy 2023 - 2027</b>	This strategy has strong synergies with the PHWP by integrating community-based interventions that enhance the overall wellbeing of the community. The aim of the strategy is to be catalyst for positive change, with a greater emphasis on empowerment, and mobilising community assets to work together in addressing persistent and complex social problems. By creating a supportive and enriching environment will contribute to improved health outcomes.
<b>Environment Strategy 2023 - 2033</b>	The connection of health and nature is clear. This 10-year strategy aligns closely with the PHWP to protect and improve health effects while contributing overall to the sustainability and resilience of the community. The linkages include active transport, green spaces, access to healthy food, climate change mitigation, clear air quality and waste reduction.
<b>Arts and Culture Strategy 2023 - 2028</b>	Arts and Culture can have positive impacts on health and wellbeing, especially mental health. Goal 2 of this strategy desired outcome is 'Break down complex barriers to wellbeing and encourage the community to maintain and recover good health through cultural participation and engagement'. This provides a holistic approach at addressing both the physical and socio-cultural aspects of wellbeing.
<b>Youth Strategy 2021 - 2026</b>	By aligning this strategy with the PHWP, can address the unique health needs of young people and create a supportive environment that promotes their overall wellbeing. The vision of this strategy 'Young people in Mandurah feel connected with and proud of their community and see it as a place where they can participate, influence and inspire'. There are key areas to ensure positive health outcomes for young people through prevention education, access to suitable healthcare and target interventions specific to their age.

Strategy or Plan	Summary
<b>Access and Inclusion Plan 2021 – 2026</b>	The PHWP focuses on vulnerable populations, it is important to ensure equitable and equitable access to health services for entire population including people with disability. Alignment to the City’s Access and Inclusion is crucial to ensure people with disability have accessible information and access to inclusive health or prevention programs.
<b>Waste Education Plan 2022 – 2025</b>	The Waste Education Plan and PHWP both aim to enhance community wellbeing and environmental sustainability. By integrating environmental sustainability with public health initiatives, the City of Mandurah can address multiple aspects of community wellbeing simultaneously, leading to a more comprehensive approach to improving residents' quality of life.
<b>Economic Development Strategy</b>	Aligning the PHWP and the Economic Development Strategy offers several benefits. By integrating health and economic goals, the City can create a sustainable, competitive economy while promoting inclusive spaces and programs that encourage physical activity, social connection, and overall wellbeing. This alignment ensures that health outcomes are positively influenced through leadership, partnerships, and advocacy, while also addressing structural disadvantages in the economy.
<b>Mandurah’s Shared Approach to Ending Homelessness Action Plan 2025 to 2027</b>	This Action Plan aims to identify and support vulnerable people who are identified as priority population in the Public Health and Wellbeing Plan. The approach aims to improve the health and stability of people experiencing homelessness, ultimately contributing to better health outcomes and reducing homelessness
<b>Local Recovery Plan</b>	A Local Recovery Plan outlines the arrangements and processes for effectively managing recovery at the local level following an emergency. Given that disasters significantly impact people’s health and wellbeing, the plan ensures that recovery initiatives also support long term public health objectives.
<b>Vulnerable Communities Plan</b>	The Vulnerable Communities Plan identifies vulnerable communities and their support network providing crucial information for those involved in emergency planning, prevention, preparedness, response, and recovery activities. The Plan provides a comprehensive understanding of community health needs and vulnerabilities.
<b>Community Safety Strategy</b>	The Community Safety Strategy and Public Health and Wellbeing Plan work together to address social determinants of health. Their shared goal is to make Mandurah a safe and welcoming place for all. With a focus on Partnership, Place, and People, this integrated approach supports holistic improvements in community wellbeing.

The City is working through the development of a range of other plans and strategies such as the Reconciliation Action Plan, Literacy Strategy and Age Friendly Strategy which will provide further direction for the City and stakeholders.

## Actions: Alignment to other City of Mandurah Strategies and Plans

Actions	Strategy or plan	Objectives alignment	Measure of success	Responsibilities
<b>Review the Greening Mandurah Framework and associated action plan</b>	<i>Environment Strategy</i>	Protect	Urban canopy coverage and canopy health	Landscape Management
<b>Implement the Greening Mandurah Action Plan</b>	<i>Environment Strategy</i>	Protect	Urban canopy coverage and canopy health	Landscape Management
<b>Conduct a 5-yearly Urban Canopy analysis to track the City's canopy coverage</b>	<i>Environment Strategy</i>	Protect	Urban canopy coverage and canopy health	Landscape Management
<b>Review the Greening Mandurah Framework and associated Action Plan</b>	<i>Environment Strategy</i>	Protect	Urban canopy coverage and canopy health	Landscape Management
<b>Review the Management of Trees in Streets and Public Open Spaces Policy</b>	<i>Environment Strategy</i>	Protect	Urban canopy coverage and canopy health	Technical Services
<b>Review the City's Park Hierarchy and Facility Provision Plan</b>	<i>Environment Strategy</i>	Promote	Community satisfaction of public open space facilities in City parks and reserves	Landscape Management Environmental Engagement
<b>Review the Asset Management Plan for the Public Open Space asset portfolio</b>	<i>Environment Strategy</i>	Promote	Community satisfaction of public open space facilities in City parks and reserves	Landscape Management
<b>Implement the Energy Management and Carbon Emission Reduction Plan and Implementation Plan</b>	<i>Environment Strategy</i>	Protect	City's corporate carbon footprint	Environmental Engagement

Actions	Strategy or plan	Objectives alignment	Measure of success	Responsibilities
Develop the ecotourism experience at Yalgorup National Park in partnership with DBCA and industry	<i>Environment Strategy</i>	Promote	Community satisfaction of public open space facilities in City's parks and reserves	Transform Mandurah
Develop the nature-based trails visitor experience throughout Mandurah and connecting with other regional areas	<i>Environment Strategy</i>	Promote	Community satisfaction of public open space facilities in City's parks and reserves	Transform Mandurah
Implement the Environmental Volunteer and Education Program Implementation Plan	<i>Environment Strategy</i>	Promote	Active Environmental Volunteer Register	Environmental Engagement
Provide volunteering opportunities that are accessible and inclusive for waste education	<i>Environment Strategy</i>	Promote	Active Environmental Volunteer Register	Environment Engagement
Review the Climate Change Response Plan and action plan in line with the updated Intergovernmental Panel on Climate Change reports	<i>Environment Strategy</i>	Protect	City's public reputation related to environmental performance	Environmental Engagement
Connect volunteer groups with the local disability sector and networks to promote volunteering and clean-up opportunities	<i>Waste Management Plan</i>	Protect	Volunteering opportunities showcased	Environmental Engagement
<p>Join and deliver the Grow It Local program to promote locally grown food and environmentally responsible living</p> <ul style="list-style-type: none"> <li>• Maintain an annual program of Grow It Local opportunities delivered by the City (such as workshops on growing vegetables)</li> <li>• Implement promotional campaign encouraging residents to become a member of Grow It Local and register their patch</li> <li>• Integrate waste education into the delivery of Grow It Local</li> </ul>	<i>Waste Management Plan</i>	Protect	Increase number of Grow It Local members with composters and worm farms	Environmental Engagement

Actions	Strategy or plan	Objectives alignment	Measure of success	Responsibilities
<p><b>Consolidate the existing Walkability Plan and Cycle Plans by preparing District Level Active Transport Plans to guide the planning and prioritisation of path network plans.</b></p>	<p><i>Integrated Transport Strategy</i></p>	<p>Promote</p>	<p>Walking and cycling are safe, connected, convenient and widely accepted forms of transport</p>	<p>Strategic Planning Technical Services</p>
<p><b>District Level Active Transport Plans to consider and include the following key outcomes:</b></p> <ul style="list-style-type: none"> <li>● Existing Path Audits</li> <li>● Assess opportunities to seek data on walking and cycling</li> <li>● Community Engagement</li> <li>● Path Prioritisation</li> <li>● Inclusion of recommendations in Asset Management Plans; Long Term Financial Plan and Capital Budgets</li> </ul>	<p><i>Integrated Transport Strategy</i></p>	<p>Promote</p>	<p>Walking and cycling are safe, connected, convenient and widely accepted forms of transport</p>	<p>Strategic Planning Technical Services</p>
<p><b>In preparation of Active Transport Plans ensure the following locations are given priority in the implementation:</b></p> <ul style="list-style-type: none"> <li>● Mandurah Road / Waterside Drive from Mandurah Station to Mandurah Estuary Bridge</li> <li>● Northern Beaches Trail / Ormsby Terrace link to City Centre</li> </ul>	<p><i>Integrated Transport Strategy</i></p>	<p>Promote</p>	<p>Walking and cycling are safe, connected, convenient and widely accepted forms of transport</p>	<p>Strategic Planning Technical Services</p>

Actions	Strategy or plan	Objectives alignment	Measure of success	Responsibilities
<p>Prepare Design Guidelines for active transport infrastructure to achieve the following:</p> <ul style="list-style-type: none"> <li>• Ensure commitments to the delivery of active transport infrastructure is a key priority in the Long-Term Financial Plan and Funding Opportunities</li> <li>• Ensure paths on all streets in subdivisions have a consistent approach to location of the footpath in the street cross-section</li> <li>• Review turning movements at intersections to improve pedestrian desire lines across roads</li> <li>• Review the use of intersection control</li> </ul>	<p><i>Integrated Transport Strategy</i></p>	<p>Promote</p>	<p>Walking and cycling are safe, connected, convenient and widely accepted forms of transport</p>	<p>Strategic Planning Technical Services</p>
<p>Ensure that the suitability of the cycling network is constantly reviewed considering technological advancements in bicycle design, such as e-rideables and feedback received from bike riders</p>	<p><i>Integrated Transport Strategy</i></p>	<p>Promote</p>	<p>Walking and cycling are safe, connected, convenient and widely accepted forms of transport</p>	<p>Strategic Planning Technical Services</p>
<p>Undertake and continue to be involved in community awareness campaigns to encourage behaviour change and mode shift towards active forms of transport</p>	<p><i>Integrated Transport Strategy</i></p>	<p>Promote</p>	<p>Walking and cycling are safe, connected, convenient and widely accepted forms of transport</p>	<p>Strategic Planning Technical Services</p>
<p>Support new initiatives and programs that are community-led and bring people together (e.g. park activation, landscaping, culture/art, community sport) through the Embrace A Space and Community Initiated Infrastructure Program.</p>	<p><i>Place Enrichment Strategy</i></p>	<p>Promote</p>		<p>Community Development Recreation Services</p>

Actions	Strategy or plan	Objectives alignment	Measure of success	Responsibilities
<p><b>Develop a community engagement plan for establishing community levels of service for the development and maintenance of parks and public open space, and streetscapes, at both a broader community and place level, to inform the City's Asset Management Plans and related upgrade, renewal and maintenance programs, with an initial focus on areas of lower historical investment (parks and public open space, streetscapes, entry statements and paths etc.)</b></p>	<p><i>Place Enrichment Strategy</i></p>	<p>Promote</p>	<p>System articulated clearly to all stakeholders</p>	<p>Community Development</p>
<p><b>Develop guidelines to inform the design of the City's parks and public open space and streetscapes based on community levels of service and technical requirements.</b></p>	<p><i>Place Enrichment Strategy</i></p>	<p>Promote</p>	<p>System articulated clearly to all stakeholders</p>	<p>Community Development</p>
<p><b>Consistent with the LTFP and parks improvement program, facilitate greater community engagement of local community to upgrade their parks to ensure that they are not only upgraded from a City perspective, but achieve the personality/functionality desired by the residents. Invite residents to participate in a co-design process.</b></p>	<p><i>Place Enrichment Strategy</i></p>	<p>Promote</p>	<p>System articulated clearly to all stakeholders</p>	<p>Community Development</p>
<p><b>Promote Grow It Local to encourage residents to grow edible gardens, and connect with each other in doing so</b></p>	<p><i>Place Enrichment Strategy</i></p>	<p>Prevent</p>	<p>Number of residents who sign up to Grow It Local</p>	<p>Community Development</p>
<p><b>Create avenues for young people to connect with nature and be involved in conserving our natural environment</b></p>	<p><i>Youth Strategy</i></p>	<p>Protect</p>	<p>Number of programs and events delivered in various locations across the City of Mandurah</p>	<p>Environmental Engagement and Youth Development</p>

Actions	Strategy or plan	Objectives alignment	Measure of success	Responsibilities
<b>Deliver and enable programs that foster a sense of belonging and promote wellbeing and resilience</b>	<i>Youth Strategy</i>	Promote	Youth evaluation of their sense of belonging / connection	Youth Development
<b>Deliver the Mandurah Arts Festival annually, offering the community engagement and audience opportunities through presentation of a variety of creative initiatives</b>	<i>Arts and Culture Strategy</i>	Promote	Quality of engagement Growth in attendance / engagement over 5 years	Arts and Culture
<p><b>Provide creative initiatives that are focused on improving the wellbeing of vulnerable communities. These will include:</b></p> <ul style="list-style-type: none"> <li>● a series of art workshops for isolated seniors living alone or in selected aged care facilities,</li> <li>● workshops to connect and give voice to young people experiencing mental health issues,</li> <li>● encouraging a sense of belonging for new migrants through shared creative initiatives</li> </ul>	<i>Arts and Culture Strategy</i>	Promote	Evaluation results post-project Audience and participant satisfaction survey	Arts and Culture
<p><b>Pilot and implement a detailed, consistent and sustainable method of evaluating improvement to wellbeing through engagement with the arts, that is available to City-led and for externally run initiatives</b></p> <p><b>Create an evaluation framework that measures the outcomes of creative interventions around wellbeing</b></p>	<i>Arts and Culture Strategy</i>	Promote	<ul style="list-style-type: none"> <li>● Functionality of evaluation method</li> <li>● Consistent use by City of Mandurah and allied organisations</li> <li>● Audience and participant satisfaction survey</li> </ul>	Arts and Culture
<b>Explore the suitability of establishing a subsidy program to enable participation in the arts by children who might be financially disadvantaged (e.g., the arts equivalent of KidSport), in conjunction with a funding partner</b>	<i>Arts and Culture Strategy</i>	Promote	Uptake of subsidies	Arts and Culture

Actions	Strategy or plan	Objectives alignment	Measure of success	Responsibilities
<p><b>Alignment to the City’s Access and Inclusion Plan with actions including:</b></p> <ul style="list-style-type: none"> <li>• Include information on flyers and Facebook posts about accessibility</li> <li>• Increased promotion of availability of inclusive activities</li> <li>• Provide recharge points at libraries and MARC for people who use electric mobility devices</li> <li>• Continue to increase the accessibility of playground, parks, and beaches across the City</li> <li>• Prioritise plan of most used parks, e.g. Caterpillar Park</li> </ul>	<p><i>Access and Inclusion Plan</i></p>	<p>Enable</p>		<p>Heritage and Community Capacity</p>
<p><b>Support trial of a Mobile GP service</b></p>	<p><i>Shared Approach to Homelessness Action Plan</i></p>	<p>Prevent</p>	<p>Improved health and wellbeing outcomes</p>	<p>Community Development</p>
<p><b>Engage with Peel Health Campus to investigate opportunities for introducing a Homelessness Support Worker role to be located at hospital</b></p>	<p><i>Shared Approach to Homelessness Action Plan</i></p>	<p>Prevent</p>	<p>Role created if feasible</p>	<p>Community Development</p>
<p><b>Advocate for increase in mental health outreach services</b></p>	<p><i>Shared Approach to Homelessness Action Plan</i></p>	<p>Prevent</p>	<p>Advocacy is undertaken</p>	<p>Community Development</p>
<p><b>Facilitate the development of a statewide Aged Care Training and Workforce Centre of Innovation in Mandurah</b></p>	<p><i>Economic Development Strategy</i></p>	<p>Enable</p>	<p>Increase in local training and skill development opportunities</p>	<p>Transform Mandurah</p>





DRAFT  
**Public Health &  
Wellbeing Plan**  
2026-2030  
**Implementation Plan**





## Introduction

The Public Health and Wellbeing Implementation Plan (the Implementation Plan) provides a clear roadmap for delivering the health and wellbeing priorities outlined in the Public Health and Wellbeing Plan 2026–2030 (the Plan). It translates strategic priorities into coordinated, measurable actions that support improved health and wellbeing outcomes for the community.

Alongside the City's ongoing investment in programs, infrastructure and facilities that support community health and wellbeing (refer page 21 of the Plan), the City is adopting a targeted, whole-of-organisation approach to implementation. This approach is supported by coordinated programming and advocacy and is led by a dedicated Health Promotion Officer. The officer is responsible for overseeing the development, delivery and evaluation of the Plan; embedding health and wellbeing considerations into organisational decision-making; fostering collaboration across internal teams and external partners; and ensuring alignment with State public health priorities.

Priorities within the Implementation Plan are informed by the evidence and data presented in the Public Health and Wellbeing Plan, ensuring actions respond to the most significant and emerging health and wellbeing needs of the Mandurah community. The Plan is monitored and reviewed each year to identify and respond to any adverse trends through targeted action. It is designed to remain flexible and may be updated over time to reflect changing priorities, emerging evidence and community needs.



# Public Health and Wellbeing Plan 2026 to 2030 – Implementation Plan

This implementation plan will be responsive to City’s resources for topical health priorities occurring across the lifespan of the plan.

## 1 Promote Empowering and enabling people to live healthy lives

Projects / Actions	Funding	Year 1	Year 2	Year 3	Year 4	Year 5	Key measures of success	Lead	Link with other areas of the organisation
<b>1.1 Integrate health as a priority for planning and promoting transport</b>									
Ensure planning decisions consider accessible active transport ( <i>ITS</i> )	Within existing operating budget	✓	✓	✓	✓	✓	Planning and development applications embed active transport principles where applicable.	Strategic Planning	Health Promotion
Promote infrastructure to encourage people to walk or cycle, i.e. shared paths, parks, public spaces, cycle, and actively commute ( <i>ITS</i> )	Within existing operating budget	✓	✓	✓	✓	✓	Increased physical activity on shared paths and parks. Monitor through surveying and main roads data.	Strategic Communications	Health Promotion Environmental Engagement
Update and promote bike trail maps and cycling events	Within existing operating budget		✓		✓		Increase usage of bike trails and at cycling events. Monitor webpage traffic and downloads.	Strategic Communications Health Promotion	Events Visit Mandurah Economic Development
Create a comprehensive guide of walking trails for all abilities in Mandurah	Within existing operating budget		✓				Monitor usage of guide consumption and website downloads.	Health Promotion	Strategic Communications
Promote the Your Move initiatives across schools to encourage active transport	Within existing operating budget	✓	✓	✓	✓	✓	Increase number of Mandurah schools registered to the program by 50% by Year 5.	Health Promotion	Community Development
Align with State Government road safety initiatives to support coordinated action and reduce road trauma	Within existing operating budget	✓	✓	✓	✓	✓	Improved population health through injury prevention and safer transport environments.	Health Promotion	Community Development

**Legend / Alignments to other strategies:** **CBP** – Corporate Business Plan; **CCMP** – City Centre Master Plan; **ITS** – Integrated Transport Strategy; **PES** – Place and Enrichment Strategy; **ES** – Environment Strategy; **ACS** – Arts and Culture Strategy; **YS** – Youth Strategy; **AIP** – Access and Inclusion Plan; **HAP** – Homelessness Action Plan

Projects / Actions	Funding	Year 1	Year 2	Year 3	Year 4	Year 5	Key measures of success	Lead	Link with other areas of the organisation
Establish an Active Transport internal working group	Within existing operating budget	✓	✓	✓	✓	✓	Monitor active transport initiatives through routine data collection and ongoing evaluation.	Health Promotion	Community Development
Promote and activate outdoor exercise parks and playground facilities and reserves	Within existing operating budget	✓	✓	✓	✓	✓	Increase usage of infrastructure and feedback through surveys and sensor/monitoring systems such as ActiveXchange / movement sensors.	Health Promotion	Strategic Communications Community Development
Deliver Healthy By Design, Public Advocacy and other relevant training for staff	Within existing operating budget		✓		✓		Reduce and prevent injuries. Reduced exposure to environmental health risks. Monitor number of course participants.	Health Promotion	Mandurah Aquatic and Recreation Centre Recreation Services Strategic Planning Built and Natural Environment
<b>1.2 Provide opportunities to accessible activities, including walking, cycling and active transport</b>									
Deliver a series of free outdoor wellness and fitness classes, targeting suburbs with most need for health improvements	Within existing operating budget	✓	✓	✓	✓	✓	Increased physical activity. 10% incremental annual increase in participation for outdoor fitness and yoga classes.  Transition to regular physical activity beyond program.	Health Promotion	Mandurah Aquatic and Recreation Centre Economic Development
Deliver a fun run/park run, reviewing locations annually to target those in most need	Within existing operating budget	✓	✓	✓	✓	✓	10% incremental annual increase in participation	Health Promotion	Mandurah Aquatic and Recreation Centre
Deliver an event during Bike Month to promote bike safety and encourage physical activity (YS)	Within existing budget, potential for additional funding	\$1500	\$1500	\$1500	\$1500	\$1500	Increased physical activity. Increase participation in bike safety event. Participants report increased knowledge of bike safety.	Youth Development	Health Promotion Community Development

Projects / Actions	Funding	Year 1	Year 2	Year 3	Year 4	Year 5	Key measures of success	Lead	Link with other areas of the organisation
Support a trail activity per year – getting back into nature	Within existing operating budget	✓	✓	✓	✓	✓	Increased physical activity. Increase participation at trail event.	Health Promotion	Economic Development
Continue to promote and administer KidSport program	External funding secured	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	100% Kidsport vouchers processed.	Recreation Services	Mandurah Aquatic and Recreation Centre

### 1.3 Provide information on available services and support to reduce or prevent disease or injury

<p>Develop and/or share information and resources to maintain and improve physical and mental health. Ensure all media platforms are considered to target the various audiences:</p> <ul style="list-style-type: none"> <li>• Free physical activity information</li> <li>• Food safety</li> <li>• Healthy eating recipes</li> <li>• Mindfulness activities</li> <li>• Accessing relevant services</li> <li>• Peer Support</li> </ul>	Within existing operating budget	✓	✓	✓	✓	✓	<p>Increased physical activity. Increased healthy eating. Increased mental health and wellbeing. Reduced exposure to environmental health risks. Monitor usage of information consumption and website downloads.</p>	Health Promotion	<p>Strategic Communications Mandurah Aquatic and Recreation Centre Community Development Health Services Youth Development Heritage and Community Capacity</p>
Deliver programs and initiatives aimed at injury prevention, e.g. Kidsafe	Within existing operating budget or external funding required	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	Reduce and prevent injuries by increasing participation in injury prevention programs and classes by 10% per annum.	Health Promotion	<p>Seniors Youth Development Recreation Services</p>

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Projects / Actions	Funding	Year 1	Year 2	Year 3	Year 4	Year 5	Key measures of success	Lead	Link with other areas of the organisation
<b>1.4 Increase awareness of how mental health can be strengthened</b>									
Create digital content to encourage community to connect with and access nature	Within existing operating budget		✓		✓		Monitor webpage traffic, online engagement and downloads.	Health Promotion Strategic Communications	Environmental Engagement
Deliver two mental health awareness workshops each year	Within existing operating budget	✓	✓	✓	✓	✓	Meet workshop participation rates, post event survey.	Health Promotion	
Contribute and support the PaRK Suicide Prevention Collaborative	Within existing operating budget	✓	✓	✓	✓	✓	Inter-agency approach to addressing mental health and wellbeing issues. Strengthen awareness of services. Monitored by service usage of all partners.	Health Promotion	
Support the delivery of Aboriginal mental health programs	External funding secured	\$17750	\$17750				Monitor participation and analyse post workshop surveys.	Health Promotion	Heritage and Community Capacity
Continue partnership with Act Belong Commit (ABC) and continue to promote mentally healthy messages through a wide range of activities and venues throughout the year such as: <ul style="list-style-type: none"> <li>• Volunteer week</li> <li>• Bike Month</li> <li>• Mental Health Week</li> <li>• Seniors Week</li> <li>• International Day of People with Disability</li> </ul>	Within existing operating budget	✓	✓	✓	✓	✓	Ensure City wide approach to ABC message. Increase number of events ABC is promoted.	Health Promotion	Recreations Services Seniors Youth Development Community Development Heritage and Community Capacity

Projects / Actions	Funding	Year 1	Year 2	Year 3	Year 4	Year 5	Key measures of success	Lead	Link with other areas of the organisation
Strengthen volunteer support and development while expanding and promoting new volunteering opportunities in the community ( <i>PES &amp; ES</i> )	Within existing operating budget	✓	✓	✓	✓	✓	Increase volunteering participation in Mandurah. Monitor through Peel Volunteer Resource Centre, Volunteering WA and the City of Mandurah statistics.	Health Promotion	Community Development Environment Engagement
Deliver volunteer workshop series to sporting clubs	Within existing operating budget	✓	✓	✓	✓	✓	Increase volunteering workshop participation. Increase club volunteer rates by 5% annually.	Recreation Services	Health Promotion
Review and update Peer Support Guide and Health and Wellbeing Guide	Within existing operating budget	✓	✓	✓	✓	✓	Increased mental health and wellbeing. Increasing volunteering opportunities. Monitor resource consumption and website downloads.	Health Promotion	

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**2 Prevent** Supporting initiatives that reduce the prevalence of preventable ill-health, and promoting positive health outcomes

Projects / Actions	Funding	Year 1	Year 2	Year 3	Year 4	Year 5	Key measures of success	Lead	Link with other areas of the organisation
<b>2.1 Promote and support initiatives to encourage healthy eating</b>									
Promote and support healthy sustainable food environments, i.e. community gardens and local grow carts ( <i>PES &amp; ES</i> )	Within existing operating budget	✓	✓	✓	✓	✓	Increased healthy eating. Increased access to healthy foods. Grow cart usage increased by 20%.	Community Development	Health Promotion Libraries Seniors Mandurah Aquatic and Recreation Centre Waste Management
Deliver and promote Grow It Local initiatives to encourage people to grow edible produce at home ( <i>PES &amp; ES</i> )	Within existing operating budget	✓	✓	✓	✓	✓	Increased interest in eating healthy food. Eating more fruit and vegetables. Increased members registered on 'Grow it Local'. Increase community garden membership. Increased sense of food security. Improved food management.	Community Development	Waste Education Health Promotion Libraries Seniors Youth Development Mandurah Aquatic and Recreation
Promote Live Lighter messaging through a wide range of City activities, events, programs, and facilities	Within existing operating budget	✓	✓	✓	✓	✓	Ensure City-wide approach to Live Lighter message. Increase number of events Live Lighter is promoted.	Health Promotion	Seniors Recreation Services Events Community Development
Distribute resources and initiate audit to encourage healthy eating in sporting clubs	Within existing operating budget		✓		✓		Increased number of sporting clubs participating in Fuel to Go & Play.	Recreation Services	Health Promotion

Projects / Actions	Funding	Year 1	Year 2	Year 3	Year 4	Year 5	Key measures of success	Lead	Link with other areas of the organisation
<b>2.2 Encourage healthy eating habits by increasing access to nutritious foods and supporting education</b>									
Fund the delivery of healthy eating workshops to all age groups ( <i>AIP &amp; YS</i> )	Within existing operating budget	✓	✓	✓	✓	✓	Achieve maximum participation in workshops.	Health Promotion	Seniors Community Development Youth Development
Ensure educational materials are accessible on the City's website and other platforms	Within operating existing budget	✓	✓	✓	✓	✓	Increased healthy eating. Reduced reported consumption of energy drinks. Monitor webpage traffic, online engagement and downloads.	Health Promotion	Strategic Communications
<b>2.3 Undertake initiatives designed to reduce harms relating to alcohol and drugs</b>									
Facilitate Liquor Accord with licensed premises	Within existing operating budget	✓	✓	✓	✓	✓	Participation in all scheduled meetings.	Health Services	Economic Development
Review City's Alcohol Policy	Within existing operating budget		✓		✓		Reduce harmful alcohol use. A robust policy to minimise alcohol misuse in Mandurah.	Health Promotion	Governance Services Health Services Recreation Services Events
Encourage sporting clubs to adopt the 'Good Sports' fuel to go and play programs	Within existing operating budget	✓	✓	✓	✓	✓	Reduce harmful alcohol use. Increase in sporting clubs participating in program.	Recreation Services	Health Promotion Recreation Centres
Build community awareness of Mental Health Commission 'Alcohol Think Again' and 'Drug Aware' campaigns ( <i>YS</i> )	Within existing operating budget	✓	✓	✓	✓	✓	Reduce harmful alcohol and drug use.	Health Promotion	Youth Development Recreation Services Community Development

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Projects / Actions	Funding	Year 1	Year 2	Year 3	Year 4	Year 5	Key measures of success	Lead	Link with other areas of the organisation
<b>2.4 Create smoke-free communities</b>									
Update non-smoking signage to include vaping and provide consistent messaging across City facilities	Within existing operating budget	✓	✓	✓	✓	✓	Decrease smoking and vaping in those areas.	City Build	Health Promotion Health Services
Support State-led compliance and enforcement of restrictions on premises selling smoking and vaping implements	Within existing operating budget		✓	✓	✓	✓	Decrease smoking and vaping. Monitor published statistics.	Health Services	Health Promotion
<b>2.5 Improve access to appropriate health literacy</b>									
Investigate suitability and opportunities for social prescribing to support improved mental and physical health	Within existing operating budget			✓	✓	✓	Increased mental health and wellbeing. Increased physical activity.	Health Promotion	Seniors Libraries
Map existing community health programs - <ul style="list-style-type: none"> <li>• General mental health services</li> <li>• Social services and connections</li> <li>• Online and phone services</li> <li>• GP support</li> <li>• Advocate to address gaps</li> </ul>	Within existing operating budget	✓	✓				Increased mental health and wellbeing. Increased physical activity. Advocacy plan to address gaps.	Health Promotion	Seniors Libraries OMAC
Use City's communication platforms and services to disseminate health information	Within existing operating budget	✓	✓	✓	✓	✓	Increased mental health and wellbeing. Increased physical activity. Monitor website traffic, online engagement and downloads.	Strategic Communications	Health Promotion

Projects / Actions	Funding	Year 1	Year 2	Year 3	Year 4	Year 5	Key measures of success	Lead	Link with other areas of the organisation
Support and partner with external organisations to deliver mental health awareness at events: <ul style="list-style-type: none"> <li>• Volunteer Expo</li> <li>• R U OK Day</li> <li>• Mental Health Week</li> <li>• International Day of People with Disability</li> <li>• Wellness Wednesday</li> </ul>	Within existing operating budget	✓	✓	✓	✓	✓	Increased mental health and wellbeing. Increasing volunteering opportunities. Increase in number of supported/partner events.	Health Promotion	Heritage and Community Capacity Community Development Seniors Youth Development Mandurah Aquatic and Recreation Centre
Deliver an initiative (for example information sessions) for both Men's Health Week (June) and Women's Health Week (September)	Within existing operating budget	✓	✓	✓	✓	✓	Increased mental health and wellbeing. Increased physical activity. Delivery of event and participation rates.	Health Promotion	Mandurah Aquatic and Recreation Centre Seniors
Enhance the capacity of local clubs and groups to deliver True Sport health and wellbeing initiatives	Within existing operating budget	✓	✓	✓	✓	✓	Increased mental health and wellbeing. Increased physical activity. Increase in number of True Sport initiatives delivered.	Recreation Services	Health Promotion Community Development

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Projects / Actions	Funding	Year 1	Year 2	Year 3	Year 4	Year 5	Key measures of success	Lead	Link with other areas of the organisation
<b>3.1 Implement initiatives to monitor health risks in the community</b>									
Implement City's statutory responsibilities under <i>Public Health Act 2016</i> : <ul style="list-style-type: none"> <li>Public Building Compliance</li> </ul>	Within existing operating budget	✓	✓	✓	✓	✓	Reduce exposure to environmental health risks.	Health Services	
Implement City's statutory responsibilities under <i>Public Health Act 2016</i> : <ul style="list-style-type: none"> <li>Food Business Compliance</li> </ul>	Within existing operating budget	✓	✓	✓	✓	✓	Reduce exposure to environmental health risks.	Health Services	
Implement City's statutory responsibilities under <i>Public Health Act 2016</i> : <ul style="list-style-type: none"> <li>Pool sampling</li> </ul>	Within existing operating budget	✓	✓	✓	✓	✓	Reduce exposure to environmental health risks.	Health Services	
Implement City's statutory responsibilities under <i>Public Health Act 2016</i> : <ul style="list-style-type: none"> <li>Recreational waters</li> <li>Sampling</li> </ul>	Within existing operating budget	✓	✓	✓	✓	✓	Reduce exposure to environmental health risks.	Health Services	
Implement City's statutory responsibilities under <i>Public Health Act 2016</i> : <ul style="list-style-type: none"> <li>Risk management for events</li> </ul>	Within existing operating budget	✓	✓	✓	✓	✓	Reduce exposure to environmental health risks.	Health Services	Events
Implement City's statutory responsibilities under <i>Public Health Act 2016</i> : <ul style="list-style-type: none"> <li>Noise complaints</li> </ul>	Within existing operating budget	✓	✓	✓	✓	✓	Reduce exposure to environmental health risks.	Health Services	

Projects / Actions	Funding	Year 1	Year 2	Year 3	Year 4	Year 5	Key measures of success	Lead	Link with other areas of the organisation
City's statutory responsibilities under <i>Building Regulations 2012</i> : <ul style="list-style-type: none"> <li>Compliance of pool fences</li> </ul>	Within existing operating budget	✓	✓	✓	✓	✓	To prevent drownings.	Building and compliance	
Implement City's statutory responsibilities under <i>Dog Act 2016</i> : <ul style="list-style-type: none"> <li>Provide community education relating to responsible dog ownership</li> <li>Patrols of beaches and public spaces to ensure dogs are on leads</li> </ul>	Within existing operating budget	✓	✓	✓	✓	✓	To prevent dog attacks.	Rangers	
<b>3.2 Strengthen response to public health threats and emergencies including pandemic response</b>									
Review the City's pandemic response plan	Within existing operating budget	✓		✓		✓	Update and revise plan as required.	Emergency Management	Executive Leadership Team
Mosquito Management <ul style="list-style-type: none"> <li>Minimise the interaction between mosquitoes and the public through aerial treatments</li> <li>Minimise risk of mosquito borne disease transmission</li> <li>Undertake mosquito surveillance</li> <li>Provide education to the community to prevent mosquito bites</li> </ul>	Within existing operating budget	✓	✓	✓	✓	✓	Reduce exposure to environmental health risks.	Health Services	

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Projects / Actions	Funding	Year 1	Year 2	Year 3	Year 4	Year 5	Key measures of success	Lead	Link with other areas of the organisation
Minimise harm caused from needles and syringes left in public places. <ul style="list-style-type: none"> <li>Sharps specific training</li> <li>Continue to provide sharps containers for disposal</li> <li>Collect sharps from public places</li> </ul>	Within existing operating budget	✓	✓	✓	✓	✓	Prevent needle stick injuries. Training participation. Number of containers provided.	Health Services	
<b>3.3 Promote and build awareness of health campaigns aimed at prevention and protection</b>									
Build community awareness of 'Play it Food Safe' campaign	Within existing operating budget	✓	✓	✓	✓	✓	Reduce exposure to environmental health risks.	Health Services	Health Promotion
Build community awareness of managing exposure of asbestos throughout National Asbestos Week	Within existing operating budget	✓	✓	✓	✓	✓	Reduce exposure to environmental health risks.	Health Services	Health Promotion
Cross promote state campaigns to encourage vaccinations and health screening eg. <ul style="list-style-type: none"> <li>Influenza, vaccine preventable disease</li> <li>Bowel cancer</li> <li>Breast screening</li> <li>COVID</li> <li>Sexually Transmitted Disease</li> <li>Cancer</li> </ul>	Within existing operating budget	✓	✓	✓	✓	✓	Prevent and control of communicable diseases.	Health Promotion	Seniors Libraries Health Services
<b>3.4 Enhance community resilience to climate related health risks by reducing vulnerability and improving preparedness</b>									
Deliver community emergency preparedness for fire and storm through City's communication channels	Within existing operating budget	✓	✓	✓	✓	✓	Mitigate the impact of public health emergencies.	Emergency Management	Bushland Management

Projects / Actions	Funding	Year 1	Year 2	Year 3	Year 4	Year 5	Key measures of success	Lead	Link with other areas of the organisation
Deliver community emergency preparedness for extreme weather conditions and continue with heat vulnerability planning	Within existing operating budget	✓	✓	✓	✓	✓	Mitigate the impact of public health emergencies.	Emergency Management Health Services	Health Promotion Environmental Engagement
Implement the Greening Mandurah Framework to protect and enhance Mandurah's urban canopy and mitigate the impacts associated with the Urban Heat Island Effect	Within existing operating budget	✓	✓	✓	✓	✓	Reduces the community's exposure to extreme heat. Reduced heat-related illness and improved protection of vulnerable populations, heat stroke, mortality etc, heat related illness - climate related.	Environmental Engagement	Health Promotion
Manage bushland to reduce the risk of catastrophic bushfire events through fuel reduction activities that consider the protection of environmental values	Within existing operating budget	✓	✓	✓	✓	✓	Reduces the risk of bushfire emergency.	Emergency Management	Bushland Management
Promote sun safety through City's initiatives and events	Within existing operating budget	✓	✓	✓	✓	✓	Reduce the impact of sunburn and cancer.	Health Promotion	Events
Review City's Heat Vulnerable Plan and investigate heat cooling alternatives	Within existing operating budget	✓	✓	✓	✓	✓	Reduced heat-related illness and improved protection of vulnerable populations, heat stroke, mortality etc, heat related illness - climate related.	Emergency Management Health Services	Environmental Engagement

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**4 Enable Facilitate opportunities that advance public health outcomes**

Projects / Actions	Funding	Year 1	Year 2	Year 3	Year 4	Year 5	Key measures of success	Lead	Link with other areas of the organisation
<b>4.1 City to advocate and partner with Federal and State governments to ensure health services are adequately sourced</b>									
Advocating to access essential health workforce: <ul style="list-style-type: none"> <li>Specialists</li> <li>Mental Health clinical staff</li> <li>GPs</li> </ul>	Within existing operating budget		✓	As required			Increasing workforce.	Office of Mayor & Elected Members	Health Promotion Economic Development
Develop a Health Precinct Plan for the Lakes Road area (CBP)	Within existing operating budget	✓					Expansion of health services locally.	Strategic Planning	
Advocate for funding to expand the Peel Health Hub pending needs analysis and business plan	Within existing operating budget	✓	✓	✓			Expansion of health services locally.	Office of Mayor & Elected Members	Economic Development
Partner with South Metropolitan Health Services to deliver health promotion projects and review Mandurah health data	Within existing operating budget external funding required	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	Increased physical activity. Increased healthy eating. Increased mental health and wellbeing.	Health Promotion	
<b>4.2 Advocate for initiatives that aim to improve the health of Aboriginal people</b>									
Continue to collaborate with Aboriginal groups. Engage with community to identify and respond to health needs	Within existing operating budget	✓	✓	✓	✓	✓	Improve Aboriginal health outcomes.	Health Promotion	Heritage and Community Capacity

Projects / Actions	Funding	Year 1	Year 2	Year 3	Year 4	Year 5	Key measures of success	Lead	Link with other areas of the organisation
Promote and support health services provided by Nidjalla Waangan Mia and other Aboriginal services	Within existing operating budget	✓	✓	✓	✓	✓	Improve Aboriginal health outcomes.	Health Promotion	Heritage and Community Capacity
Leverage State health initiatives aimed at improving Aboriginal health outcomes	External funding required	✓	✓	✓	✓	✓	Improve Aboriginal health outcomes.	Health Promotion	Heritage and Community Capacity
<b>4.3 Improve outcomes of priority populations by advocating for funding</b>									
Develop a Bindjareb local Aboriginal led strategy and advisory group with a remit to strengthen, support and enhance health and wellbeing outcomes.		✓	✓	✓	✓	✓	Strategy and advisory group developed.	Heritage and Community Capacity	Health Promotion Community Development
Fund education awareness relating to improved health outcomes for people from multicultural backgrounds: <ul style="list-style-type: none"> <li>• Social programs</li> <li>• Healthy eating workshops</li> <li>• Physical activities</li> <li>• Health Literacy (<i>PES &amp; ACS</i>)</li> </ul>	Within existing operating budget/ external funding required	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	Increased physical activity. Increased healthy eating. Increased mental health and wellbeing. Reduced exposure to environmental health risks.	Health Promotion	Heritage and Community Capacity Recreation Services
Fund specific programs and training targeted for people with disability <ul style="list-style-type: none"> <li>• Social programs</li> <li>• Healthy eating workshops</li> <li>• Physical activities</li> <li>• Health Literacy (<i>AIP</i>)</li> <li>• Sustainable healthy living series on healthy eating/packing lunches</li> </ul>	Within existing operating budget/ external funding required	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	Increased physical activity. Increased healthy eating. Increased mental health and wellbeing. Reduced exposure to environmental health risks.	Health Promotion	Heritage and Community Capacity Recreation Services

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Projects / Actions	Funding	Year 1	Year 2	Year 3	Year 4	Year 5	Key measures of success	Lead	Link with other areas of the organisation
Sustainable healthy living series on healthy eating/packing lunches	Within existing operating budget external funding required	✓	✓	✓	✓	✓	Maximum participation.	Health Promotion	Heritage and Community Capacity Recreation Services
Support a trial of the mobile GP Service ( <i>HAP</i> )	Funded by Black Swan health via successful partnership grant in 2024	\$53,082					Increased physical and mental health.	Community Development	Heritage and Community Capacity
Continue awareness of inclusive club sports and active recreation activities	No budget required	✓	✓	✓	✓	✓	Increased physical activity. Increased membership in local sports clubs.	Health Promotion	Recreation Services Access and Inclusion/ Heritage and Community Capacity
Support and promote Peel Volunteer Resource Centre projects to attract volunteers ( <i>PES</i> )	Within existing operating budget	✓	✓	✓	✓	✓	Increased mental health and wellbeing. Increase in number of local volunteers.	Community Development	Health Promotion
<b>4.4 Support programs that improve health of older adults</b>									
Develop Age-Friendly Strategy	Within existing operating budget	✓					New strategy development to address the needs of Mandurah's aging population.	Seniors	Health Promotion
Deliver programs to improve balance and reduce falls in older adults, aligned with the Stay On Your Feet programs	Within existing operating budget	✓	✓	✓	✓	✓	Reduce falls and prevent injury/hospitalisations.	Seniors	Health Promotion
Investigate potential grant funding to prevent injury in older people	Within existing operating budget	✓	✓	✓	✓	✓	Reduce falls and prevent injury/hospitalisations.	Seniors	Health Promotion



**Subject:** 19.4 Disability Access and Inclusion Plan (DAIP) - 2026-2030

### **Summary**

This report presents the draft Disability Access and Inclusion Plan 2026–2031 (referred to as the DAIP or the Plan) for Council’s consideration and endorsement to proceed to community consultation.

The development of the draft Plan was informed by comprehensive community engagement, including consultation with people with disability, carers, service providers, advocacy organisations, and internal stakeholders.

A consolidated summary of engagement outcomes was informally presented to Elected Members in February 2026. This briefing outlined the analysis and categorisation of feedback into key priority themes, which have subsequently informed the strategic direction, objectives, and actions contained within the draft Plan.

The draft DAIP establishes a structured and forward-looking framework to guide Council’s decision-making, priorities, and service delivery in relation to disability access and inclusion.

The draft Plan incorporates:

- Integration of community and stakeholder feedback into clear strategic priorities.
- Alignment with legislated outcome areas and recognised best practice principles in access and inclusion
- A comprehensive Implementation Plan outlining actions, responsibilities, timeframes, and performance monitoring mechanisms
- Strengthened governance, reporting, and accountability measures.

Endorsement of the draft Plan will enable its release for broader community and stakeholder consultation on Mandurah Matters.

The proposed consultation process will provide accessible opportunities for community members, stakeholders, and interest groups to review and provide feedback on the draft Plan.

Following the consultation period, all submissions will be reviewed and analysed. A revised final DAIP will then be presented to Council for consideration and potential adoption.

This process supports a transparent, inclusive, and evidence-based approach, consistent with Council’s commitment to meaningful community engagement and informed decision-making.

### **Disclosure of Interest**

Nil

### **Confidentiality**

Nil

### **Previous Relevant Documentation**

G. 13/03/2021

23 March 2021

Endorsement of Access and Inclusion Plan 2021–2026

## Background

The City of Mandurah's Access and Inclusion Plan 2021–2026 (AIP) is a key document that supports people with disability, older adults, their families, and carers in accessing local services, facilities, and opportunities.

A Disability Access and Inclusion Plan (DAIP) is a strategic framework developed by local governments and public authorities to identify and address barriers to participation. It ensures equitable access across areas such as:

- Public spaces, buildings, and facilities
- Community events and programs
- Information and services
- Employment within local government
- Consultation and engagement with people with disability.

DAIPs are a legislative requirement under the *Disability Services Act 1993* (the Act), promoting inclusive communities where people with disability can fully participate.

As the current plan nears completion, the City has undertaken a review and engagement process to shape the next five-year plan (2026–2031). This process has incorporated community and City Officer input through a diverse engagement strategy, ensuring the new plan reflects local needs and strengthens inclusion across all City services and programs.

## Comment

This report provides the Elected Members with the draft Disability Access and Inclusion Plan (DAIP) and accompanying Implementation Plan for review and feedback.

In developing this Plan, City officers have considered the City's Long Term Financial Plan and resource implications. The draft Plan represents the culmination of a comprehensive and structured development process informed by extensive community and stakeholder engagement. Consultation activities included engagement with people with disability, carers, service providers, community members, and internal business units.

Feedback was gathered through workshops, targeted sessions, surveys, and direct submissions to ensure diverse lived experience and professional perspectives were captured. A detailed engagement findings report was presented to Elected Members in February 2026. The presentation outlined the methodology undertaken to review and analyse feedback and demonstrated how responses were consolidated and categorised into key strategic themes under the seven Outcome Areas as defined by the *Disability Services Act (1993)*. These themes have directly informed the priorities, objectives, and action areas contained within the draft DAIP.

The draft Plan reflects:

- Clear strategic priority areas derived from community-identified needs and organisational strategic direction.
- Outcome-focused objectives aligned with legislative requirements and contemporary best practice in disability access and inclusion.
- An accompanying Implementation Plan outlining specific actions, responsible business units, indicative timeframes and performance measures.
- Strengthened governance and accountability frameworks to support monitoring, evaluation, and continuous improvement over the life of the Plan.
- A coordinated whole-of-organisation approach, embedding access and inclusion considerations across service delivery, infrastructure, communication, employment, procurement, and community engagement functions.

## Consultation

The City sought to engage meaningfully with the community, using planned events and activations between October and December 2025 to have conversations in the community to help inform the new Plan. A list of all engagement opportunities is below:

### October

- Online Survey (Open October – December)
- My Community Morning Tea and Village Morning Tea
- City of Mandurah Youth Advisory Group
- City of Mandurah Access and Inclusion Advisory Group
- John Tonkin College, Education Support Centre Disability Expo
- All Ability Come and Try Paddle Events (2 sessions)
- Community engagement packs sent to: Midway, Chorus, John Tonkin College

### November

- Falcon Library
- Lakelands Library
- Mandurah Library
- Online

### December

- International Day of People with Disability events
- Bindjareb Aboriginal Interagency Network (BAIN) meeting

The draft Plan is being presented for public advertising in an effort to engage the community more widely, and learn of any further comments, feedback or contributions.

## Internal Consultation

Internal consultation was undertaken through a City of Mandurah staff workshop.

## Statutory Environment

The *Disability Services Act 1993* (the Act) requires all local governments and selected State Government agencies to develop, maintain and report on a plan to assist in the promotion of access and inclusion of people with a disability.

## Policy Implications

Nil

## Financial Implications

The implementation of the new Disability Access and Inclusion Plan will be delivered within existing financial capacity, as outlined in the adopted Long Term Financial Plan.

No additional funding is anticipated, with all initiatives and actions identified in the Plan supported through approved operational budgets. Any associated operating costs will be managed within existing allocations, ensuring financial sustainability. Furthermore, ongoing existing budget from previous outcomes of the DAIP will be redirected to support the delivery of the new Plan, enabling continuity of initiatives and efficient use of resources.

It is noted, however, that two actions identified within the Plan are contingent on the organisation successfully securing external grant funding and will only be progressed subject to such funding being obtained.

Any new capital projects will embed accessibility and inclusion, with appropriate funding dedicated accordingly to ensure the project is universally accessible.

### **Economic Implications**

Implementing a DAIP delivers significant economic benefits by fostering a diverse workforce, driving innovation, reducing costs, and expanding opportunities. A DAIP supports local tourism through creating and promoting accessible spaces and welcoming community, all of which contributes to sustainable organisational growth and community prosperity. The disability sector is one of the larger employment sectors in Mandurah. More accessible and inclusive services, facilities, programs etc support the local disability sector supporting better employment outcomes for the local community.

### **Environmental Implications**

Built environments that prioritise access and inclusion support universal design, improving both accessibility and sustainability outcomes. Designing inclusively from the outset reduces the need for retrofits, minimising waste, and resource use. Access and Inclusion Plans also encourage equitable access to parks, green spaces, and sustainable transport, fostering connection to nature and supporting environmental sustainability.

### **Risk Implications**

The absence of a current DAIP would present a significant compliance risk to the City, as it would not meet the requirements of the Act, which mandates that all local governments prepare, implement and report on a DAIP. This may result in increased scrutiny from the Department of Communities and represent a governance risk. In addition, without a current DAIP to guide inclusive practices, there is an elevated risk of non-compliance with the *Disability Discrimination Act 1992*, potentially leading to complaints lodged with the Australian Human Rights Commission.

From an operational perspective, the lack of a current DAIP may result in inconsistent application of accessibility standards across services, facilities and programs, reducing service effectiveness and community participation. It also increases financial and reputational risk, as reactive responses to accessibility issues are typically less efficient and may attract public criticism. Furthermore, it limits the City's ability to demonstrate alignment with broader strategic frameworks, including the State Disability Strategy 2020–2030, and to provide clear direction for continuous improvement in access and inclusion outcomes.

### **Strategic Implications**

The following strategies from the City of Mandurah Strategic Community Plan 2024-2044 are relevant to this report:

#### Economy

- 1.4 A thriving city that residents are proud to call home and people want to visit.

#### Community

- 2.1 Access to support services that enhance opportunities for everyone.
- 2.2 Safe and connected communities.
- 2.3 Inclusive and welcoming places, spaces, and neighbourhoods.

#### Environment

- 3.4 Our built environment is clean, accessible, and sustainable.

#### Leadership

- 4.2 Sound decisions based on evidence and meaningful engagement.

- 4.3 Effective advocacy focused on the needs of the community and strong relationships with key stakeholders.
- 4.4 Well-maintained assets and facilities that meet the needs of our community.
- 4.5 Responsible, transparent, value for money delivery of well planned, sustainable, projects, programs, and services.

## **Conclusion**

The draft Disability Access and Inclusion Plan (DAIP) 2026-2031 has been developed to guide the City through the next five years, continuing to build on the work achieved through the delivery of the AIP 2021–2026, progressing equitable access and inclusion outcomes for people with disability.

The Plan reflects legislative requirements, ensuring the City meets its obligations under the Act, aligning with relevant State frameworks, and incorporates feedback from key stakeholders to support improved access to services, facilities, information and employment.

It is recommended that Council endorse the draft DAIP for the purpose of public advertising and community consultation. This will provide an opportunity for further input from the community, including people with disability, carers, service providers and advocacy groups, prior to the Plan being finalised and presented back to Council for adoption.

## **Officer Recommendation**

### **That Council:**

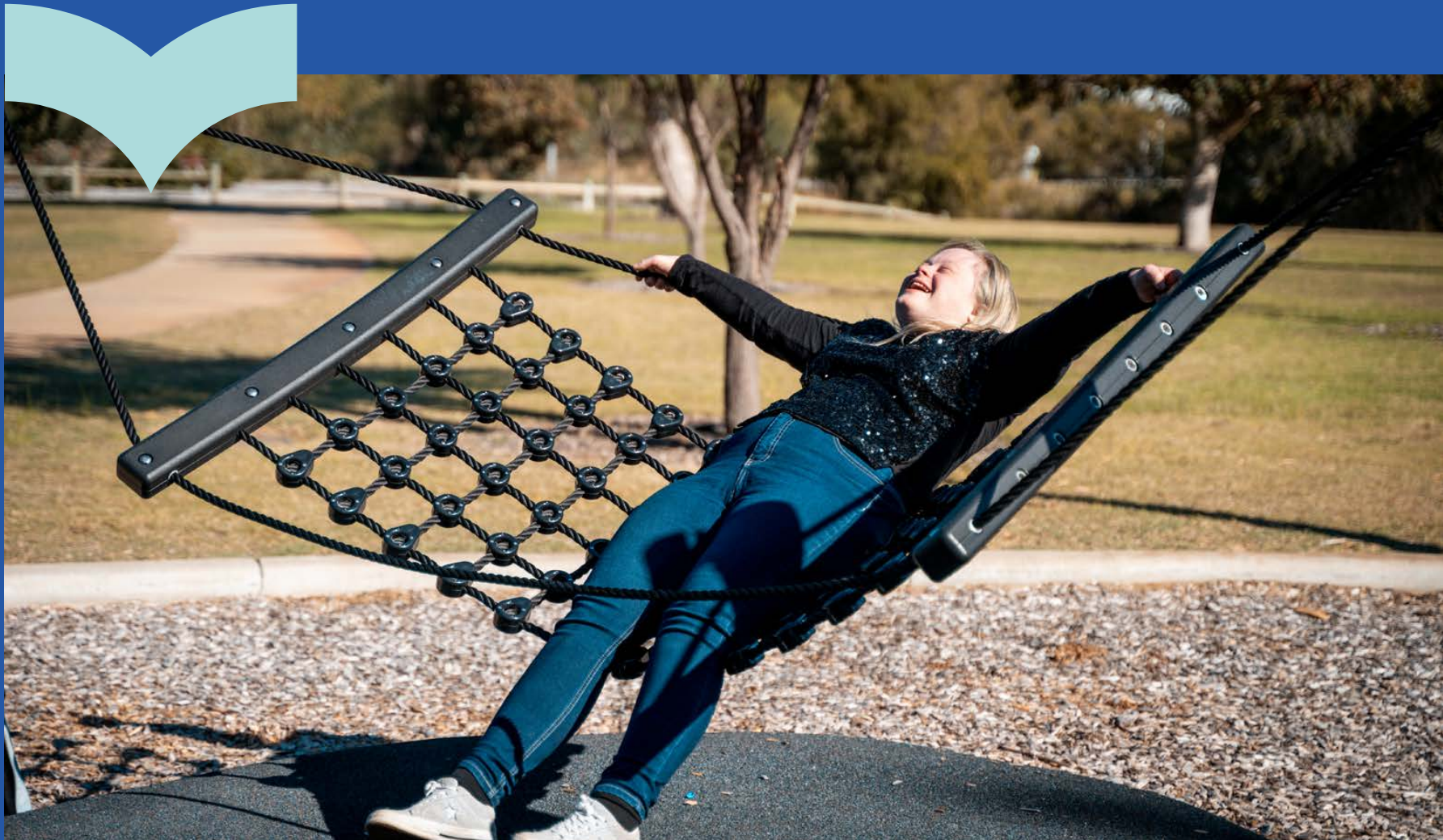
1. **Approves the draft City of Mandurah Disability Access and Inclusion Plan 2026-2031 for public consultation for a period of not less than 28 days.**
2. **Notes that a further report summarising submissions and any proposed amendments will be presented to Council following the consultation period.**

## **Attachments**

1. Draft Disability Access and Inclusion Plan 2026-2031 [**19.4.1** - 44 pages]



# Disability Access and Inclusion Plan 2026-2031



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## Acknowledgement of Country

The City of Mandurah would like to acknowledge the Bindjareb people, the Traditional Custodians of this land, and pay respect to all Elders, past and present.

We wish to acknowledge and respect their continuing culture and the contribution they make to the life of this City and the region.

## Alternative Formats

This document is available in alternative formats on request to support access for different needs. Formats include electronic versions, standard or large print, Easy Read, and braille. Translated versions are available on request.

For more information or to request an alternative format, contact the Heritage and Community Capacity team at the City of Mandurah on (08) 9550 3777 or [hcc@mandurah.wa.gov.au](mailto:hcc@mandurah.wa.gov.au).



## Why do we have a Disability Access and Inclusion Plan?

The City of Mandurah has a desire to be a vibrant city, delivering possibility for everyone.

The City of Mandurah has a Disability Access and Inclusion Plan (DAIP) to ensure that people with disability are able to access and participate fully in all aspects of community life on an equal basis with others. The DAIP provides a framework for identifying and removing barriers to access and inclusion across the City's services, facilities, information, employment practices and community spaces. It reflects the City's commitment to creating a welcoming, inclusive and liveable community where diversity is valued and where people of all abilities can contribute to and benefit from a fulfilled life.

The DAIP is also a legislative requirement under the Disability Services Act 1993 (WA), which requires local governments to plan for improved access and inclusion for people with disability. Through the DAIP, the City of Mandurah translates these obligations into practical actions that respond to local needs, support universal design, and promote dignity, independence and social connection. When we create a community that is accessible for people with disability, we help to create a more inclusive city for everyone.

## What is a Disability Access and Inclusion Plan?

A Disability Access and Inclusion Plan (DAIP) is a formal, legislated plan that sets out how an organisation will ensure people with disability can access and participate in its services, facilities, information, employment and events on an equal basis with others.

In Western Australia, all public authorities (including State Government agencies and local governments) are required by law to develop, implement, maintain, and report on a current DAIP.

A DAIP is structured around seven mandatory outcomes set out in the legislation and regulations:

1. Services, programs and events are accessible to people with disability
2. Buildings and facilities are accessible
3. Information and communication are available in accessible formats
4. Quality of service is equitable for people with disability
5. Complaints processes are accessible and inclusive
6. People with disability can participate in all public consultation
7. People with disability can access employment and volunteering opportunities.



# The Seven Outcome Areas

People with disability can access employment and volunteering opportunities

Services, programs and events are accessible for people with disability

People with disability can participate in all public consultation

Buildings and facilities are accessible

Complaints processes are accessible and inclusive.

Information and communication are available in accessible formats

Quality of service is equitable for people with disability





## Why this Plan is called the Disability Access and Inclusion Plan

This document is titled the Disability Access and Inclusion Plan to clearly reflect its purpose and focus toward improving access and inclusion for people with disability. The title provides clarity about the intent of the Plan, while recognising that actions delivered through the Plan also benefit the broader community.

## Definitions

Throughout this DAIP, we use the words disability, access and inclusion.

### **Disability**

Disability refers to a range of physical, sensory, cognitive or psychosocial conditions that may be permanent, temporary or episodic, and which impact a person's ability to participate in everyday life.

### **Access**

Access means people with disability can get to and use buildings, places, services, information and events. This includes reducing or removing barriers that may limit participation.

### **Inclusion**

Inclusion means people with disability are considered from the outset in the planning and delivery of places, services and activities. It extends beyond access, focusing on meaningful participation in community life, including the opportunity to contribute, connect and experience a sense of belonging.



# Alignment with other City of Mandurah Strategies

The DAIP aligns with other City strategies and plans to support a coordinated approach to identifying and reducing barriers for people with disability across the City.

## Strategic Community Plan

The DAIP aligns with the City of Mandurah's Strategic Community Plan by supporting a community where everyone can participate and feel connected. The Plan contributes directly to priorities around inclusive places and spaces, access to services, safe and connected communities, and well-planned, accessible facilities. By embedding disability access and inclusion into planning, service delivery and engagement, the DAIP supports the Strategic Community Plan's intent to ensure community infrastructure, services and decision-making respond to the needs of people with disability as part of broader community planning.

The following Strategic Community Plan actions are identified as those most closely aligned with the intended objectives and actions of the Disability Access and Inclusion Plan 2026 - 2031:

- 2.1. Access to support services that enhance opportunities for everyone
- 2.2. Safe and connected communities
- 2.3. Inclusive and welcoming places, spaces and neighbourhoods
- 2.4. An enriched, creative, and empowered community that values culture, heritage, and life-long learning.
- 2.5. A healthy lifestyle and healthy community, with an emphasis on prevention
- 3.4. Our built environment is clean, accessible, and sustainable
- 4.1. A clear and shared vision for Mandurah's future
- 4.2. Sound decisions based on evidence and meaningful engagement
- 4.3. Effective advocacy focused on the needs of the community and strong relationships with key stakeholders
- 4.4. Well-maintained assets and facilities that meet the needs of our community
- 4.6. A committed, innovative, effective, and values driven Council and workforce.

All Council endorsed plans and strategies consider inclusion, although ones with a heightened focus that support improved access and inclusion are:

-  Corporate Business Plan 2025 - 2029
-  Place Enrichment Strategy 2023-2027
-  Youth Strategy 2021 - 2026
-  Arts and Culture Strategy 2023 - 2028
-  Child Safe Plan 2024 - 2027
-  Community Infrastructure Plan 2025
-  Events Strategy (draft)
-  Public Health Plan (draft)

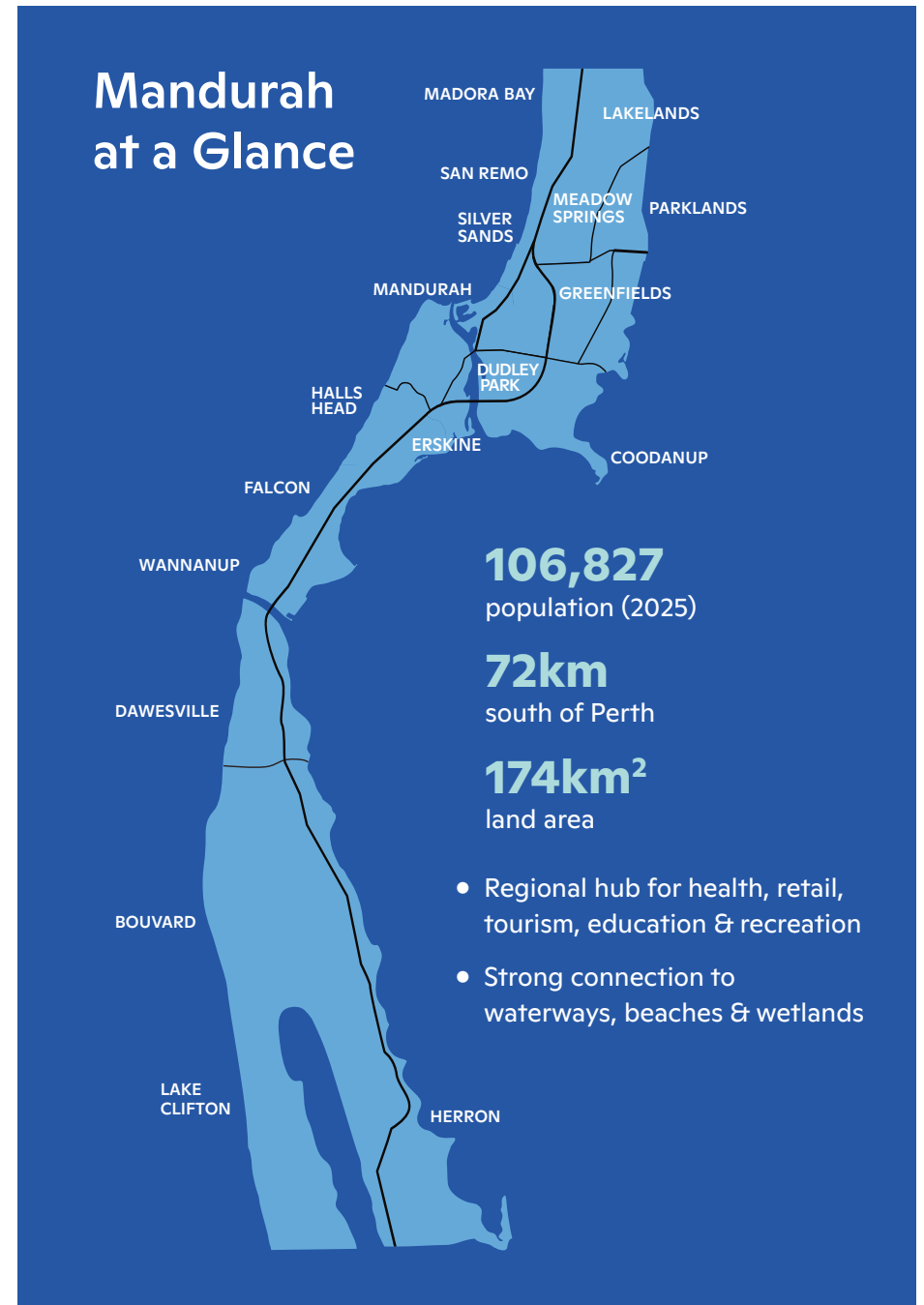


# About Mandurah and our Disability Community Profile

The City of Mandurah is a major regional centre located 72km south of Perth, with an estimated population of 106,827 people and a strong role in servicing both residents and surrounding communities. Known for its natural assets and relaxed coastal lifestyle, Mandurah supports a diverse local economy including health, retail, tourism and education. The City comprises 18 suburbs and its facilities, services and public spaces play an important role in community life across the region.

Mandurah’s population profile has important implications for service planning and delivery. The community is older than the Western Australian average, with a median age of 45 and more than a quarter of residents aged 65 and over. In addition, 6.6% of residents report needing assistance with support for everyday tasks, and 11.5% provide unpaid care to family or friends. The prominence of the Health Care and Social Assistance sector, employing 13.5% of residents, further reflects the level of support required within the community, including services connected to the National Disability Insurance Scheme.

These factors highlight the importance of accessible and inclusive infrastructure, services and public spaces that support independence and participation. Higher rates of ACROD parking permits also indicate significant mobility needs within the community. The Disability Access and Inclusion Plan 2026–2031 provides a strategic framework to respond to these needs, supporting improved access, inclusion, and wellbeing for people with disability, carers, older people, and the broader community.



## Community Population Snapshot

Children (0-9 yrs)



**11.1%**

of the population

Youth (10-19 yrs)



**11.8%**

of the population

Aged (65 and over)



**25.6%**

of the population

### Key Indicators

Median age: 45 years old (WA: 38)

Number of families



**25,111**

Average number of children per family



**1.8**

Average number of people per household



**2.4**

### What this means

Mandurah has a significantly older population, with more than 1 in 4 residents aged 65+. This drives increased demand for:

- Accessible infrastructure
- Inclusive services
- Age-friendly community design

## National and State Overview



**5.5 million**

people in Australia have disability (21.4%)



**411,500**

people in Western Australia have disability

## Disability and Support in Mandurah

People needing assistance



**5,954**

(6.6%)

Unpaid carers



**8,611**

(11.5%)

### Accessibility Indicator:



High rate of ACROD permits relative to other Local Governments in WA indicates greater mobility support needs

### What this means

- Many people with disability use formal and informal supports
- Growing need for accessible places, transport, and services
- Inclusion is essential for community participation and wellbeing

## Workforce Participation

### Participation Rate:



**84.9%**

of people without disability work



**60.5%**

of people with disability work

### Unemployment Rate:



**3.1%**

People without disability



**7.5%**

People with disability

### What this means

People with disability are less likely to be employed and more likely to be unemployed

## Mandurah Local Economy

### Health Care and Social Assistance:



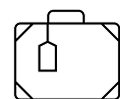
**13.5%**  
of employed  
residents

- Largest employment sector in Mandurah
- Includes disability and community services
- Reflects high demand for accessible and inclusive services, places and spaces.

## Accessibility and Economic Impact



Research commissioned by the City of Melbourne found that participating businesses in the study generated an estimated \$13 in additional revenue for every \$1 invested in accessibility improvements. This highlights that accessibility can support both inclusion and economic activity.



Tourism Research Australia reports that travellers with accessibility needs were involved in 23 per cent of domestic day trips nationally. If Western Australia reflects national trends, a similar share of day trips in WA may involve travellers with accessibility needs.

### Data from these pages has been referenced from the following sources:

- Profile.id, Estimated Resident Population (ERP) as of the 30th June 2025, City of Mandurah.
- Australian Bureau of Statistics, 2021 Census QuickStats, City of Mandurah local government area.
- Australian Bureau of Statistics, 2021 Census, Assistance Needed for Core Activities, City of Mandurah local government area.
- Profile.id, Unpaid Care, City of Mandurah, 2021 Census.
- ABS survey of Disability, Ageing and Carers (SDAC, 2022)
- WA State Disability Strategy 2020-2030
- National Disability Services (WA), ACROD Parking Program data, Western Australia.
- Monash University and University of Technology Sydney 2021, Putting a dollar value on accessibility, commissioned by the City of Melbourne.
- Tourism Research Australia, Accessible Tourism in Australia, Australian Trade and Investment Commission, 2024, accessed 29 April 2026, [www.tra.gov.au](http://www.tra.gov.au).
- Australian Institute of Health and Welfare, People with disability in Australia, Participation and inclusion, latest edition.
- Profile.id, Industry of Employment, City of Mandurah residents, 2021 Census.

# Planning for Disability Access and Inclusion

The City of Mandurah recognises people with disability as valued members of the community and acknowledges their contribution to the social, cultural and economic life of the City. The way in which community facilities, services, programs and information are planned, designed and delivered is fundamental to enabling participation for people with disability.

The Disability Access and Inclusion Plan (DAIP) 2026–2031 builds on the City’s established and ongoing commitment to improving access and inclusion across all areas of its operations.

Approaches to disability support in Western Australia have evolved significantly over time, transitioning from institutional models of care to community-based living that emphasises individual choice and control. The introduction of the National Disability Insurance Scheme (NDIS) provides individualised supports. While these reforms are in place, meaningful participation in community life continues to depend on the accessibility of public spaces, services, programs and information.

Local government plays an important role within this broader service system, working in partnership with State and Commonwealth governments, service providers and the community.

The DAIP is prepared in accordance with the *Disability Services Act 1993 (WA)* and provides a structured framework for identifying and addressing barriers, and for guiding ongoing improvements in access and inclusion for people with disability.



The City’s planning and implementation of disability access and inclusion initiatives is also informed by the following legislative and policy frameworks:

- *Disability Discrimination Act 1992*, including the Disability (Access to Premises – Buildings) Standards
- Building Code of Australia
- National Disability Strategy 2021–2031
- National Autism Strategy 2025–2031
- *Equal Opportunity Act 1984*
- United Nations Convention on the Rights of Persons with Disabilities
- A Western Australia for Everyone: State Disability Strategy 2020–2030

## Access and Inclusion Advisory Group

The City of Mandurah’s Access and Inclusion Advisory Group has an advisory role in supporting the City to create an inclusive, accessible, and welcoming community for people of all abilities.

The group provides feedback to the City on policies, plans, services, and projects, with a particular focus on improving access and inclusion for people with disability, their families, carers, and the wider community. It supports the development, implementation, and review of the City’s DAIP, advocates for best-practice universal design, and helps identify barriers to participation in civic life. Through collaboration between community members, stakeholders, and the City, the group helps ensure that access and inclusion considerations are embedded across City decision-making and service delivery.

The Access and Inclusion Advisory Group makes a meaningful difference and will be integral toward delivering many actions contained within the DAIP.

Thank you to everyone who has participated as a member of this group over the years. Your commitment, advice, information and feedback is incredibly valuable.

# Progress and Achievements since 2021

From 2021 to 2026, progress was delivered across all outcome areas of the Disability Access and Inclusion Plan through practical initiatives and collaboration with people with disability and community partners. This work was recognised with the City being named overall winner of the Most Accessible Community in WA Awards in 2021, 2023 and 2025, reflecting continued focus on improving disability access and inclusion across Mandurah.

## Outcome Area One

People with disability have the same opportunities as other people to access the services of, and any events organised by, the City of Mandurah.

- Christmas in Mandurah events were made more accessible through an accessibility map and audio descriptions for the Christmas Lights Trail, and visual communication supports across key events.
- Crab Fest includes a Chill-Out Zone and sensory container, supported by a dedicated Accessibility Guide and Hidden Disabilities Sunflower training for event volunteers.
- Tactile bin lids support independent waste management for people with vision impairment and are paired with stickers to indicate that bins should be returned to the same location.

## Outcome Area Two

People with disability have the same opportunities as other people to access the buildings and other facilities of the City of Mandurah.

- An All-Ability Paddle Launch facility was delivered as the first of its kind in Western Australia.
- The Mandurah Waterfront project delivered connected, accessible movement between the Eastern and Western Foreshores, supported by facilities such as a Changing Places facility, ramped access to the Kwillena Gabi Pool and beach, and inclusive play equipment and communication boards.
- Delivered Universal Access Toilets at public facilities, with full coverage to be completed in 2026/27.

## Outcome Area Three

People with disability receive information from the City of Mandurah in a format that will enable them to access the information as readily as other people are able to access it.

- Communication boards installed across a range of public open spaces, facilities and events to support people with communication challenges to express needs and interact more easily.
- Information on accessible facilities, programs and services provided in print and online formats, improving access to information.
- My Community Chat Cards were introduced to support people with disability and support networks explore inclusive activities and facilities in Mandurah.
- Increased and formalised networking opportunities, strengthening connection, information sharing and participation for people with disability, families, support workers and the disability sector.

Outcome Area Four	Outcome Area Five	Outcome Area Six	Outcome Area Seven
<p>People with disability receive the same level and quality of service from City officers as other people receive.</p> <ul style="list-style-type: none"> <li>• Customer service employees across the organisation trained on the Hidden Disabilities Sunflower initiative to support more inclusive and informed service interactions.</li> <li>• Annual disability awareness training strengthened employee understanding of disability and inclusive practice across the organisation.</li> <li>• Introduced clear and easy to find information on the City's website about disability facilities, services, activities and resources, improving access to information and supporting more informed customer service responses.</li> </ul>	<p>People with disability have the same opportunities as other people to make complaints to the City of Mandurah.</p> <ul style="list-style-type: none"> <li>• Targeted engagement undertaken through disability networks, education support schools and service providers, ensuring the voices of people with disability informed City planning and decision making.</li> <li>• Engagement materials were strengthened to improve accessibility, including hard copy formats and more accessible online content.</li> <li>• Major City projects were presented to the Access and Inclusion Advisory Group at key stages, embedding access and inclusion considerations throughout project development.</li> <li>• A Beach Access Review, facilitated by Spinal Life Australia and supported by City officers, enabled people with disability to directly assess beach accessibility. The findings led to practical resources to support planning and access at Mandurah beaches.</li> </ul>	<p>People with disability have the same opportunities as other people to participate in any public consultation by the City of Mandurah.</p> <ul style="list-style-type: none"> <li>• Communication boards installed across a range of public open spaces, facilities and events to support people with communication challenges to express needs and interact more easily.</li> <li>• Information on accessible facilities, programs and services was provided in print and online formats, improving access to information for people with disability.</li> <li>• My Community Chat Cards were introduced to support people with disability and support networks to explore inclusive activities and facilities in Mandurah.</li> <li>• Increased and formalised networking opportunities, including the Mandurah Disability Network and My Community Morning Tea, strengthening connection, information sharing and participation for people with disability, families, support workers and the disability sector.</li> </ul>	<p>People with disability have the same opportunities as other people to obtain and maintain employment with the City of Mandurah.</p> <ul style="list-style-type: none"> <li>• Workshops delivered to build awareness of inclusive employment practices across the Mandurah, with a specific focus on customised employment (job carving).</li> <li>• Exploration days and customised employment trials implemented for people with disability, resulting in two positions being offered to people with disability.</li> <li>• A disability traineeship provided, delivered in partnership with a local disability employment service provider.</li> <li>• A local network established with the City of Rockingham to connect providers in customised employment and support shared learning.</li> <li>• The Workforce Diversity and Inclusion Strategy 2022 guides inclusive employment within the City, supported by an internal working group.</li> </ul>

## Community Leadership and Impact

Alongside the City's progress under this Plan, strong leadership has been demonstrated across the Mandurah community. Through the City of Mandurah Community Grants Program, targeted funding has supported initiatives that have developed into sustainable and valued community programs.

These initiatives expand opportunities for people with disability to participate, contribute and connect within community settings, strengthening inclusion and active participation across Mandurah.

Examples of this work include inclusive sport and recreation initiatives, peer support networks, inclusive social programs, capacity building workshops focused on employment and digital access, and creative arts and performance programs.

## Development of the Disability Access and Inclusion Plan 2026 – 2031

This DAIP has been developed to guide the City's commitments to access and inclusion over the next five years. The steps taken by the City to develop the DAIP 2026 – 2031 are outlined below.

### Review of the AIP 2021 – 2026

The previous DAIP was reviewed and analysed to determine what worked well, what could be improved, any actions that were not completed, and the level of achievement. This provided a strong lead into valuable lessons learnt and how to build on the strengths already created.



## Community Engagement Process

Community engagement informed the development of the City of Mandurah's 2026 -2031 Disability Access and Inclusion Plan and was undertaken to ensure the Plan is grounded in the lived experience, priorities and ideas shared by people with disability and the wider community.

The City designed and coordinated the engagement process and developed accessible tools to support participation by people with different access needs and communication preferences. E-QUAL Disability Consultants facilitated two in-person community workshops and one online workshop using City-developed tools, with an additional session facilitated by City Officers. Workshops were held at various times across north, central and south Mandurah, with an online option provided. An additional workshop was conducted specifically with City employees to inform actions within the Plan.

Engagement tools supported clear communication and meaningful feedback, recognising that people share ideas in different ways. These included flash cards, communication boards, mindful colouring sheets and a visual story to support participation. Feedback was guided by three consistent questions: what the City is doing well in the access and inclusion space, what could be improved, and ideas for future action. A survey provided additional feedback through multiple accessible formats, available online and in hard copy at community locations.

Community engagement information packs supported organisations to gather feedback in their own settings, alongside engagement through advisory groups, networks and pop-up activities at community venues and events. Engagement opportunities were promoted through City communication channels and community networks. In total, 341 submissions were received, informing the priorities and actions of the Disability Access and Inclusion Plan 2026-2031.

Key engagement activities also included:

- Access and Inclusion Advisory Group
- Elected Member feedback
- Youth Advisory Group
- Release of the Draft Access and Inclusion Plan 2026 – 2031 that encouraged feedback from the whole community.

All of these contributions helped shape the new DAIP.

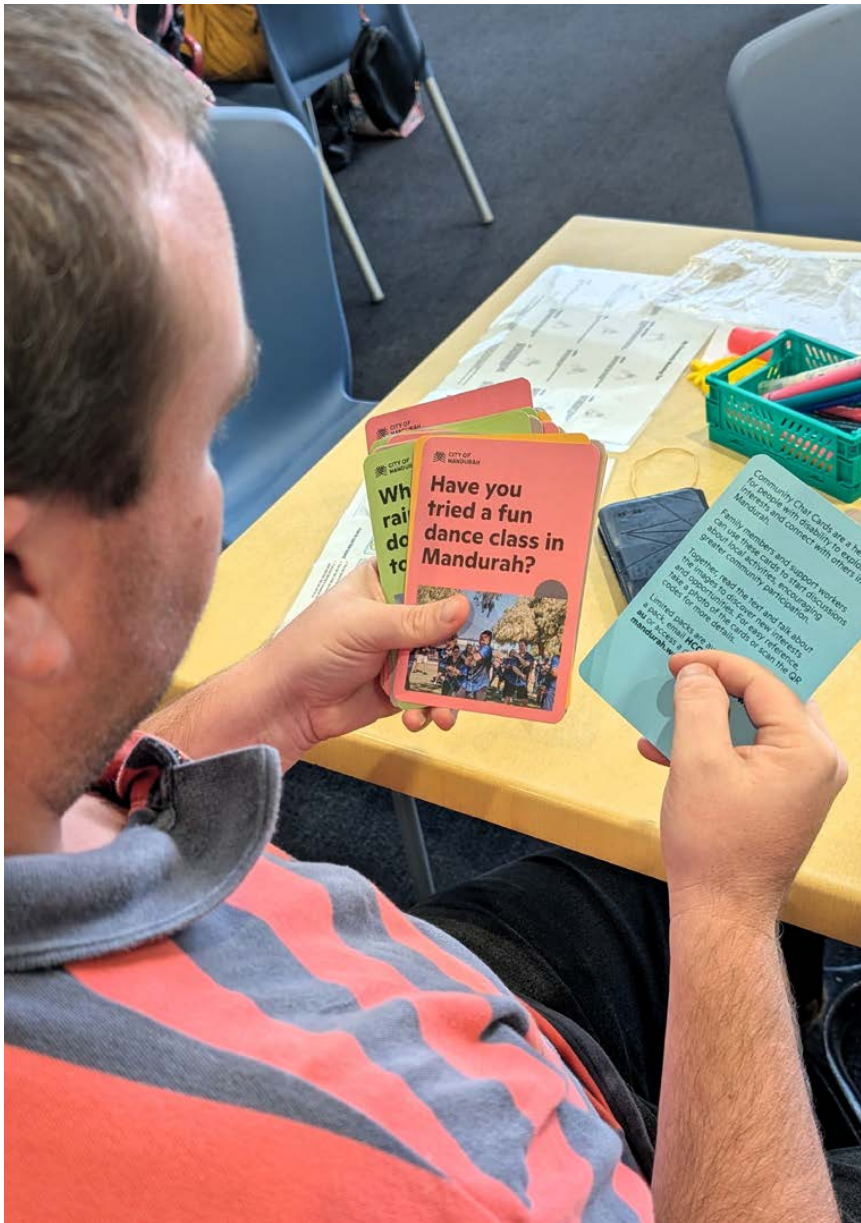
## Community Engagement Outcomes

People with disability indicated ongoing progress in access and inclusion across Mandurah and emphasised the importance of sustaining these efforts. Inclusion was consistently described as enabling meaningful participation, contribution and connection within community life, rather than solely providing physical access to facilities or services.

Respondents highlighted that positive experiences are most effective when approaches are applied consistently and supported by clear, accessible information. Awareness and understanding of disability, including invisible disabilities, were identified as critical to how people engage with City services, workplaces and community environments. Employment was also raised as an important aspect of broader participation and contribution.

These insights have directly informed the priorities and actions outlined in the City's Disability Access and Inclusion Plan 2026–2031.





## Communicating, Implementing and Reporting on the Disability Access and Inclusion Plan

The Disability Access and Inclusion Plan (DAIP) will be communicated through established City and community channels, including City newsletters, social media platforms, and disability, access and inclusion pop-up events and networks. Presentations on the DAIP will also be made available, upon request, to disability service providers, schools and community groups.

The DAIP will be published on the City's website and provided in accessible formats, including a text-only version compatible with screen readers, an Easy Read version in hard copy and PDF, and other alternative formats on request, such as large print, electronic formats and Braille.

Implementation of the DAIP will be supported through internal communication processes to ensure that all City officers, agents and contractors are informed of the Plan and their respective responsibilities.

Progress in implementing the DAIP will be reported annually to the Department of Communities, with key achievements also included in the City's Annual Report.

For further information, contact the City of Mandurah on (08) 9550 3777 or [council@mandurah.wa.gov.au](mailto:council@mandurah.wa.gov.au).





# Disability Access and Inclusion Plan 2026 - 2031 Implementation Plan



## Outcome One:

**People with disability can access and participate in City of Mandurah services, programs and events in ways that meet their needs.**

- 1.1 Embed inclusive and sustainable practises within City programs that support social connection, participation and wellbeing for people with disability of all ages.
- 1.2 Ensure access and inclusion for people with disability is incorporated in the planning and delivery of City-led and City-supported services and events.
- 1.3 Strengthen organisational capacity to consistently deliver inclusive services, programs and events.
- 1.4 Explore funding and partnership opportunities to support inclusive services, programs and events.

Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
1.1.1 Deliver a health and wellbeing activity or program to support better health outcomes for people with disability.	✓	✓	✓	✓	✓	1. Stories of significant change. 2. Participant feedback and participation.	Health Promotions Officer	Coordinator Heritage and Community Capacity
1.1.2 (a) Pilot a low-sensory gym session at the MARC. 1.1.2 (b) If demand and practical requirements are evidenced, initiate session as part of regular programming.	✓ (a)	✓ (b)	✓			1. Pilot program is delivered. 2. Evidence of program outcomes inform future programming. 3. Participant feedback and participation.	Coordinator Recreation Services	Executive Manager Community Services Coordinator Heritage and Community Capacity
1.1.3 Trial heightened inclusive approaches to regular programming within City facilities to further support participation by people with disability of different ages.	✓	✓	✓	✓	✓	1. Two trials per year are completed. 2. Outcome of trials inform future programming.	Coordinator Heritage and Community Capacity	Coordinator Library Services Coordinator Recreation Centres Coordinator Youth Development Coordinator Arts and Culture

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Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
1.1.4 Trial social connection activities for people with disability aged 18+ at City run facilities in collaboration with facility-based teams. Evaluate participation to inform ongoing delivery.		✓		✓		<ol style="list-style-type: none"> <li>1. Social connection activities are facilitated at City run facilities with evaluation informing future delivery.</li> <li>2. Stories of significant change.</li> </ol>	Coordinator Youth Development	Coordinator Heritage and Community Capacity Coordinator Library Services Coordinator Recreation Centres
1.1.5 Trial an inclusive activation or event within each of the City's major Festivals and Events programs including but not limited to Crab Fest, Mandurah Arts Festival and Christmas in Mandurah.	✓		✓			<ol style="list-style-type: none"> <li>1. Stories of significant change.</li> <li>2. Participant feedback and participation.</li> <li>3. Outcome of trial informs future programming.</li> </ol>	Coordinator Festivals and Events	Manager Economic Development Coordinator Arts and Culture Coordinator Heritage and Community Capacity
1.1.6 Embed accessible process and delivery to City led programming including but not limited to School Holiday Programming and Term Programming.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Participant feedback and participation.</li> </ol>	Executive Manager Community Services	Executive Manager Healthy Communities Coordinator Heritage and Community Capacity Coordinator Library Services Coordinator Recreation Centres Coordinator Youth Development
1.2.1 City-led events are consistently accessible, guided by the review, promotion and application of the City's Accessible Event Guidelines to ensure continuous improvement.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Evidenced use of the Accessible Event Guidelines for City-led events.</li> </ol>	Manager Economic Development Coordinator Festivals and Events	Coordinator Heritage and Community Capacity

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Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
1.2.2 Develop an accessibility statement for City events and implement ensuring inclusion in City communication.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Accessibility statement included in communications for all City events.</li> <li>2. Event delivery teams provided with guidance on preparing and including accessibility statements.</li> </ol>	Marketing and Communications Officer Community Services	Coordinator Heritage and Community Capacity
1.2.3 Promote the City of Mandurah's Accessible Event Planning Guide to City-supported event organisers.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Evidence of Accessible Event Guide being utilised from the City's website.</li> <li>2. Number of Accessible Event Guides provided to event organisers.</li> </ol>	Manager Economic Development Coordinator Festivals and Events Coordinator Recreation Services	Coordinator Heritage and Community Capacity Coordinator Arts and Culture Coordinator Community Development
1.2.4 Complete a desktop review of Auslan inclusive events, engaging with the local Deaf community and propose City events for Auslan inclusion.		✓				<ol style="list-style-type: none"> <li>1. City confirms proposed City-led events to include Auslan interpreter.</li> <li>2. Community feedback.</li> </ol>	Coordinator Heritage and Community Capacity	Executive Manager Community Services Manager Economic Development Coordinator Festivals and Events Coordinator Civic Affairs
1.3.1 Deliver an accessible event workshop to City employees and to community members.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Employee workshop delivered.</li> <li>2. Participant feedback from training.</li> </ol>	Coordinator Heritage and Community Capacity	Manager People Services
1.3.2 Develop a concise accessibility reference sheet that summarises tiered inclusion options for City events and add to the existing Accessible Event Guide.			✓			<ol style="list-style-type: none"> <li>1. Reference sheet is completed and added to the City's Accessible Event Guide.</li> </ol>	Coordinator Heritage and Community Capacity	Coordinator Festivals and Events

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Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
1.4.1 (a) Collaborate with local disability service providers, community organisations and people with lived experience to deliver workshops that support people with disability to participate in local government elections.	✓		✓			1. Accessible “How to vote” sessions delivered prior to Local Government elections, supporting participation for people with disability. 2. Advocacy undertaken.	Executive Manager Community Services	Manager Governance and Legal Services Executive Manager Healthy Communities Coordinator Heritage and Community Capacity
1.4 1(b) Advocate to WALGA to develop and deliver a Candidate Information Webinar with increased accessibility features that provides details about becoming an Elected Member for people who may be interested to nominate in upcoming elections.	✓		✓					
1.4.2 Recognise International Day of People with Disability (IDPwD), partnering with community and service providers for events and activities.	✓	✓	✓	✓	✓	1. An event delivered to celebrate International Day of People with Disability (IDPwD) and promoted to the community. 2. IDPwD recognised and celebrated through activities across City facilities. 3. Service providers report positive engagement with participants. 4. Participants report positive engagement with stallholders.	Coordinator Heritage and Community Capacity	Marketing and Communications Officer Community Services



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## Outcome Two:

### People with disability can access City of Mandurah buildings and facilities in ways that meet their access needs.

- 2.1 Prioritise practical improvements to existing City buildings and public spaces to strengthen accessibility and inclusion in everyday use.
- 2.2 Increase accessible toilet and adult change facilities in key locations and improve awareness of their availability.
- 2.3 Improve the provision, location and usability of ACROD parking to better reflect community access needs across City facilities and public spaces.
- 2.4 Integrate universal access and inclusive design into public open spaces, playgrounds, beaches and recreation areas to support shared participation.
- 2.5 Strengthen the maintenance and reliability of accessible infrastructure to ensure access features are consistently available, functional, and safe for use.

Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
2.1.1 Enhance accessibility of selected public art by incorporating audio descriptions and accessible information formats as part of project development.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Audio descriptions developed and made publicly available for at least three priority public artworks each year.</li> <li>2. Accessible information formats incorporated into all new public art installations.</li> </ol>	Coordinator Arts and Culture	Coordinator Heritage and Community Capacity
2.1.2 Embed accessibility via the Project Management Framework for significant public art / tourism products to ensure there is consideration of how they can be universally accessible.		✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. AIAG engaged to provide feedback on future public art / tourism projects.</li> <li>2. Public art / tourism projects demonstrate accessibility.</li> </ol>	Coordinator Arts and Culture	Manager Economic Development
2.1.3 Develop an internal accessibility guide for City buildings and public open spaces that stretches beyond compliance and reflects the City's commitment to access and inclusion.			✓			<ol style="list-style-type: none"> <li>1. Beyond compliance accessibility guide developed and endorsed.</li> <li>2. Guide applied in the planning and design of new and upgraded City buildings and public open spaces.</li> </ol>	Executive Manager Built Environment	Executive Manager Community Services
2.1.4 When there are City facilities and key public open space renewals, review existing mobility scooter recharge stations and designated parking areas. When City facilities are due for renewal or upgrade, develop project outcomes to inform future delivery.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Ensure adequate mobility scooter recharge stations are installed at City facilities and key public open spaces.</li> <li>2. Designated mobility scooter parking areas established at priority locations.</li> </ol>	Executive Manager Community Services	Executive Manager Healthy Communities Executive Manager Built Environment

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Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
2.1.5 Use the Community Facilities Access Audit 2024 report to inform priority projects that enhance accessibility at identified facilities.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Community Facilities Access Audit report reviewed and priority accessibility projects identified.</li> <li>2. Identified priority projects incorporated into relevant capital works program.</li> <li>3. Evidence of improved accessibility aligned with the 2024 report.</li> <li>4. Feedback from users after the completion of works.</li> </ol>	Manager Strategic Asset Management	Executive Manager Community Services
2.2.1 There are guidelines developed for the suitability and placement Universal Access Toilet (UAT) provisions, to inform new and upgraded facilities based on community need and usage patterns, recognising this may be beyond minimum compliance.			✓			<ol style="list-style-type: none"> <li>1. Evidence of UAT provision based on need and usage in new and upgraded high-use City facilities.</li> <li>2. Consideration of more than one UAT reflected in project design and delivery where suitable.</li> </ol>	Executive Manager Community Services	Coordinator Heritage and Community Capacity
2.2.2 Explore the viability of an additional adult change facility at the Mandurah Aquatic and Recreation Centre (MARC).		✓				<ol style="list-style-type: none"> <li>1. Feasibility assessment completed for an additional adult change facility at Mandurah Aquatic and Recreation Centre (MARC).</li> </ol>	Executive Manager Healthy Communities	Coordinator Recreation Centres Manager Project Management
2.2.3 Determine need and priority for additional Changing Places facility and apply for external grant funding to assist with the delivery.	✓ (G)	✓				<ol style="list-style-type: none"> <li>1. External grant funding application submitted for a new Changing Places facility in a high-use location.</li> <li>2. Funding outcome confirmed and next steps determined.</li> </ol>	Executive Manager Community Services	Manager Project Management Coordinator Heritage and Community Capacity
2.3.1 Review the usage of ACROD parking bays at new and upgraded City facilities to reflect demand and inform future parking projects or upgrades.		✓	✓			<ol style="list-style-type: none"> <li>1. Ratio of ACROD parking bays incorporated into design of new and upgraded City facilities reflects the review.</li> <li>2. Updated ACROD parking ratios reflected in project design and delivery.</li> </ol>	Executive Manager Community Services Executive Manager Development and Compliance	Executive Manager Built Environment

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 New Ext (G) Funding to be sourced external to the City of Mandurah to deliver on this item

Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
2.3.2 Install at least one Extra-Long ACROD Bay (ELAB), with clear signage, at all new applicable or upgraded high-use public parking areas.		✓	✓	✓	✓	<ol style="list-style-type: none"> <li>At least one Extra-Long ACROD Bay (ELAB) installed before 2031 at applicable new or upgraded high-use public parking areas.</li> <li>ELAB installation confirmed at project completion.</li> </ol>	Executive Manager Built Environment	Manager Project Management Manager Technical Services
2.3.3 Advocate to the National Disability Services (NDS) and the Australian Building Codes Board (ABCB) for a comprehensive review of the availability, location, and accessibility of ACROD parking bays to ensure adequate provision for individuals who use mobility aids.			✓	✓	✓	<ol style="list-style-type: none"> <li>Advocacy paper submitted to the NDS and the ABCB for consideration and further action.</li> </ol>	Executive Manager Community Services	Executive Manager Governance and Commercial Services
2.4.1 Develop an Action Plan to improve access to beaches for people with disability. The plan will aim to identify barriers and outline prioritised staged improvements to ensure priority beaches are inclusive, safe, and welcoming for people with disability for example, beach matting, beach wheelchairs, signage and improved access to waterline.		✓	✓	✓	✓	<ol style="list-style-type: none"> <li>Evidence of consultation with the Access and Inclusion Advisory Group and people with disability during the development and implementation of the plan.</li> <li>Feedback from community regarding access to beaches.</li> <li>Stories of significant change.</li> </ol>	Executive Manager Natural Environment	Executive Manager Community Services Coordinator Heritage and Community Capacity Manager Marina and Waterways
2.4.2 Develop and pilot an inclusive beach “come and try day.” Evaluate trial to inform future delivery.				✓	✓	<ol style="list-style-type: none"> <li>Inclusive beach come and try day delivered.</li> <li>Attendance and participant feedback documented and reviewed.</li> <li>Stories of significant change.</li> </ol>	Coordinator Heritage and Community Capacity	Manager Marina and Waterways

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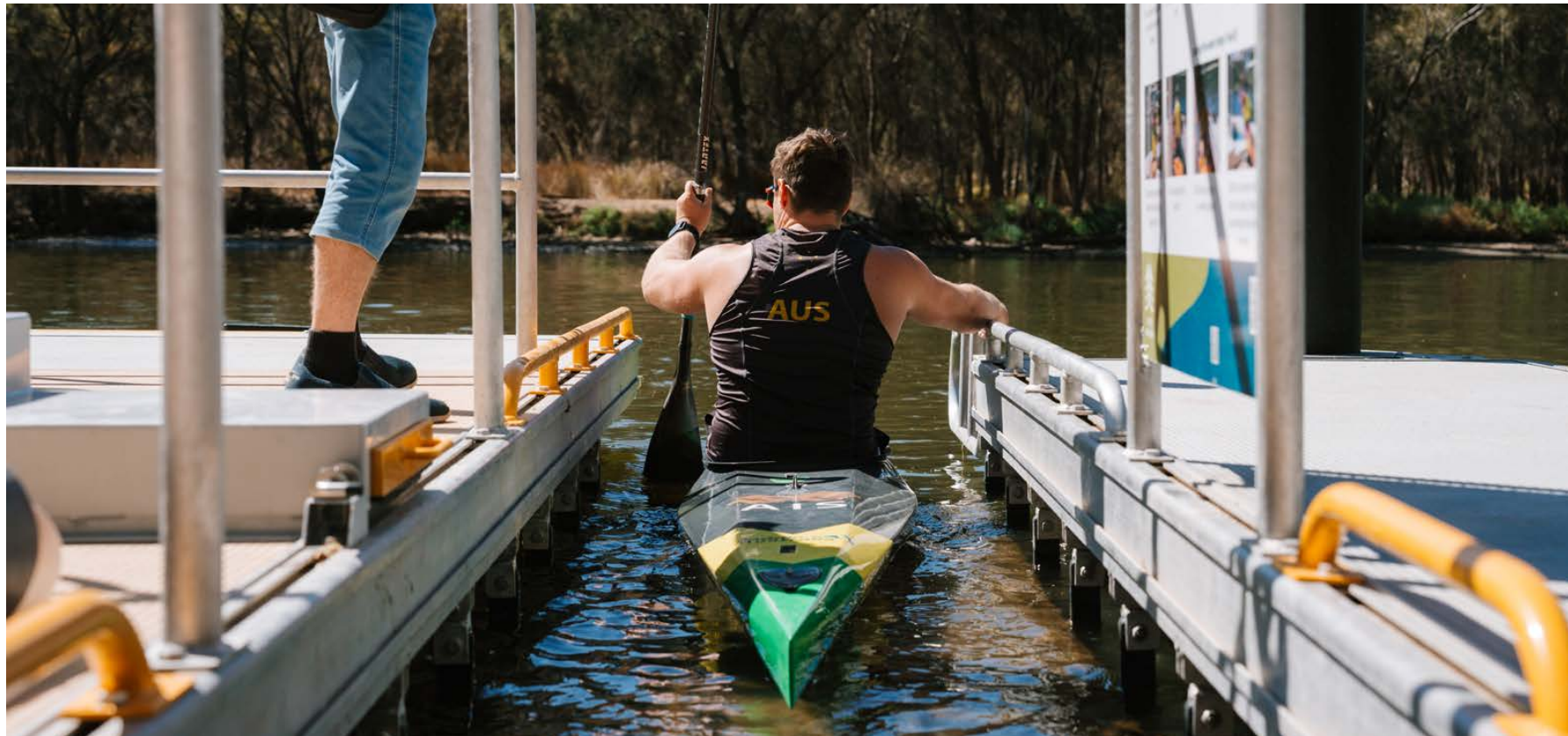


Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
2.4.3 Integrate sensory elements into neighbourhood level parks as part of the annual Parks Renewal Program to support inclusive experiences for people of all ages.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Identify priority public open spaces for sensory elements.</li> <li>2. AIAG engaged to provide input on identified priority locations.</li> <li>3. Sensory elements incorporated into approved projects.</li> <li>4. Feedback from community on play elements.</li> </ol>	Executive Manager Natural Environment	Executive Manager Community Services Coordinator Landscape Services Coordinator Heritage and Community Capacity
2.4.4 All new and redeveloped playground infrastructure will provide inclusive play and access to people with disability through thoughtful planning and design to enable access by the whole community.		✓ (G)	✓	✓	✓	<ol style="list-style-type: none"> <li>1. New and redeveloped playground projects demonstrate consideration of inclusive play, accessibility and universal design principles at procurement design and construction stages.</li> <li>2. All new and upgraded playgrounds comply with relevant accessibility requirements.</li> </ol>	Executive Manager Natural Environment	Executive Manager Community Services Manager Project Management Coordinator Landscape Services Coordinator Heritage and Community Capacity
2.4.5 Investigate options to increase access to boating activity by exploring suitability of enabling public access to a jetty hoist for non-commercial vessels.	✓					<ol style="list-style-type: none"> <li>1. Investigation completed to explore options for public access to a jetty hoist.</li> <li>2. Act on findings of the investigation.</li> </ol>	Director Place and Community	Director Built and Natural Environment
2.5.1 Promote to people with disability how to submit Customer Requests for Maintenance (CRMs).	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Information on how to submit maintenance requests for accessible infrastructure published across City communication channels.</li> <li>2. Communication materials include clear instructions and alternative contact options.</li> </ol>	Chief Executive Officer	Coordinator Customer Services Coordinator Heritage and Community Services

Existing (✓) Endorsed Long Term Financial Plan Operating Budget  
 New Ext (G) Funding to be sourced external to the City of Mandurah to deliver on this item

Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
2.5.2 Implement a routine maintenance and servicing schedule for beach matting and beach wheelchairs at priority beaches.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Routine maintenance and servicing schedule established for beach matting and beach wheelchairs at priority beaches.</li> <li>2. Maintenance activities recorded and monitored in accordance with the schedule.</li> </ol>	Executive Manager Natural Environment	Coordinator Heritage and Community Capacity

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## Outcome Three:

### People with disability can access City of Mandurah information in formats that meet their communication needs.

- 3.1 All City communications are provided in formats that are accessible, easy to use and understand.
- 3.2 Continue to implement visual stories, communication boards and alternative formats across City services, facilities and public spaces.
- 3.3 Improve wayfinding and access to information on accessible infrastructure across City facilities and public open spaces to ensure people with disability can easily identify available features and understand how to use them.
- 3.4 Coordinate and facilitate timely information sharing across the disability sector and community networks to improve collaboration and community awareness.
- 3.5 Ensure City communications represent people with disability in inclusive and authentic ways, reflecting their participation in everyday services, programs and events.

Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
3.1.1 Undertake training and embed the use of alternative text for images on the City's digital communication channels and ensure digital documents are provided in accessible formats.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Accessible communication standards incorporated into City communication guidelines and templates.</li> <li>2. Staff provided with guidance and training on preparing accessible digital content.</li> <li>3. Alternative text and accessible document formats included as part of standard publishing workflows.</li> </ol>	Manager Strategic Communications	Executive Manager Community Services Executive Manager Healthy Communities Executive Manager Natural Environment
3.1.2 Provide captions for City videos where audio content is used.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Captions included on all City-produced videos containing audio content.</li> <li>2. Captioning requirement incorporated into video production briefs and publishing processes.</li> </ol>	Manager Strategic Communications	Coordinator Civic Affairs

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Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
3.1.3 Promote consistent use of Plain English across City communications, in line with the City's existing Writing Style Guide, to support clear and accessible information.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. The City's Writing Style Guide is embedded in all City communications and templates.</li> <li>2. The use of Plain English promoted regularly to employees through internal communications and training.</li> </ol>	Manager Strategic Communications	Executive Manager Community Services Executive Manager Healthy Communities Executive Manager Natural Environment
3.1.4 Develop and share a Key Word Sign quick reference guide for customer-facing employees to support inclusive communication.		✓				<ol style="list-style-type: none"> <li>1. Feedback from staff and evidence of application.</li> <li>2. Guide distributed and promoted to relevant teams.</li> <li>3. Guide made available through internal systems for ongoing access.</li> </ol>	Coordinator Heritage and Community Capacity	Executive Manager Healthy Communities Executive Manager Community Services
3.2.1 Provide visual stories for key City facilities and open spaces.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Responsible teams develop three new Visual Stories annually for relevant events, programs and facilities.</li> <li>2. Visual Stories published online and available on request by the relevant service area.</li> <li>3. Service areas identify and prioritise topics based on community feedback and usage.</li> </ol>	Coordinator Heritage and Community Capacity	Executive Manager Healthy Communities Executive Manager Community Services Manager Strategic Communications Executive Manager Communications and Civic Affairs
3.2.2 Install communication boards at key City facilities and District and Regional Open Spaces.		✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Priority locations for communication boards identified through consultation and site assessment.</li> <li>2. At least one communication board installed at identified key City facilities and district and regional open spaces per year.</li> <li>3. Additional locations considered through annual review and service planning processes.</li> </ol>	Coordinator Heritage and Community Capacity	Coordinator Landscape Management

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Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
3.3.1 Develop an accessibility map for the City Centre to support wayfinding and navigation for different access needs.		✓				<ol style="list-style-type: none"> <li>1. Accessibility map for the City Centre developed in consultation with relevant stakeholders.</li> <li>2. Map includes key accessibility features to support wayfinding for different access needs.</li> <li>3. Accessibility map published online and made available in alternative formats on request.</li> </ol>	Manager Economic Development	Manager Strategic Communications Manager Strategic Planning and Urban Design Strategic Planning
3.3.2 Enhance accessibility signage in public open spaces to clearly communicate available features.			✓	✓		<ol style="list-style-type: none"> <li>1. Priority public open spaces identified for enhanced accessibility signage.</li> <li>2. Accessibility signage installed or updated to clearly communicate available features.</li> <li>3. Locations of accessibility signage recorded and maintained.</li> </ol>	Coordinator Landscape Management	Coordinator Heritage and Community Capacity
3.3.3 Review and update existing access and inclusion information resources at least every two years, and consider new materials where gaps are identified.		✓		✓		<ol style="list-style-type: none"> <li>1. Access and inclusion information resources reviewed at least every two years.</li> <li>2. Outdated materials updated or removed following review.</li> <li>3. New resources developed where gaps are identified.</li> </ol>	Coordinator Heritage and Community Capacity	Executive Manager Healthy Communities
3.3.4 Increase awareness of accessible infrastructure to support participation in the community.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Increased awareness monitored through engagement metrics (including reach, views, shares, clicks).</li> <li>2. Community feedback.</li> </ol>	Marketing and Communications Officer Community Services	Executive Manager Community Services Executive Manager Healthy Communities
3.4.1 Review City newsletter channels to improve how disability access and inclusion information is shared.	✓					<ol style="list-style-type: none"> <li>1. Review of City newsletter channels completed.</li> <li>2. Identified improvements implemented.</li> <li>3. Engagement results recorded.</li> </ol>	Manager Strategic Communications	Marketing and Communications Officer Community Services

Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
3.4.2 Coordinate and deliver the Mandurah Disability Network quarterly meeting and My Community Morning Tea.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>Attendance recorded for each meeting.</li> <li>Participant satisfaction and feedback.</li> </ol>	Coordinator Heritage and Community Capacity	
3.4.3 Deliver annual disability access and inclusion pop up sessions to promote inclusive services and opportunities in Mandurah.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>Two disability access and inclusion pop up sessions delivered each year at identified high-visibility community locations.</li> <li>Locations selected based on community reach and accessibility.</li> <li>Attendance and key outcomes recorded and reported.</li> </ol>	Coordinator Heritage and Community Capacity	Executive Manager Community Services Executive Manager Healthy Communities
3.4.4 Maintain the Inclusive Community Activities webpage to support access to community activity information.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>Local organisations engage with Access and Inclusion Officer to update page regularly.</li> </ol>	Coordinator Heritage and Community Capacity	Marketing and Communications Officer Community Services
3.4.5 Community members and service providers are supported to build capacity and contribute to a more inclusive Mandurah through workshops and training initiatives.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>At least one capacity-building workshop or training initiative delivered each year for community members and service providers.</li> <li>Participation numbers and feedback recorded.</li> </ol>	Coordinator Heritage and Community Capacity	
3.4.6 Support the delivery of a local disability expo led by community to promote awareness and inclusion.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>City support provided to at least one locally led disability expo each year.</li> <li>Nature of support (e.g. venue, promotion, in-kind assistance) documented.</li> <li>Participation and outcomes recorded.</li> </ol>	Coordinator Heritage and Community Capacity	Marketing and Communications Officer Community Services

Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
3.5.1 Ensure people with disability are represented in everyday City communications through inclusive photography and video across digital and print media.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Inclusive imagery guidelines incorporated into City communication standards and briefs.</li> <li>2. People with disability represented in photography and video across digital and print media each year.</li> <li>3. Representation reviewed periodically to inform continuous improvement.</li> </ol>	Marketing and Communications Officer Community Services	Executive Manager Community Services Executive Manager Healthy Communities

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## Outcome Four:

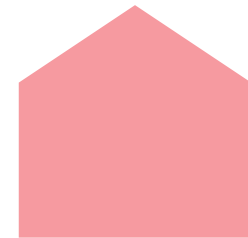
### People with disability receive accessible customer service from City officers that meets their needs.

- 4.1 Embed inclusive practices and shared responsibility across the organisation through ongoing learning and capability development.
- 4.2 Enhance staff awareness of available access and inclusion supports to strengthen service responses across City services and facilities.
- 4.3 Strengthen understanding of hidden disability, sensory needs and communication differences to support positive service experiences.

Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
4.1.1 Develop and distribute fact sheets for City Officers on best practice approaches to accessibility, including interactions with assistance animals, access rights, and other key areas for inclusion.		✓		✓		<ol style="list-style-type: none"> <li>1. Accessibility fact sheets developed for City officers covering best practice approaches.</li> <li>2. Fact sheets distributed and made available through internal systems.</li> <li>3. Content reviewed and updated periodically.</li> </ol>	Coordinator Heritage and Community Capacity	Customer Services
4.1.2 Offer annual disability awareness learning opportunities for City employees to support ongoing learning.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Two disability awareness learning opportunities delivered each year.</li> <li>2. Attendance recorded and participant feedback.</li> </ol>	Coordinator Heritage and Community Capacity	Manager People Services
4.1.3 Develop a disability access and inclusion awareness video for City employees and promote annually.			✓	✓	✓	<ol style="list-style-type: none"> <li>1. Disability access and inclusion awareness video developed for City employees.</li> <li>2. Video distributed through internal communication platforms.</li> <li>3. Viewing data recorded.</li> </ol>	Marketing and Communications Officer Community Services	Coordinator Heritage and Community Capacity
4.1.4 Offer disability awareness learning opportunities for Elected Members.		✓		✓		<ol style="list-style-type: none"> <li>1. Disability awareness learning opportunity offered to Elected Members at least every two years.</li> <li>2. Participation recorded.</li> </ol>	Director Place and Community	Executive Manager Communications and Civic Affairs Coordinator Civic Affairs

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Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
4.1.5 Deliver an immersive disability awareness workshop for City employees to experience different access needs.		✓		✓		<ol style="list-style-type: none"> <li>1. Immersive disability awareness workshop delivered for City employees.</li> <li>2. Workshop includes experiential activities to increase understanding of different access needs.</li> <li>3. Participation recorded.</li> </ol>	Manager People and Culture	Coordinator Heritage and Community Capacity
4.2.1 Review and update the information provided to contractors engaged by the City regarding the Disability Access and Inclusion Plan.	✓	✓	✓		✓	<ol style="list-style-type: none"> <li>1. DAIP information included in contractor and supplier engagement documentation.</li> <li>2. Relevant contractors and suppliers provided with DAIP information at commencement.</li> </ol>	Executive Manager Commercial Services	Coordinator Heritage and Community Capacity
4.2.2 Enhance staff awareness and communication of available accessibility supports to promote consistent, informed service for people with disability.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Accessibility supports communicated to employees.</li> <li>2. Supports included in employee reference materials.</li> <li>3. Awareness sessions delivered to relevant teams.</li> </ol>	Executive Manager Community Services	Manager Strategic Communications
4.3.1 Deliver regular learning opportunities for City employees focused on hidden disability, sensory needs and communication differences.	✓ (Training)	✓	✓ (Training)	✓	✓ (Training)	<ol style="list-style-type: none"> <li>1. Deliver at least one Hidden Disabilities Sunflower learning session for employees bi-yearly.</li> </ol>	Coordinator Heritage and Community Capacity	Manager People Services



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## Outcome Five:

**People with disability can make complaints and provide feedback to the City of Mandurah using accessible and inclusive processes.**

- 5.1 Ensure complaint and feedback processes are clear, accessible, and easy to use.
- 5.2 Improve community awareness of the available channels to raise concerns, provide feedback or make a complaint to the City.
- 5.3 Enhance transparency and accountability by communicating how feedback from the community informs decisions and leads to action.

Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
5.1.1 Provide accessible options for complaint and feedback processes by offering multiple channels—including mobile-friendly, online, and paper-based options to support all users.	✓	✓ (Review)	✓	✓	✓ (Review)	1. Accessible online and paper complaint forms available. 2. Information promoted through City channels.	Coordinator Heritage and Community Capacity	Manager Governance and Legal Services
5.1.2 Develop an Easy Read 'how to make a complaint' guide to support all users.		✓			✓ (Review)	1. Easy Read 'how to make a complaint' guide published. 2. Information promoted through City channels.	Coordinator Heritage and Community Capacity	Manager Governance and Legal Services
5.2.1 Create mandatory training for City officers to ensure staff are aware of accessible complaints process and know how to support people to use the complaints process.	✓ (Training)	✓	✓	✓ (Training)	✓	1. Online training explaining how to give feedback and make a complaint developed. 2. Published in online training portal.	Marketing and Communications Officer Community Services	Coordinator Heritage and Community Capacity
5.2.2 Promote complaint and reporting options through community engagement activities.	✓	✓	✓	✓	✓	1. Complaint and reporting options promoted through community engagement activities. 2. Promotion incorporated into relevant events and outreach initiatives.	Coordinator Heritage and Community Capacity	Manager Advocacy and Engagement
5.3.1 Strengthen collection and analysis of feedback data, including optional demographic information, to better identify access and inclusion issues and inform planning.		✓	✓	✓	✓	1. Optional demographic fields added to feedback systems. 2. Feedback data analysed for access and inclusion trends. 3. Findings inform planning.	Coordinator Information and Communication Technology	Manager Advocacy and Engagement

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## Outcome Six:

### People with disability can participate in City of Mandurah public consultations through accessible and inclusive engagement methods.

- 6.1 Engage people with disability early and throughout the planning and delivery of City projects to support meaningful participation in decision-making.
- 6.2 Provide flexible, accessible, and inclusive consultation methods that accommodate diverse access and communication needs.

Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
6.1.1 Promote the Access and Inclusion Advisory Group (AIAG) internally, to ensure City officers know how to suitably engage this group in a timely, relevant and meaningful way.	✓	✓	✓	✓	✓ (Review)	<ol style="list-style-type: none"> <li>AIAG promoted internally through at least one employee newsletter article and one intranet feature each year.</li> <li>AIAG information flyer made available to employees.</li> </ol>	Executive Manager Community Services	Coordinator Heritage and Community Capacity
6.1.2 Engage the Access and Inclusion Advisory Group (AIAG) in timely planning of major public space and infrastructure projects.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>AIAG engaged in early planning of major public space and infrastructure projects.</li> <li>Feedback documented and considered.</li> <li>Project teams report back on how feedback was addressed.</li> </ol>	Director Built and Natural Environment	Executive Manager Community Services Executive Manager Built Environment Executive Manager Natural Environment
6.1.3 Update the Council report template to prompt engagement with the Access and Inclusion Advisory Group (AIAG) for City projects.	✓					<ol style="list-style-type: none"> <li>Council report template updated to include a prompt regarding engagement with the AIAG.</li> <li>Update communicated to relevant teams.</li> </ol>	Director Business Services	Executive Manager Community Services

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Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
6.1.4 Promote City feedback and engagement opportunities to people with disability using clear and varied methods.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Feedback and engagement opportunities promoted in accessible formats.</li> <li>2. Information distributed to identified disability networks and community organisations. Distribution channels recorded.</li> </ol>	Manager Advocacy and Engagement	Coordinator Heritage and Community Capacity
6.2.1 Develop and share a guide to support City employees to plan and deliver accessible and inclusive community engagement.		✓				<ol style="list-style-type: none"> <li>1. Accessible and inclusive community engagement guide developed.</li> <li>2. Guide shared with staff and available internally.</li> <li>3. Guide used in engagement planning.</li> </ol>	Coordinator Heritage and Community Capacity	Manager Advocacy and Engagement
6.2.2 Provide a Plain English option for all City community engagement and consultation materials to support clear understanding and participation.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Plain English option included as a standard requirement in engagement briefs and templates.</li> <li>2. Plain English versions published for identified community engagement activities.</li> </ol>	Manager Advocacy and Engagement	Coordinator Heritage and Community Capacity
6.2.3 Embed inclusive and accessible feedback pathways within Mandurah Matters and provide clear guidance to support community members to navigate and contribute feedback.	✓	✓	✓ (Review)	✓	✓	<ol style="list-style-type: none"> <li>1. Alternative feedback pathways (e.g. phone, email, in-person and Easy Read guidance) incorporated into Mandurah Matters pages.</li> <li>2. Step-by-step 'how to provide feedback' guide developed and published.</li> </ol>	Manager Advocacy and Engagement	Coordinator Heritage and Community Capacity
6.2.4 Develop a Guide to Council Meetings, including a visual story, to educate community on how to engage and participate in the City's Council meetings.		✓			✓ (Review)	<ol style="list-style-type: none"> <li>1. Guide to Council meetings produced and utilised by the community.</li> <li>2. Feedback from community on improved access and knowledge.</li> </ol>	Executive Manager Communications and Civic Affairs	Executive Manager Community Services

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## Outcome Seven:

### People with disability can access City of Mandurah employment and volunteering opportunities.

- 7.1 Broaden employment opportunities through accessible recruitment and workplace practices.
- 7.2 Expand and enhance volunteer and work experience opportunities within the City.
- 7.3 Support economic participation by identifying and promoting local micro-enterprise, entrepreneurship and self-employment opportunities.

Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
7.1.1 In conjunction with the City's Workforce Plan develop training and information for People Leaders to ensure people with disability have employment opportunities.			✓	✓	✓	1. Mandatory training completed by all People Leaders.	Manager People Services	Executive Manager Community Services
7.1.2 Deliver and maintain a disability employment traineeship in collaboration with a local disability employment provider.	✓		✓		✓	1. Traineeships available at the City at the completion of the currently DAIP.	Executive Manager Community Services	Manager People Services
7.1.3 Educate the City's People Leaders about the job carving process to design flexible, customised employment opportunities for people with disability.		✓	✓	✓	✓	1. A documented job carving framework is developed and endorsed for use across the organisation. 2. Hiring managers receive guidance or training on implementing job carving and inclusive recruitment practices.	Executive Manager Community Services	Manager People Services
7.1.4 Review and update the City's template for job vacancy advertisements to clearly communicate accessibility and inclusion information.	✓		✓		✓	1. A formal review of the current job advertisement template is completed, including input from people with disability. 2. Job advertisements clearly outline workplace adjustments, flexible work options and multiple ways to apply. 3. Advertisements are available in accessible formats (e.g. accessible PDF and web format), with alternative formats available on request.	Manager People Services	Executive Manager Community Services

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Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
7.1.5 Develop a visual story for attending an interview template to support accessible interviews.		✓				<ol style="list-style-type: none"> <li>1. Visual Story template developed to support candidates attending interviews.</li> <li>2. Template made available to recruiting managers and People Services.</li> <li>3. Use of the template promoted as part of accessible recruitment practices.</li> </ol>	Coordinator Heritage and Community Capacity	Manager People Services
7.2.1 Deliver one volunteering pathways workshop for people with disability each year.		✓		✓		<ol style="list-style-type: none"> <li>1. One volunteering pathways workshop delivered each year during National Volunteer Week.</li> <li>2. Relevant City teams and external partners engaged to provide information on volunteer roles.</li> </ol>	Executive Manager Healthy Communities	Coordinator Heritage and Community Capacity
7.2.2 Continue to promote inclusive volunteer opportunities at the City of Mandurah, including Crab Fest.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Presentation about volunteering at Crab Fest presented at Mandurah Disability Network meeting.</li> <li>2. A 'how to volunteer' Easy Read guide developed.</li> </ol>	Executive Manager Healthy Communities	Coordinator Festivals and Events Healthy Promotions Officer
7.2.3 Provide accessible information at the Mandurah Jobs Fair on employment, customised employment, traineeship and volunteer pathways at the City.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Accessible employment information is developed and made available at the Mandurah Jobs Fair, including clear pathways for employment, customised roles, traineeships and volunteering.</li> <li>2. Staff attending the Jobs Fair are briefed on inclusive recruitment pathways and workplace adjustments.</li> </ol>	Manager Economic Development Executive Manager Community Services Manager People Services	Health Promotion Officer Coordinator Heritage and Community Capacity

Existing (✓) Endorsed Long Term Financial Plan Operating Budget

Projects/Actions	Year 1 26/27	Year 2 27/28	Year 3 28/29	Year 4 29/30	Year 5 30/31	Measures of Success	Lead	Organisational Partners
7.3.1 Strengthen inclusive economic participation by promoting opportunities for micro-enterprises to participate in City events and advocating for their inclusion across community events and activities.		✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Opportunities for micro-enterprises led by people with disability, are actively promoted in City event expressions of interest and vendor processes.</li> <li>2. The number of micro-enterprises participating in City events increases over the life of the Plan.</li> <li>3. Event planning guidelines incorporate inclusive vendor participation considerations.</li> </ol>	Coordinator Heritage and Community Capacity	Coordinator Festivals and Events Coordinator Arts and Culture
7.3.2 Recognise and support the expertise of people with disability through paid self-employment opportunities.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. A clear practice is established that people with disability engaged in roles such as guest speakers are offered payment for their expertise.</li> <li>2. Payment rates are transparent and consistent with the value of professional lived experience expertise.</li> </ol>	Coordinator Heritage and Community Capacity	Coordinator Festivals and Events Coordinator Arts and Culture
7.3.3 Continue to deliver opportunities for Australian Disability Enterprises to be engaged as contractors through City procurement and contract processes.	✓	✓	✓	✓	✓	<ol style="list-style-type: none"> <li>1. Procurement practices continue to enable the engagement of Australian Disability Enterprises where appropriate.</li> <li>2. Australian Disability Enterprises are considered in relevant purchasing and contract processes.</li> </ol>	Executive Manager Commercial Services	Coordinator Heritage and Community Capacity



Existing (✓) Endorsed Long Term Financial Plan Operating Budget

# Disability, Access and Inclusion Guiding Principles

This Plan is guided by a set of principles that shape how the City of Mandurah approaches disability access and inclusion across all its services and activities. These principles are based on recognised approaches used in Australia and internationally, including the Social Model of Disability, Universal Design, and Asset-Based Community Development. Together, these approaches inform policy, planning, and community practice, and support decision-making that improves accessibility, participation, and inclusion for people with disability.

## Understanding disability through the social model

The social model of disability recognises that disability is influenced by the way environments, systems and structures are designed. Participation can be limited when places, information or processes do not consider a range of access needs. When environments and systems are inclusive and accessible, people can participate and contribute with their disability. Disability itself is not the reason a person experiences barriers to participating in community life.

In a local government context, this means making informed design decisions that support participation within available resources. Planning buildings, playgrounds, events and information so they can be used by more people supports broader community involvement. Designing with access and inclusion in mind strengthens public spaces and services for everyone, including people with disability, older people, families, visitors and those with temporary access needs.

## Valuing strengths through Asset-Based Community Development

This Plan is informed by Asset-Based Community Development. This approach recognises the strengths, skills, relationships and lived experience within the community. People with disability are contributors to Mandurah's social, cultural and civic life. Working alongside community members, organisations and networks supports

practical solutions that are locally relevant and informed by lived experience.

## Accessibility and inclusion

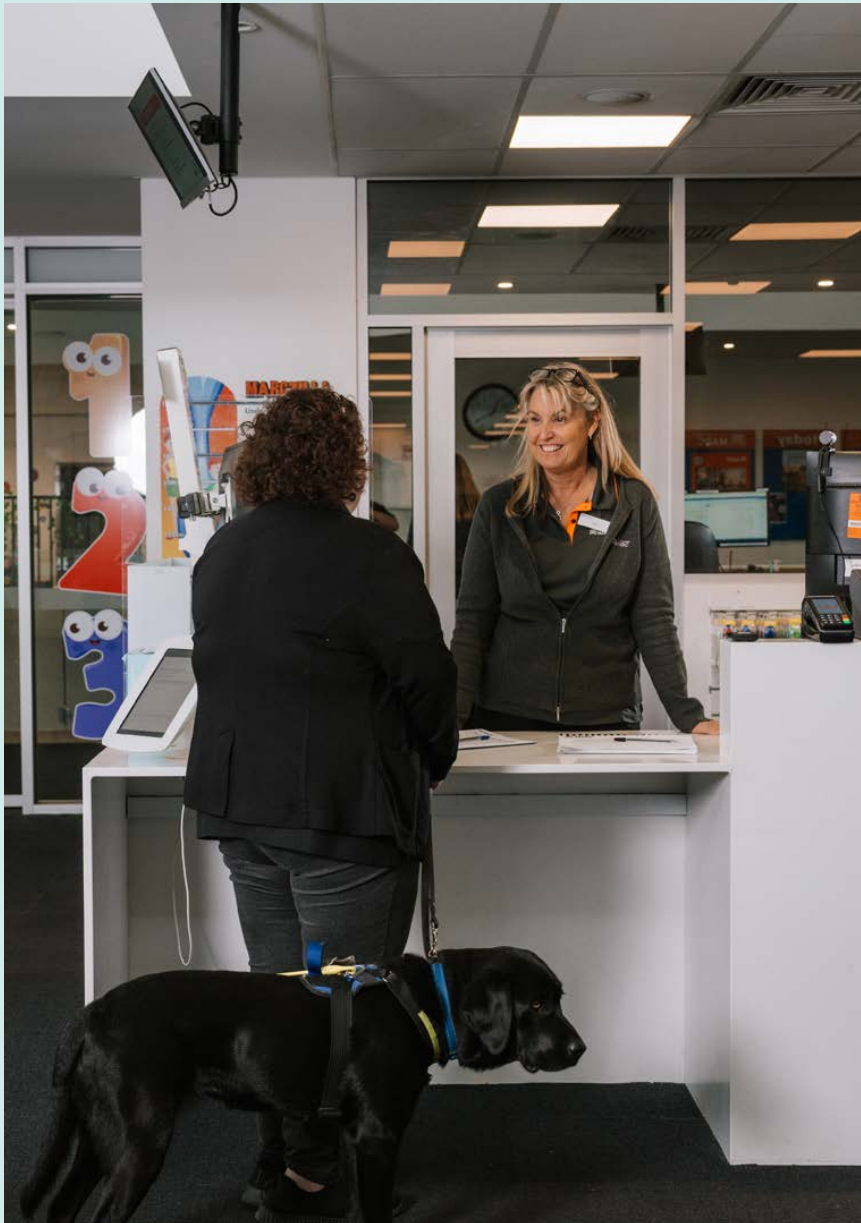
Accessibility and inclusion are closely linked but not the same. Accessibility is about how people can use spaces, services and information in ways that support independence and choice. Inclusion is about what happens once people are there. It reflects whether people feel welcomed, respected and able to take part, share ideas, build connections and contribute to community life. When considered together, accessibility and inclusion support meaningful involvement and contribution across community life.

## Universal design

Universal design supports both accessibility and inclusion. It involves designing spaces, information and experiences to work for a wide range of people as part of normal planning and delivery. Considering universal design early supports efficient use of resources and reduces the need for later changes. This approach improves usability and flexibility for the whole community while supporting people with disability.

## Shared responsibility and partnership

Disability access and inclusion is a shared responsibility across the City of Mandurah and requires coordinated action across teams. This work is strengthened and made more sustainable through meaningful partnerships with community organisations, disability networks, sporting clubs, advocates, service providers, businesses and community members, ensuring lived experience informs planning and delivery. Working in this way supports access considerations to be identified early, addressed consistently and implemented in practical ways, contributing to inclusive participation for people with disability across Mandurah.



## Language used in this Plan

The City of Mandurah uses person-first language when referring to disability in this Plan. This approach aligns with the terminology used in the *Disability Services Act 1993 (WA)* and reflects the City's broader communication practices regarding disability.

Person-first language places the individual before the disability, for example people with disability or people who have intellectual disability, and emphasises the person's strengths, interests and contributions rather than defining the person by disability.

The City also acknowledges that some people prefer identity-first language, which places identity before the person (for example, autistic person or blind person). Identity-first language is applied in relation to autism, recognising that many autistic people view autism as an integral part of their identity and lived experience.

Accordingly, this Plan and the City's broader communications use identity-first language when referring to autism.





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**For more information visit:** [relayservice.gov.au](https://relayservice.gov.au)

This information is available in alternative formats on request.



**Subject:** 19.5 Bush Fire Risk Management Plan 2026-2028

## Summary

In accordance with State Hazard Plan – Fire, local governments are required to prepare and maintain a Bushfire Risk Management Plan to identify, assess and prioritise bushfire risk, and to guide coordinated risk treatment planning.

This report seeks Council approval of the City of Mandurah Bushfire Risk Management Plan 2026-2028, which has been developed in accordance with the Office of Bushfire Risk Management Guidelines (2024) and provides a strategic framework for the identification, assessment and treatment of bushfire risk within the City.

Council is also requested to approve minor modifications to the City's Bush Fire Prevention and Control Policy POL – EMS 01 that informs the City's Annual Fire Compliance Notice prepared under the provisions of the *Bush Fires Act 1954*.

## Disclosure of Interest

Nil.

## Previous Relevant Documentation

G.28/6/20	23 June 2020	Bushfire Prevention and Control Policy
G.15/8/19	27 August 2019	Bushfire Risk Management Plan 2019-2023

## Background

The City of Mandurah is required under State Hazard Plan – Fire and the Office of Bushfire Risk Management (OBRM) Guidelines to prepare and maintain a Bushfire Risk Management Plan (BRM Plan) to identify, assess and prioritise bushfire risk, and to guide coordinated risk treatment across land tenures.

The City's first Bushfire Risk Management Plan (BRM Plan) was adopted by Council in 2019, following the introduction of State-wide bushfire risk management planning requirements for local governments. That initial BRM Plan established a strategic risk-based framework for identifying assets exposed to bushfire risk and prioritising mitigation activities across the district.

Since that time, bushfire risk management planning in Western Australia continues to evolve, with updated State policy settings and revised guidance issued by OBRM in 2024. These updated Guidelines strengthen the focus on consistent risk assessment, prioritisation and assurance processes, and set out the requirements local governments must meet to maintain the BRM Plans endorsement.

The BRM Plan 2026-2028 has been developed as the next iteration of the City's strategic bushfire risk management framework. The Plan has been prepared in accordance with the OBRM Guidelines (2024) and applies a risk management approach consistent with State Emergency Management Policy 2.9 and AS/NZS ISO 31000:2018.

The BRM Plan identifies assets of value within the City that may be exposed to bushfire risk, assigns risk ratings to those assets, and outlines broad treatment strategies to reduce risk to an acceptable level through a coordinated, multi-agency and tenure-blind approach. The tenure blind approach notes that while not responsible for fire mitigation treatments on land it doesn't own and manage,

there should be broad visibility of these risks and engagement with landowners to progress risk reduction initiatives.

### **Comment**

The BRM Plan noted in **Attachment 1** provides a strategic framework for the effective management of bushfire risk within the City of Mandurah, with the primary objective of protecting life, property, infrastructure and assets of local value.

The BRM Plan establishes a coordinated, multi-agency approach to bushfire risk management that guides the identification, analysis and evaluation of risk, supports the prioritisation of treatment activities, and promotes the efficient use of available financial and physical resources.

Adoption of the BRM Plan enables the City to align its bushfire mitigation activities with State policy and agency expectations, supports access to external bushfire mitigation funding programs, and provides a clear basis for the ongoing monitoring, review and reporting of bushfire risk treatment outcomes.

In addition, minor changes are proposed to the City's Bush Fire Prevention and Control Policy POL - EMS 01. A change in wording in Section 2 of the Policy provides greater clarity as to the circumstances where the City will consider fuel hazard reduction burns often referred to as running burns. This process sets out the expectation that the City will review the suitability of a running burn by having proposals assessed by the City's internal Bushfire Mitigation Working Group which includes consideration of all risks including ecological outcomes.

Definitions of key terms already exist within the City's Fire Compliance Notice and are now included within the Policy.

There is improved clarity on fires associated with camping and cooking and an explanation on the role of the Chief Bushfire Control Officer in determining circumstances where fires may be lit, which are posted on the City's website.

All running burns are to be undertaken in collaboration with local brigades who can assist in planning and burn delivery.

**Attachment 2** provides a marked-up version of the City's Bush Fire Prevention and Control Policy POL - EMS 01, with **Attachment 3** providing a clean and proposed final version.

### **Consultation**

The BRM Plan has been developed through consultation with relevant internal and external stakeholders. City officers have engaged with Department of Fire and Emergency Services – Bushfire Mitigation Branch through the development of the Plan to ensure alignment with State requirements and quality assurance expectations.

Relevant advisory and emergency management stakeholders such as the City's Bush Fire Advisory Committee have been informed during the review process to support coordinated implementation of bushfire risk treatment activities.

The BRM Plan was submitted to the Office of Bushfire Risk Management and received endorsement on 18 December 2025.

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### Bushfire Mitigation Working Group

The City's internal Bushfire Mitigation Working Group (BMWG) provides a collaborative forum for discussing, developing and coordinating bushfire risk mitigation strategies. The role of the working group includes reviewing and prioritising bushfire risks identified through the Bushfire Risk Management System (BRMS) a statewide software system for assessing risks and recording treatments. The BMWG supports the coordination of mitigation efforts across the City business units and partner agencies to ensure risks are identified, prioritised, and ongoing management and maintenance is addressed effectively.

The BMWG includes representatives from Development and Compliance, Emergency Management, City Parks Maintenance and Environmental Services. The working group also facilitates the integration of environmental, heritage and cultural considerations into mitigation planning.

### **Statutory Environment**

The City of Mandurah, as a land manager, has obligations to manage bushfire risk on land under its care and control. Adoption of the Bushfire Risk Management Plan supports the City's compliance with *State Hazard Plan – Fire* and relevant emergency management policy frameworks.

Implementation of specific treatment activities may be subject to additional legislative and regulatory requirements, including environmental approvals where applicable.

The State Government *Biodiversity Act 2016* and *Environmental Protection Act 1986* detail management requirements of flora and fauna. Threatened Ecological Communities (TEC's) are protected under the *Environmental Protection and Biodiversity Conservation Act 1999 (Cth)* and require specific consideration, and approvals. The City must ensure diligence and compliance in regard to Matters of National Environmental Significance (MNES) including wetlands of international importance (Ramsar wetlands), listed threatened species and ecological communities and listed migratory species.

A range of exemptions exist for the delivery of bushfire mitigation activities however the careful assessment of proposed treatments is essential.

The CEO provides statutory authority for Authorised Persons to issue permits to for landowners to set fire to the bush under the provisions of the *Bush Fires Act 1954* prohibited and restricted burning period.

Permits to burn Garden Refuse under the provisions of Section 24G of the *Bush Fires Act 1954* can be issued to land within the district zoned rural residential under the City's Local Planning Scheme 12 and on all land 4000m<sup>2</sup> and greater. Burning garden refuse in this way is subject to conditions imposed through the application process.

Due to safety and environmental concerns, the City has generally not permitted private property owners to undertake running burns without detailed assessment from the City and also involvement of local brigades who can provide advice in preparation of burn prescriptions and also supporting the delivery of the burn with support with volunteers and firefighting appliances.

There has been some confusion and delay in the assessment of the suitability of running burns. The City's internal Bushfire Mitigation Working Group provides a structure that allows a more rapid risk

assessment of proposed burns. Updated wording within the City's Bushfire Prevention and Control Policy POL-EMS 01 provides clear direction on the City's willingness to consider running burns when they effectively mitigate risk, environmentally appropriate and have effective post fire management.

### **Policy Implications**

Nil.

### **Financial Implications**

The BRM Plan is a strategic document and does not, of itself commit Council to specific expenditure. The implementation of individual bushfire risk treatment activities will be subject to future budget consideration, resource availability and prioritisation through the City's annual planning and budget processes.

Responsibility for implementing and funding bushfire risk treatments rests with the relevant landowner or land manager. Where treatments are undertaken on land managed by the City, initial works may be supported through State Government funding programs, including the Mitigation Activity Fund.

Council should note that bushfire mitigation works on City-managed land may give rise to ongoing maintenance and asset management obligations, including the continuation of fuel management, access maintenance and monitoring activities in perpetuity once initial grant-funded works are completed. These ongoing obligations will need to be considered as part of long-term financial and workforce planning.

Forward budget forecasting will be required to ensure the City is able to sustainably resource ongoing bushfire risk mitigation and maintenance activities on land under its care and control, to meet its statutory obligations under the *Bush Fires Act 1954* and to support the objectives of the Bushfire Risk Management Plan 2026-2028.

### **Economic Implications**

There are costs associated with the initial delivery of mitigation treatments and in the commitment to ongoing maintenance. There are funding opportunities through the DFES Mitigation Activity Fund (MAF) where treatments meet the required funding criteria.

As the bushfire risk assessment process is finalised and mitigation treatments are developed additional City funding will be required to deliver treatments not funded through MAF and for ongoing maintenance.

### **Environmental Implications**

Bushfire risk treatment activities identified through the BRM Plan may have environmental considerations, particularly where works are proposed within or adjacent to environmentally sensitive areas.

The BRM Plan provides a strategic framework to ensure that bushfire risk treatments are planned and implemented in a manner that balances risk reduction with the protection of environmental, financial and cultural values. Site-specific environmental assessments, approvals and mitigation measures will be undertaken as required at the project level, in accordance with relevant legislation and agency guidance.

Adoption of the BRM Plan supports a coordinated and considered approach to bushfire mitigation that seeks to reduce risk to the community while minimising adverse impacts on biodiversity, waterways and sensitive ecological areas.

### **Risk Implications**

Bushfire risk represents an ongoing and significant risk to the City of Mandurah, with potential consequences for community safety, critical infrastructure, environmental assets and the City's financial sustainability.

Failure to adopt and implement an endorsed Bushfire Risk Management Plan would increase the City's exposure to unmanaged bushfire risk and may adversely impact eligibility for State Government bushfire mitigation funding programs. Adoption of the BRM Plan provides a structured, risk-based framework to identify, prioritise and manage bushfire risk across land tenures.

A key risk associated with implementation relates to the long-term resourcing and maintenance of bushfire mitigation works on City-managed land. While initial treatment activities may be supported through State Government funding, the City retains responsibility for the ongoing maintenance, monitoring and renewal of these treatments over time. Inadequate planning for these ongoing obligations may result in residual risk increasing, reduced effectiveness of mitigation works or non-compliance with statutory obligations.

This risk can be mitigated through forward planning, including the integration of bushfire mitigation maintenance requirements into long-term financial and asset management planning and regular review of treatment effectiveness in accordance with the BRM Plan.

Adoption of the BRM Plan supports proactive risk reduction, strengthen governance and assurance processes, and assists the City to balance immediate risk treatment needs with sustainable long-term management of bushfire risk on land under its care and control.

### **Strategic Implications**

The following strategies from the City of Mandurah Strategic Community Plan 2024-2044 are relevant to this report:

#### Community

- Safe and connected communities

#### Environment

- Our natural environment is celebrated, protected and restored for generations to come

#### Leadership

- Responsible, transparent, value for money delivery of well planned, sustainable, projects, programs and services

### **Conclusion**

Bushfire risk remains a significant and evolving challenge for the City of Mandurah. Adoption of the Bushfire Risk Management Plan 2026-2028 provides a contemporary, evidence-based framework to guide coordinated bushfire risk management and mitigation activities across the City, supporting the protection of the community, the environment and assets of local value.

## **Officer Recommendation**

### **That Council:**

- 1. Adopts the City of Mandurah Bushfire Risk Management Plan 2026- 2028 as detailed in *Attachment 1*.**
- 2. Adopts the amended Bushfire Prevention and Control Policy POL-EMS 01 provided in *Attachment 3*.**

## **Attachments**

1. City of Mandurah Bushfire Risk Management Plan 2026- 2028 [**19.5.1** - 40 pages]
2. Bushfire Prevention and Control Policy POL-EMS 01 (marked-up version) [**19.5.2** - 7 pages]
3. Bushfire Prevention and Control Policy POL-EMS 01 (proposed) [**19.5.3** - 6 pages]



# Bushfire Risk Management Plan 2026-2028



The City of Mandurah acknowledges and pays respect to the Bindjareb people, who are the Traditional Owners and first Peoples of this land.

We pay respect to the elders past and present and acknowledge their continuing contribution to the life of this City and this region.



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## Document Control

Document Name	Bushfire Risk Management Plan	Current Version	Final Review Draft
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## Document Endorsements

This Bushfire Risk Management Plan has been endorsed by the Office of Bushfire Risk Management as consistent with the standards detailed in the [Guidelines for Preparing a Bushfire Risk Management Plan 2024](#).

The approval of the Bushfire Risk Management Plan by the City of Mandurah Council signifies support of the plan's implementation and commitment to working with risk owners to manage bushfire risk. Approval does not signify acceptance of responsibility for risk, treatments or outcomes on land that is not managed by the City of Mandurah.

Local Government	Representative	Date of Approval
City of Mandurah	Council	TBC

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## 1. Introduction

### 1.1. Background

This Bushfire Risk Management (BRM) Plan provides contextual information to inform a structured approach to identifying, assessing, prioritising, monitoring and treating bushfire risk. The BRM Plan has been prepared by the City of Mandurah, encompasses all land within the City of Mandurah and has been written on behalf of all stakeholders within that area. The BRM Plan is informed by consultation and communication with land and asset managers that has occurred throughout its development to ensure an informed and collaborative approach to managing bushfire risk.

The BRM Plan has been prepared with due consideration of the requirements stated in the [Guidelines for Preparing a Bushfire Risk Management Plan](#) (the Guidelines) published by the Office of Bushfire Risk Management (OBRM) including the principles described in *ISO 31000:2018 Risk Management*.

Endorsement of the Bushfire Risk Management Plan by the City of Mandurah council satisfies their endorsement obligations under section 2.1 of the *State Hazard Plan – Fire*.

### 1.2. Objective of the Bushfire Risk Management Planning Program

The BRM planning program supports local governments to reduce the threat posed by bushfire. The City of Mandurah BRM Plan will contribute to achieving the objective of the BRM program by:

- Guiding and coordinating a cross-tenure blind, multi-stakeholder approach to BRM planning.
- Facilitating the effective use of the financial and physical resources available for BRM activities.
- Supporting integration between risk owners, strategic objectives and tactical outcomes.
- Documenting processes used to monitor and review the implementation of treatments to ensure risk is managed to an acceptable level.

### 1.3. Legislation, Policy and Standards

Legislation, policy and standards that were applied in the development of this BRM Plan can be found in the *Bushfire Risk Management Planning Handbook – Appendix 1 – [Summary of Related Legislation Policy and Guidelines](#)*.

## 2. The Risk Management Process

The BRM planning process is a cycle of understanding the context and assessing and treating risks. Each of these steps is informed by communication and consultation and supported by monitoring and review. The three products produced during the BRM planning process are the BRM Plan, Asset Risk Register and Treatment Schedule.

Further details on the guiding principles and process for the development of this plan can be found in Chapter 2 of the [Guidelines](#).

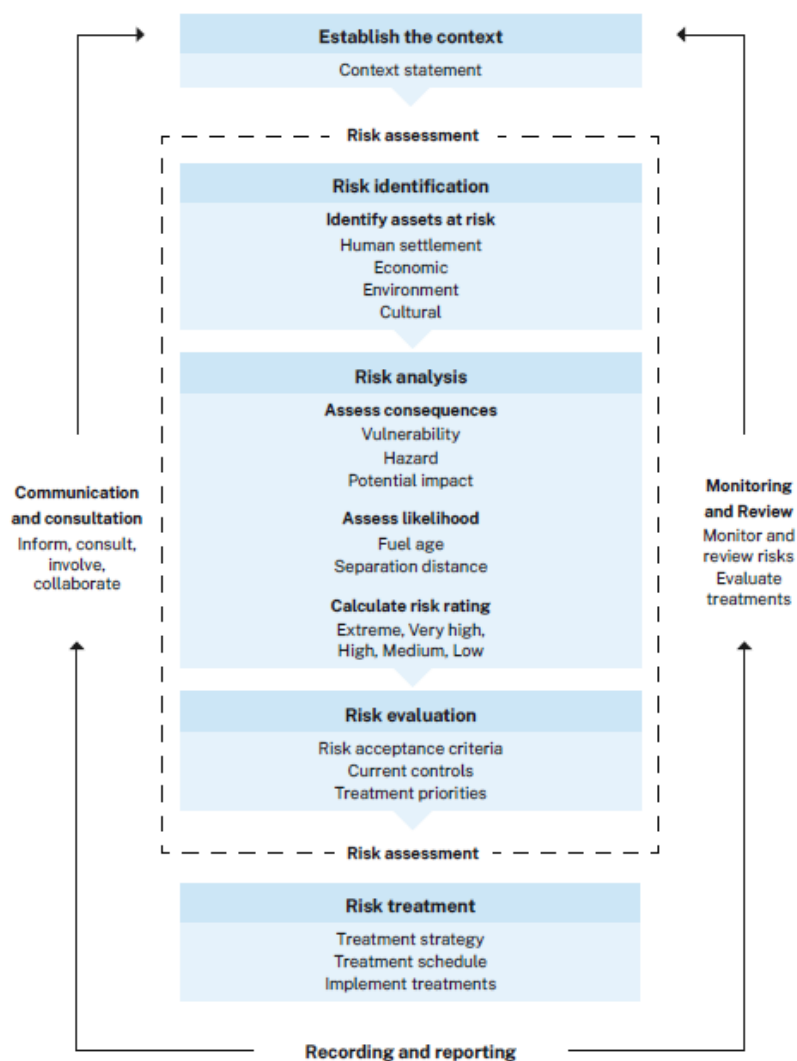


Figure 1 – The Bushfire Risk Management planning process

## 2.1. Roles and Responsibilities

The roles and responsibilities of the key stakeholders involved in the development of the BRM Plan are outlined in **Table 1**.

Table 1 – Roles and Responsibilities in the BRM planning process

Stakeholder	Roles and Responsibilities
Local Government	<ul style="list-style-type: none"> <li>• Custodian of the BRM Plan.</li> <li>• Coordinate the development and ongoing review of the BRM Plan.</li> <li>• Undertake bushfire risk assessment of the local government area.</li> <li>• Submit the draft BRM Plan to OBRM for review and endorsement.</li> <li>• Develop and implement a Treatment Schedule for local government managed land.</li> <li>• Encourage risk owners to treat identified risks.</li> <li>• Communicate the plan to the community.</li> </ul>
DFES	<ul style="list-style-type: none"> <li>• Contribute to the development and implementation of the BRM Plan.</li> <li>• Facilitate involvement of state and federal government agencies in the BRM planning process.</li> <li>• Undertake treatments on unmanaged reserves and unallocated Crown land within gazetted town site.</li> <li>• By agreement, implement treatment strategies for other land managers.</li> <li>• Endorse BRM Plans as consistent with the <a href="#">Guidelines</a>, BRM Program and dynamic risk environment.</li> <li>• Administer the Mitigation Activity Fund Grants Program.</li> </ul>
Department of Biodiversity, Conservation and Attractions (DBCA)	<ul style="list-style-type: none"> <li>• Contribute to the development of the BRM Plan.</li> <li>• Implement their treatment program on DBCA managed land.</li> <li>• Provide advice on environmental assets and appropriate treatment strategies for their protection.</li> </ul>
Department of Planning, Lands and Heritage	<ul style="list-style-type: none"> <li>• Identify managed assets.</li> <li>• Provide advice on management of Aboriginal Cultural Heritage.</li> </ul>
Other State and Commonwealth Government agencies and public utilities	<ul style="list-style-type: none"> <li>• Identify managed assets.</li> <li>• Provide advice on current risk treatment programs.</li> <li>• Contribute to the development of BRM Plans.</li> <li>• Undertake treatments on lands they manage.</li> </ul>
Corporations and private landowners	<ul style="list-style-type: none"> <li>• Identify managed assets.</li> <li>• Provide advice on current risk treatment programs.</li> <li>• Undertake treatments on lands they manage.</li> </ul>

## 2.2. Stakeholder Engagement

Engagement with stakeholders during the development, implementation and review of the BRM Plan ensures planning is based on comprehensive information and considers the values and objectives of the entire community.

Key stakeholders identified in the BRM planning process are shown in **Table 2**. These are stakeholders that are identified as having a significant role or interest in the planning process or are likely to be significantly impacted by the outcomes.

Table 2 – Key stakeholders identified in the BRM planning process for City of Mandurah

Stakeholder	Role or interest	Level of impact of outcomes	Level of engagement
City of Mandurah (Including BFAC, BFB, LEMC & BMWG)	<ul style="list-style-type: none"> <li>Asset owner &amp; vested Reserves.</li> <li>Bushfire Risk Management Plan custodian.</li> <li>Responsible for development, implementation and review of treatments as a proprietor and land manager.</li> </ul>	High	Inform, Educate, Collaborate, Empower
Local Governments adjoining the City of Mandurah	<ul style="list-style-type: none"> <li>Shared Experience.</li> </ul>	Low	Inform
Department of Fire and Emergency Services (including brigades, OBRM and BMB)	<ul style="list-style-type: none"> <li>Asset Owner &amp; Land Manager.</li> <li>Bushfire Risk Management Plan governance and advice.</li> <li>Support role in treatment implementation.</li> <li>Responsible for development, implementation and review of treatments as a Land Manager.</li> </ul>	High	Inform, Consult, Involve, Collaborate
Department of Biodiversity, Conservation and Attractions	<ul style="list-style-type: none"> <li>Vested Reserves &amp; Land Manager.</li> <li>Bushfire Risk Management Plan consultation and advice.</li> </ul>	High	Inform, Consult, Involve, Collaborate
Department of Planning, Lands and Heritage	<ul style="list-style-type: none"> <li>Vested Reserves.</li> <li>Land Management, governance and advice.</li> </ul>	Low	Inform & Consult
Department of Water and Environmental Regulations	<ul style="list-style-type: none"> <li>Land Management, governance and advice.</li> </ul>	Low	Inform & Consult
Water Corporation	<ul style="list-style-type: none"> <li>Asset Owner, Vested Reserves &amp; Land Manager.</li> </ul>	Medium	Inform, Consult,

	<ul style="list-style-type: none"> <li>Bushfire Risk Management Plan consultation and advice.</li> </ul>		Involve, Collaborate
Main Roads	<ul style="list-style-type: none"> <li>Asset Owner, Vested Reserves &amp; Land Manager.</li> <li>Bushfire Risk Management Plan consultation and advice.</li> <li>Critical Infrastructure Owner.</li> </ul>	Medium	Inform, Consult, Involve, Collaborate
Western Power	<ul style="list-style-type: none"> <li>Asset Owner, Vested Reserves &amp; Land Manager.</li> <li>Bushfire Risk Management Plan consultation and advice.</li> <li>Critical Infrastructure Owner.</li> </ul>	Medium	Inform, Consult, Involve, Collaborate
Public Transport Authority	<ul style="list-style-type: none"> <li>Asset Owner, Vested Reserves &amp; Land Manager.</li> </ul>	Low	Inform & Consult
Telstra	<ul style="list-style-type: none"> <li>Asset Owner, Land Manager.</li> </ul>	Low	Inform & Consult
Asset Owners, Business Owners, Private Landowners & Mandurah Community	<ul style="list-style-type: none"> <li>Asset Owner, Land Manager.</li> </ul>	High	Inform, Consult, Involve, Collaborate, Empower

### 3. Establishing the Context

Understanding the context of the City of Mandurah is essential to how bushfire risk is identified, assessed and managed. Bushfire risk in Mandurah is influenced by a combination of natural and human factors, including the City's unique coastal and wetland environment, patterns of land use and development and the characteristics of its community. These factors shape how and where bushfire risk occurs, how it affects people, property and the environment, and the priorities for mitigation. Recognising Mandurah's distinct environmental features and community needs ensures that bushfire risk management strategies are practical, targeted and effective in reducing risk across all areas of the City.

#### 3.1. Strategic and Corporate Framework

Western Australian Local Governments are required to prepare and implement an Integrated Planning and Reporting Framework (IPRF). This framework guides the City's operations, resourcing and decision-making, based on the community's vision and aspirations. The Strategic Community Plan is the City's primary document for strategy and planning, capturing our community's long-term vision, goals, and priorities. It turns the community's ideas into actions that shape our culture and strategies, helping us achieve the desired future for our city.

The community vision for the City of Mandurah as set out in the Strategic Community Plan 2024-2044 is:

---

***“Woven by waterways; a city that is thriving and connected to its people and nature”***

---

This plan outlines the community's aspirations and priorities across the following key focus areas:

- Economy – empowering our community to thrive
- Community – a city with a village heart, everyone has a place in our communities
- Environment – built in nature, not on nature
- Leadership – advocating and delivering possibility for everyone

The implementation of processes used in achieving the key focus area criteria is outlined in the Corporate Business Plan 2024-2029 and further detailed in annual Operational Plans and Annual Budget allocations. The City of Mandurah is committed to a proactive and collaborative approach to bushfire risk management as demonstrated by:

- An active Local Emergency Management Committee (LEMC) to exercise and test emergency management arrangements for bushfire.
- An internal Bushfire Mitigation Working Group to review and approve the treatment schedule.
- Active and engaged Bushfire Advisory Committee (BFAC) to assist with the identification of bushfire risk.

### 3.2. Land Use and Tenure

The City of Mandurah is Western Australia's largest regional city situated along the Indian Ocean coastline and covering a total land area of 173 square kilometres. The City extends approximately 50 kilometres from north to south but is only eight kilometres wide at its broadest point. It shares boundaries with the City of Rockingham to the north, Shire of Waroona to the south and the Shire of Murray to the east.

Mandurah's diverse range of land uses and tenures includes:

- 91ha of developed foreshore
- 28kms of canal waterways
- 620ha of bushland
- 260ha of recreation space
- 50kms of beaches

Land within the City is held under a mix of local government, State government, and private ownership. Tenure plays a critical role in determining risk ownership, with land managers responsible for implementing appropriate bushfire risk reduction strategies in line with their capacity, resources and statutory obligations.

The City's blend of coastal, urban, semi-rural and bushland environments highlights the importance of coordinated land management in reducing bushfire risk.

#### Key Land Managers

**Private Landowners** - manage residential, rural, and semi-rural properties and are required to comply with the City's firebreak notice, hazard reduction requirements, and bushfire planning provisions under State Planning Policy 3.7 Bushfire.

**Department of Biodiversity, Conservation and Attractions (DBCA)** - Manages regional and conservation parks, nature reserves and foreshore reserves. DBCA employs fire management strategies such as prescribed burning, vegetation management, and coordinated fire response, often in collaboration with local brigades and DFES.

**City of Mandurah** - responsible for managing reserves, parks road verges, and community facilities. The City carries out mechanical fuel reduction, firebreak installation, prescribed burning and community education to mitigate bushfire risks on land under its control.

**Department of Planning, Lands and Heritage (DPLH)** - oversees unallocated Crown land and unmanaged reserves, which can pose higher levels of risk due to limited direct management. DFES often undertake bushfire risk management works on these lands within gazetted town sites on behalf of DPLH.

A breakdown of the tenure with the City of Mandurah is shown in **Table 3**.

Table 3 – Summary of land management responsibilities within the City of Mandurah

Land Manager	Local Government Area %
Local Government	7.9%
Private Land	30.8%
Department of Biodiversity, Conservation and Attractions	29.5%
Department of Planning, Lands and Heritage	6.3%

Although the City’s local government boundary extends across a substantial land and marine area, only approximately 74% is land, with the remainder made up of coastal and estuarine waters. This unique land-to-water ratio shapes bushfire risk management priorities, as populated coastal corridors and inland nature reserves concentrate exposure within a limited land area.

### Community Infrastructure

Certain communities and assets in Mandurah are particularly exposed or vulnerable to bushfire due to their location, land use, or surrounding vegetation. These include:

- Residential communities located in bushfire prone areas, particularly those interfacing with conservation reserves, wetlands, or coastal scrub.
- Critical infrastructure and facilities such as Peel Health Campus, aged care facilities, John Tonkin Community College and South Metropolitan TAFE, Mandurah Southern Districts Volunteer Bushfire Brigade and regional utilities. These sites often require tailored bushfire protection measures due to the essential services they provide and the vulnerabilities of occupants.
- Tourism and recreation areas including caravan parks, holiday accommodations, and foreshore precinct, which may host a high number of transient visitors unfamiliar with local risks and evacuation routes.
- Transport corridors including major highways and rail lines, which are vital for evacuation and emergency access but can also be exposed to bushfire impacts.

### Capacity and Strategies

The capacity of each land manager to address bushfire risk varies depending on resourcing, statutory responsibilities, and competing land use priorities. Effective risk reduction in Mandurah relies on strong collaboration between all stakeholders, including the City, state agencies, private landholders, and the community. Key strategies include fuel management programs, bushfire risk mapping, community engagement and education and ensuring compliance with bushfire planning and building requirements. Coordinated planning and shared responsibility are essential to ensure risks are appropriately managed across tenure boundaries.

In addition to statutory land management responsibilities, the City recognises the enduring cultural connection of the Bindjareb people to Mandjoogoordap. Aboriginal heritage and knowledge are integral to understanding and managing bushfire risk across the landscape.

### **3.3. Community Demographics and Values**

Since the 1990s, the City of Mandurah has undergone significant and continuous population growth, rising from 27,000 residents to 90,306 in 2021. By 2024, the population reached 102,922 and is projected to increase further to 116,567 by 2036 (forecast.id). Mandurah's demographic profile is notably characterised by its appeal as both a retirement and sea-change destination. With a median age of 45 years in 2024, this ageing trend presents important considerations for community resilience and bushfire risk management.

As shown in the Community Snapshot (below), Mandurah's demographic profile reflects a range of characteristics that can influence vulnerability and resilience to bushfire. These demographic characteristics reinforce the unique challenges of Mandurah's community. The ageing population, the presence of residents with disability or long-term health conditions and a culturally diverse population requires inclusive planning.



During emergency response and evacuation, older residents and those with health conditions or disabilities may require more time, tailored assistance, and reliable access to transport. Recovery can also be more challenging with health needs, social isolation, and financial pressures having a greater impact on these groups.

Collaboration among local government, emergency services, health and disability providers, aged care facilities, and community organisations is an important aspect of planning. Practical steps may involve customised evacuation procedures, accessible communication methods, and community education initiatives designed for older residents, people with disabilities, and individuals with chronic health conditions, as well as their families and carers.

New residents, particularly those in recently developed residential areas, may underestimate bushfire risk due to the absence of dense bushland, potentially resulting in complacency regarding preparedness. This perception can influence their engagement in mitigation measures such as property maintenance, adherence to firebreak requirements, and personal emergency planning. In contrast, long-term residents and older individuals often possess a heightened awareness of local bushfire hazards and are more likely to support proactive risk management initiatives. Recognising these differing attitudes is essential for designing community education programs, engagement initiatives, and risk communication strategies that effectively promote preparedness and resilience among all population groups.

Integrating demographic characteristics, vulnerabilities, and community values into bushfire preparedness, response, and recovery planning enhances overall resilience and ensures that strategies are inclusive and aligned with local priorities. The presence of seasonal tourism and numerous holiday homes adds further complexity, as visitors and absentee landowners may lack familiarity with the area and appropriate bushfire response protocols. Addressing the needs of permanent residents while considering the risks associated with a transient tourist population enables emergency management in Mandurah to be equitable, inclusive, and effective in safeguarding the wellbeing of all community members.

### 3.4. Cultural Heritage

As the traditional custodians of Mandjoogoordap (Mandurah) the Bindjareb people of the Noongar Nation maintain an enduring connection to this boodja (land) that has spanned tens of thousands of years. Mandjoogoordap, meaning *'meeting place of the heart'*, represents the deep connection between people and the land that sustains them. The City of Mandurah acknowledges this connection and the significant role the Bindjareb people continue to play in shaping, managing and caring for the environment.

Caring for boodja is deeply embedded in Bindjareb culture and knowledge systems. Practices such as cultural burning have long been used to protect and enhance biodiversity, while harvesting and land stewardship based on the six Noongar seasons ensured sustainability and resilience. These practices highlight the importance of Aboriginal knowledge in bushfire risk management and environmental care.

The City recognises the collective responsibility to support and empower Aboriginal people in the continuation of these practices. Collaborative relationships with traditional owners provide opportunities for greater participation in bushfire risk management including the incorporation of cultural burning practices into the management of bushland reserves. The City will continue to engage with native title holders, traditional owners and aboriginal knowledge holders through agreed processes and partnerships, ensuring that land and fire management respects culture values and is undertaken in line with existing arrangements and agreements.

In addition, the City acknowledges that areas of Aboriginal cultural heritage significance are formerly recognised and protected. Registered Aboriginal Cultural Heritage Sites and Protected Areas are identified through the [Aboriginal Cultural Heritage Inquiry System \(ACHIS\)](#).

This system will be consulted and appropriate approvals sought, when planning or undertaking bushfire mitigation activities to ensure the protection of Aboriginal heritage values.

**Figure 2** shows the registered sites recorded in the Aboriginal Cultural Heritage Inquiry System within the City of Mandurah.

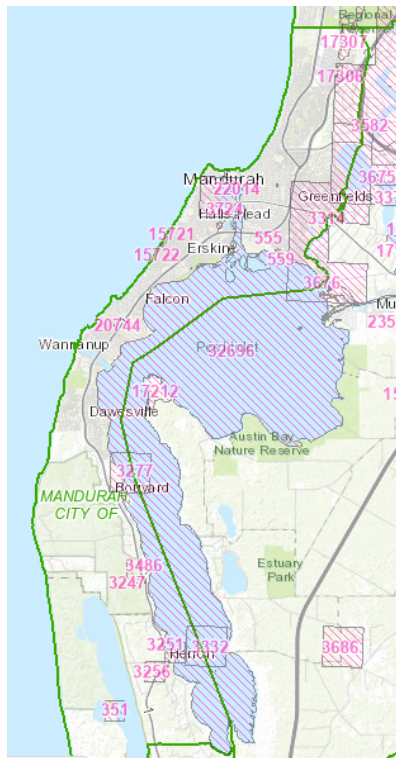


Figure 2 – Registered Cultural Heritage sites within the City of Mandurah

### 3.5. Economic Activities and Industry

The City does not have any heavy industry within the district. Light industrial areas are predominantly located east of Mandurah Road, and several hubs of light commercial areas are scattered across the City.

Construction is the biggest industry in the City with the highest number of registered businesses in 2024; however, Health Care and Social Assistance is the largest employer generating 7,056 local jobs in 2023/24. Given the ageing population and the number of residents with health issues, this statistic is consistent with the demographic profile.

Tourism is also a major industry and contributor to Mandurah's economic value generating approximately \$838.5M in 2023/24.

Named Australia's Top Tourism Town in 2023, the City draws over two million day-trip visitors each year and experiences significant population surges during peak holiday periods particularly throughout the summer. This seasonal influx, particularly throughout the bushfire season creates additional risk for emergency services as tourists may lack awareness of local bushfire hazards, evacuation routes or emergency warning systems.

### 3.6. Topography and Landscape Features

The City of Mandurah lies within the Swan Coastal Plain ecoregion and possesses an array of vegetation communities, from coastal dunes and sand plains to Banksia and Eucalypt woodlands. Dune systems dominate the coastline with limestone outcrops found to the north of the City.

Topography throughout the Swan Coastal Plain is predominantly flat to gently undulating with slopes averaging around 0-5 degrees. However, steeper topography does exist throughout coast dune areas and limestone outcrops with slopes which may reach up to 15 degrees. These areas are problematic as steep; sandy hills are difficult to negotiate with heavy machinery and fire appliances.

The steepest terrain within the City occurs along the coastal strip in association with dune systems, as well as throughout the limestone ridges along the southern section of Old Coast Road. Elevation across the municipality ranges from 0-60 metres AHD (Australian Height Datum).

The vast estuarine landscape presents a number of issues in relation to fire suppression. Peaty, organic soil fires are difficult to suppress and detect, often burning longer, underground with frequent re-ignition. Peat is potentially high in acid sulphate soils, which may be detrimental to fishery stocks if harmful chemicals leach into waterways. Riverine environments may be difficult for fire appliances to transverse, they may be unstable when burnt, with the potential to collapse under pressure.

These landforms influence bushfire dynamics in several ways. Dune and ridge systems can intensify fire behaviour, accelerate fire spread and restrict vehicle access for suppression activities. Conversely, flat terrain and wetland areas can limit fire intensity but present challenges for access, containment and ongoing mitigation activities such as planned burning.

Mandurah is also defined by its extensive waterways, with the Peel-Harvey Estuary forming the largest inland waterbody in south-western Australia and being part of the Ramsar-listed Peel Yalgorup wetlands. While waterways can act as natural firebreaks, they also create fragmented landscapes where access is limited, evacuation routes may be constrained, and bushfire response strategies must account for these barriers.

### 3.7. Climate and Weather

The City of Mandurah experiences a Mediterranean climate characterised by mild, wet winters and warm to hot, dry summers. The Bureau of Meteorology (BoM) weather station at Halls Head records the full suite of mean monthly climate statistics for the coastal areas. Figures 3 and 4 below illustrate the annual temperatures and rainfall patterns for Mandurah.

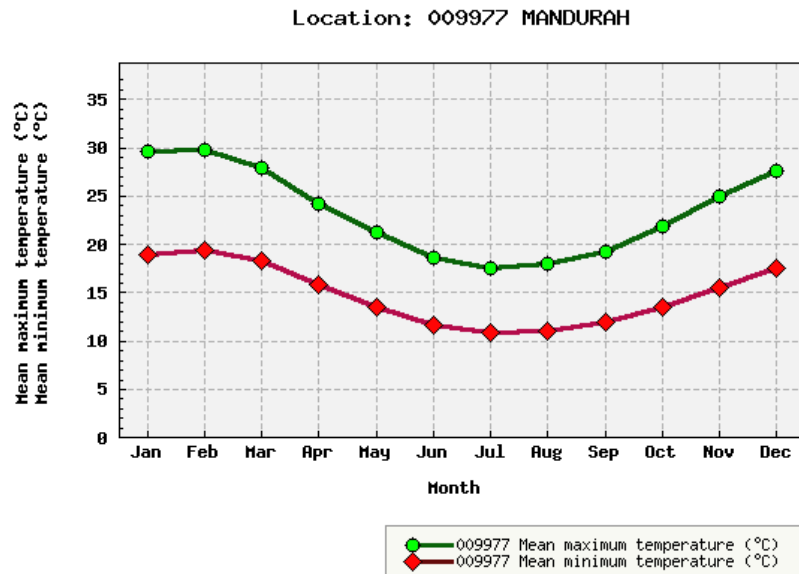


Figure 3 – Monthly mean temperatures from 2001-2025

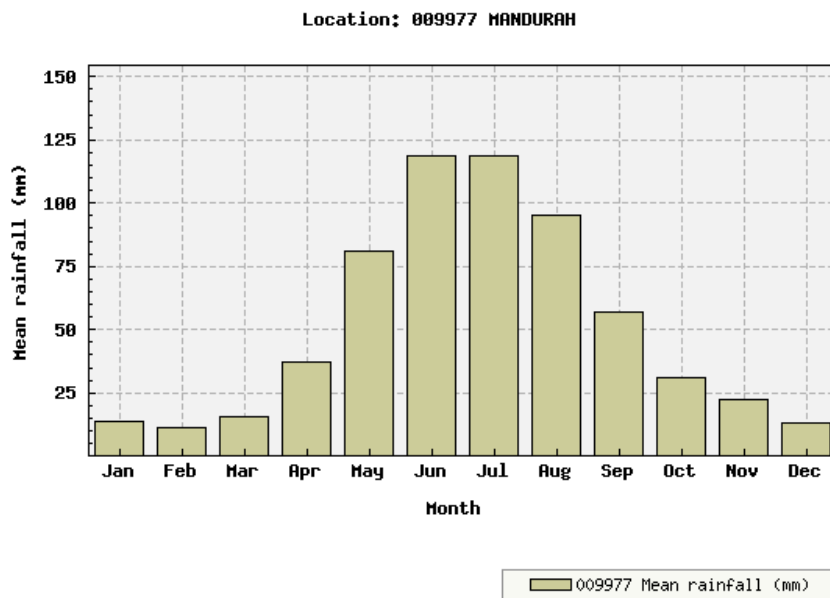


Figure 4 – Monthly mean rainfall from 2001-2025

Southwest Western Australia typically experiences a cool to mild growing season from August through to November, followed by four months of summer drought conditions. This dry period coincides with the peak bushfire season when vegetation becomes highly flammable, and fire potential is at its greatest.

Predominant and worst-case fire weather conditions are based on long term BoM climate statistics which help predict likely bushfire behaviour and identify safe conditions for planning burning during the cooler months of late Autumn, winter and early spring. Key influencing factors include wind speed and direction, relative humidity, temperature and fuel moisture content.

The most severe fire weather typically occurs when a low-pressure trough forms off the west coast bringing northerly or north-easterly winds, very high temperatures and low humidity. These conditions often correspond with Extreme or Catastrophic fire danger ratings. In the Mandurah region, such conditions occur on average less than five percent of the time during the bushfire season, approximately six days between December and March.

During summer, large landscape fires driven by strong easterly winds can originate in the agricultural areas east of Mandurah and travel westward toward the City. These events can significantly strain firefighting resources during extended campaign fires.

Dangerous fire weather often follows a sequence of hot days and persistent easterly winds intensifying when the coastal trough deepens and moves inland. Wind direction can shift from easterly to northerly and then to westerly, with the change to strong south-westerly winds frequently occurring in the afternoon when temperatures and fuel dryness peak.

Fires under these conditions can intensify rapidly as the wind change turns the long flank of a fire to head fire, greatly increasing the rate of spread.

The combination of high fuel loads within Yalgorup National Park and prevailing south-westerly winds strongly influences mitigation priorities in adjoining reserves such as Tims Thicket Reserve (to the north) and Warragup Springs Reserve (to the east).

### **Bushfire Season**

In the southern regionals of Western Australia, including the City of Mandurah, the bushfire season typically extends from October through to April, although local conditions can cause this period to start earlier or finish later. The greatest bushfire danger occurs between late spring and early autumn when vegetation has dried following winter rainfall and temperatures are consistently high.

During summer, the dominant weather pattern is influenced by anti-cyclones moving east across southern Australia producing hot, dry easterly winds and the development of a west coast trough. These conditions create ideal circumstances for bushfire ignition and rapid spread, particularly when winds are strong and gusty near the escarpment and coastal plain.

Weather has a direct influence on bushfire behaviour affecting the fire’s intensity, speed and predictability. Periods of wet weather promote vegetation growth, increasing available fuel loads such as grass, leaf litter and bark. When followed by extended dry and hot conditions, this fuel becomes highly flammable.

Strong winds can accelerate fire spread and carry embers over long distances, creating spot fires well ahead of the main front. Sudden changes in wind direction are also a major driver of erratic and dangerous fire behaviour.

Looking ahead, climate projections for the southwest region indicate a trend toward hotter temperatures, more days of severe fire weather and reduced winter and spring rainfall. These changes are expected to extend the bushfire season and increase fire intensity.

Mitigation planning will need to consider these changing conditions. Opportunities for planning burning may become more limited as suitable weather windows narrow, and adaptive management will be required to balance fire risk reduction with the protection of remnant vegetation, wildlife habitat and sensitive ecological areas.

### Total Fire Bans

A Total Fire Ban (TFB) is declared on days when fires are most likely to threaten lives and property. This occurs when extreme fire weather is forecast or when existing fires are placing high demand on firefighting resources. Whilst TFBs are most common during the bushfire season, they can also be declared outside this period e.g. During unseasonably hot, dry and windy conditions ahead of a storm front. TFB’s are declared by DFES in consultation with local governments. When in place, a TFB applies to the entire local government area and may cover multiple local governments where similar conditions exist.

**Table 4** shows the number of TFB’s declared in the City of Mandurah from 2019-2024.

Table 4 – Total number of Total Fire Ban declarations 2019-2024

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
City of Mandurah	1	6	6	5	3	8

### 3.8. Vegetation and Fuel

Mandurah’s environment is diverse and unique with a rich mix of ecosystems that include riverine, estuarine and coastal foreshores, extensive wetlands, bushlands, coastal heathland, and Tuart-Jarraah-Marri-Banksia woodlands. Coastal dune systems are typically dominated by scrub-heath and low woodlands communities, particularly Banksia species, while inland areas are characterised by eucalypt woodlands.

These natural areas can be grouped into broadscale ecological units known as vegetation complexes. Each complex reflects the influence of landforms, soils, and climate, and has its own vegetation structure and fuel characteristics.

These features directly affect potential fire behaviour, including how readily fire may spread, its intensity, and how slope interact with fuel to influence fire dynamics. Seven vegetation complexes are present within the City of Mandurah as shown in **Figure 5**.

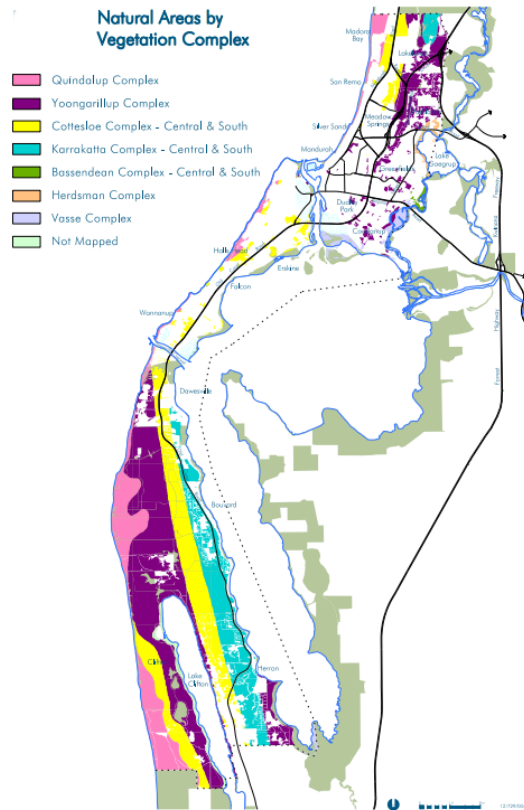


Figure 5 – Vegetation Complexes within the City of Mandurah

Management options can be constrained by sensitive environmental values such as peat soils, Environmentally Sensitive Areas (ESA) and Threatened Ecological Communities. The presence of important environmental values places some limits on treatment activities, requiring careful planning to balance fire mitigation with environmental protection.

### 3.9. Bushfire Prone Areas

The Map of Bushfire Prone Areas, designated by the Fire and Emergency Services Commissioner, identifies land with the potential to be affected by bushfire. This map is reviewed regularly to reflect changes in vegetation, development and risk. Whilst the policy does not apply retrospectively, the BRM Plan provides a framework for addressing existing development risk and prioritising treatments for areas where community risk remains high.



Figure 6 – Map of Bushfire Prone Areas within the City of Mandurah

### 3.10. Important Species and Communities

An ecological community is a naturally occurring biological assemblage of plants, animals and other organisms that occupy a particular habitat. These communities can be assessed and assigned a conservation status depending on the level of threat they face, ranging from Presumed Totally Destroyed to Vulnerable, Endangered or Critically Endangered.

The state *Biodiversity Act 2016* and *Environmental Protection Act 1986* detail management requirements of flora and fauna. Threatened Ecological Communities (TEC's) are protected under the *Environmental Protection and Biodiversity Conservation Act 1999 (Cth)* and require specific consideration, and approvals. The City must ensure diligence and compliance in regard to Matters of National Environmental Significance (MNES) including wetlands of international importance (Ramsar wetlands), listed threatened species and ecological communities and listed migratory species.

A range of exemptions exist for the delivery of bushfire mitigation activities however the careful assessment of proposed treatments is essential.

Within the City of Mandurah, key ecological assets include areas of:

- Banksia Woodlands of the Swan Coastal Plain TEC (Commonwealth listed)
- Tuart (*Eucalyptus gomphocephala*) Woodlands and Forests of the Swan Coastal Plain TEC (Commonwealth listed)

These habitats provide critical food, nesting and movement corridors for several threatened fauna species including:

- Baudin’s Black cockatoo (*Calyptorhynchus baudinii*)
- Carnaby’s Black Cockatoo (*Calptorhynchus latirostris*)
- Forest Red-tailed Black Cockatoo (*Calyptorhynchus banksii naso*)
- Western Ringtail Possum (*Pseudocheirus occidentalis*)

Mandurah is also home to significant flora species of conservation concern such as the Grand Spider Orchid (*Caladenia huegelii*) and the Glossy-leafed Hammer Orchid (*Drakaea elastica*).

The presence of these threatened species and ecological communities require careful consideration when developing bushfire risk mitigation strategies. Inappropriate fire regimes, either too frequent, too intense or conversely, long term fire exclusion may place these assets at further risk by reducing habitat quality, altering species composition and limited regeneration capacity.

To ensure protection, the Department of Biodiversity, Conservation and Attractions (DBCA) databases and mapping resources will be consulted during the planning and implementation of bushfire mitigation activities. Mitigation works may be subject to seasonal restrictions or require modified techniques to reduce impacts on sensitive species and ecological communities.

A further consideration is the potential for bushfire prevention and suppression activities to facilitate the spread of weeds and plant diseases such as *Phytophthora dieback*. These threats can spread through soil movement from vehicles, machinery, animals or water. Minimising this risk will be an integral part of bushfire management strategies within the City.

The City of Mandurah’s unique topography, landscapes and deep cultural connections shape both the opportunities and challenges for bushfire risk management. Protecting biodiversity and cultural heritage is inseparable from managing fire in this landscape. By recognising and safeguarding threatened ecological communities, significant species and environmentally sensitive areas, bushfire mitigation activities can reduce risk to people and property while ensuring that Mandurah’s natural and cultural heritage endures for future generations.

### 3.11. Bushfire Risk Controls

Table 5 – Current bushfire risk controls in the City of Mandurah

Control	Action or activity description	Lead agency	Notes and comments
	BRM Plan	CoM, DFES	Treatments planned as per Treatment Schedule Maintain and review BRM Plan
Risk Analysis	Bushfire Mitigation Working Group	CoM	Evaluates efficacy, implementation and treatment priorities
	Bushfire Risk Assessment	CoM	BRMC

	Fire Permits	CoM	Restrictions and prohibitions for burning apply
	Annual Firebreak Notice	CoM	Published annually
	Firebreak Inspection Program	CoM	Compliance with Annual Firebreak Notice
	Total Fire Bans	DFES	Restriction of activity
<i>Bush Fires Act 1954</i>	HVMB	CoM	Bans are declared by the City, based on advice from the City's Chief Bush Fire Control Officer
	Planned Burning	CoM	Upon application and approval by CoM
	City Parks & Reserve Management	CoM	Scheduled maintenance of parks and reserves vested in CoM
	BFAC Committee	CoM	
<i>Emergency Management Act 2005</i>	Local Emergency Management Arrangements	CoM, LEMC, SEMC	LEMA for emergency prepared and reviewed
Planning	Planning in Bushfire Prone Areas	CoM, DPLH/WAPC, Landowners	Applications required to comply with SPP3.7 and relevant building codes. Applications within BPA requiring BAL and/or BMP
Bushfire Response	Bush Fire Brigade Volunteer Fire & Rescue	CoM, DFES	Bushfires within LGA
	Parks & Wildlife Service – Fire Operations	DFES	Fire Management in Forest, Parks and Nature reserves and other lands it manages
Community Engagement & Resilience	DFES Community Engagement Initiatives / Programs Monthly themes	DFES, CoM	Community safety Information including bushfire preparedness and emergency management activities
	Street Meets, Bushfire & Emergency Preparedness Chats	CoM Bushfire Brigade	Localised safety Information including bushfire preparedness and emergency management activities Listening Posts and feedback sessions
	Community Safety Forums & Expo's	CoM, LEMC stakeholders	Community safety Information including bushfire preparedness and emergency management activities

Aged Care and Vulnerable Communities	CoM, DFES, Advocacy Groups	Contextual bushfire preparedness information and advice
Community Posts using social media platforms	CoM	Promote the EmergencyWA website and app. Bushfire Ready Plans Property preparedness

**Burning Restrictions**

The City’s gazetted Restricted Burning Period is from 1 April to 30 November, and the Prohibited Burning period is from 1 December to 31 March each year. These periods may be adjusted according to local seasonal conditions. Fire permits are required for all pile burns. Mosaic or planned burns are not permitted on private land without approval and support from a bushfire brigade.

The City coordinates planned burns on City managed land, working in partnership with the local volunteer bushfire brigade and volunteer fire and rescue services. This partnership is vital for reducing fuel loads, managing bushfire risk and building local operational capacity under controlled conditions.

**Community Engagement and Resilience**

The City of Mandurah actively promotes bushfire awareness, preparedness and resilience through a range of community engagement activities. Communication during both the preparedness and response phases is achieved through multiple platforms, including the City’s website, Facebook and X (formerly Twitter) accounts, which are used to share bushfire alerts, seasonal preparedness information and updates on local mitigation works.

During emergencies, the City directs residents to [emergency.wa.gov.au](https://emergency.wa.gov.au) and the Emergency WA app as the official source of truth for emergency warnings and incident information issued by the relevant Hazard Management Agency. These digital channels have become essential tools for ensuring the community receives timely and accurate information.

The City’s Emergency Management and Rangers and Parking teams regularly engage with residents and community groups to raise awareness of bushfire risk, promote household preparedness, and encourage participation in local initiatives such as bushfire ready programs. Targeted engagement is also undertaken in high-risk areas with a focus on vulnerable populations, semi-rural residents and absentee landowners.

The City collaborates with DFES, volunteer fire brigades and local community organisations to deliver education campaigns, preparedness workshops and information sessions prior to and during the bushfire season. These activities help residents understand their personal responsibilities; develop bushfire survival plans and maintain their properties to reduce fuel hazards. The City also uses planned burns and on-ground mitigation works as opportunities

for public education, communicating the importance of proactive fuel management and the ecological benefits of controlled burning.

Feedback from residents is encouraged through community consultation, post-incident reviews, and social media engagement helping the City to continually improve communication and preparedness strategies.

These combined efforts contribute to a more informed and resilient community that is better equipped to prevent, respond to and recover from bushfire impacts.

## 4. Asset Identification and Risk Assessment

Assets at risk from bushfire in the City of Mandurah are recorded in the Asset Risk Register in the BRMS. Assets are divided into four categories: human settlement, economic, environmental and cultural. Each asset has been assigned a bushfire risk rating between low and extreme based on the risk assessment methodology described in the [Guidelines](#) and Handbook.

### 4.1. Local Government Asset Risk Profile

A summary of the risks assessed in the City of Mandurah is shown in **Table 6**. This table shows the proportion of assets at risk from bushfire in each risk category at the time the BRM Plan was endorsed. This table was correct at the time of publication but may become outdated as risks are treated, or additional risk are identified and assessed. A report may be generated from the BRMS to provide the most current risk profile.

Table 6 – Local Government Asset Risk Summary

		Risk rating				
		Low	Medium	High	Very High	Extreme
Asset category	Human Settlement	40%	1%	1%	3%	40%
	Economic	13%	1%	0%	9%	13%
	Environmental	9%	2%	0%	10%	9%
	Cultural	4%	1%	0%	1%	4%

## 5. Risk Evaluation

### 5.1. Risk Acceptance Criteria

The acceptable level of risk for each asset category is shown in **Table 7**. A risk that is assessed as exceeding these limits will be considered for treatment.

Table 7 – Risk Acceptance Criteria for bushfire risk in the City of Mandurah

Acceptable risk level	Asset category			
	Human Settlement	Economic	Environmental	Cultural
Medium	Medium	Medium	Medium	Medium

Risks below the acceptable level do not require treatment during the life of this BRM Plan. They will be managed by routine bushfire risk controls and monitored to detect any increase in their risk rating.

Assets risk rated above 'Medium' have been considered suitable for treatment as determined by the City's Bushfire Risk Mitigation Working Group. Risks of 'Medium' and below will be managed by local government-wide controls and monitored for any significant change in risk.

The inclusion of treating High, Very High and Extreme risk rated assets is in line with the City's Strategic Risk Register and tolerance to risk at a strategic level. The City will prioritise treatments to reduce Extreme and Very High risk rated Human settlements with a priority to maximise the effectiveness of resources. In addition, assets owned and managed by the City will be prioritised aligning with existing legal obligations. It is anticipated that in most instances the extent of risk reduction will be determined by the landowner/manager in consultation with local government officers, state or national government agencies and existing guidelines.

The City is participating in the DFES Bushfire Risk Mitigation program with the City of Cockburn sharing a Bushfire Risk Mitigation Coordinator (BRMC) position. The BRMC will coordinate treatments for suitable risk rated assets. The allocation of City resources will be reviewed in due course to manage bushfire risks within the City of Mandurah.

## 6. Risk Treatment

The purpose of risk treatment is to reduce the potential impact of bushfire on the community, economy and environment. This is achieved by implementing treatments that modify the characteristics of the hazard, the community or the environment to make bushfires less likely or less harmful.

### 6.1. Treatment Strategy

The Treatment Strategy describes the overall approach to managing bushfire risk in the medium to long term in the City of Mandurah. The strategy is shaped by factors such as

- The local government's strategic objectives and objectives for bushfire risk management.
- Local communities' values and desired outcomes.
- Land use patterns and sensitive industries.
- Patterns of topography, vegetation and weather.
- Existing risk controls and land management programs.
- Environmental or other constraints on treatment options.

These various factors may dictate what sort of treatments are suited to different parts of the local government area or in different environmental settings. The Treatment Strategy helps guide the development of integrated annual treatment schedules.

The City's approach to bushfire risk management aligns with its broader strategic objectives of protecting life, property, infrastructure, and the natural environment. Treatments are prioritised to:

- Protect life as the highest priority.
- Reduce the risk of bushfires to vulnerable communities.
- Support sustainable land use.
- Maintain biodiversity and protect cultural and environmental assets.
- Strengthen local capability and resilience to bushfire emergencies.

Bushfire treatment planning and implementation within the City is influenced by a range of contextual factors as described in **Table 8**. Treatments are adapted to local conditions, with consideration of prevailing wind directions, historical fire behaviour and conservation zones.

While the bushfire risk assessment is established through a clear methodology, there are other inputs to consider in selecting treatments including environmental values and financial considerations as part of the delivery of the original treatment and future maintenance.

Table 8 – Contextual factors and treatment implementation

Contextual factors	Treatment considerations
Land Use and Settlement Patterns	<ul style="list-style-type: none"> <li>The City encompasses densely populated urban areas, semi-rural localities, and natural reserves.</li> </ul>
Topography and Vegetation:	<ul style="list-style-type: none"> <li>Coastal plains, wetland systems, and forested escarpments contribute to varying fire behaviors.</li> </ul>
Weather and Climate Trends:	<ul style="list-style-type: none"> <li>Increasing temperatures, reduced rainfall, and longer dry periods continue to shape treatment priorities, with a growing focus on proactive and adaptive mitigation measures.</li> </ul>
Treatment implementation	Strategy
Treatments will be implemented through a combination of:	<ul style="list-style-type: none"> <li>Fuel Management: Including prescribed burning, mechanical treatments, and maintenance of firebreaks and access ways.</li> <li>Land Use Planning and Development Controls: Ensuring new developments in bushfire prone areas meet the requirements of <i>State Planning Policy 3.7 – Planning in Bushfire Prone Areas</i> and associated guidelines.</li> <li>Community Engagement and Education: Supporting community awareness programs that encourage shared responsibility and property preparedness.</li> <li>Emergency Response Preparedness: Maintaining well-resourced volunteer brigades, interagency collaboration, and response planning to reduce the impact of fire events.</li> </ul>
Implementation will be guided by:	<ul style="list-style-type: none"> <li>Risk assessment outcomes from the Bushfire Risk Management System (BRMS), focusing on High to Extreme rated risks.</li> <li>Bushfire Mitigation Working Group</li> <li>Effectiveness of treatment outcomes</li> <li>Value for money</li> <li>Available resources and seasonal opportunities and constraints</li> <li>Communication with land management agencies and key stakeholders</li> </ul>

## 6.2. Treatment Schedule

The Treatment Schedule is a list of bushfire risk treatments recorded within BRMS. It is developed regarding the outcome of the risk assessment process and Treatment Strategy and in consultation with stakeholders.

A treatment schedule for the City of Mandurah covering the 2026-2027 Mitigation Activity Fund Grant Program will be entered into BRMS by 31 March 2026. This is a live document and will be regularly updated throughout the life of the BRM Plan.

Land managers are responsible for implementing agreed treatments on their own land. This includes costs associated with the treatment and obtaining the relevant approvals, permits or licences to undertake an activity. Where agreed, another agency may manage a treatment on behalf of a land manager.

## **7. Monitoring and Review**

Monitoring and review processes are in place to ensure that the BRM Plan remains current and considers the best available information.

### **7.1. Monitoring and Review**

The City of Mandurah will monitor the BRM Plan and BRMS data to identify any need for change. The Plan and BRMS data will be reviewed at least every two years to ensure they continue to reflect the local context, assets at risk, level of risk and treatment priorities.

### **7.2. Reporting**

The City of Mandurah CEO or their delegate will provide to OBRM the outcomes of the two-year review of the BRM Plan. This is required to maintain OBRM endorsement of the Plan. The City of Mandurah will contribute information about their BRM program to the annual OBRM *Fuel Management Activity Report*.

## 8. Glossary

Asset	Something that is valued by the community and exposed to bushfire.
Asset Category	The type of asset – Human Settlement, Economic, Environmental or Cultural.
Bushfire	Unplanned vegetation fire. A generic term which includes grass fires, forest fires and scrub fires both with and without a suppression objective.
Bushfire hazard	The hazard posed by flammable vegetation, based on the vegetation type and age and topography.
Bushfire risk	The potential for a bushfire to cause harm to assets, defined by the bushfire’s consequences and likelihood.
Bushfire Risk Management	A systematic process to coordinate, direct and control activities relating to bushfire risk; with the aim of limiting the adverse effects of bushfire on the community.
Classified vegetation	Vegetation that has been classified as a bushfire hazard, i.e. any vegetation that does not meet the criteria for Low Hazard.
Consequence	The harm caused by a bushfire.
Landowner	The owner of the land, as listed on the Certificate of Title; or leaser under a registered lease agreement; or other entity that has a vested responsibility to manage the land.
Likelihood	The potential of a bushfire igniting, spreading and impacting on an asset.
Mitigation Activity Fund Grant Program	The Mitigation Activity Fund Grant Program objective is to reduce the hazard or exposure to identified assets that are at risk from the occurrence of bushfire on Local Government managed Crown Land.
Priority	See Treatment Priority.
Risk acceptance	The informed decision to accept a risk, based on the knowledge gained during the risk assessment process.
Risk analysis	The application of consequence and likelihood to an event in order to determine the level of risk.
Risk assessment	The systematic process of identifying, analysing and evaluating risk.
Risk evaluation	The process of comparing the outcomes of risk analysis to the risk criteria in order to determine whether a risk is acceptable.
Risk identification	The process of recognising, identifying and describing risks.

Risk register	A component within BRMS used to record, review and monitor risk assessments and treatments associated with assets identified in the BRM planning process.
Risk treatment	A process to select and implement appropriate measures to modify risk.
Rural	Any area where residences and other developments are scattered and intermingled with forest, range, or farmland and native vegetation or cultivated crops.
Rural Urban Interface	The line or area where structures and other human development adjoin or overlap with undeveloped bushland.
Slope	The angle of the ground's surface measured from the horizontal.
Tenure blind	An approach where multiple land parcels are considered as a whole, regardless of individual ownership or management arrangements.
Treatment	An activity undertaken in order to modify risk, such as a planned burn.
Treatment instructions	This field allows the user to capture specific instructions for implementing a treatment that can be provided to a third party.
Treatment manager	The treatment manager is the agency or organisation responsible for coordinating and/or implementing the treatment. Often the treatment manager will be the landowner, but in some cases another agency may agree to act as the treatment manager on the landowner's behalf.
Treatment priority	The order, importance or urgency for allocation of funding, resources and opportunity to treatments associated with a particular asset. The treatment priority is based on an asset's risk rating.
Treatment schedule	A report produced within BRMS that details the treatment priority of each asset identified in the BRM Plan and the treatments scheduled.
Treatment strategy	The overall approach that will be taken to manage bushfire risk, in consideration of the local government context and objectives.
Treatment type	The treatment type describes the specific treatment activity that will be implemented to modify the risk to an asset, such as planned burning, mechanical works and bushfire ready groups.
Vulnerability	The susceptibility of an asset to the impacts of bushfire.

## 9. Appendices

## **Appendix 1 - Summary of Related Legislation, Policy and Guidelines**

<b>Legislation</b>	
<a href="#"><u>Aboriginal Heritage Act 1972</u></a>	Provides for the recognition, protection and preservation of Aboriginal sites. Some treatment activities may require permission to disturb, or sites may need to be excluded from treatment areas. Assets protected under this Act may need to be included in the BRM Plan.
<a href="#"><u>Biodiversity Conservation Act 2016</u></a>	Provides for the protection of biodiversity, particularly threatened species and threatened ecological communities. Some treatment activities may require environmental approval, or sites may need to be excluded from treatment areas, or specific mitigation treatment types may need to be utilised. Assets protected under this Act may need to be included in the BRM Plan.
<a href="#"><u>Building Act 2011</u></a>	Adopts the Building Code of Australia as the applicable building standard for new buildings. This includes bushfire construction requirements in areas designated as bushfire prone under a relevant power of legislation.
<a href="#"><u>Bush Fires Act 1954</u></a>	Provisions for declaration of Total Fire Bans, Harvest Movement Bans, and Prohibited and Restricted Burning Times, authority to burn, issue of firebreak notices and permits to burn. Covers burning and installation of firebreaks on other lands. Allows for establishment of Bushfire Advisory Committees.
<a href="#"><u>Conservation and Land Management Act 1954</u></a>	Covers the management of lands falling under the Act. Allows for the control of forest diseases such as <i>Phytophthora cinnamomi</i> ( <i>Phytophthora Dieback</i> ).
<a href="#"><u>Country Areas Water Supply Act 1947</u></a>	Covers the protection of water catchment areas. Identifies burning in catchment areas as a possible polluting activity. Assets protected under this Act may need to be included in the BRM Plan.
<a href="#"><u>Emergency Management Act 2005</u></a>	Provides for prompt and coordinated organisation of emergency management across the State, articulates the function of state agencies and local government in State and local arrangements. Provides for additional powers during declared events. Allows for establishment of state, district and local committees and the development of State emergency management policy.

Legislation	
<a href="#"><u>Environmental Protection Act 1986</u></a>	Regulates the clearing of native vegetation and other activities that may cause environmental harm. Allows for declaration of environmentally sensitive areas. Assets protected under this Act may need to be included in the BRM Plan.
<a href="#"><u>Environmental Protection and Biodiversity Conservation Act 1999 (Cth)</u></a>	Federal legislation that provides a framework to protect and manage nationally and internationally important flora, fauna, ecological communities and heritage places. Assets protected under this Act may need to be included in the BRM Plan.
<a href="#"><u>Fire Brigades Act 1942</u></a>	Covers the management of fire within the Gazetted Fire District.
<a href="#"><u>Fire and Emergency Services Act 1998</u></a>	Provides for functions relating to the provision and management of emergency services, including collection of the Emergency Services Levy.
<a href="#"><u>Metropolitan Water Supply, Sewerage and Drainage Act 1909</u></a>	Covers the protection of water catchment areas. Identifies burning in catchment areas as a possible polluting activity. Assets protected under this Act may need to be included in the BRM Plan.

Regulations	
<a href="#"><u>Bush Fires Regulations 1954</u></a>	Sets out conditions for burning and other activities during restricted and prohibited times.
<a href="#"><u>Emergency Management Regulations 2006</u></a>	Covers the prescription of hazards and nomination of Hazard Management Agencies and Combat Agencies.
<a href="#"><u>Planning and Development (Local Planning Scheme) Regulations 2015</u></a>	Prescribes the procedures for preparing and adopting local planning strategies, local planning schemes and amendments. Recent amendments introduced allow for the designation of bushfire prone areas in WA by the FES Commissioner and the application of new state planning policy to such declared areas.

State Policies, Plans and Procedures	
<a href="#"><u>State Emergency Management Policy</u></a>	Provides a strategic framework for emergency management. The policy identifies the role and responsibilities of emergency management agencies and other public authorities and organisations in preventing, preparing for, responding to, and recovering from emergencies. The policy sets out the State's core objectives for emergency risk management planning.

State Policies, Plans and Procedures	
<a href="#">State Emergency Management Procedures</a>	Support the State Emergency Management Policy. Sets out the roles and responsibilities for emergency risk management, identifies those local governments that are required to have a hazard specific plan for bushfire and nominates the specialised guidelines and risk criteria to be used (BRM Planning Guidelines).
<a href="#">State Hazard Plan - Fire</a>	Details the emergency management arrangements for fire emergencies throughout the State. Identifies organisational responsibilities for development and implementation of BRM Plans.
<a href="#">State Planning Policy 3.7: Planning in Bushfire Prone Areas</a>	Guiding policy to ensure bushfire risk management is adequately considered and addressed in land use planning and development. The policy applies to development proposed in any area designated as bushfire prone.

Standards, Guidelines and Documents	
<a href="#">AS ISO 31000:2018 Risk management - Guidelines</a>	The Australian standard for managing risk. The BRM planning process is aligned to the principles, framework and process outlined in AS ISO 31000:2018.
<a href="#">AS 3959-2018 Construction of Buildings in Bushfire Prone Areas</a>	The Australian standard for construction of buildings in bushfire prone areas. The Hazard Assessment used in the BRMP risk assessment process is based on the Bushfire Attack Level (BAL) calculation presented in AS 3959:2018.
<a href="#">Guidelines for Preparing a Bushfire Risk Management Plan</a>	Provides a strategic overview of the BRM planning process to support local governments to undertake best practice risk management.
<a href="#">Bushfire Risk Management Plan Template</a>	Provides a fillable electronic document that includes guiding text and templated appendices.
<a href="#">Planning for Bushfire Guidelines</a>	These guidelines and associated appendices support application of State Planning Policy 3.7: Planning in Bushfire Prone Areas.
<a href="#">National Emergency Risk Assessment Guidelines (NRAG) Handbook</a>	Provides a consistent method for use by Australian governments to assess emergency risks for priority hazards.
<a href="#">Guidelines for the Safe Use of Pesticides in Non-agricultural Workplaces</a>	A practical and informative guide on how to comply with legislation relating to the use of Bushfire Risk Management Planning Handbook 48 pesticides (including herbicides) in Western Australia.

Standards, Guidelines and Documents	
<a href="#">Guide for Applying the Bush Fire Risk Treatment Standards</a>	A guide to the Bushfire Risk Treatment Standards including technical specifications on how to maintain Asset Protection Zone
<a href="#">A Guide to the management of Pesticides in Local government Pest Control programs in Western Australia.</a>	A guide to assist local government in developing a pesticide use policy
<a href="#">A Guide to the Exemptions and Regulations for Clearing Native Vegetation</a>	This guide explains what exemptions exist, the circumstances in which they apply and what is defined as intentionally planted vegetation.
<a href="#">A Guide to the Assessment of applications to Clear Native Vegetation</a>	This guide sets out the Department of Water and Environment Regulation's (DWER) approach for assessing an application to clear native vegetation under the <i>Environmental Protection Act 1986</i> . The document also includes links to a number of useful environmental and aboriginal heritage resources.
<a href="#">A Guide to Burning Under the Native Vegetation Clearing Provisions</a>	This guide briefly summarises fire ecology and management issues in Western Australia relevant to the native vegetation clearing provisions of the <i>Environmental Protection Act 1986</i> .
<a href="#">A Guide to Constructing and Maintaining Firebreaks</a>	Guidance and best practice for establishing firebreaks that meet the minimum requirements prescribed in the <i>Bush Fires Act 1954</i> .
<a href="#">A Guide to Grazing of Native Vegetation</a>	This guideline sets out the requirements of the <i>Environmental Protection Act 1986</i> in relation to the grazing of native vegetation, including when grazing of native vegetation is clearing for the purposes of the Act. This guideline applies to all grazing of native vegetation on lands in Western Australia.
<a href="#">Guidelines for Plantation Fire Protection</a>	Provides local government and the plantation industry with a best practice standard for plantations that aims to protect human life and local community interests, while minimising fire risk to plantation assets.
A Guide on Preventing and Suppressing Bushfires on Organic and Acid Sulfate Soils	A guide explaining what organic and acid sulphate soils are, how they can be recognised, and providing advice on fire management to address the safety of firefighters and reduce impacts on the environment.
<a href="#">Managing Phytophthora Dieback in Bushland</a>	The guide explains the disease and provides guidance for protecting bushland against the spread of the pathogen.
<a href="#">National Strategy for Disaster Resilience</a>	Provides high level guidance on disaster management and presents the concept of 'shared responsibility'.
<a href="#">Public Service Circular No.88 use of Herbicides in Water Catchment Areas</a>	A best practice policy statement that applies to all government departments and their contractors.

Standards, Guidelines and Documents	
<a href="#">Code of Practice for Timber Plantations in Western Australia</a>	Provides guidance to plantation managers so that plantation operations in Western Australia are conducted in a manner that is in accordance with accepted principles for good plantation management.
<a href="#">Western Australian Emergency Risk Management Guide</a>	Provides guidance to support the development of Emergency Risk Management plans and the implementation of the risk management process.

The documents outlined in this table are intended as a guide only. This may not be a complete list of all relevant publications and is subject to change over time.



# Bush Fire Prevention and Control Policy

(Bush Fires Act 1954)

## POL-EMS 01



### Objective

To provide advice on all aspects of preparedness, prevention and the management of bush fires on properties within the City of Mandurah.

### Definitions

Where words that are used in this Notice are defined in the Bush Fires Act 1954, those words have the same meaning. Where words are not defined in the Bush Fires Act 1954 and used in this Notice, unless the context requires otherwise, their meanings are:

#### **Asset Protection Zone**

Means a low fuel area immediately surrounding a building.

#### **Authorised Officer**

Means an employee of the City of Mandurah appointed as a Bush Fire Control Officer.

#### **Driveway**

Means a point of access to a Habitable Building accessible for both conventional two-wheel drive vehicles and firefighting appliances that is totally clear of obstructions.

#### **Bushfire Management Plan**

Means a plan that has been developed in accordance with State Planning Policy 3.7 and approved by the City of Mandurah to reduce and mitigate fire hazards within a particular subdivision, lot or other area of land anywhere in the district.

#### **Flammable Material**

Means accumulated fuel such as dry grass, leaf litter, twigs, branches, trash, bush, dead trees, firewood, stored fuels and scrub that can be easily ignited or is likely to catch fire and burn. It includes any other thing deemed by an Authorised Officer to be likely to catch fire but excludes living standing trees, growing bushes and plants in gardens and/or lawn areas under cultivation.

#### **Habitable Building**

Means a permanent or temporary structure on land that –

- a. is fully or partially enclosed; and
- b. has at least one wall of solid material and a roof of solid material; and
- c. is used for a purpose that involves the use of the interior of the structure by people for living, working, studying, or being entertained.

#### **Haystack**

Means any collection of hay including fodder rolls placed or stacked that exceeds 100m<sup>3</sup> in size (e.g. five (-5) metres x five (5) -metres x four (4-) metres), whether in a shed, other structure or in the open air.

#### **Trafficable Mineral Earth Firebreak**

Means a 4 metre wide area of the owner(s)/occupier(s) land, cleared and maintained totally clear of all vegetation material (living or dead) providing an unimpeded route – (can be ploughed, cultivated, sprayed or otherwise cleared) accessible and traversable by 4WD fire vehicles.

# Bush Fire Prevention and Control Policy

(Bush Fires Act 1954)

POL-EMS 01



## Statement

The City of Mandurah (the 'City') is committed to formulating and imposing appropriate fire prevention measures necessary to provide a safe environment for the community on properties including rural, urban, occupied and unoccupied land. In achieving this, the City has implemented the following measures:

### 1. FIRE HAZARD REDUCTION AND FIRE BREAK INSTALLATION

- 1.1 Council may, in accordance with section 33 of the *Bush Fires Act 1954* (the Act) issue and publicise annually to all landowners requisitions necessary for the reduction of fire hazards within the City.
- 1.2 Delegated Authority has been granted to the Chief Executive Officer by Council to approve the first and final Fire Break and Fuel Hazard Reduction Notice (The Notice) annually, unless substantial changes are recommended by Council's Bush Fire Advisory Committee. Recommendations for substantial alterations to The Notice shall be submitted to Council for consideration of adoption.
- 1.3 The following requisitions have been adopted by Council as a minimum requirement for landowners for the reduction of fire hazards on their property. The below mentioned fire hazard reduction must be complied with by or on the 17 November annually and maintained until 31 May inclusive:

#### Occupied or Unoccupied Land Less than 4000m<sup>2</sup>

Where the area of the land is less than 4000m<sup>2</sup> -remove all flammable material on the land except living standing trees, growing bushes and plants in gardens and lawns under cultivation from the whole of the land by either mowing or slashing down to 40mm or other method approved in writing by an Authorised Officer for this purpose. (Note: Properties with dense vegetation will also need fuel reduction to reduce any significant fire risk to the satisfaction of the City's authorised Bush Fire Control Officer).

-  
If mowing or slashing is carried out, then the height of the vegetation must not exceed, as far as is reasonably practicable, 40mm over the entire area of land.-

-  
A four (4) metre firebreak alone is not adequate on land less than 4000m<sup>2</sup>.

~~Where the area of land is less than 4000m<sup>2</sup> remove all flammable material on the land except living standing trees, from the whole of the land to a height of no longer than 4 centimetres by either mowing, slashing, ploughing, cultivating, scarifying, chemical spraying (followed by slashing down to 4 centimetres) or other approved method by an officer of Council authorised for this purpose. **A four (4) metre fire break is not acceptable.** (Note: Properties with dense vegetation will also need fuel reduction to be thinned out to reduce any significant fire risk to the satisfaction of the City's authorised bush fire control officer).~~

#### Occupied or Unoccupied Land 4000m<sup>2</sup> and Over

Where the area of land is 4000m<sup>2</sup> and over, provide a trafficable mineral earth firebreak at least 4 metres wide, with a vertical height clearance of 4.2 metres:

- 
- Immediately inside all external boundaries of the land;-
- Immediately surrounding all outbuildings erected on the land;-
- Immediately surrounding haystacks or fuel storage; and -

## Bush Fire Prevention and Control Policy

(Bush Fires Act 1954)

### POL-EMS 01



- On the land's driveway access.

Maintain a minimum 2m separation between trees, shrubs and any habitable building.

Ensure no part of any tree overhangs any habitable building.

When the area of land is **4000m<sup>2</sup>** and over, provide a trafficable mineral earth firebreak at least four (4) metres wide, with a vertical height clearance of 4.2 metres;

Immediately inside all external boundaries on the land;

Immediately surrounding all outbuildings erected on land;

Immediately surrounding haystacks, fuel storage or other flammable substances or material.

A vertical height clearance of 4.2m must be maintained on driveway access.

#### 1.4 **BUSHFIRE FIRE MANAGEMENT PLANS**

Where land is subject to an approved Bushfire Management Plan, the management plan must be fully complied with for the land.

Where land is subject to an approved Fire Management Plan the management plan must be fully complied with for the site.

#### 1.5 **ASSET PROTECTION ZONES**

Asset Protection Zones (APZ's) should be considered noting the gazetted provisions of the Fire and Emergency Services Commissioners *Bushfire Risk Treatment Standards 2020*.

In all areas noted as being within 100m of Bush Fire Prone Vegetation as designated by the Fire and Emergency Services Commissioner, the installation and maintenance of Asset Protection Zones (APZ's) are recommended.

Properties zoned rural residential, or rural small holding under the City of Mandurah Local Planning Scheme 12, or on all land 4000m<sup>2</sup> and greater are required to APZ's Asset Protection Zones in these areas are recommended to include:

- A 20 metre asset protection zone (reduced fuel load) from the walls of any building or infrastructure unless otherwise approved in a Fire Management Plan.
- Reticulated gardens shall be maintained to a height no greater than .5 metre (50 cm).

## Bush Fire Prevention and Control Policy

(Bush Fires Act 1954)

### POL-EMS 01



- ~~Loose flammable material within the APZ should be removed to reduce the fuel load to less than 2 tonnes per hectare and this is to be maintained to this level.~~
- ~~Wood piles to be stored at least 10 metres from the building.~~
- ~~Maintenance of a minimum 2 metre gap between trees and shrubs any building or infrastructure.~~
- ~~Ensuring that no trees overhang any building or infrastructure.~~
- ~~Prune lower branches of trees within the APZ (up to 2 metres off the ground) to stop a surface fire spreading to the canopy of the trees.~~
- ~~Trees or shrubs in the APZ are to be cleared of any dead material.~~

~~On all land 4000m<sup>2</sup> and greater APZ's sset Protection Zones in these areas are required to:~~

- Maintain a minimum 2 metre gap between trees and shrubs and dwelling; and
- Ensure that no trees overhang any dwelling.

The City's Authorised Bush Fire Control Officers may issue a request for works to be completed for the failure to undertake ~~required APZ Asset Protection Zone~~ works and where works are not completed an infringement notice may be issued ~~or prosecution initiated~~.

~~Where land owners do not complete required APZ works, C~~contractors will not be ~~engaged requested by the City~~ to undertake works on the owner's behalf ~~in relation to APZ Asset Protection Zone non-compliance~~. Any change in enforcement approach in this regard is to be endorsed by Council.

An authorised Bush Fire Control Officer may issue a variation from ~~APZ sset Protection Zone~~ requirements where it is considered that adequate risk mitigation measures have been implemented, such as the reduction of fuel loads and appropriate management of understorey vegetation.

~~Unless exempt from the requirement for Development Approval Applications can applications must~~ be made to the City to remove trees or vegetation in order to create an ~~APZ Asset Protection Zone within a tree preservation area as designated in the City's required by Town Planning Scheme No 3 Local Planning Scheme 12.~~

These requirements are the minimum standard. Additional requests may be made in accordance with the relevant section of the *Bush Fires Act 1954* by the City's authorised Bush Fire Control Officer.

- 1.6 Annual property fire break and fuel hazard reduction inspections of all urban, rural occupied and unoccupied land by authorised Bush Fire Control Officers will officially commence on the 18th November each year.

## Bush Fire Prevention and Control Policy

(Bush Fires Act 1954)

### POL-EMS 01



- 1.7 Variation to the City's requirements: If a landowner considers for any legitimate reason it impractical to clear firebreaks as required by The Notice, or if natural features are considered to render firebreaks unnecessary, application may be made in writing to the City or its authorised Bush Fire Control Officers, not later than 1 November of each year for alternative locations, or other method of fire prevention on the land.

The City's authorised Bush Fire Control Officers may apply an approval to the variation for a period of up to 3 years where appropriate. Properties must be maintained each year in accordance with the approved variation.

If permission is not granted, the requirements of The Notice must be complied with. Any major fire hazard reduction request which cannot be resolved between the applicant and an authorised Bush Fire Control Officer may be referred to the Chief Bush Fire Control Officer for determination.

- 1.8 The City or its authorised Bush Fire Control Officers may, in accordance with section 33 of the Act, arrange for a contractor, workers, machinery or other equipment or workforce necessary to clear land found in contravention of subsection 1.3. ~~The City's contractors may be requested to undertake remedial compliance works to properties found to be in contravention of subsection 1.3.~~
- 1.9 Landowners may be served with notice of the contravention and an infringement notice may be issued in accordance with the Act.
- 1.10 Landowners shall be liable for the costs associated with the hazard reduction clearing on their land as stipulated in subsection 1.37 of this policy and those costs shall remain as a debt against the property until paid in full.

## 2 **BURNING DURING THE PROHIBITED AND RESTRICTED PERIODS** **BURNING TIMES**

~~2.1 The Prohibited and Restricted Burning periods are determined by the Minister for Emergency Services and the Fire and Emergency Services Commissioner in accordance with the Bush Fires Act 1954.~~

~~2.2 Fuel hazard reduction burns or running burns must only be undertaken based on a full assessment of the hazard by an Authorised Officer in consultation with the City's Chief Bush Fire Control Officer and internal Bushfire Mitigation Working Group. The delivery of the burn must be undertaken with the support of local Bushfire Brigades.~~

~~Full demonstration of appropriate risk mitigation planning is required and a Permit to Set Fire to Bush must be issued by an Authorised Officer prior to commencement of any fuel hazard reduction or running burn.~~

~~2.12.3 Restricted Burning Period:~~

~~The restricted burning period, pursuant to section 18 of the Act shall be~~ between 1 April and 30 November inclusive each year.

~~2.22.4 Prohibited Burning Period:~~

~~The prohibited burning period, pursuant to section 18 of the Act shall is be~~ between 1 December and 31 March inclusive each year.

~~2.3 Limited Burning Times:~~

## Bush Fire Prevention and Control Policy

(Bush Fires Act 1954)

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~~Has the same meaning as 'Restricted Burning Period' where a Permit to Burn is required.~~

#### 3 OPEN AIR FIRES CAMPING OR COOKING

~~The City of Mandurah prohibits the lighting of a fire in the open air for the purpose of camping or cooking at all times within the City's district unless it is done in compliance with the requirements published by the City on its website from time to time and as specifically approved in writing by the Chief Bush Fire Control Officer. Council has resolved to prohibit open air fires lit for the purpose of camping or cooking within the district unless specifically approved by the Chief Bush Fire Control Officer in writing.~~

#### 4 BURNING OF GARDEN REFUSE

Section 24G of the Act also provides that a local government may, by notice published in the Gazette and a newspaper circulating in its district, prohibit or impose restrictions on the burning of garden refuse within its district that is otherwise permitted under Section 24F. Council has resolved to prohibit the burning of garden refuse or rubbish within the district of Mandurah.

~~The burning of garden refuse within the City's district is prohibited otherwise than in accordance with a Permit to Burn Garden Refuse issued by the City and compliance with the restrictions therein. Any other exemption is based on an assessment of the hazard by an Authorised Officer and must be in writing.-~~

~~A Permit to Burn Garden Refuse may only be issued between 1 May and 31 October and only for the following properties:~~

- ~~• properties zoned rural residential, or rural small holding under the City of Mandurah Local Planning Scheme 12; or~~
- ~~• on all land 4000m<sup>2</sup> and greater.~~

~~This prohibition applies to all land zoned urban residential under the City of Mandurah Town Planning Scheme No 3 Local Planning Scheme 12, between 1 May and 31 October inclusive. The effect is that the burning of garden refuse either in an incinerator or on the ground in urban-zoned areas is prohibited at all times of the year.~~

~~The following exemptions apply:~~

~~Land zoned rural residential under the City of Mandurah Local Planning Scheme 12 Town Planning Scheme No. 3, and on all land 4000m<sup>2</sup> and greater. Any other exemption is based on an assessment of the hazard by a City authorised Bush Fire Control Officer.~~

~~Permits to These exemptions are restricted to 1 May and 31 October and a "Permit to Burn" will be required during these dates. No burning is permitted during the 'Prohibited Burning period' as mentioned above.~~

~~These Burning Garden Refuse are subject to -conditions include ~~theing the~~ following:~~

- ~~• Properties of area less than 2 hectares are permitted to burn no more than 2m<sup>3</sup> of refuse at one time.~~
- ~~• Properties of area 2 hectares or greater are permitted to burn no more than 3m<sup>3</sup> of refuse at one time.~~

# Bush Fire Prevention and Control Policy

(Bush Fires Act 1954)

## POL-EMS 01



NOTE: Only those properties zoned rural residential, rural small holding or are 4000m<sup>2</sup> or greater are able to obtain permits to burn garden waste.

### Legislative Context

*Bush Fires Act 1954*  
*Bushfire Regulations 1954*  
*Bush Fire Risk Treatment Standard 2020*

### Related Documents

These documents are mandatory and required to give effect to this policy:

DA-EMS 01 Prohibited Burning Times  
 DA-EMS 02 Bush Fires Act 1954  
 DA-FCM 06 Defer, Grant Discounts, Waive or Write off Debts

**Responsible Directorate:** Business Services Strategy and Economic Development

**Responsible Department:** Development and Compliance

**Reviewer:** Executive Manager Development and Compliance

**Creation date and reference:** 18 June 2002, Minute G.28/06/02

**Last Review:** 2326 May - June 20202026, Minute G.28/6/20TBC

Amendments			
Version #	Council Approval Date, Reference	Date Document In force	Date Document Ceased
2	Minute G.43/12/09	15/12/2009	26/06/2012
3	Minute G.31/6/12	26/06/2012	25/02/2014
4	Minute G.25/2/14	25/02/2015	24/03/2015
5	Minute G.25/3/15	24/06/2015	13/06/2017
6	Minute G.22/6/17	13/06/2017	30/04/2019
7	Minute G.19/4/19	30/04/2019	23/07/2019
8	Minute G.12/7/19	23/07/2019	23/06/2020
9	Minute G.28/6/20	23/06/2020	-TBC
10	TBC	TBC	TBC

## Bush Fire Prevention and Control Policy

(*Bush Fires Act 1954*)

### POL-EMS 01



### Objective

To provide advice on all aspects of preparedness, prevention and the management of bush fires on properties within the City of Mandurah.

### Definitions

Where words are defined in the *Bush Fires Act 1954*, those words have the same meaning. Where words are not defined in the *Bush Fires Act 1954* and used their meanings are:

#### **Asset Protection Zone**

Means a low fuel area immediately surrounding a building.

#### **Authorised Officer**

Means an employee of the City of Mandurah appointed as a Bush Fire Control Officer.

#### **Driveway**

Means a point of access to a Habitable Building accessible for both conventional two-wheel drive vehicles and firefighting appliances that is totally clear of obstructions.

#### **Bushfire Management Plan**

Means a plan that has been developed in accordance with State Planning Policy 3.7 and approved by the City of Mandurah to reduce and mitigate fire hazards within a particular subdivision, lot or other area of land anywhere in the district.

#### **Flammable Material**

Means accumulated fuel such as dry grass, leaf litter, twigs, branches, trash, bush, dead trees, firewood, stored fuels and scrub that can be easily ignited or is likely to catch fire and burn. It includes any other thing deemed by an Authorised Officer to be likely to catch fire but excludes living standing trees, growing bushes and plants in gardens and/or lawn areas under cultivation.

#### **Habitable Building**

Means a permanent or temporary structure on land that –

- a. is fully or partially enclosed; and
- b. has at least one wall of solid material and a roof of solid material; and
- c. is used for a purpose that involves the use of the interior of the structure by people for living, working, studying, or being entertained.

#### **Haystack**

Means any collection of hay including fodder rolls placed or stacked that exceeds 100m<sup>3</sup> in size (e.g. five (5) metres x five (5) metres x four (4) metres), whether in a shed, other structure or in the open air.

#### **Trafficable Mineral Earth Firebreak**

Means a 4 metre wide area of the owner(s)/occupier(s) land, cleared and maintained totally clear of all vegetation material (living or dead) providing an unimpeded route – (can be ploughed, cultivated, sprayed or otherwise cleared) accessible and traversable by 4WD fire vehicles.

## Bush Fire Prevention and Control Policy

(*Bush Fires Act 1954*)

**POL-EMS 01**



### Statement

The City of Mandurah (the 'City') is committed to formulating and imposing appropriate fire prevention measures necessary to provide a safe environment for the community on properties including rural, urban, occupied and unoccupied land. In achieving this, the City has implemented the following measures:

#### 1. FIRE HAZARD REDUCTION AND FIRE BREAK INSTALLATION

- 1.1 Council may, in accordance with section 33 of the *Bush Fires Act 1954* (the Act) issue and publicise annually to all landowners requisitions necessary for the reduction of fire hazards within the City.
- 1.2 Delegated Authority has been granted to the Chief Executive Officer by Council to approve the first and final Fire Break and Fuel Hazard Reduction Notice (The Notice) annually, unless substantial changes are recommended by Council's Bush Fire Advisory Committee. Recommendations for substantial alterations to The Notice shall be submitted to Council for consideration of adoption.
- 1.3 The following requisitions have been adopted by Council as a minimum requirement for landowners for the reduction of fire hazards on their property. The below mentioned fire hazard reduction must be complied with by or on the 17 November annually and maintained until 31 May inclusive:

##### **Occupied or Unoccupied Land Less than 4000m<sup>2</sup>**

Where the area of the land is less than 4000m<sup>2</sup> remove all flammable material on the land except living standing trees, growing bushes and plants in gardens and lawns under cultivation from the whole of the land by either mowing or slashing down to 40mm or other method approved in writing by an Authorised Officer for this purpose. (Note: Properties with dense vegetation will also need fuel reduction to reduce any significant fire risk to the satisfaction of the City's authorised Bush Fire Control Officer).

If mowing or slashing is carried out, then the height of the vegetation must not exceed, as far as is reasonably practicable, 40mm over the entire area of land.

A four (4) metre firebreak alone is not adequate on land less than 4000m<sup>2</sup>.

##### **Occupied or Unoccupied Land 4000m<sup>2</sup> and Over**

Where the area of land is 4000m<sup>2</sup> and over, provide a trafficable mineral earth firebreak at least 4 metres wide, with a vertical height clearance of 4.2 metres:

- Immediately inside all external boundaries of the land;
- Immediately surrounding all outbuildings erected on the land;
- Immediately surrounding haystacks or fuel storage; and
- On the land's driveway access.

Maintain a minimum 2m separation between trees, shrubs and any habitable building.

Ensure no part of any tree overhangs any habitable building.

## Bush Fire Prevention and Control Policy

(*Bush Fires Act 1954*)

### POL-EMS 01



#### 1.4 BUSHFIRE MANAGEMENT PLANS

Where land is subject to an approved Bushfire Management Plan, the management plan must be fully complied with for the land.

#### 1.5 ASSET PROTECTION ZONES

Asset Protection Zones (APZ's) should be considered noting the gazetted provisions of the Fire and Emergency Services Commissioners *Bushfire Risk Treatment Standards 2020*.

In all areas noted as being within 100m of Bush Fire Prone Vegetation as designated by the Fire and Emergency Services Commissioner, the installation and maintenance of APZ's are recommended.

Properties zoned rural residential, or rural small holding under the City of Mandurah Local Planning Scheme 12, or on all land 4000m<sup>2</sup> and greater are required to:

- Maintain a minimum 2 metre gap between trees and shrubs and dwelling; and
- Ensure that no trees overhang any dwelling.

The City's Authorised Bush Fire Control Officers may issue a request for works to be completed for the failure to undertake required APZ works and where works are not completed an infringement notice may be issued or prosecution initiated.

Where land owners do not complete required APZ works, contractors will not be engaged by the City to undertake works on the owner's behalf. Any change in enforcement approach in this regard is to be endorsed by Council.

An authorised Bush Fire Control Officer may issue a variation from APZ requirements where it is considered that adequate risk mitigation measures have been implemented, such as the reduction of fuel loads and appropriate management of understorey vegetation.

Unless exempt from the requirement for Development Approval applications must be made to the City to remove trees or vegetation in order to create an APZ as required by Local Planning Scheme 12.

These requirements are the minimum standard. Additional requests may be made in accordance with the relevant section of the *Bush Fires Act 1954* by the City's authorised Bush Fire Control Officer.

1.6 Annual property fire break and fuel hazard reduction inspections of all urban, rural occupied and unoccupied land by authorised Bush Fire Control Officers will officially commence on the 18th November each year.

1.7 Variation to the City's requirements: If a landowner considers for any legitimate reason it impractical to clear firebreaks as required by The Notice, or if natural features are considered to render firebreaks unnecessary, application may be made in writing to the City or its authorised Bush Fire Control Officers, not later than 1 November of each year for alternative locations, or other method of fire prevention on the land.

## Bush Fire Prevention and Control Policy

(Bush Fires Act 1954)

### POL-EMS 01



The City's authorised Bush Fire Control Officers may apply an approval to the variation for a period of up to 3 years where appropriate. Properties must be maintained each year in accordance with the approved variation.

If permission is not granted, the requirements of The Notice must be complied with. Any major fire hazard reduction request which cannot be resolved between the applicant and an authorised Bush Fire Control Officer may be referred to the Chief Bush Fire Control Officer for determination.

- 1.8 The City or its authorised Bush Fire Control Officers may, in accordance with section 33 of the Act, arrange for a contractor, workers, machinery or other equipment or workforce necessary to clear land found in contravention of subsection 1.3.
- 1.9 Landowners may be served with notice of the contravention and an infringement notice may be issued in accordance with the Act.
- 1.10 Landowners shall be liable for the costs associated with the hazard reduction clearing on their land as stipulated in subsection 1.3 of this policy and those costs shall remain as a debt against the property until paid in full.

## 2 BURNING DURING THE PROHIBITED AND RESTRICTED BURNING TIMES

- 2.1 The Prohibited and Restricted Burning periods are determined by the Minister for Emergency Services and the Fire and Emergency Services Commissioner in accordance with the *Bush Fires Act 1954*.
- 2.2 Fuel hazard reduction burns or running burns must only be undertaken based on a full assessment of the hazard by an Authorised Officer in consultation with the City's Chief Bush Fire Control Officer and internal Bushfire Mitigation Working Group. The delivery of the burn must be undertaken with the support of local Bushfire Brigades.  
  
Full demonstration of appropriate risk mitigation planning is required and a Permit to Set Fire to Bush must be issued by an Authorised Officer prior to commencement of any fuel hazard reduction or running burn.
- 2.3 Restricted Burning Period:  
The restricted burning period, pursuant to section 18 of the Act is between 1 April and 30 November inclusive each year.
- 2.4 Prohibited Burning Period:  
The prohibited burning period, pursuant to section 18 of the Act is between 1 December and 31 March inclusive each year.

## 3 CAMPING OR COOKING

The City of Mandurah prohibits the lighting of a fire in the open air for the purpose of camping or cooking at all times within the City's district unless it is done in compliance with the requirements published by the City on its website from time to time and as specifically approved in writing by the Chief Bush Fire Control Officer.

## 4 BURNING OF GARDEN REFUSE

Section 24G of the Act also provides that a local government may, by notice published in the Gazette and a newspaper circulating in its district, prohibit or impose restrictions on the burning of garden refuse within its district that is otherwise permitted under Section 24F.

# Bush Fire Prevention and Control Policy

*(Bush Fires Act 1954)*  
**POL-EMS 01**



Council has resolved to prohibit the burning of garden refuse or rubbish within the district of Mandurah.

The burning of garden refuse within the City's district is prohibited otherwise than in accordance with a Permit to Burn Garden Refuse issued by the City and compliance with the restrictions therein. Any other exemption is based on an assessment of the hazard by an Authorised Officer and must be in writing.

A Permit to Burn Garden Refuse may only be issued between 1 May and 31 October and only for the following properties:

- properties zoned rural residential, or rural small holding under the City of Mandurah Local Planning Scheme 12; or
- on all land 4000m<sup>2</sup> and greater.

Permits to Burning Garden Refuse are subject to conditions including the following:

- Properties of area less than 2 hectares are permitted to burn no more than 2m<sup>3</sup> of refuse at one time.
- Properties of area 2 hectares or greater are permitted to burn no more than 3m<sup>3</sup> of refuse at one time.

## Legislative Context

- Bush Fires Act 1954*
- Bushfire Regulations 1954*
- Bush Fire Risk Treatment Standard 2020*

## Related Documents

These documents are mandatory and required to give effect to this policy:

- DA-EMS 01 Prohibited Burning Times
- DA-EMS 02 Bush Fires Act 1954
- DA-FCM 06 Defer, Grant Discounts, Waive or Write off Debts

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<b>Responsible Directorate:</b>	Strategy and Economic Development
<b>Responsible Department:</b>	Development and Compliance
<b>Reviewer:</b>	Executive Manager Development and Compliance
<b>Creation date and reference:</b>	18 June 2002, Minute G.28/06/02
<b>Last Review:</b>	26 May 2026, Minute TBC

Amendments			
Version #	Council Approval Date, Reference	Date Document In force	Date Document Ceased

## Bush Fire Prevention and Control Policy

*(Bush Fires Act 1954)*

### POL-EMS 01



2	Minute G.43/12/09	15/12/2009	26/06/2012
3	Minute G.31/6/12	26/06/2012	25/02/2014
4	Minute G.25/2/14	25/02/2015	24/03/2015
5	Minute G.25/3/15	24/06/2015	13/06/2017
6	Minute G.22/6/17	13/06/2017	30/04/2019
7	Minute G.19/4/19	30/04/2019	23/07/2019
8	Minute G.12/7/19	23/07/2019	23/06/2020
9	Minute G.28/6/20	23/06/2020	-TBC
10	TBC	TBC	TBC

**Subject:** 19.6 Annual Review Register of Delegated Authority & Review of 'Authority to Execute Documents' Council Policy

### Summary

In accordance with section 5.46 of the *Local Government Act 1995* (the Act), the City of Mandurah (the City) is required to undertake a review of its delegations at least once every financial year.

In conducting the 2025/2026 Delegated Authority review the City primarily sought to determine that each delegation remains current and effective. As a result, City officers now propose minor amendments to two delegations and adoption of the remaining 46 delegations with no amendments. Additionally, two statutory authorisations have been identified for authorisation by Council.

City officers have reviewed the Authority to Execute Documents Policy (POL-CPM 06) (Policy) to ensure its compliance with the Act, the Operational Guidelines set by the Department of Local Government, Industry Regulation and Safety (the Department) and alignment with contemporary best practices standards within the local government sector. The review identified several opportunities for improvement that will enhance clarity of interpretation and support more effective implementation.

Council is requested to adopt the review of the Register of Delegated Authority (refer Attachment 1) and the Authority to Execute Documents Policy (POL-CPM 06) (refer Attachment 2 for clean version).

### Disclosure of Interest

Nil.

### Previous Relevant Documentation

G.6/06/25	24 June 2025	Annual Review Register of Delegated Authority
G.10/09/24	24 September 2024	Delegated Authority New and Amended
G.13/5/24	28 May 2024	Annual Review Register of Delegated Authority
G.3/5/23	23 May 2023	Annual Review Register of Delegated Authority
G.9/5/22	24 May 2022	Annual Review Register of Delegated Authority
G. 20/6/20	23 June 2020	Review of Council Policies
G.12/7/19	23 July 2019	Review of Council Policy Manual Report 2
G.11/7/18	24 July 2018	Authority to Execute Documents Policy Amendment

### Background

With local governments having responsibility for decision making under various pieces of legislation, it is recognised as unreasonable and unrealistic for every legislative power or duty to be exercised by Council.

The Act gives local governments the ability to delegate to the CEO any of its powers and duties under the Act, other than those prescribed under section 5.43 of the Act. A Council decision to delegate authority to the CEO or employees can occur once resolved by Council. Once delegations are given, the City must maintain a register of the powers or duties delegated with a review to be conducted at least once each financial year.

Delegations are made in relation to express powers and express duties given to the local government under legislation. A delegation does not restrict the delegator from exercising the power or duty once delegated and it also does not remove responsibility for the power. For a delegation to be considered valid, it must be in writing and in the form prescribed by legislation.

The Policy was created and adopted by Council in 2018, reviewed in 2019 with minor amendments, and amended more substantially in 2020. The Policy is now due for a comprehensive review. Accordingly, the City has assessed the Policy against current legislation and benchmarked it against policies of other comparative local governments to confirm alignment with legal requirements and sector standards. Feedback from City officers was also considered, with City officers reporting challenges in interpreting and applying the Appendix of the Policy, particularly when determining the correct category for document classification. This analysis has provided valuable insights into better practice and identified opportunities to improve the clarity and implementation of both the Policy and its Appendix.

## Comment

### Delegated Authority Annual Review

The City currently has 48 delegations in place under a number of acts and regulations which delegate various powers and duties to the CEO (or employees). Following a review of the current delegated authority register, a number of amendments are recommended for consideration.

The 2025/2026 Delegated Authority Review process undertaken by the administration included:

- Review of the West Australian Local Governments Association (WALGA) Toolkit titled '*Decision Making in Practice*';
- Review of the Department of Local Government Operational Guideline titled '*Delegations, Authorisations and Acting Through*';
- Review of the enabling legislation and subsidiary legislation forming the legal basis of each delegation;
- Internal consultation with City officers who exercise the delegated or subdelegated (as the case may be) authority; and
- Consultation with Elected Members.

For each delegation, Council may consider conditions imposed on the CEO when carrying out the functions of the delegation. In turn, the CEO may include conditions on the sub-delegate. The sub-delegate conditions are not included in this report, however, are subject to the same review process for approval by the CEO.

As a result of the review, minor amendments are proposed to two delegations (refer Attachment 1) and adoption of the remaining 46 delegations with no amendments.

Below is a summary of the recommendations made as a result of the 2025/2026 Review.

### Proposed minor amendments to delegations (Attachment 1)

Minor amendments are being proposed only for the purpose of clarity and for consistent alignment with legislation, and do not include any extension of widening of the delegate's powers or functions. Details of these amendments are provided in the table below.

Delegation	Proposed amendment	Reason
<b>DA-LWE 11</b> <b>Authorised Persons to Perform Specified Functions Under the <i>Local Government Act 1995</i></b>	In Express power or duty delegated, insert:  "s. 3.40A Abandoned vehicle wreck may be taken"	Section 3.40A(1) of the <i>Local Government Act 1995</i> states:  " <i>An employee authorised by a local</i>

Delegation	Proposed amendment	Reason
	<p>In Function, insert:</p> <p>“Authorise an employee to remove and impound a vehicle that is an abandoned vehicle wreck: s.3.40A.”</p>	<p><i>government for the purpose may remove and impound a vehicle that, in the opinion of the local government, is an abandoned vehicle wreck.”</i></p> <p>This change will allow the CEO to authorise an employee for this function.</p>
<p><b>DA-PAD 02 Development Application (excluding Single Houses)</b></p>	<p>In Condition 1, delete:</p> <p>“due to the proposed development seeking to vary the development standards required under Local Planning Scheme No. 12, a structure plan, a precinct structure plan, local development plan or local planning policy,”</p>	<p>The wording proposed to be deleted from the condition explains the applications that the function relates to.</p> <p>The wording is not relevant and removes the examples.</p>

Delegations – no changes proposed

No amendments have been recommended for the remaining 46 delegations. It is recommended that Council adopt the 46 delegations with no proposed changes.

Statutory Authorisations

During this review, two additional functions have been identified as statutory authorisations for appointment by Council:

- The power to sign and withdraw infringement notices in accordance with section 30(4a) of the *Litter Act 1979*; and
- The power to sign and withdraw infringement notices in accordance with section 37(5) of the *Control of Vehicles (Off-road Areas) Act 1978*.

Section 30(4a) of the *Litter Act 1979* provides that a withdrawal notice sent under section 30(4) shall be signed by a person appointed in writing to withdraw infringement notices by the public authority on behalf of which the infringement notice was served. In this context, public authority means a local government within its district and therefore this appointment must come from Council.

It is recommended that the following positions be appointed to exercise this function:

- Chief Executive Officer
- Director Strategy and Economic Development
- Executive Manager Development and Compliance
- Coordinator Building and Compliance
- Coordinator Health Services
- Coordinator Ranger and Parking Services

Section 37(5) of the *Control of Vehicles (Off-road Areas) Act 1978* provides that an infringement notice may be withdrawn by the sending of a notice signed by a person authorised by the local government.

It is recommended that the following positions be authorised to exercise this function:

- Chief Executive Officer
- Director Strategy and Economic Development
- Executive Manager Development and Compliance
- Coordinator Ranger and Parking Services

#### Authority to Execute Documents Policy Review

The City has reviewed the Policy to ensure its compliance with the Act and its alignment with best practice and local government sector standards. The review identified four key areas for improvement:

1) Updated Appendix format

A new Appendix has been introduced to replace the former version, with the aim of making it easier for staff to interpret and apply the Policy. The revised Appendix includes clearer categorisation and a more structured decision-making framework for determining the appropriate signatory. The Appendix is intended to support greater consistency, improving compliance and reducing the risk of document misclassification.

2) Streamlining the Policy text into the Appendix

The Policy has been amended to streamline the main text by relocating portions of the content into the Appendix. This change reflects the common practice among staff of referring directly to the Appendix for guidance, often bypassing the main body of the Policy. By consolidating essential information into a single, accessible location, the amended Policy is now intended to reduce confusion with Appendix categorisation and ensure that pertinent conditions are more readily understood and consistently applied.

3) Clarification between Financial Authorisation Limit Listing and Signatory Financial Limits

A common area of confusion among City officers has been the distinction between an employee's financial authorisation limit and their authority to sign documents based on monetary value. The revised Policy now provides clear guidance that the Financial Authorisation Limit Listing applies to an individual's authority to approve expenditure or procurement commitments. In contrast, the financial threshold listed in the Appendix relates to the value of the financial commitments made by the City to an external party in the form of grants or donations for example (and not for the procurement of goods or services). By drawing a clearer distinction between these two functions, the Policy aims to ensure greater consistency, reduce risk, and improve compliance with internal financial controls.

4) Hierarchy and precedence of instruments

The review identified overlapping document listings in the Appendix, some of which were already covered by existing authorisations or delegations. To improve clarity, the Appendix was revised to clarify where a document falls into multiple categories, the higher-level category applies. This change promotes consistency, reduces ambiguity, and strengthens compliance with governance requirements.

A detailed summary of the proposed amendments to the Policy are outlined in the table below (also refer to Attachment 3 for the tracked version of the Policy):

Section of Policy	Proposed amendment	Reasoning
Objective	<b>2. Protocols on the appropriate method of execution for the City’s documents.</b>	The second objective ‘2.’ has been added to clarify that this Policy has the intention of guiding staff in determining the appropriate method of execution, and when to use the common seal versus signing.
Clause 1.2	<p><b>1.2 Signing Documents as an ‘Acting Through’ Officer</b></p> <p>Subject to <b>compliance with</b> clause 2 of this Policy, employees who carry out duties and functions on behalf of the City on an ‘acting through’ basis are authorised to sign documents required to exercise those duties and functions, <del>only in the following circumstances:</del> where the document is ‘routine or administrative’ in nature. <del>or</del></p>	<p>Clause 1.2(b) has been relocated to Clause 1.3</p> <p>‘Routine or administrative nature’ is defined later in clause 4.2 of the Policy.</p>
New Clause 1.3	<p><b>1.3 Signing Documents pursuant to Council Resolution or Council Policy</b></p> <p>An employee may sign a document if expressly authorised by Council Resolution, or if there is a Council Policy or CEO Policy in force which governs the relevant document, and that Policy is complied with by the employee.</p>	Former clauses 1.2(b) and 2.1 have been relocated to create New Clause 1.3
Former Clause 2.1	<b>2. CONDITIONS FOR SIGNING DOCUMENTS</b>	Relocated to new clause 1.3
Former clause 2.2 to 2.5, created into new clause 2.1	<p><b>2.1 Conditions</b></p> <p>Any person authorised to sign a document on behalf of the City is responsible for ensuring the following conditions are met before proceeding to sign the document:</p> <p>f) seek guidance from, or request a document review by, Governance and Legal Services, as required;</p> <p>g) consider referring the document to their Director or the CEO, if the document is deemed high risk to the City due to political, economic, or legal reasons, or has impacts to other teams;</p>	<p>Former clauses 2.2 to 2.5 have been consolidated and reworded into a new clause 2.2, which now provides a comprehensive summary of all conditions that a signatory must comply with prior to signing a document.</p> <p>(f) is a new clause created as a result of officer feedback during the review, requesting additional support and guidance from Governance and Legal Services.</p> <p>(g) is a re-phrased version of former clause 2.3</p>

	<p>i) ensure that, if the document is a procurement contract for the supply of goods or service, they hold the relevant Financial Authorisation Limit Listing.</p>	<p>(i) is a new clause created as a result of officer confusion regarding financial authorisation limits and the financial categories in the Appendix.</p>
Former clause 3	<p><b>3. VARIATION AND DISCHARGE</b></p> <p><del>A variation under this clause includes a variation by Deed.</del></p> <p><del>Subject to clause 2, where a person is authorised to sign a document under this Policy or otherwise, they are also authorised to vary or discharge the document.</del></p> <p><del>A person nominated to do so under a lawfully executed contract or agreement, may vary or discharge that contract, subject to that person having the appropriate financial authorisation where the variation results in an additional financial commitment by the City. This must be carried out in accordance with the relevant City policy and procedures.</del></p> <p><del>If a person who signed a document is no longer available, the relevant Director is authorised to vary or discharge the document, unless the document was signed by the CEO.</del></p>	<p>Former clause 3 has been deleted because the authority for an employee to vary or discharge a document will depend on the circumstances of each case. Retaining this clause was considered likely to create confusion, and greater clarity is achieved by requiring variations or discharges to be assessed and signed in accordance with the Policy as if they were new documents.</p>
Former clause 4, new clause 2.2	<p><b>2.2 Signing on behalf of another person</b></p> <p>An employee may sign a document if they have been approved to act in the authorised position via the City's formal approval processes.</p>	<p>Former clause 4 has been re-phrased into clause 2.2.</p>
New clause 3, former clause 5	<p><b>3. AUTHORITY TO AFFIX THE COMMON SEAL</b></p> <p><b>3.1 Affixing of the Common Seal</b></p> <p>The City's Common Seal may only be affixed to a document if authorised by Council:</p> <ul style="list-style-type: none"> <li>b) Under this Policy; or</li> <li>b) By way of Council resolution.</li> </ul> <p><b>3.2 Witnessing and signing</b></p> <p>The City's Common Seal may only be validly affixed to a document, in the presence of, and signed by the Mayor and the CEO.</p>	<p>The former clause 5 has been deleted and replaced with new clause 3.</p> <p>The text of former clause 5 has been relocated into the Appendix.</p>
New clauses 4.1 - 4.3	<p><b>4. DEFINITIONS</b></p> <p><b>4.1 Document</b></p>	<p>A definition of 'document' has been added to remove ambiguity and eliminate unnecessary</p>

	<p>A 'document' is defined (but is not limited to) any deed, agreement, letter, notice, permit, infringement, memorandum of understanding, contract, service legal agreement, funding agreement, and terms and conditions.</p> <p><b>4.2 Routine or administrative in nature</b></p> <p>A function is deemed 'routine or administrative in nature' if:</p> <p>(a) it does not involve a discretionary decision being made that may affect individual rights;</p> <p>(b) it does not commit the City to a long-term financial or operational commitment; and</p> <p>(c) it is not politically significant or high-risk in nature.</p> <p><b>4.3 Planning &amp; land interest documents</b></p> <p>'Planning &amp; land interest' documents include:</p> <ul style="list-style-type: none"> <li>a) Easements; creation of new and surrender of</li> <li>b) Restrictive Covenants; creation of new and surrender of</li> <li>c) Management Orders; the acceptance, variation or surrender of crown land vesting</li> <li>d) Caveats; creation of new and withdrawal of</li> <li>e) Section 70A Notifications; lodgement of new and removal of;</li> <li>f) Memorials, creation of new and withdrawal of</li> <li>g) Contributed assets</li> </ul> <p>For the purposes of clarity, contracts of sale, leases and licences are not 'planning and land interest documents'.</p>	<p>distinctions between various document types (e.g., MOU, Deed, Funding Agreement) previously listed separately in the Policy Appendix. The revised Policy clarifies that it is not the document type, but rather the purpose and effect of the document, that determines its categorisation in the Appendix.</p> <p>A definition for routine or administrative in nature was added, removing the text from earlier in the Policy at clause 1.2.</p> <p>A definition for planning and land interest documents has been added, to remove the content from the Appendix.</p>
<p>Appendix – Category 1</p>	<p>Documents that:</p> <ul style="list-style-type: none"> <li>a) <u>are of a high-risk, political or strategic nature,</u></li> <li>b) have a significant commitment or obligation from the City,</li> <li>c) are between the City and State and Federal Governments,</li> <li>d) have a long-term <u>(5+ years)</u> operational commitment from the City,</li> <li>e) a long-term <u>(5+ years)</u> financial commitment from the City, or</li> <li>f) have a financial contribution by the City up to <b>\$250,000</b> (in accordance with Council resolution or has been included in the adopted Annual Budget or the Long Term Financial Plan).</li> </ul>	<p>The financial threshold has been increased to enable the CEO to execute documents within a higher financial range. <u>The financial contribution must be in accordance with Council resolution or has been included in the adopted Annual Budget or the Long Term Financial Plan.</u></p>

<p>Appendix – Category 2</p>	<p>Documents that are:</p> <ul style="list-style-type: none"> <li>(a) of moderate risk,</li> <li>(b) with a moderate commitment or obligation from the City,</li> <li>(c) of a <u>medium-term (1-5 year)</u> financial and operational commitment from the City,</li> <li>(d) a financial contribution by the City up to <u>\$150,000</u> (in accordance with Council resolution or has been included in the adopted Annual Budget or the Long Term Financial Plan), or</li> <li>(e) ‘planning and land interest documents’.</li> </ul>	<p>The financial threshold has been increased to enable Directors to execute documents within a higher financial range. <u>The financial contribution must be in accordance with Council resolution or has been included in the adopted Annual Budget or the Long Term Financial Plan;</u>.</p>
<p>Appendix – Category 3</p>	<p>Documents that are:</p> <ul style="list-style-type: none"> <li>(a) of low risk,</li> <li>(b) of an operational nature,</li> <li>(c) minimal, short term <u>(&lt;1 year)</u> financial and operational commitments from the City,</li> <li>(d) a financial contribution by the City up to <u>\$50,000</u> (in accordance with Council resolution or has been included in the adopted Annual Budget or the Long Term Financial Plan).</li> </ul>	<p>A new Category 3 has been created to clearly distinguish which documents may be signed by Managers and above. Previously, there was confusion regarding signatories for Category 2 documents, as some were limited to Directors and CEO only, so by adding a third category, this will provide more clarity.</p> <p><u>The financial contribution must be in accordance with Council resolution or has been included in the adopted Annual Budget or the Long Term Financial Plan;</u>.</p>

## Consultation

A recorded video presentation was circulated to Elected Members on the proposed amendments to Council delegations and the Policy.

## Statutory Environment

### Local Government Act 1995:

- s.5.42 Delegation of some powers and duties to CEO
- s.5.43 Limits on delegations to CEO
- s.5.44 CEO may delegate powers and duties to other employees
- s.5.46(1) and (2) CEO to keep a register and delegations to be reviewed by the delegator.
- s9.49A Execution of documents

### Planning and Development (Local Planning Schemes) Regulations 2015:

- Schedule 2 clause 82 Delegations by local government

*Cat Act 2011:*

- s.44 Delegation by local government
- s.47 Register of, and review of delegations

*Dog Act 1976:*

- s.10AA Delegation of local government powers and duties
- s.10AB Register of, and review of delegations

*Graffiti Vandalism Act 2016:*

- s.16 Delegation by local government

*Bush Fires Act 1954:*

- s.48 Delegation by local government

*Building Act 2011:*

- s.127 Delegation: special permit authorities and local governments

*Food Act 2008:*

- s.118 Functions of enforcement agencies and delegation

*Public Health Act 2016:*

- s.21 Enforcement agency may delegate

*Health (Asbestos) Regulations 1992:*

- r.15D(7) Local government may delegate a power or duty to CEO

*Litter Act 1979:*

- s30(4a) Withdrawal notice to be signed by a person appointed in writing by the public authority

*Control of Vehicles (Off-road Areas) Act 1978:*

- s37(5) Withdrawal notice to be signed by person authorised by the local government'

## **Policy Implications**

### Delegated Authority review

All delegations reference relevant Council policies where applicable.

### Authority to Execute Documents Policy review

Council endorsement is sought to amend POL-CPM 06 Authority to Execute Documents Policy.

## **Financial Implications**

Nil.

## **Economic Implications**

Nil.

## **Environmental Implications**

Nil.

## **Risk Implications**

The proposed adoptions to the Delegated Authority Register and proposed amendments to the Policy will improve efficiency without creating undue or unacceptable risk to the City. The proposed changes will also lead to greater legal compliance with the *Local Government Act 1995* and administrative law principles.

## **Strategic Implications**

The following strategies from the City of Mandurah Strategic Community Plan 2024-2044 is relevant to this report:

### Leadership

- Sound decisions based on evidence and meaningful engagement

## **Conclusion**

Council is requested to support the recommendations now that the following reviews have been completed:

- 2025/2026 review of Council's Register of Delegated Authority; and
- 2025/2026 review of POL-CPM 06 Authority to Execute Documents Policy.

## **Officer Recommendation**

### **That Council:**

1. **Endorses the 2025/2026 Delegated Authority Review, for the purpose of section 5.46(2) of the *Local Government Act 1995*.**
2. **Adopts\*:**
  - a. **Minor amendments to the following two Council delegations, as provided in Attachment 1:**
    - **DA-LWE 11 Authorised Persons to Perform Specified Functions Under the Local Government Act 1995**
    - **DA-PAD 02 Development Application (excluding Single Houses)**
  - b. **The following remaining 46 Council delegations with no amendments:**
    - **DA-BUI 01 Building and Demolition Permits**
    - **DA-BUI 02 Occupancy Permits and Building Approval Certificates**
    - **DA-BUI 03 Building Orders**
    - **DA-BUI 04 Smoke Alarms - Alternative Solutions**
    - **DA-BUI 05 Private Swimming Pool Safety Barriers**
    - **DA-CMS 03 *Cat Act 2011***
    - **DA-CMS 04 *Dog Act 1976***
    - **DA CNP 02 Disposing of Property**
    - **DA-CPM 02 Invite Expressions of Interests and Tenders**
    - **DA-CPM 04 Rejecting and Accepting Expressions of Interests and Tenders; Variation Before Contract**
    - **DA-CPM 05 Varying Contracts and Exercising Contract Extension Options**
    - **DA-CPM 06 Tenders for Goods and Services – Exempt Procurement**
    - **DA-CPM 07 Panels of pre-qualified suppliers for goods and services**
    - **DA-EMS 01 Bush Fires Act 1954 - Variations to Burning Times**
    - **DA-EMS 02 Bush Fires Act 1954 – General**

- DA-EMS 03 Bush Fires Act 1954 - Enforcement
- DA-FCM 02 Payments from Municipal Funds or Trust Funds
- DA-FCM 03 Investment of Funds
- DA-FCM 04 Non-Rateable Status for Land
- DA-FCM 06 Defer, Grant Concessions for, or Waive Fees or Write off Debts
- DA-FCM 07 Payment Arrangements for Unpaid Rates and Service Charges and Other Debtors
- DA-GVN 06 Revoking Suspension of Decisions under Objection
- DA-LOC 01 Trading Permits
- DA-LOC 02 Alfresco Dining Permits
- DA-LOC 03 City of Mandurah Local Laws – Administration
- DA-LUP 01 Private Works on, over or under Public Places
- DA-LUP 02 Public Thoroughfare – Dangerous Excavations
- DA-LUP 03 Obstruction of Footpaths and Thoroughfares
- DA-LUP 04 Crossing – Construction, Repair and Removal
- DA-LWE 01 Prosecutions/Recovery of Unpaid Rates, Service Charges, Fees and Charges
- DA-LWE 02 Directions in Relation to Illegal Development Matters
- DA-LWE 03 Action, notices, proceedings, prosecutions and withdrawals – any other written law, prosecutions and withdrawals – any other written Law
- DA-LWE 06 Disposal of Impounded Goods/Vehicles
- DA-LWE 07 Authorised Officers / Persons
- DA-LWE 09 Graffiti Vandalism
- DA-LWE 10 Disposal of Sick or Injured Impounded Animals
- DA-PAD 03 Structure Plans
- DA-PAD 04 Local Development Plans
- DA-PBH 03 Food Act 2008
- DA-PBH 04 Food Act 2008 - Appointments
- DA-PBH 10 Public Health Act 2016 - Functions of an Enforcement Agency
- DA-PBH 11 Public Health Act 2016 - Reports by Enforcement Agency
- DA-PBH 12 *Health (Asbestos) Regulations 1992* - Enforcement
- DA-PBH 13 Public Health Act 2016 - Enforcement Orders and Clearance Certificates
- DA-TFT 01 Parking Administration
- DA-TFT 02 Closing of Certain Thoroughfares to Vehicles

3. Appoints the following position titles to withdraw infringement notices in accordance with section 30(4a) of the *Litter Act 1979*:

- a. Chief Executive Officer
- b. Director Strategy and Economic Development
- c. Executive Manager Development and Compliance
- d. Coordinator Building and Compliance
- e. Coordinator Health Services
- f. Coordinator Ranger and Parking Services

4. Authorises the following position titles to withdraw infringement notices in accordance with section 37(5) of the *Control of Vehicles (Off-road Areas) Act 1978*:

- a. Chief Executive Officer
- b. Director Strategy and Economic Development
- c. Executive Manager Development and Compliance
- d. Coordinator Ranger and Parking Services

5. **Adopts the amendments to POL-CPM 06 Authority to Execute Documents Policy, as provided in Attachment 2, and authorises the position titles in the Policy to execute documents on behalf of the City, subject to the conditions and restrictions set out in the Policy.**

**\*Absolute Majority**

### **Attachments**

1. Delegated Authority Minor Amendments [**19.6.1** - 2 pages]
2. POL-CPM 06 Authority to Execute Documents Policy (proposed) [**19.6.2** - 5 pages]
3. POL-CPM 06 Authority to Execute Documents Policy (tracked changes) [**19.6.3** - 7 pages]

ATTACHMENT 1

<b>Delegation</b>	<b>DA-LWE 11 Authorised Persons to Perform Specified Functions Under the Local Government Act 1995</b>
<b>Category</b>	Laws and Enforcement
<b>Delegator</b>	Council
<b>Express power to delegate</b>	<i>Local Government Act 1995:</i> s. 5.42 Delegation of some powers and duties to CEO
<b>Express power or duty delegated</b>	<i>Local Government Act 1995:</i>  s. 3.24 Authorising persons under this Subdivision  s. 3.31(2) General Procedure for entering property  s. 3.39(1) Power to remove and impound  s. 3.40A Abandoned vehicle wreck may be taken  s. 9.24(1)(c) and (2)(b) Prosecutions, commencing
<b>Function</b>	<ol style="list-style-type: none"> <li>1. Authorise persons for the purposes of Part 3, Division 3, Subdivision 2 – Certain provisions about land - to exercise the Local Government’s powers under s. 3.25 to s. 3.27 inclusive, to issue and administer notices requiring certain things to be one by owner or occupier of land: s. 3.24.</li> <li>2. Authorise persons to enter onto land, premises or thing, without consent of the owner / occupier, unless the owner / occupier objects: s. 3.31(2).</li> <li>3. Authorise an employee to remove and impound any goods that are involved in a contravention that can lead to impounding: s. 3.39(1).</li> <li>4. Authorise an employee to remove and impound a vehicle that is an abandoned vehicle wreck: s.3.40A.</li> <li>5. Authorise persons to commence prosecutions for offences under the <i>Local Government Act 1995</i> and any Local Laws made under the <i>Local Government Act 1995</i>: s. 9.24(1) (c) and (2)(b).</li> </ol>
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	Authorisations are to be provided in writing by issuing a Certificate of Authorisation.

<b>Delegation</b>	<b>DA-PAD 02 Development Application (excluding Single Houses)</b>
<b>Category</b>	Planning and Development
<b>Delegator</b>	Council
<b>Express power to delegate</b>	<i>Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2, Part 10, Cl. 82 - Delegations by local government.</i>
<b>Express power or duty delegated</b>	All powers and duties of the local government under the <i>Local Planning Scheme No 12</i> , and under Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> as necessary to fulfil the Functions as set out below.
<b>Function</b>	To undertake the functions of the local government (including consultation) and to determine <del>development applications as required for</del> applications for development approval.
<b>Delegates</b>	Chief Executive Officer
<b>Conditions</b>	<p>This delegation is subject to the following conditions:</p> <ol style="list-style-type: none"> <li>1. Where an application is required to be advertised, <del>due to the proposed development seeking to vary the development standards required under Local Planning Scheme No 12, a structure plan, a precinct structure plan, local development plan or local planning policy,</del> and no submission(s) have been received objecting the proposal in relation to relevant matters.</li> <li>2. Where consultation has been undertaken for Grouped or Multiple Dwelling, any person who has made a submission objecting to the application being notified in writing of the City's intention to approve the application and be provided with a further 7 days in which to provide further comment.</li> <li>3. Any development application where the City receives submissions objecting to the proposal, other than Grouped or Multiple Dwellings, can only be determined by the CEO. Elected Members will be consulted prior to determination and will have the option of requesting the application be the subject of a Council report.</li> <li>4. All applications that require discretionary provisions of a Local Planning Scheme No 12, a structure plan, precinct structure plan, local development plan or local planning policy to be applied are to be reviewed by a Planning Review Group consisting of at least 2 of the following: <ul style="list-style-type: none"> <li>• Executive Manager Development and Compliance;</li> <li>• Coordinator Statutory Planning and Lands;</li> <li>• Senior Planner</li> <li>• Manager Strategic Planning and Urban Design.</li> </ul> </li> </ol>
<b>Statutory framework</b>	<i>Planning and Development Act 2005 Planning and Development (Local Planning Schemes) Regulations 2015 Local Planning Scheme No 12</i>

## Authority to Execute Documents Policy

### POL-CPM 06



### Objective

To establish, in accordance with the requirements of section 9.49A of the *Local Government Act 1995* (the Act):

1. Authorisations for the City of Mandurah (the 'City') to:
  - a) affix the Common Seal;
  - b) sign documents on behalf of the City; and
  - c) execute Deeds on behalf of the City.
2. Protocols on the appropriate method of execution for the City's documents.

### Statement

The Act provides local governments with the ability to authorise its Chief Executive Officer (CEO) and other employees to execute documents on behalf of the City.

Under the Act, a document is duly executed by the City if:

- a) the City's Common Seal is validly affixed to it; or
- b) it is signed by an employee authorised by Council to do so.

This policy sets out who is authorised for the above purposes.

#### **1. AUTHORISATION TO SIGN DOCUMENTS**

##### **1.1 Signing Documents under Delegated or Statutory Authorisation**

Subject to compliance with clause 2 of this Policy, employees who carry out duties and functions on behalf of the City under delegated authority or statutory authority are authorised to sign any document required to exercise those duties and functions.

##### **1.2 Signing Documents as an 'Acting Through' Officer**

Subject to compliance with clause 2 of this Policy, employees who carry out duties and functions on behalf of the City on an 'acting through' basis are authorised to sign documents required to exercise those duties and functions, where the document is routine or administrative in nature.

##### **1.3 Signing Documents pursuant to Council Resolution or Council Policy**

An employee may sign a document if expressly authorised by Council Resolution, or if there is a Council Policy or CEO Policy in force which governs the relevant document, and that Policy is complied with by the employee.

##### **1.4 Signing Documents pursuant to this Policy**

The persons listed in the Appendix of this Policy are authorised to sign the specific documents set out therein, subject to their compliance with clause 2 of this Policy.

## Authority to Execute Documents Policy

### POL-CPM 06



## 2. CONDITIONS FOR SIGNING DOCUMENTS

### 2.1 Conditions

Any person authorised to sign a document on behalf of the City is responsible for ensuring the following conditions are met before proceeding to sign the document:

- a) fully inform themselves of the matter to which the document relates;
- b) ensure any necessary legislative requirements are met (for example, approved by Council resolution, if required);
- c) ensure that all applicable Council policies, CEO policies and internal procedures have been followed;
- d) ensure that sufficient records, including document versions and decision-making processes, leading to the creation of the document are maintained in accordance with the City's record keeping obligations;
- e) ensure the document is relevant to matters within the scope of their position and job instruction guides;
- f) seek guidance from, or request a document review by, Governance and Legal Services, as required;
- g) consider referring the document to their Director or the CEO, if the document is deemed high risk to the City due to political, economic, or legal reasons, or has impacts to other teams;
- h) confirm that any document of a financial nature complies with the City's Annual Budget or Long Term Financial Plan; and
- i) ensure that, if the document is a procurement contract for the supply of goods or service, they hold the relevant Financial Authorisation Listing.

### 2.2 Signing on behalf of another person

An employee may sign a document if they have been approved to act in the authorised position via the City's formal approval processes.

## 3. AUTHORITY TO AFFIX THE COMMON SEAL

### 3.1 Affixing of the Common Seal

The City's Common Seal may only be affixed to a document if authorised by Council:

- a) Under this Policy; or
- b) By way of Council resolution.

### 3.2 Witnessing and signing

The City's Common Seal may only be validly affixed to a document, in the presence of, and signed by the Mayor and the CEO.

## 4. DEFINITIONS

## Authority to Execute Documents Policy

### POL-CPM 06



#### 4.1 Document

A 'document' is defined (but is not limited to) any deed, agreement, letter, notice, permit, infringement, memorandum of understanding, contract, service legal agreement, funding agreement, and terms and conditions.

#### 4.2 Routine or administrative in nature

A function is deemed 'routine or administrative in nature' if:

- (a) it does not involve a discretionary decision being made that may affect individual rights;
- (b) it does not commit the City to a long-term financial or operational commitment; and
- (c) it is not politically significant or high-risk in nature.

#### 4.3 Planning & land interest documents

'Planning & land interest' documents include:

- a) Easements; creation of new and surrender of
- b) Restrictive Covenants; creation of new and surrender of
- c) Management Orders; the acceptance, variation or surrender of crown land vesting
- d) Caveats; creation of new and withdrawal of
- e) Section 70A Notifications; lodgement of new and removal of
- f) Memorials, creation of new and withdrawal of; and
- g) Contributed assets

For the purposes of clarity, contracts of sale, leases and licences are not 'planning and land interest documents'.

### Legislative Context

*Local Government Act 1995 s 9.49A*

### Related Documents

These documents are mandatory and required to give effect to this policy:

Delegated Authority Register  
Council Policy Manual (particularly POL-CPM 02 Procurement)  
Procedure PRO-CPM 06 - Authority to Execute Documents

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<b>Responsible Directorate:</b>	Business Services
<b>Responsible Department:</b>	Governance, Procurement & Land
<b>Reviewer:</b>	Manager Governance, Procurement & Land
<b>Creation date and reference:</b>	22 May 2018, Minute G.17/5/2018
<b>Last Review:</b>	23 June 2020, Minute G.20/6/20

## Authority to Execute Documents Policy

### POL-CPM 06



Amendments			
Version #	Council Approval Date, Reference	Date Document In force	Date Document Ceased
2	Minute G.11/7/18	24/07/2018	23/07/2019
3	Minute G.12/7/19	23/7/2019	23/06/2020
4	Minute G.20/6/20	23/06/2020	-

# Authority to Execute Documents Policy

## POL-CPM 06



### APPENDIX

Under section 9.49A of the *Local Government Act 1995*, Council authorises the persons designated to the positions listed in the Appendix table below, to sign certain documents on behalf of the City, in compliance with the conditions outlined in clause 2 of this Policy.

Note: If a document falls under more than one category, the higher category will apply.

Category	Signatories	Documents
<b>Common seal</b>	Mayor and CEO	Local Planning Schemes and amendments
		Local laws and amendments
		Mortgage and loan documentation
		Any other document, upon specific request by Council or the CEO. For example a document that is: <ul style="list-style-type: none"> <li>• significant and important to the City;</li> <li>• a significant land transaction;</li> <li>• a ceremonial certificate or award (e.g. Honorary Freeman and Honorary Citizenship); or</li> <li>• of a nature to warrant the common seal.</li> </ul>
<b>Category 1 documents</b>	CEO	Documents that: <ol style="list-style-type: none"> <li>a) are of a high-risk, political or strategic nature;</li> <li>b) have a significant commitment or obligation from the City;</li> <li>c) are between the City and State or Federal Governments;</li> <li>d) have a long-term (5+ years) operational commitment from the City;</li> <li>e) a long-term (5+ years) financial commitment from the City; or</li> <li>f) have a financial contribution by the City up to \$250,000 (in accordance with Council resolution or has been included in the adopted Annual Budget or the Long Term Financial Plan).</li> </ol>
<b>Category 2 documents</b>	CEO or Director	Documents that are: <ol style="list-style-type: none"> <li>a) of moderate risk,</li> <li>b) with a moderate commitment or obligation from the City,</li> <li>c) of a medium-term (1-5 year) financial and operational commitment from the City,</li> <li>d) a financial contribution by the City up to \$150,000 (in accordance with Council resolution or has been included in the adopted Annual Budget or the Long Term Financial Plan), or</li> <li>e) 'planning and land interest documents'.</li> </ol>
<b>Category 3 documents</b>	CEO or Director or Executive Manager/Manager	Documents that are: <ol style="list-style-type: none"> <li>a) of low risk,</li> <li>b) of an operational nature,</li> <li>c) minimal, short term (&lt;1 year) financial and operational commitments from the City, or</li> <li>d) a financial contribution by the City up to \$50,000 (in accordance with Council resolution or has been included in the adopted Annual Budget or the Long Term Financial Plan).</li> </ol>

## Authority to Execute Documents Policy POL-CPM 06



### Objective

To establish, in accordance with the requirements of section 9.49A of the *Local Government Act 1995* (the Act):

1. Authorisations for the City of Mandurah (the 'City') to:
  - a) affix the Common Seal;
  - b) sign documents on behalf of the City; and
  - c) execute Deeds on behalf of the City.
2. Protocols on the appropriate method of execution for the City's documents.

### Statement

The Act provides local governments with the ability to authorise its Chief Executive Officer (CEO) and other employees to execute documents on behalf of the City.

Under the Act, a document is duly executed by the City if:

- a) the City's Common Seal is validly affixed to it; or
- b) it is signed by an employee authorised by Council to do so.

This policy sets out who is authorised for the above purposes.

#### 1. AUTHORISATION TO SIGN DOCUMENTS

##### 1.1 Signing Documents under Delegated or Statutory Authorisation

Subject to compliance with clause 2 of this Policy, employees who carry out duties and functions on behalf of the City under delegated authority or statutory authority are authorised to sign any document required to exercise those duties and functions.

##### 1.2 Signing Documents as an 'Acting Through' Officer

Subject to compliance with clause 2 of this Policy, employees who carry out duties and functions on behalf of the City on an 'acting through' basis are authorised to sign documents required to exercise those duties and functions, where the document is routine or administrative in nature, ~~or~~

~~Where the document is not routine or administrative in nature, only if there is a Council or CEO Policy in force which governs the relevant document, and that Policy is complied with by the employee.~~

~~For the avoidance of doubt, documents which are routine or administrative in nature do not include:~~

- ~~a. documents that involve a discretionary decision being made that may affect individual rights;~~
- ~~b. documents that may commit the City to a long-term financial commitment;~~

# Authority to Execute Documents Policy

## POL-CPM 06



~~c. documents that may commit the City to a long-term operational commitment; or~~

~~d. documents that are politically or financially significant.~~

### 1.3 Signing Documents pursuant to Council Resolution or Council Policy

~~An employee may sign a document if expressly authorised by Council Resolution, or if there is a Council Policy or CEO Policy in force which governs the relevant document, and that Policy is complied with by the employee.~~

### 1.4 Signing Documents pursuant to this Policy

The persons listed in the Appendix of this Policy are authorised to sign the specific documents set out therein, subject to their compliance with clause 2 of this Policy.

## 2. CONDITIONS FOR SIGNING DOCUMENTS

~~2.1 In the case of:~~

~~a) Legislation; or~~

~~b) A Council decision;~~

~~expressly specifying a particular way in which a document is to be executed, that course of action is to take precedence over this Policy.~~

### 2.1 Conditions

~~It is the responsibility of any~~Any person authorised to sign under this Policy a document on behalf of the City is responsible for ensuring the following conditions are met before proceeding to sign the document or otherwise to:

a) fully inform themselves of the matter to which the document relates;

b) ensure any necessary legislative requirements are met (for example, approved by Council resolution, if required);

c) ensure that all applicable Council policies, CEO policies and internal procedures have been followed;

~~d) ensure that sufficient records, including document versions and decision-making processes are kept of the document, and decisions leading to the creation of the document are maintained;~~ in accordance with the City's record keeping obligations;

~~d)e)~~ ensure the document is relevant to matters within the scope of their position and job instruction guides;

~~f) seek guidance from, or request a document review by, Governance and Legal Services, as required;~~

~~e) consider referring the document to their Director or the CEO, if the document is deemed high risk to the City due to~~

~~f)~~

## Authority to Execute Documents Policy POL-CPM 06



~~g) Where a person would otherwise be authorised to sign a document but identifies that the document may be high risk to the City due to political, economic, or legal reasons, or has impacts to other teams; the document must be referred to the relevant Director for consideration before signing. If it is appropriate to do so, the Director may refer the document to the CEO or Council for approval.~~

~~g)h) confirm that any document of a financial nature complies with the City's Annual Budget or Long Term Financial Plan; and~~

~~h)i) ensure that, if the document is a procurement contract for the supply of goods or service, they hold the relevant Financial Authorisation Listing.~~

### ~~2.2 Variation And Discharge~~

~~A variation under this clause includes a variation by Deed.~~

~~Subject to clause 2, where a person is authorised to sign a document under this Policy or otherwise, they are also authorised to vary or discharge the document.~~

~~A person nominated to do so under a lawfully executed contract or agreement, may vary or discharge that contract, subject to that person having the appropriate financial authorisation where the variation results in an additional financial commitment by the City. This must be carried out in accordance with the relevant City policy and procedures.~~

~~2.2 If a person who signed a document is no longer available, the relevant Director is authorised to vary or discharge the document, unless the document was signed by the CEO.~~

### ~~Signing on behalf of another person~~

~~In the absence of a person authorised under this Policy to sign a document, another An employee of the City may sign on behalf of that person only a document if they have been approved to act in the authorised person's position via the City's formal approval processes of the City.~~

## ~~3. AUTHORITY TO AFFIX THE COMMON SEAL~~

### ~~3.1 Affixing of the Common Seal~~

~~The City's Common Seal may only be affixed to a document if authorised by Council:~~

- ~~a) Under this Policy; or~~
- ~~b) By way of Council resolution.~~

### ~~3.2 Witnessing and signing~~

~~The City's Common Seal may only be validly affixed to a document, in the presence of, and signed by the Mayor and the CEO.~~

### ~~5.1 Required Use~~

~~In accordance with the City of Mandurah Standing Orders Local Law 2016, the Common Seal must be affixed whenever a local law is made by Council. If Council does not authorise a specific person to affix the Common Seal at the time it makes a local law, the CEO is authorised to appoint an employee to do so.~~

### ~~5.2 Optional Use~~

## Authority to Execute Documents Policy

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~~Council may from time to time authorise, by way of resolution, a person to affix the Common Seal to a particular document.~~

~~In addition to this, and subject to clause 2, the CEO is authorised to appoint an employee to affix the Common Seal to any document that the CEO is authorised to sign, if the CEO is satisfied that affixing the Common Seal would be a more appropriate method for executing the document.~~

~~Documents for which it may be appropriate to affix the Common Seal include, but are not limited to:~~

~~Local Planning Schemes (and amendments);~~

~~State or Commonwealth Funding Agreements;~~

~~State or Commonwealth Memorandums of Understanding;~~

~~Ceremonial Certificates and Awards (such as Honorary Freeman);~~

~~Significant Land Transactions; and~~

~~Any other document of significance and importance to the City.~~

#### **4. DEFINITIONS**

##### **4.1 Document**

A 'document' is defined (but is not limited to) any deed, agreement, letter, notice, permit, infringement, memorandum of understanding, contract, service legal agreement, funding agreement, and terms and conditions.

##### **4.2 Routine or administrative in nature**

A function is deemed 'routine or administrative in nature' if:

- (a) it does not involve a discretionary decision being made that may affect individual rights;
- (b) it does not commit the City to a long-term financial or operational commitment; and
- (c) it is not politically significant or high-risk in nature.

##### **4.3 Planning & land interest documents**

'Planning & land interest' documents include:

- a) Easements; creation of new and surrender of
- b) Restrictive Covenants; creation of new and surrender of
- c) Management Orders; the acceptance, variation or surrender of crown land vesting
- d) Caveats; creation of new and withdrawal of
- e) Section 70A Notifications; lodgement of new and removal of
- f) Memorials, creation of new and withdrawal of; and
- g) Contributed assets

For the purposes of clarity, contracts of sale, leases and licences are not 'planning and land interest documents'.

## Legislative Context

## Authority to Execute Documents Policy POL-CPM 06



Local Government Act 1995 s 9.49A

### Related Documents

These documents are mandatory and required to give effect to this policy:

Delegated Authority Register  
Council Policy Manual (particularly POL-CPM 02 Procurement)  
Procedure PRO-CPM 06 - Authority to Execute Documents

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<b>Responsible Directorate:</b>	Business Services
<b>Responsible Department:</b>	Governance, Procurement & Land
<b>Reviewer:</b>	Manager Governance, Procurement & Land
<b>Creation date and reference:</b>	22 May 2018, Minute G.17/5/2018
<b>Last Review:</b>	23 June 2020, Minute G.20/6/20

Amendments			
Version #	Council Approval Date, Reference	Date Document In force	Date Document Ceased
2	Minute G.11/7/18	24/07/2018	23/07/2019
3	Minute G.12/7/19	23/7/2019	23/06/2020
4	Minute G.20/6/20	23/06/2020	-

# Authority to Execute Documents Policy

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### APPENDIX

Under section 9.49A of the *Local Government Act 1995*, Council authorises the persons designated to the positions listed in the [Appendix](#) table below, to sign certain documents on behalf of the City, in compliance with the conditions outlined in clause 2 of this Policy.

<b>Position Authorised</b>					
	<b>Document Type</b>	<b>Category</b>	<b>CEO</b>	<b>Executive Leadership Team</b>	<b>Manager</b>
<b>Category 1 – CEO Signature</b>					
1	<b>Memorandum of Understanding of a Strategic Nature</b> , such as: <ul style="list-style-type: none"> <li>• MOUs between the City and State and Federal Governments; and</li> <li>• MOUs that include significant or long term financial and operational commitments</li> </ul>	1	✓		
2	<b>Deeds – High Risk</b> <ul style="list-style-type: none"> <li>• Significant commitment or obligation from the City; or</li> <li>• Financial contribution by the City: up to \$100,000</li> </ul>	1	✓		
3	<b>Any document that the City is required to execute, that does not require a resolution from Council.</b>	1	✓		
<b>Category 2 – CEO, Executive Leadership Team or Manager Signature</b>					
4	<b>Any document that the City is required to execute to give effect to a resolution passed by Council.</b>	2	✓	✓	
5	<b>Documents required to be signed on behalf of the City in relation to civil proceedings (excluding those relating to outstanding rates and charges)</b>	2	✓	✓	
6	<b>Deeds – Moderate Risk</b> <ul style="list-style-type: none"> <li>• Moderate commitment or obligation from the City</li> <li>• Financial contribution by the City: up to \$49,999.99</li> </ul>	2	✓	✓	
7	<b>Land acquisition and management documents, including:</b> <ul style="list-style-type: none"> <li>• Acquisition of land or an interest in land (including easements and restrictive covenants);</li> <li>• Acceptance or consent to Management Orders vesting crown land with the City;</li> <li>• Caveats;</li> <li>• Section 70A Notification Management Statements; and</li> <li>• Contributed assets.</li> </ul>	2	✓	✓	
8	<b>Deeds – Low Risk</b> <ul style="list-style-type: none"> <li>• Minimal commitment or obligation from the City; or</li> <li>• Financial contribution by the City: up to \$19,999.99</li> </ul>	2	✓	✓	✓
9	<b>Memorandum of Understanding of an Operational Nature</b> , such as: <ul style="list-style-type: none"> <li>• MOUs with local organisations; and</li> <li>• MOUs that include low risk or short term financial and operational commitments</li> </ul>	2	✓	✓	✓

# Authority to Execute Documents Policy

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Note: If a document falls under more than one category, the higher category will apply.

Category	Signatories	Documents
<b><u>Common seal</u></b>	<u>Mayor</u> <u>and</u> <u>CEO</u>	<u>Local Planning Schemes and amendments</u>
		<u>Local laws and amendments</u>
		<u>Mortgage and loan documentation</u>
		<u>Any other document, upon specific request by Council or the CEO. For example a document that is:</u> <ul style="list-style-type: none"> <li>• <u>significant and important to the City;</u></li> <li>• <u>a significant land transaction;</u></li> <li>• <u>a ceremonial certificate or award (e.g. Honorary Freeman and Honorary Citizenship); or</u></li> <li>• <u>of a nature to warrant the common seal.</u></li> </ul>
<b><u>Category 1 documents</u></b>	<u>CEO</u>	<u>Documents that:</u> <ol style="list-style-type: none"> <li>a) <u>are of a high-risk, political or strategic nature;</u></li> <li>b) <u>have a significant commitment or obligation from the City;</u></li> <li>c) <u>are between the City and State or Federal Governments;</u></li> <li>d) <u>have a long-term (5+ years) operational commitment from the City;</u></li> <li>e) <u>a long-term (5+ years) financial commitment from the City;</u> <u>or</u></li> <li>f) <u>have a financial contribution by the City up to \$250,000 (in accordance with Council resolution or has been included in the adopted Annual Budget or the Long Term Financial Plan).</u></li> </ol>
<b><u>Category 2 documents</u></b>	<u>CEO or</u> <u>Director</u>	<u>Documents that are:</u> <ol style="list-style-type: none"> <li>a) <u>of moderate risk,</u></li> <li>b) <u>with a moderate commitment or obligation from the City,</u></li> <li>c) <u>of a medium-term (1-5 year) financial and operational commitment from the City,</u></li> <li>d) <u>a financial contribution by the City up to \$150,000 (in accordance with Council resolution or has been included in the adopted Annual Budget or the Long Term Financial Plan), or</u></li> <li>e) <u>'planning and land interest documents'.</u></li> </ol>
<b><u>Category 3 documents</u></b>	<u>CEO or</u> <u>Director or</u> <u>Executive</u> <u>Manager/Manager</u>	<u>Documents that are:</u> <ol style="list-style-type: none"> <li>a) <u>of low risk,</u></li> <li>b) <u>of an operational nature,</u></li> <li>c) <u>minimal, short term (&lt;1 year) financial and operational commitments from the City, or</u></li> <li>d) <u>a financial contribution by the City up to \$50,000 (in accordance with Council resolution or has been included in the adopted Annual Budget or the Long Term Financial Plan).</u></li> </ol>

**Subject:** 19.7 Extraordinary Election - Town Ward

**Summary**

On 11 May 2026 Councillor Peter Rogers provided the Chief Executive Officer (CEO) with written notice of his resignation as a Councillor for the Town ward. The resignation is to take effect from 13 May 2026.

In accordance with section 4.8 of the *Local Government Act 1995* (the Act) an extraordinary election must be held to fill the vacancy in the Town ward. Local government elections must be conducted in accordance with the Act and associated Regulations, and Council may decide the method of election to be either postal voting or in-person.

The Western Australian Electoral Commissioner (WAEC) has advised that they conduct the extraordinary election on Thursday 24 September 2026. As this date is later than four months after the vacancy occurring, WAEC have granted permission under Section 4.9(2) for this date to be fixed for the extraordinary election.

Council is requested, in accordance with sections 4.9(1)(b) and 4.20(4) of the Act, to declare that WAEC be responsible for the conduct of the City of Mandurah 2026 Extraordinary Election and set the election date as Thursday 24 September 2026.

Council is also requested to resolve in accordance with section 4.61(2) of the Act, that the 2026 Extraordinary Election be conducted as a postal election and note the proposed cost estimate for the conduct of the 2026 Extraordinary Election (Attachment 1).

**Disclosure of Interest**

Nil

**Previous Relevant Documentation**

G.5/02/25	25 February 2025	Appointment of Electoral Commissioner to Conduct 2025 Ordinary Election.
SP.2/11/24	11 November 2024	Request to the Electoral Commissioner: Mayoral Vacancy to Remain Unfilled
G. 29/6/19	25 June 2019	Seek the approval of the Electoral Commissioner to allow the Ward vacancy to remain unfilled, until the Local Government ordinary Election Day in October 2019.
G.18/1/19	29 January 2019	Appointment of Electoral Commissioner to Conduct Elections.

**Background**

The Western Australian Electoral Commissioner (WAEC) has been appointed by Council to be responsible for the conduct of City of Mandurah elections and polls via the postal voting method since 2001. These elections have been conducted efficiently, achieving a high level of voter participation.

In accordance with section 2.32(2) of the Act on receipt of a resignation, the CEO must notify the Director General of the Department of Local Government that the office of a member of council is to

become vacant (Vacancy). The Director General was notified of the Vacancy in Town ward on 14 May 2026.

## **Comment**

### Extraordinary Vacancy by Backfill

Clause 2(1) of Schedule 4.1A of the Act sets out the conditions for filling an extraordinary vacancy by backfilling under that schedule. Schedule 4.1A includes clause 2(1)(c) which requires that “*the office becomes vacant on a day (the vacancy day) that is within the period of 12 months beginning on the day on which the former member’s term began*”.

Councillor Rogers was elected as a Town ward council member for City of Mandurah (City) during the 2023 Ordinary Election for a term of 4 years commencing on the 21 October 2023. The Vacancy will arise more than 12 months after Councillor Rogers term began and as such, cannot be backfilled using the provisions in Schedule 4.1A.

### Consolidating Vacancy to Next Ordinary Election – not permitted

Section 4.16 of the Act allows for Council, with the approval of the Electoral Commissioner, to postpone an extraordinary election by consolidating certain vacancies into the next Ordinary Election, however section 4.16(4) of the Act provides that a vacancy must not occur until after the third Saturday in October the year before the next Ordinary Election.

As Councillor Rogers submitted his resignation 11 May 2026 a postponement under s4.16 of the Act cannot occur.

### Extraordinary Election

As the provisions of Schedule of 4.1A and section 4.16 of the Act are not applicable, an Extraordinary Election must be held to fill the Town ward Vacancy.

In line with section 2.28 of the Act, the term of office for the Vacancy would be around 13 months, expiring 16 October 2027.

In accordance with section 4.9(2) of the Act, an election day for the Extraordinary Election cannot be more than 4 months after the Vacancy occurs, unless the Electoral Commissioner approves a later date. It should be noted by Council that section 4.10(a) states that a vacancy to the office of a member of council occurs on the date the CEO receives the notice of resignation even if the resignation takes effect on a later date.

The period which Town ward will have two Councillors and one Vacancy is expected to be just over four months. It should be noted that under section 2.10 of the Act the role of Councillors is to represent the whole district, not only the ward for which they were elected.

A decision to conduct the Extraordinary Election as a postal election must be made at least 80 days before election day and can only be made after or in conjunction with a declaration that the Electoral Commissioner is to be responsible for the election.

It is recommended that Council declare WAEC be responsible for the conduct of the 2026 Extraordinary Election, together with any other elections or polls which may be required, and that the method of conducting the Extraordinary Election be as a postal election.

In accordance with section 4.20(4) of the Act, the CEO has obtained the proposed written agreement of WAEC to conduct the 2026 Extraordinary Election as a postal election. WAEC has advised that, should WAEC be appointed as responsible for the conduct of the Extraordinary Election, the preferred date for the election is Thursday 24 September 2026.

WAEC has provided an estimated cost for conduct of the 2026 Extraordinary Election, as a postal election, of \$75,000 (ex GST) (Attachment 1).

This cost has been based on the following assumptions:

- The method of election will be postal
- One Councillor vacancy
- 19,200 electors
- Response rate of approximately 30%
- Appointment of a local Returning Officer
- The City providing all other electoral officers to assist in the conduct of the election
- Count to be conducted at the City using CountWA.

Alternatively, in accordance with section 4.61(1) of the Act, Council has the option to hold an in-person election. It is not recommended that the Council determine to conduct the election itself due to resource constraints and the oversight and management of risks associated with the election process. It is unlikely that WAEC would support holding an in-person election due to the substantial resource burden. Prior advice from WAEC has indicated that they would only be willing to support in-person elections only in areas where there is a small and dispersed population which makes Postal voting difficult or ineffective.

It should be noted that the caretaker period provisions under the Act do not apply to extraordinary elections.

### Consultation

Western Australian Electoral Commission.

### Statutory Environment

*Local Government Act 1995*

*Division 6 – Terms of office on the Council and vacation of office*

*2.28 Days on which terms begin and end*

*Table to section 2.28 Terms of office*

<b>Item</b>	<b>Kind of office</b>	<b>How elected</b>	<b>Term begins</b>	<b>Term ends</b>
6	<i>Elector mayor or president OR councillor</i>	<i>Elected at an extraordinary election to fill a vacancy arising by resignation including an election required under section 4.57 or 4.58 in respect of such an extraordinary election</i>	<i>On the day after — (a) the day on which the poll is held; or (b) if no poll is held, the nomination day, unless the office has not then become vacant in which case the term begins when the office becomes vacant</i>	<i>On the day on which the term of office of the person whose office has or will become vacant would have ended if the vacancy had not occurred</i>

#### *2.31 Resignation*

*(2) A councillor may —*

*(a) resign from the office of councillor;*

*(3) Written notice of resignation is to be signed and dated by the person who is resigning and delivered to the CEO.*

(4) *The resignation takes effect from the date of delivery of the notice or from a later day specified in the notice.*

*2.32 How extraordinary vacancies occur in offices elected by electors*

(1) *The office of a member of a council as an elector mayor or president or as a councillor becomes vacant if the member —*

*(b) resigns from the office; or*

(2) *The CEO must notify the Departmental CEO if an office becomes vacant under this section.*

*Division 4 — Extraordinary elections*

*s4.8. Extraordinary elections*

(1) *If the office of a councillor becomes vacant under section 2.32, an election to fill the office is to be held, except if the vacancy is filled under Schedule 4.1A.*

(2) *An election under this section is called an extraordinary election.*

*s4.9 Election day for extraordinary election*

(1) *Any poll needed for an extraordinary election is to be held on a day decided on and fixed —*

*(a) by the mayor or president, in writing, if a day has not already been fixed under paragraph (b); or*

*(b) by the council at a meeting held within one month after the vacancy occurs, if a day has not already been fixed under paragraph (a).*

(2) *The election day fixed for an extraordinary election is to be a day that allows enough time for the electoral requirements to be complied with but, unless the Electoral Commissioner approves or section 4.10(b) applies, it cannot be later than 4 months after the vacancy occurs.*

(3) *If at the end of one month after the vacancy occurs an election day has not been fixed, the CEO is to notify the Electoral Commissioner and the Electoral Commissioner is to —*

*(a) fix a day for the holding of the poll that allows enough time for the electoral requirements to be complied with; and*

*(b) advise the CEO of the day fixed.*

*s4.10 Extraordinary election can be held before resignation has taken effect*

*If a member resigns —*

*(a) the vacancy is to be regarded for the purposes of sections 4.8(1) and 4.9 as occurring when the CEO receives the notice of resignation even if the resignation takes effect on a later day; but*

*(b) the election day fixed for the extraordinary election cannot be earlier than one month before the resignation actually takes effect.*

*Part 4 Division 7 Provisions about electoral officers and the conduct of elections*

*s4.20 CEO to be returning officer unless other arrangements made*

(4) *A local government may, having first obtained the written agreement of the Electoral Commissioner, declare\* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.*

*\* Absolute majority required.*

*Part 4 Division 9 Electoral process*

*s4.61 Choice of methods of conducting elections*

(1) *The election can be conducted as a —*

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**postal election** which is an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before election day; or

**voting in person election** which is an election at which the principal method of casting votes is by voting in person on election day but at which votes can also be cast in person before election day, or posted or delivered, in accordance with regulations.

(2) The local government may decide\* to conduct the election as a postal election.

\* Absolute majority required.

(4) A decision under subsection (2) has no effect unless it is made after a declaration is made under section 4.20(4) that the Electoral Commissioner is to be responsible for the conduct of the election or in conjunction with such a declaration.

(7) Unless a resolution under subsection (2) has effect, the election is to be conducted as a voting in person election.

### **Policy Implications**

Nil

### **Financial Implications**

A budget of \$110,000 (\$75,000 for the WAEC to conduct the election, an additional \$25,000 for casual count staff, as well as other incidental costs including advertising) has been incorporated in the 2026/2027 Financial Year Budget which will be presented to Council for adoption in June 2026.

### **Economic Implications**

Nil.

### **Environmental Implications**

Nil.

### **Risk Implications**

The conduct of an Extraordinary Election is very complex and time consuming and the City is not resourced to deliver such a project which may increase the likelihood of an error or non-compliance occurring.

A decision made to conduct an in-person election without WAEC being responsible for the conduct of the election would mean a significant workload increase for City officers and most notably for the CEO in taking on the role as Returning Officer.

### **Strategic Implications**

The following strategies from the City of Mandurah Strategic Community Plan 2024-2044 is relevant to this report:

#### Leadership

- Responsible, transparent, value for money delivery of well planned, sustainable, projects, programs and services

### **Conclusion**

The CEO has received Councillor Peter Rogers resignation as a Councillor in Town ward effective 13 May 2026.

Council is requested to decide to conduct the 2026 Extraordinary Election on Thursday 24 September 2026 as a postal election and appoint the WAEC to conduct the 2026 Extraordinary Election.

### **Officer Recommendation**

#### **That Council:**

- 1. Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Western Australian Electoral Commissioner to be responsible for the conduct of the 2026 Extraordinary Election, together with any other elections or polls which may be required\*.**
- 2. Decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting elections will be as a Postal election\*.**
- 3. Decide, in accordance with section 4.9(1)(b) of the *Local Government Act 1995*, the date for the 2026 Extraordinary Election will be Thursday 24 September 2026.**
- 4. Note the cost estimate provided by the Western Australian Electoral Commission, for conduct of the 2026 Extraordinary Election as per Attachment 1.**

### **Absolute Majority**

### **Attachments**

- 1. City of Mandurah 2026 Extraordinary Election Date and Cost Estimate [19.7.1 - 2 pages]**



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Chief Executive Officer  
City of Mandurah  
PO Box 210  
MANDURAH WA 6210

Dear Ms Mihovilovich,

### **Date for Local Government Extraordinary Election 2026**

Thank you for a recent email from Tahlia Jones, on 11 May 2026 which advised of the resignation of Councillor Peter Rogers and that as a result an extraordinary election will need to be conducted in the City of Mandurah.

I note that as per section 4.9(1) of *the Local Government Act 1995*, Council has one (1) month after the vacancy occurring (the day the resignation is received) to decide on and fix the election day for the extraordinary election. The *Local Government Act 1995* allows for either the WAEC to conduct the extraordinary election or for the Local Government to conduct the election in-house, with the CEO as the Returning Officer.

To assist your Council in making this decision, I am writing to advise you that the earliest date that the Western Australian Electoral Commission (WAEC) can conduct an extraordinary election is **Thursday 24 September 2026**. This is also our preferred date for the election. As this date is later than 4 months after the vacancy occurring, I give my approval under section 4.9(2) for this date to be fixed for the extraordinary election.

This letter also serves as your cost estimate. The WAEC has estimated the cost to conduct this election at approximately **\$75,000** (ex GST). This cost has been based on the following assumptions:

- The method of election will be postal
- 1 Councillor vacancy
- 19 200 electors
- response rate of approximately 30%
- appointment of a local Returning Officer
- your local government providing all other electoral officers to assist in the conduct of the election
- count to be conducted at your office using CountWA.

The WA Electoral Commission conducts elections on the basis of full accrual cost recovery, in accordance with *the Local Government (Elections) Regulations 1997*. This

means if the actual costs to conduct the election are less or greater than what we have estimated, the final cost may differ from the estimate we have provided.

We aim to keep additional costs at a minimum, however examples of where cost increases may arise include:

- you select Australia Post Priority Service for the lodgement of your election package
- casual staff are required to be provided for the issuing of Replacement Election Packages
- casual staff are required to be provided to assist the Returning Officer on election day or with the count at night
- unanticipated cost increases from our suppliers

I note that the City has historically used casual staff and that for your last ordinary election event this resulted in an additional charge of \$98,572. You may wish to advise Council that these items can materially increase the final cost and should be taken into account when considering this estimate.

I would also highlight that the ongoing situation in the Middle East may impact on estimates and we will continue to liaise with you as we get closer to the event to confirm your estimate. We will keep you informed of any unanticipated cost increases if they emerge.

The WA Electoral Commission is committed to conducting elections impartially, effectively, efficiently and professionally. Following each election event, we review our performance and identify ways to improve our service delivery. If you have any suggestions for improvements we can make to deliver your election, your feedback is welcome at all times.

Please advise us in writing as soon as practicable that you accept to take this cost estimate to Council, so I can provide you with my written agreement to conduct the election in a separate letter. Both the cost estimate letter, and the written agreement letter then need to be taken to Council for a decision.

The WA Electoral Commission is available to you to provide any further advice or support. If you have any queries please contact Phil Richards, Manager Election Events, at [lgelections@waec.wa.gov.au](mailto:lgelections@waec.wa.gov.au).

Yours sincerely,

Dennis O'Reilly  
**ELECTORAL COMMISSIONER**

14 May 2026

**Subject:** 19.8 T05-2026 - Tree Pruning and Associated Services

**Summary**

The City of Mandurah (the City) sought suitably qualified and experienced contractors for the Request for Tender provision of Tree Pruning and Associated Services T05-2026 for a period of two years with two option(s) to extend at the Principal's discretion for an additional one year to a total possible term of four years.

This contract covers vegetation management services required to achieve and maintain prescribed clearances from low-voltage powerlines, including pruning around powerlines located over roads, verges, and service wires. The services also include tree pruning and removal, stump grinding, root pruning with or without the installation of root barriers, and the removal and lawful disposal of all green waste generated by the works. The contract also provides for urgent call-out services related to any tree pruning or tree removal requirements.

**Disclosure of Interest**

Nil

**Background**

The previous contract for T03-2022 - Provision of Tree Pruning and Associated Services - Separable Package 1 - Low Voltage Powerline Clearance Pruning and Aerial Pruning and Tree Removal Services was awarded to Beaver Tree Services Aust Pty Ltd on 28 June 2022 by Council for a period of one year with one two-year option period.

The previous contract for T03-2022 - Provision of Tree Pruning and Associated Services - Separable Package 2 – Ground Based Tree Pruning, Tree Removal and Associated Works was awarded to Hayes Tree Care Pty Ltd on 28 June 2022 by Council for a period of one year with one two-year option period.

To ensure continuity of service, a waiver to the procurement policy was approved for the above services, enabling the engagement of a two short-term contracts while the long term procurement process was being finalised.

**Comment**

The Request for Tender T05-2026 was advertised on 7 March 2026 in The West Australian Newspaper and in the Mandurah Times Newspaper on 11 March 2026, on the Tenderlink tender portal and the public notice section of the City of Mandurah website.

The Request for Tender closed at 2:00pm on 4 April 2026. No submissions were received after the closing deadline. Three submissions were received from the following respondents:

<b>Entity Name</b>	<b>Suburb</b>	<b>ABN Number</b>	<b>ACN Number</b>
Beaver Tree Services Aust Pty Ltd	Forrestdale	78 093 584 788	093 584 788
Hayes Tree Care Pty Ltd Trading as Hayes Tree Care	Greenfields	40 644 837 365	644 837 365

AlexWright Pty Ltd t/as Pete's Treeworx	Furnissdale	85 653 630 182	653 630 182
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The weighted qualitative criteria, which is contained in section 9 of Confidential Attachment 1 was provided to all respondents in the request package issued and was used by the evaluation panel to evaluate and rank each submission.

To ensure that pricing did not influence the assessment of the qualitative criteria, pricing was not provided to the evaluation panel until the evaluation against the qualitative criteria was completed.

Tenderers who reached a benchmark out of 60% of the qualitative criteria were passed through for price assessment.

The prices submitted were entered into the evaluation matrix as shown in Confidential Attachment 1, where final analysis considering competitiveness and qualitative criteria was conducted in order to determine whether the submissions represented best overall value for money for the City.

### **Consultation**

A probity adviser was engaged under contract for this procurement process. The Probity Certificate is provided in Confidential Attachment 2.

### **Internal Consultation**

The procurement services team facilitated procurement planning which included all internal stakeholders for these services.

### **Statutory Environment**

Part 4 of the *Local Government (Functions & General) Regulations 1996*.

#### **18. Rejecting and accepting tenders**

*(1) A tender is required to be rejected unless it is submitted at a place, and within the time, specified in the invitation for tenders*

...

*(4) Tenders that have not been rejected under sub regulation (1), (2), or (3) are to be assessed by the Local Government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them (if any) it thinks it would be most advantageous to the local government to accept.*

*(5) The local government may decline to accept any tender.*

### **Policy Implications**

Policy POL-CPM 02 – Procurement.

Policy POL-CPM 01 – Regional Price Preference Policy

City of Mandurah Instrument of Delegations

- Council is required to consider this tender due to the value being over \$3 million

### **Financial Implications**

This estimated contract value is \$11,954,064.03 over the life of the contract. The estimated total contract value is based on the estimated volume of works required for trees within the road reserve

and within public open spaces. Each year has escalation of the CPI forecast applied in subsequent years to allow for CPI.

The anticipated volume of works was determined using a conservative estimate to ensure that the contract value accurately reflects the true extent of the required services. This methodology minimises the risk of underestimating the scope and associated costs.

### **Economic Implications**

Hayes Tree Care is a locally owned and operated business based within the City of Mandurah, with a fully equipped and staffed depot. All services associated with this contract will be coordinated, managed, and dispatched from this local facility.

The majority of Hayes Tree Care's operational workforce resides within the Mandurah area, with arboriculture services including tree pruning, tree removals, and associated works undertaken by locally based crews. This ensures that the primary delivery of the contract is performed within the municipal area.

In addition, all plant, equipment, and operational resources are based and maintained locally, further contributing to the support of local businesses, industries, and service providers within the region.

### **Environmental Implications**

Where practicable, green waste shall be chipped on site, with non-contaminated mulch delivered to a location nominated by the City.

### **Risk Implications**

The overall risk of appointing the preferred tenderer is considered low, with the tenderer demonstrating the required resources, experience and financial capacity to deliver the services.

### **Strategic Implications**

The following strategies from the City of Mandurah Strategic Community Plan 2024-2044 are relevant to this report:

#### Economy

- Well-planned, sustainable urban development

#### Community

- Inclusive and welcoming places, spaces and neighbourhoods

#### Environment

- Our natural environment is celebrated, protected and restored for generations to come

#### Leadership

- Well-maintained assets and facilities that meet the needs of our community

### **Conclusion**

The City recently invited tenders for the provision of Tree Pruning and Associated Services. As a result of the evaluation of submissions, Council is now requested to accept or decline to accept the tender as the most advantageous to the City.

NOTE:

- **Refer Confidential Attachment 1 Evaluation Report Tender T05-2026**
- **Confidential Attachment 2 Probity Certificate**

### **Officer Recommendation**

**That Council accepts Hayes Tree Care Pty Ltd Trading as Hayes Tree Care as the preferred respondent for Tender T05-2026 – Tree Pruning and Associated Services for a period of two years with two option(s) to extend at the Principal’s discretion for an additional one year to a total possible term of four years for the Schedule of Rates exclusive GST offered as the most advantageous.**

### **Attachments**

1. CONFIDENTIAL REDACTED - T05-2026 Confidential Evaluation Panel Report [**19.8.1** - 19 pages]
2. CONFIDENTIAL REDACTED - T05-2026 - Tree Pruning Services - Probity Certificate [**19.8.2** - 2 pages]

**Subject:** 19.9 T03-2026 Provision of Security Services

### Summary

The City of Mandurah (the City) sought suitably qualified and experienced contractors for the Tender T03-2026 Provision of Security Services for a period of three years with two options for a further one-year period which will be exercised at the sole discretion of the City.

The Contract comprises a consolidated service model of security related services including:

- Static guarding, mobile patrols and crowd control (scheduled and reactive as required);
- 24/7 alarm monitoring, response and escalation;
- Scheduled and reactive maintenance of electronic security systems (alarms and access control); and
- Incident reporting and performance monitoring.

The Services apply across multiple City facilities and may be required outside standard operating hours, including weekends and public holidays.

Major capital upgrades, large-scale system redesign and Major Event security services are excluded from the scope.

### Disclosure of Interest

Nil

### Previous Relevant Documentation

Nil

### Background

The previous contract for guarding, patrols and crowd control services under T09-2023 was awarded to Nightguard Security Service SW on 10 November 2023 by the CEO under Delegated of Authority DA-CPM 02 Inviting, Rejecting and Accepting Expressions of Interests and Tenders for a period of two years with the option to extend for a further three years.

The security system maintenance and alarm monitoring components of the new contract were previously delivered by multiple suppliers.

### Comment

The Request for Tender T03-2026 was advertised on 28 February 2026 in The West Australian Newspaper, in the Mandurah Times Newspaper on 4 March 2026, on the Tenderlink tender portal and the public notice section of the City of Mandurah website.

The Request for Tender closed at 2:00pm on 26 March 2026. Nine submissions were received from the following respondents:

Entity Name	Business Address	ABN Number	ACN Number
Close Protection Security Services Pty Ltd ( <b>Close Protection</b> )	215 Scott Street Cloverdale, WA 6105	52 653 953 532	653 953 532

Iconic Security Services Pty Ltd ( <b>Iconic Security</b> )	Ground Floor, 620 Newcastle Street, Leederville, WA 6007	59 659 814 356	659 814 356
Major Security Services Pty Ltd ( <b>Major Security</b> )	4/168 Guildford Road, Maylands, WA, 6051	97 139 824 016	139 824 016
National Facilities Management Group WA Pty Ltd ( <b>NFMG</b> )	202/37 Barrack St, Perth, WA 6000	29 680 956 852	680 956 852
The Nightguard Security Services SW ATF The Narasimha Swamy Family Trust ( <b>Nightguard</b> )	11A Mckinnon Way, East Bunbury, WA 6230	55 424 243 582	661382930
Secure City Protective Services PTY LTD ( <b>Secure City Protective</b> )	Suite 6, Building B, 71 Allnut Street, Mandurah, WA 6210	93 664 252 466	664 252 466
Security Services WA PTY LTD ( <b>Security Services WA</b> )	3/31 Century Road, Malaga, WA 6090	70 675 377 367	675 377 367
The Trustee For New Tech Security Services Trust & The Trustee For We Care Security Trust T/As Inland Security Services ( <b>ISS</b> )	202/37 Barrack Street, Perth WA 600	60 561 701 258	No ACN
Pickwick Group Pty Ltd as trustee for The Pickwick Cleaning Services ( <b>Pickwick Cleaning</b> )	Unit 1/18-22 Alexandra Place, Murarrie, QLD 4172	74 089 708 818	No ACN

One submission was received after the closing deadline and was not considered in the evaluation of the Request for Tender (T03-2026).

The weighted qualitative criteria, which is contained in section 9 of Confidential Attachment 1, was provided to all respondents in the request package issued and was used by the evaluation panel to evaluate and rank each submission.

To ensure that pricing did not influence the assessment of the qualitative criteria, pricing was not provided to the evaluation panel until the evaluation against the qualitative criteria was completed.

Tenderers who reached a benchmark out of 60% of the qualitative criteria were passed through for price assessment. This benchmark reflected the importance of strong service delivery standards and operational capability under the Contract, noting that this service area has historically presented operational challenges and performance inefficiencies for the City.

The prices submitted were entered into the evaluation matrix as shown in section 9 of Confidential Attachment 1, where final analysis considering competitiveness and qualitative was conducted in order to determine whether the submissions represented best overall value for money for the City.

### **Consultation**

Nil

### **Statutory Environment**

Part 4 of the *Local Government (Functions & General) Regulations 1996*.

#### **18. Rejecting and accepting tenders**

(1) *A tender is required to be rejected unless it is submitted at a place, and within the time, specified in the invitation for tenders*

...

(4) *Tenders that have not been rejected under sub regulation (1), (2), or (3) are to be assessed by the Local Government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them (if any) it thinks it would be most advantageous to the local government to accept.*

(5) *The local government may decline to accept any tender.*

### **Policy Implications**

Policy POL-CPM 02 – Procurement.

Policy POL-CPM 01 – Regional Price Preference Policy

City of Mandurah Instrument of Delegations

- Although the total estimated value is below \$3 million, Council consideration is sought due to its proximity to this threshold.

### **Financial Implications**

The estimated total contract value for the full term of the contract, inclusive of all optional extension years, is \$2,991,799.04. This estimate includes projected CPI adjustments. This estimate is based on an anticipated annual expenditure of \$551,279.95 and may vary subject to budget availability and actual service requirements.

### **Economic Implications**

The respondent confirmed that, if awarded the Contract, it would establish and maintain an office in Mandurah. The respondent also indicated an intention to employ local security officers and utilise Mandurah-based facilities for vehicle servicing. This commitment is expected to contribute to local economic development within the City and will be enforced through the negotiation of agreed timeframes and inclusion within the Contract Management Plan.

### **Risk Implications**

The overall risk of appointing the preferred tenderer is considered low, with the tenderer demonstrating the required resources, experience and financial capacity to deliver the services.

A probity adviser was engaged under contract for this procurement process. The Probity Certificate is provided in Confidential Attachment 2.

### **Strategic Implications**

The following strategies from the City of Mandurah Strategic Community Plan 2024-2044 are relevant to this report:

Economy

- Local jobs to retain our people and attract skilled workers
- A thriving city that residents are proud to call home and people want to visit

Community

- Safe and connected communities
- Inclusive and welcoming places, spaces and neighbourhoods
- A healthy lifestyle and healthy community, with an emphasis on prevention

Leadership

- Well-maintained assets and facilities that meet the needs of our community

**Conclusion**

The City recently invited tenders for the Provision of Security Services. As a result of the evaluation of submissions, Council is now requested to accept or decline to accept the tender identified as the most advantageous to the City.

NOTE:

- Refer ***Confidential Attachment 1 Evaluation Report Tender T03-2026***  
***Confidential Attachment 2 Probity Certificate***

**Officer Recommendation**

**That Council:**

- 1. Accepts Major Security Services Pty Ltd as the preferred tenderer for Tender T03-2026 for the Provision of Security Services for a period three years with two options to extend and the principal's discretion for an additional one year for the Schedule of Rates exclusive GST offered as the most advantageous.**
- 2. Notes the Manager Commercial Services will undertake negotiations in accordance with the Delegation DA-CPM 04 Rejecting and Accepting Expressions of Interests and Tenders; Variation Before Contract prior to the issuing of the contract.**

**Attachments**

- 1. CONFIDENTIAL REDACTED - T03-2026 Confidential Evaluation Panel Report [19.9.1 - 21 pages]**
- 2. CONFIDENTIAL REDACTED - Probity Certificate - Security Services T03-2026 [19.9.2 - 2 pages]**

**20 MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

**CITY OF MANDURAH**

**NOTICE OF MOTION**

**COUNCIL MEETING OF 26 MAY 2026**

**COUNCILLOR OWEN MULDER**

**SOUTH EAST DAWESVILLE FORESHORE STAGE 3 WORKS**

I hereby give notice that I intend to move the following Motion at the Council meeting of 26 May 2026.

**That Council be provided, prior to the commencement of works, with a briefing by City officers on the two path alignment options for Stage 3 works for the South East Dawesville Foreshore, being:**

- 1. a path constructed along the South East Dawesville Foreshore.**
- 2. a path constructed behind the Port Bouvard Yacht Club.**

Cr O Mulder - Reason for the Motion:

That construction of Stage 3 of the South East Dawesville Foreshore project does not commence until City officers have presented to Council the alternative option of redirecting the path behind the Port Bouvard Yacht Club. This option would preserve the existing access to the foreshore for the Port Bouvard Yacht Club. The evaluation by City officers should take into account the stakeholder concerns, including those raised by the Port Bouvard Yacht Club and reflected in the petition received by Council.

Chief Executive Officer comment

In accordance with clause 3.10 Notice of Motion of the *City of Mandurah Standing Orders Local Law 2016*, the Chief Executive Officer provides the following relevant and material facts pertaining to this Notice of Motion:

**Project Delivery:** This resolution will not affect the expected construction delivery date. However, any subsequent changes to scope are likely to affect delivery timeframes. If, after the briefing, Council seeks changes to the proposed scope, City officers will include a resolution point for Council to acknowledge the revised delivery timeframes and any associated financial implications.

**Financial Implications:** There are no direct financial implications associated with the resolution itself. However, financial implications may arise if design amendments, re-scoping, further investigation, or delays to procurement or construction are required following the briefing.

**Legal Implications:** There are no legal implications associated with the resolution.

**21 NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING**

Nil

**22 LATE AND URGENT BUSINESS ITEMS**

**23 CONFIDENTIAL ITEMS**

**24 CLOSE OF MEETING**